

ST. CHARLES PARK & RECREATION BOARD  
Work Session Tentative Agenda  
June 3, 2026 - 6:00PM  
American Legion Room in Memorial Hall, Blanchette Park

Notes:     \* Indicates Item Needing Formal Action  
          \*\* Indicates a Closed Session Topic Known to be Scheduled  
          \*\*\* Indicates Roll Call Vote  
          Wording (highlighted) Indicates Topic Added to Agenda

1. Call To Order
2. Roll Call: Joshua Allen, Sandy Bichel, Tim Glosier, Kathy Mudrovic, Larry Muench, Brian Scheidegger, Anna Shy, TJ Slattery, Anne Zerr and Council Liaison Denise Mitchell
3. Pledge of Allegiance
4. Discussion of Safe Across Program
5. Discussion of Playground Safety Surfacing
6. Discussion of Honorarium for Larry Henderson
7. Department Update Report
8. Board Member Comments and Adopt a Park (Board Member observations pertinent to facilities, programs and services within the System)
9. Closed Session (As Indicated)
  - A. Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys. (RSMo 610.021.1)
  - B. Leasing, purchase or sale of real estate where public knowledge of the transaction might adversely affect the legal consideration thereof. (RSMo 610.021.2)
  - C. Hiring, firing, disciplining or promoting of particular employees when information relating to the performance or merit of individual employees is discussed or recorded. (RSMo 610.021.3)
  - D. Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment (RSMo 610.021.13)

10. Adjournment

The City of St. Charles offers all interested citizens the opportunity to attend public meetings. If you wish to attend this public meeting and require an accommodation due to a disability, please contact the Office of The City Clerk to coordinate an accommodation at least two (2) business days in advance of the scheduled meeting at 636-949-3282 or 636-949-3289 (TTY – for the hearing impaired).

The City of St. Charles, Missouri, fully complies with Title VI of the Civil Rights Act of 1964 and related statutes and regulations in all programs and activities. For more information, or to obtain a Title VI Complaint Form, please call the City Clerk's Office at (636)949-3282 or visit City Hall located at 200 North Second Street, St. Charles, Missouri, 63301.

Posted by: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_



## INFORMATIONAL MEMORANDUM

Date: May 27, 2026

To: Parks and Recreation Board

From: Maralee M. Britton, Director

RE: Discussion of Safe Across Program

After the Board discussion at the May Work Session pertaining to pedestrian crossings, Staff met with the Engineering Staff in which they relayed a program they are preparing to implement. Safe Across is sponsored by MODOT and Cities have the opportunity to register to participate.

The program fosters an awareness in motorists to watch for pedestrians and yield to them at crosswalks. Walkers are urged to travel responsibly – using crosswalks, obeying traffic signals and following other tips to stay safe based upon education, Engineering, evaluation, engagement and enforcement.

- **EDUCATION:** Reaching the public with Public Service Announcement videos, social media posts, flyers, traffic safety curriculum for schools and more!
- **ENGINEERING:** Promoting best practices for installing and maintaining crosswalks.
- **EVALUATION:** Monitoring driver compliance at crosswalks and using results to further social norming.
- **ENGAGEMENT:** Encouraging the public to be part of a pedestrian-friendly movement and support safety through action.
- **ENFORCEMENT:** Utilizing optional “Yield Checks” high visibility crosswalk enforcement and public outreach

Additionally, Mr. Walker will appear around town providing a visual in neon yellow to draw greater attention.





Springfield Missouri developed the program and MODOT has since adopted for other cities to participate. Since 2017, Mr. Walker and the Safe Across program driver compliance has risen from 25% to 50% in Springfield.

This is a project in motion with the Engineering Department and an estimated timeline is not yet known. Initial investment expected to be \$17,000 and then \$4,000 annually thereafter. We are eager to participate assisting with Mr. Walker, neon markings and social media.

The attached map with potential locations is a first pass at opportunities for the program.

