SAINT CHARLES PARKS & RECREATION BOARD MINUTES
MEETING HELD
July 15, 2026

The meeting was **Called to Order** by Vice President Muench at 6:00pm in the American Legion Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

Board Joshua Allen, Brad Huesemann, Kathy Mudrovic, Larry Muench, Anna Shy, TJ Slattery, and Council Liaison Denise Mitchell were present.

Tim Glosier and Brian Scheidegger were absent.

Staff Maralee Britton - Director, Brian Schaffer - Parks Superintendent, Don Borgmeyer - Enterprise Superintendent and Chuck Ambrose – Cemetery Supervisor

Others Mary Ann Ohms - Associate City Attorney and Lori Badalamenti – Navigate, Project Manager

3. **Pledge of Allegiance**

4. **Verbal Petitions/Public Comments and Response**: None

5. **Staff Reports/Presentations**: Introduction of Brian Schaffer, Parks Superintendent

6. **Items for Discussion and/or Action-**

A. Election of Parks and Recreation Board

President
Muench nominated TJ Slattery for President; seconded by Shy

With no other nominations, Muench made the motion for nominations to cease and vote by acclamation; seconded by Shy.
Roll Call Vote: Allen - Yes; Glosier - Absent; Hueseman - Yes, Mudrovic - Yes; Muench - Yes, Scheidegger - Absent, Shy - Yes, Slattery - Yes. Motion Passed

TJ Slattery, President

Vice President
Slattery nominated Larry Muench; seconded by Mudrovic

With no other nominations, Slattery made the motion for nominations to cease and vote by acclamation; seconded by Mudrovic. Roll Call Vote:
Roll Call Vote: Allen - Yes; Glosier - Absent; Hueseman - Yes, Mudrovic - Yes; Muench - Yes, Scheidegger - Absent, Shy - Yes, Slattery - Yes. Motion Passed

Larry Muench, Vice President

Secretary
Shy nominated Kathy Mudrovic; seconded by Muench

With no other nominations, Shy made the motion for nominations to cease and vote by acclamation; seconded by Muench. Roll Call Vote:
Roll Call Vote: Allen - Yes; Glosier - Absent; Hueseman - Yes, Mudrovic - Yes; Muench - Yes, Scheidegger - Absent, Shy - Yes, Slattery - Yes. Motion Passed

Kathy Mudrovic, Secretary

Treasurer
Mudrovic nominated Anna Shy; seconded by Allen

With no other nominations, Mudrovic made the motion for nominations to cease and vote by acclamation; seconded by Allen. Roll Call Vote:
Roll Call Vote: Allen - Yes; Glosier - Absent; Hueseman - Yes, Mudrovic - Yes; Muench - Yes, Scheidegger - Absent, Shy - Yes, Slattery - Yes. Motion Passed

Anna Shy, Treasurer

B. Adopt a Park and Council Buddy Assignments

The following was decided through a drawing for Adopt a Park:

Allen: Boone's Lick, Circle Drive and Oak Grove Cemetery
Huesemann: Blanchette and Legacy Farms
Mudrovic: Boschert Greenway and Fox Hill
Muench: Schaefer and Centennial Greenway
Shy: Frenchtown, DuSable, Blanchette Landing and Eco Park
Slattery: Wapelhorst, Graystone and Pundmann Nature Park
Council Liaison Mitchell: Webster, Heatherbrook, Vogt Brothers and Woodlands

The following was decided through a drawing for Council Buddies:

Allen: Vince Ratchford
Huesemann: Bart Haberstroh

Mudrovic: Chris Kyle
Muench: Brian Gould
Shy: Michael Galba
Slattery: Council President Mark Hollander, Park Board Liaison, Denise Mitchell and Mayor Dan Borgmeyer

C. Contract with Bombshell Construction Services for construction of Phase 1 of the Legacy Farms Park Project in an amount not to exceed $4,151,514*

Britton presented the information. Huesemann, Allen and Slattery asked several questions, some including, a Reliance Clause, responsibilities for mistakes by contractors and possible change orders, consequences if any contractors or sub-contractors walked away from the project and the process that was used to pick Bombshell as the main contractor. Questions were also asked about the design aspect, timeline/priorities of the different phases of the entire project and how the references were handled. Britton and Badalamenti responded to the question as they came up.

