SAINT CHARLES PARKS & RECREATION BOARD MINUTES
MEETING HELD
JUNE 17th, 2026

The meeting was **Called to Order** by President Bichel at 6:01pm in the American Legion Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

Board Sandy Bichel, Kathy Mudrovic, Larry Muench, TJ Slattery, Anne Zerr and Council Liaison Denise Mitchell were present.

Joshua Allen, Tim Glosier, Brian Scheidegger and Anna Shy were absent.

Staff Maralee Britton – Director, Chris Atkinson – Assistant Director
Mike Wilkins - Chief Ranger, Don Borgmeyer – Enterprise Superintendent.

Others Mary Ann Ohms – Assistant City Attorney

3. **Pledge of Allegiance**

4. **Verbal Petitions/Public Comments and Response**: None

5. **Staff Reports/Presentations**:

6. **Items for Discussion and/or Action-**

A. Discussion of Safe Across Program

Britton presented the information. The program fosters awareness in motorists to watch for pedestrians and to yield to them in crosswalks. Walkers are also urged to use crosswalks and obey traffic signals. She outlined the program and how the City is in the early stages of partnering with Safe Across and MODOT to launch the program in St. Charles. Several of the proposed crossing locations are in close proximity to parks.

B. Discussion of Playground Safety Surfacing

Atkinson presented the information. Several of the Departments playgrounds that have tile safety surfacing are experiencing issues with separation between the tiles and from the curb. The most pressing is the main playground in Wapelhorst Park. Staff have researched possible solutions that are both temporary and long term. Unfortunately, there are no short-term solutions outside of using PIP rubber to patch the cracks. No one will warranty their product on top of the aging existing rubber surfacing. Staff would like to utilize artificial turf

surfacing at Wapelhorst Park which would be the first time using this type of surfacing in the Department. However, it is a common surfacing type around the region and country.

The Board provided consensus that they are good with staff continuing discussions with artificial turf playground surfacing vendors/contractors and to come back with a recommendation at a future meeting.

C. Discussion of Honorarium for Larry Henderson

Britton presented the information. The former Assistant Director of the Department Larry Henderson worked for the City for 26 years. He recently passed away. The Board would like to recognize him in some way by naming an amenity within one of the parks after him. It was discussed naming the future lake at Legacy Farms Park after him and it was also suggested possibly renaming the Jaycee Stage in Frontier Park after him since he spent a lot of time during special events and during the Lewis & Clark Statue. Staff said they would investigate how and when the stage was named "Jaycee Stage: and report back to the Board at a future meeting.

D. Budget Amendment #2, 2026*

Britton presented the request. The first part of the budget amendment is needed due to the success of the new partnership at the Wapelhorst Athletic Complex (WAC). Concession Sales have exceeded revenue projections by 30%. Due to the increased sales we have had also had to purchase more concession products for sale and are close to running out of funds to purchase more. The request is to add $100,000 to both the Income and Expense side of the Concession Budget.

The second part of the budget amendment is a request for allocation funds to be able to complete the playground surface replacement project at Wapelhorst Park discussed earlier in the agenda. Staff estimate the at the Wapelhorst Project will cost $150,000-$170,000 but the request is for $300,000 due to other playgrounds that will also need their surfacing replaced.

Zerr made a motion to approve the Budget Amendment; seconded by Mudrovic. Motion Passed.

E. Change Order with Keg 1 Missouri to provide alcoholic beverages for resale at Concession Stands in 2026. Adding $10,000 to original Purchase Order amount of $10,000. New Purchase Order will be in an amount not to exceed $20,000*

Atkinson presented the request. This change order is needed due to the increased sales at the WAC. Additional funds are needed to be able to purchase more product for resale.

Muench made a motion to approve the contract; seconded by Slattery. Motion Passed.

7. Meeting Minutes:

A. Parks & Recreation Board Meeting Minutes April 15, 2026*
B. Parks & Recreation Board Work Session Meeting Minutes May 6, 2026*

Slattery made a motion to approve the meeting minutes (A & B); seconded by Zerr. The motion passed.

8. Consent Agenda (Items to be received):

The Consent Agenda was then addressed, which included the following:

A. Calendar
B. Financial Worksheets and Project Report
C. Accounts Receivable Report
D. Financial Transactions from $10,000 to $15,000- None
E. Oak Grove Cemetery Report

Slattery made a motion to approve the consent agenda; Seconded by Mudrovic. The motion passed.

9. Items Removed from the Consent Agenda: None

10. Presidents Announcements and Reminders: None

11. Directors Report:

A. Thank You's (As Available)

B. General Department Update

Britton asked if the Board due to the holidays would like to cancel the July 1st, 2026 meeting since there were no pressing items for discussion in the Work Session. Consensus was to cancel.

12. **Board Member Announcements and Reminders**:

Slattery – Good.

Mudrovic – Good.

Zerr – Good

Muench – Good. Asked about how park land is zoned. Asked if it was possible to have land zones for "Parks". Staff said they would check into it.

Bichel – Good

13. **Council Liaison Announcements and Reminders**:

Mitchell stated that the next Ward Meeting was going to be held on Thursday June 18th in Ward 7.

14. **Park Board Liaisons Comments**

A. **Foundation Report:** Board still working on the Holiday Ornament that will be sold as a fundraiser.

B. **Legislative Report:** None

As there was no further business to discuss Slattery moved for **Adjournment** at 7:09 pm; Seconded by Mudrovic. The motion passed.

Meeting: June 17, 2026

Respectfully Submitted,

7/15/26

~~Larry Muench, Vice-~~President

Kathy Mudroin

~~Anna Shy~~, Secretary