# Safe Across

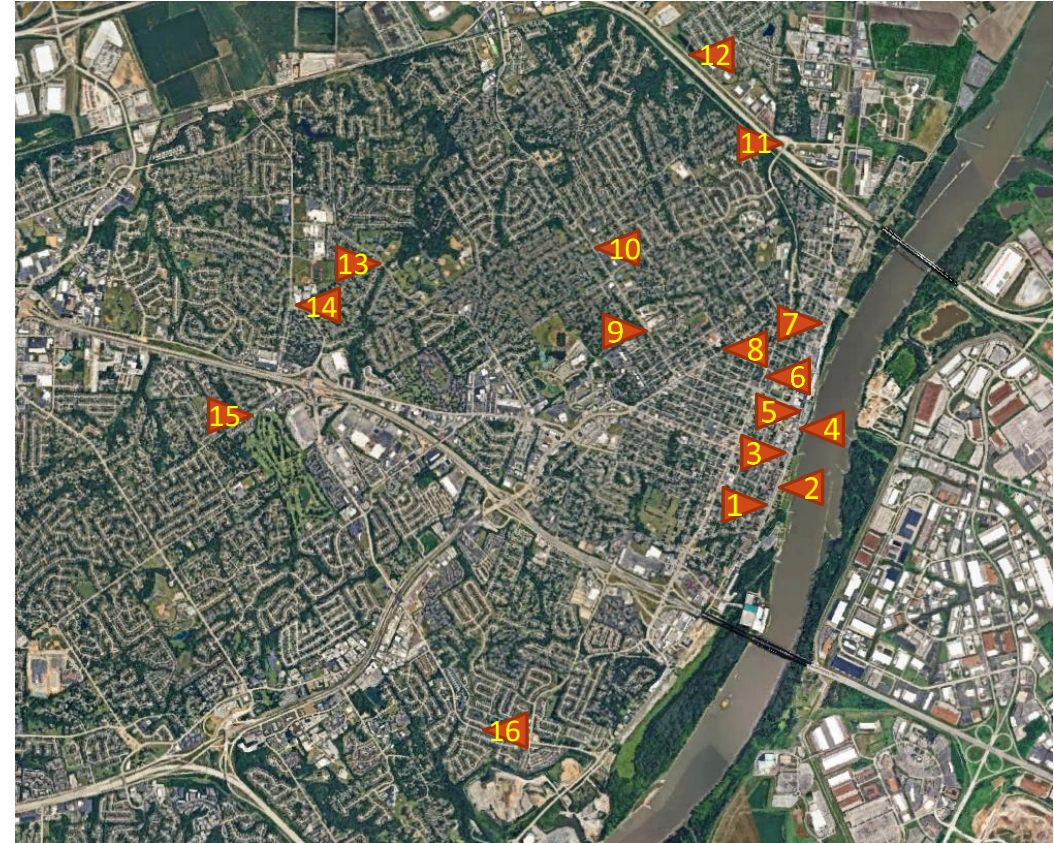
2026 POTENTIAL LOCATIONS

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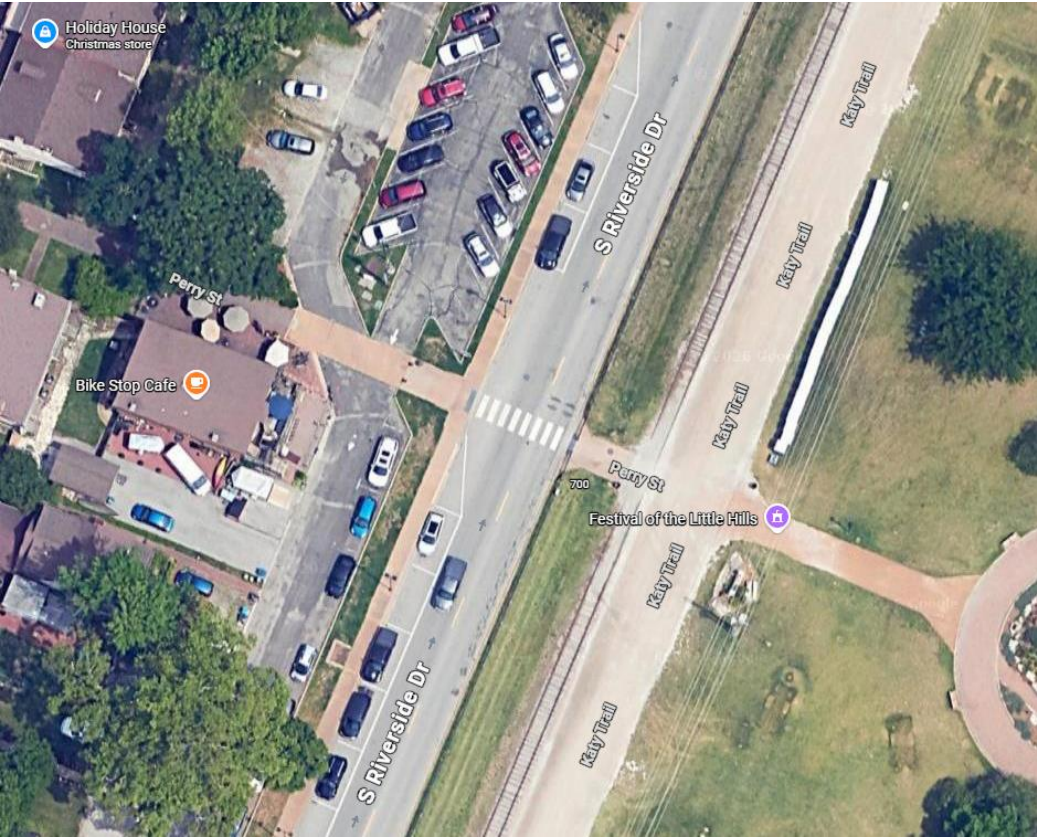