After the discussion, Mudrovic made the motion to approve the contract; seconded by Allen. Roll Call Vote: Allen - Yes; Glosier - Absent; Hueseman - No, Mudrovic - Yes; Muench - Yes, Scheidegger - Absent, Shy - Yes, Slattery - Yes. Motion Passed

Huesemann noted for the record he voted no due to his belief of misallocation of the frisbee disc course in relation to other type of activities such as multipurpose fields, tennis or pickleball.

D. Contract with American Ramp Company for the purchase and install of the bike pump track for Legacy Farms Park in the amount not to exceed $58,861.44*

Huesemann made a motion to approve the contract; seconded by Muench. Motion Passed.

E. Contract with SCI Engineering, Inc to provide Construction Testing and Observation Services during the Legacy Farms Park in an amount not to exceed $47,940.00*

Britton explained the testing for construction is completed by an independent vendor than the construction company to ensure quality assurance for items such as concrete.

Allen made a motion to approve the contract; seconded by Shy. Motion Passed.

F. Contract with CEMSites for them to provide Oak Grove Cemetery with a Cemetery Management System in the amount not to exceed $34,000.00*

Ambrose presented the information. Some questions were asked about the fees and what they included along with the timeline of the contract and completion of the project. Ambrose responded to the questions as they came up.

After discussion, Muench made a motion to approve the contract; seconded by Mudrovic. Motion Passed.

7. Meeting Minutes:

A. Parks & Recreation Board Meeting Minutes June 17, 2026*

Muench made a motion to approve the meeting minutes; seconded by Shy. The motion passed.

8. Consent Agenda (Items to be received):

The Consent Agenda was then addressed, which included the following:

A. Calendar
B. Financial Worksheets and Project Report
C. Accounts Receivable Report
D. Financial Transactions from $10,000 to $15,000- None
E. Oak Grove Cemetery Report

Mudrovic made a motion to approve the consent agenda; Seconded by Shy. The motion passed.

9. Items Removed from the Consent Agenda: None

10. Presidents Announcements and Reminders:

Slattery thanked the Board for there confidence in electing him president. He also reiterated that all Board members are equally as important in their opinions and decisions.

11. Directors Report:

A. Thank You's (As Available)

B. General Department Update

Britton mentioned the thank you from one of Council Member Mitchells constituents and reported that the pump at Wapelhorst pond was fixed. Schaffer also reported that Staff is

also looking at replacing the cord that runs to it.

She also stated that the NRPA conference is being held in September and if any Board members are interested in attending to let her know.

12. Board Member Announcements and Reminders:

Muench – Good.

Shy – Mentioned that she received some feedback about a visit to the Wapelhorst Aquatic Center. All feedback was good concerning the pool area and concessions.

Mudrovic – Stated that in early July the tot area had to be closed early and some of the children came to the Riverwalk area and caused some disruption. She stated that the Aquatics Coordinator did arrive to handle the situation. Staff stated they would look into it further.

Allen – Stated that he's been hearing some good feedback from citizens on the upcoming Legacy Farms Park project.

Huesemann – Reported that during his visits to the Parks, he was impressed with the entrances at Blanchette and McNair.

13. Council Liaison Announcements and Reminders:

Mitchell mentioned the upcoming storm water project at Wapelhorst at Beaver Creek, relayed feedback about adding 9 more holes at the Disc Golf Course in McNair Park and the Ward 4 Council position doesn't have any one applying so far. In addition, she mentioned the Ward 6 Town Hall is scheduled for 7/16/26, the Council action on the citizen petition for selling park land did not receive enough votes and a question about a policy or ordinance for taking photos in restrooms.

14. Park Board Liaisons Comments

A. Foundation Report:

Britton discussed and passed around pictures of the Christmas ornament that will go on sale later in the year for the fundraiser.

B. Legislative Report: None

As there was no need for Closed Session or further business to discuss Muench moved for

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Respectfully Submitted,

T.J. Slattery, President

Kathy Mudrovic, Secretary