SAINT CHARLES PARKS & RECREATION BOARD MINUTES
MEETING HELD
August 19th, 2026

The meeting was **Called to Order** by President Slattery at 6:00pm in the American Legion Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

Board Joshua Allen, Brad Huesemann, Paul Jokerst, Kathy Mudrovic, Larry Muench, Missy Palitzsch, Anna Shy and TJ Slattery were present.

Brian Scheidegger and Council Liaison Denise Mitchell were absent.

Staff Maralee Britton - Director, Brian Schaffer - Parks Superintendent, Don Borgmeyer - Enterprise Superintendent, Tina Sieker – Administrative Coordinator and Lenny Sylcox - Chief Park Ranger

Others Mary Ann Ohms - Associate City Attorney, Emily Galantowicz – Assistant City Clerk Todd Kassabaum, Lisa Kassabaum, Dawn Sylcox, Amanda Sylcox, Marcus Martinez, Gloria Lazarcheff, Jeff Lang

3. **Pledge of Allegiance**

4. **Verbal Petitions/Public Comments and Response**: None

5. **Staff Reports/Presentations**:

Swearing in of Chief Park Ranger Lenny Sylcox

Assistant City Clerk Emily Galontowicz conducted the swearing in of new Chief Park Ranger Lenny Sylcox. Chief Sylcox introduced himself again to the Board and introduced his family and friends who attended the swearing in.

6. **Items for Discussion and/or Action-**

President Slattery welcomed new Park Board Members Paul Jokerst and Missy Palitzsch and they introduce themselves saying a little about their reason why they wanted to serve on the Board.

A. Consideration of the Recommendation by the Finance Committee for Approval of the 2027 Parks & Recreation Budget*

Treasurer Shy introduced the 2027 budget as presented to the Finance Committee on August 10, 2026 and its recommendation for approval by the full Board. Britton went through a presentation on the 2027 Budget. Britton discussed the difference between the Operational Budget and the Capital Improvements Budget. She stated that the Employee Compensation Policy would be brought back to the Board at a later meeting once the City have decided how they are going to handle it. The presentation explained the different funding mechanisms and showed the breakdown on revenues and expenditures for all divisions. Department Directors discussed their budget goals for their different divisions in 2027. Huesemann asked some questions about the budget process that were answered by staff.

After discussion, Shy made a motion to approve the 2027 Parks & Recreation Budget; seconded by Mudrovic. Motion Passed.

B. Consideration of the Recommended by the Finance Committee for Recommendation of the 2027 Oak Grove Cemetery Budget*

As part of the same presentation Britton presented the Oak Grove Cemetery Budget. After discussion, Shy made a motion to approve the Oak Grove Cemetery Budget; seconded by Palitzsch. Motion Passed.

C. Contract with XGrass LLC. for the removal and replacement of the playground safety surfacing at Wapelhorst Park in an amount not to exceed $157,846.03*

Atkinson presented the request to replace the current rubber tile surfacing at the Wapelhorst Playground with artificial turf. This is needed due to the tile that was installed in 2017 failing and becoming a safety issue. Pending approval, the work would be completed in October 2026.

After discussion, Jokerst made a motion to approve the contract; seconded by Allen. Motion Passed.

D. Transfers over $15,000*

E. Contract with Kimberly J. Mathis, Esq., LLC for legal services not to exceed $30,000*

Slattery asked that the Board table Items D & E.

7. **Meeting Minutes:**

A. Parks & Recreation Board Meeting Minutes July 15, 2026*

Huesemann requested that the minutes be amended to reflect the reason why he voted no at the previous meeting on the construction contract for Legacy Farms Park. Staff said they would make following edit to reflect "Huesemann noted for the record he voted no due to his belief of misallocation of the frisbee disc course in relation to other type of activities such as multipurpose fields, tennis or pickleball."

Muench made a motion to approve the meeting minutes as amended; seconded by Shy. The motion passed.

B. Parks & Recreation Board Finance Committee Meeting Minutes August 10, 2026*

Muench made a motion to approve the meeting minutes; seconded by Mudrovic. The motion passed.

8. **Consent Agenda (Items to be received):**

The Consent Agenda was then addressed, which included the following:

A. Calendar
B. Financial Worksheets and Project Report
C. Accounts Receivable Report
D. Financial Transactions from $10,000 to $15,000- None
E. Oak Grove Cemetery Report

Shy made a motion to approve the consent agenda; Seconded by Palitzsch. The motion passed.

9. **Items Removed from the Consent Agenda:** None

10. **Presidents Announcements and Reminders:**

Slattery thanked staff for all their work at the ground-breaking ceremony at Legacy Farms Park.

11. **Directors Report:**

A. Thank You's (As Available)

B. General Department Update

C. City Ordinance 125.040

Britton highlighted the Hey Mayor Dan! request about the drinking fountain in the Braille Trail in McNair Park. Also discussed that Day Camp ended on August 14th and the aquatic facilities are switching to the end of season hours. Also thanked the Board Members for attending the Legacy Farms Park Ground Breaking.

12. Board Member Announcements and Reminders:

Muench – Good. Welcomed the new board members.

Shy – All good. Welcomed the new board members.

Mudrovic – Proud to serve on the Board and welcomed the new members.

Allen – All good. Welcomed the new board members.

Huesemann – Good. Welcomed the new board members and is excited to work with everyone.

Jokerst – Happy to be back in a different role with the Parks.

Palitzsch – Happy to be serving on the Board.

13. Council Liaison Announcements and Reminders: None

14. Park Board Liaisons Comments

A. Foundation Report: None

B. Legislative Report: None

As there was no need for Closed Session or further business to discuss Mudrovic moved for **Adjournment** at 7:33pm; Seconded by Shy. The motion passed.

Meeting: August 19, 2026

Respectfully Submitted,

T.J. Slattery, President

Kathy Mudrovic, Secretary