# Potential Locations

1. Riverside Drive @ Perry Street
2. Riverside Drive @ Tompkins Street
3. Riverside Drive @ Jefferson Street
4. Riverside Drive @ Monroe Street
5. Riverside Drive @ Art Foundry
6. 2<sup>nd</sup> Street @ Wood Street
7. North 5<sup>th</sup> Street @ Lewis Street
8. Kingshighway @ St. Charles High (2x)
9. Elm Street @ Blackhurst Elementary
10. Elm Street @ Jaycee Park
11. Little Hills Expressway Roundabout
12. Little Hills Expressway @ Fox Hill Park Trail
13. Droste Road @ Ruth Drive
14. Zumbahl Road @ Campus Drive
15. Country Club Road @ Bogey Hills Country Club
16. Friedens Road



# 1. South Riverside Drive @ Perry Street



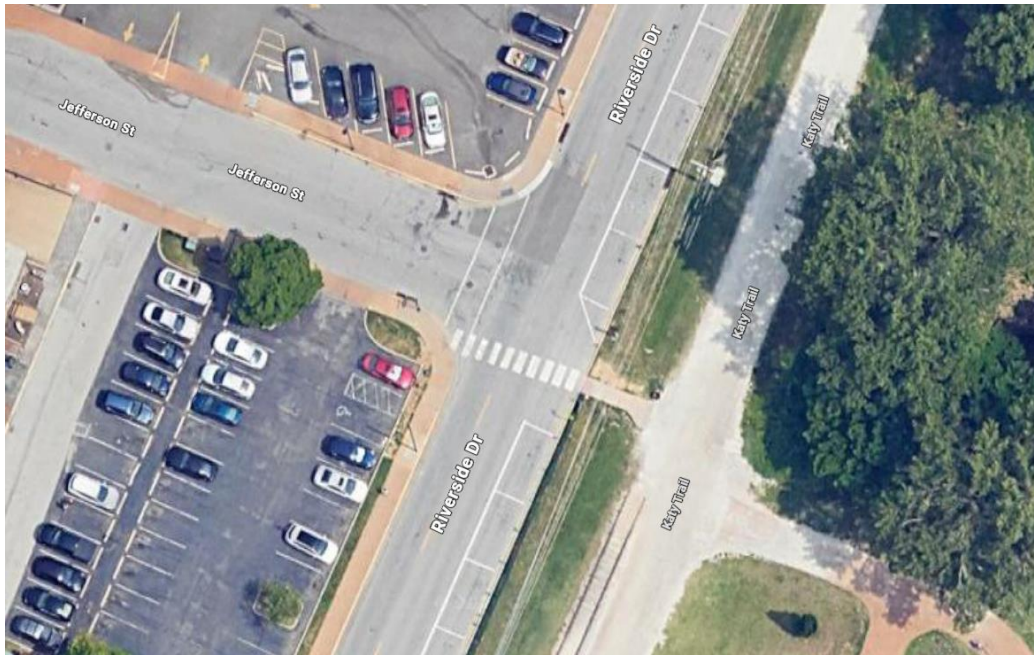
## 2. South Riverside Drive @ Tompkins Street

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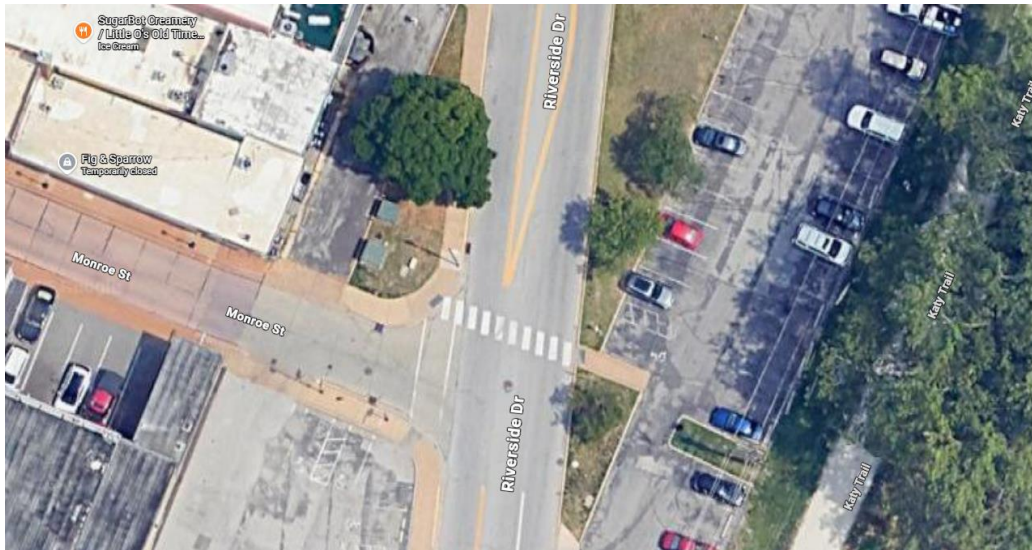
# 3. South Riverside Drive @ Jefferson Street

