SAINT CHARLES PARKS & RECREATION BOARD MINUTES
MEETING HELD
September 16th, 2026

The meeting was **Called to Order** by President Slattery at 6:00pm in the American Legion Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

Board Joshua Allen, Paul Jokerst, Kathy Mudrovic, Larry Muench, Anna Shy, TJ Slattery and Council Liaison Denise Mitchell were present.

Missy Palitzsch and Brian Scheidegger were absent and Brad Huesemann was an excused absence by Mayor Borgmeyer on 9/14/26,

Staff Maralee Britton - Director, Chris Atkinson – Assistant Director.

Others Mary Ann Ohms - Associate City Attorney.

3. **Pledge of Allegiance**

4. **Verbal Petitions/Public Comments and Response**: None

5. **Staff Reports/Presentations**: None

6. **Items for Discussion and/or Action-**

A. **Contract with Best Western Harbour Pointe for overnight lodging for trip participants from June 21st, 2027 through June 25th, 2027 in an amount not to exceed $37,469.36***

After discussion, Mudrovic made a motion to approve the contract; seconded by Shy. Motion Passed.

B. **Contract with West Bryan Street Hotel LLC, dba Holiday Inn Savannah Historic District, for overnight lodging for trip participants from September 17th, 2027 through September 20th, 2027 in an amount not to exceed $23,451.75***

After discussion, Muench made a motion to approve the contract; seconded by Jokerst. Motion Passed.

7. **Meeting Minutes:**

A. Parks & Recreation Board Meeting Minutes August 19th, 2026*

Mudrovic made a motion to approve the meeting minutes; seconded by Allen. The motion passed.

8. **Consent Agenda (Items to be received):**

The Consent Agenda was then addressed, which included the following:

A. Calendar
B. Financial Worksheets and Project Report
C. Accounts Receivable Report
D. Financial Transactions from $10,000 to $15,000- None
E. Oak Grove Cemetery Report

Jokerst made a motion to approve the consent agenda; Seconded by Shy. The motion passed.

9. **Items Removed from the Consent Agenda:** None

10. **Presidents Announcements and Reminders:**

Slattery reminded the Board about the Burgermesiter Ball that will take place on September 18th in the evening.

11. **Directors Report:**

A. Thank You's (As Available)

B. General Department Update – Monthly Report

C. City Ordinance Chapter 125 Article I and X

Britton informed the Board about a recent purse stealing incident at Jaycee Park. A park patron assisted in stopping the suspect until Police/Rangers arrived to detain the subject. Nearby schools went into a "soft lockdown".

Britton highlighted some activities and projects highlighted in the monthly report.

Britton highlighted Section 125.030. "Any member of a Committee who is absent from three (3) regularly scheduled consecutive meetings shall automatically forfeit his/her

office unless the Mayor has excused any of those absences. It shall be the duty of the Chairperson to promptly notify the Mayor of any absences of members."

There was a discussion of what is a "regularly scheduled" meeting. Is that just the regular Board Meeting or does it include Work Sessions? There was also discussion about the need to contact the Mayor for an excused absence. Board Member Huesemann did that for this meeting but in the past that has not been standard practice.

There was also a discussion about the City Charter superseding an Ordinance. 7.2 of the Charter states only the Council with a majority of votes can remove a Board Member. As there seemed confusion, President Slattery reminded Members ultimately attendance at meetings is desired to be an effective Board.

12. Board Member Announcements and Reminders:

Muench – Good. Said that himself and some staff are going to the NRPA Conference the week of September 28 – October 1.

Shy – All good.

Mudrovic – Fox Hill looked good.

Allen – All good.

Jokerst – Good.

Slattery – After being contacted by a resident he asked staff to look at the sloped area of Berthold Square Park. Resident concerned about how overgrown/unkept it looks. Staff will investigate and see what can be done.

13. Council Liaison Announcements and Reminders:

Mitchell asked about who is responsible for some pine trees along the Centennial Greenway. Staff will investigate but suspect that they are owned by the HOA. Mitchell also asked staff to check on the height of the weeds outside the mobile home that the Department purchased at Wapelhorst Park. Staff will take care of the issue.

14. Park Board Liaisons Comments

A. **Foundation Report:** None

B. **Legislative Report:** None

At 6:36 pm Muench Made a Motion to go into Closed Session to discuss;

C. Hiring, firing, disciplining or promoting of particular employees when information relating to the performance or merit of individual employees is discussed or recorded. (RSMo 610.021.3)**

Seconded by Jokerst.

Roll Call: Joshua Allen – Brad Huesemann – Absent, Paul Jokerst - Yes, – Kathy Mudrovic - Yes, Larry Muench - Yes, Missy Palitzsch - Absent, Brian Scheidegger - Absent, Anna Shy – Yes, TJ Slattery - Yes. Motion passed.

At 6.54 pm Muench Made A Motion to come out of Closed Session. Seconded by Mudrovic.

Roll Call: Joshua Allen – Brad Huesemann – Absent, Paul Jokerst - Yes, – Kathy Mudrovic - Yes, Larry Muench - Yes, Missy Palitzsch - Absent, Brian Scheidegger - Absent, Anna Shy – Yes, TJ Slattery - Yes. Motion passed.

As there was no need for further business to discuss Jokerst moved for **Adjournment** at 6:57pm; Seconded by Mudrovic. The motion passed.

Meeting: September 16, 2026

Respectfully Submitted,

T.J. Slattery, President

Kathy Mudrovic, Secretary