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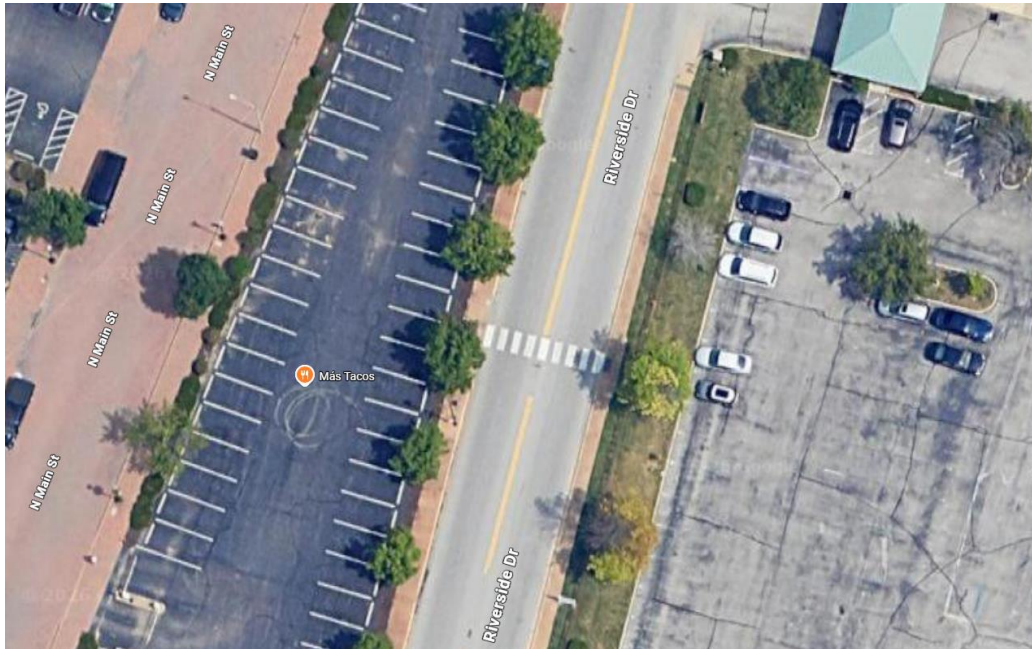
# 4. South Riverside Drive @ Monroe Street

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# 5. South Riverside Drive @ Art Foundry

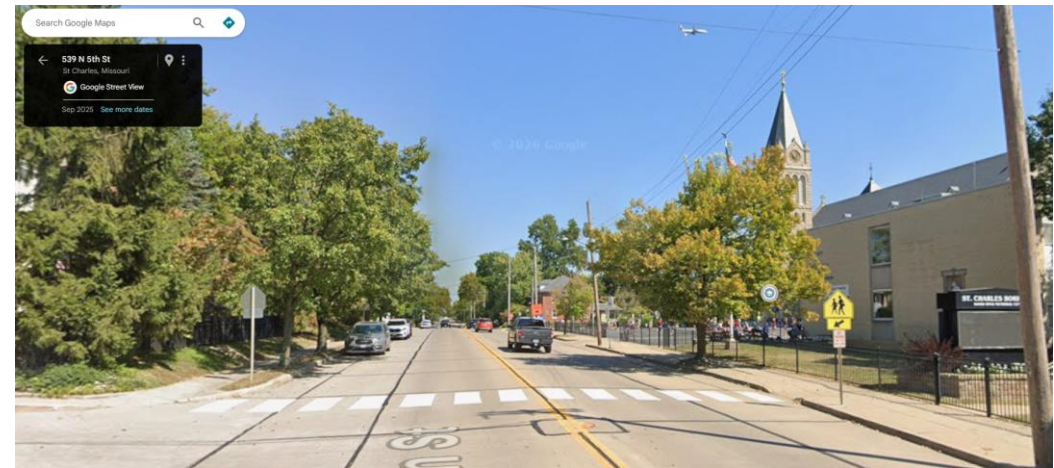
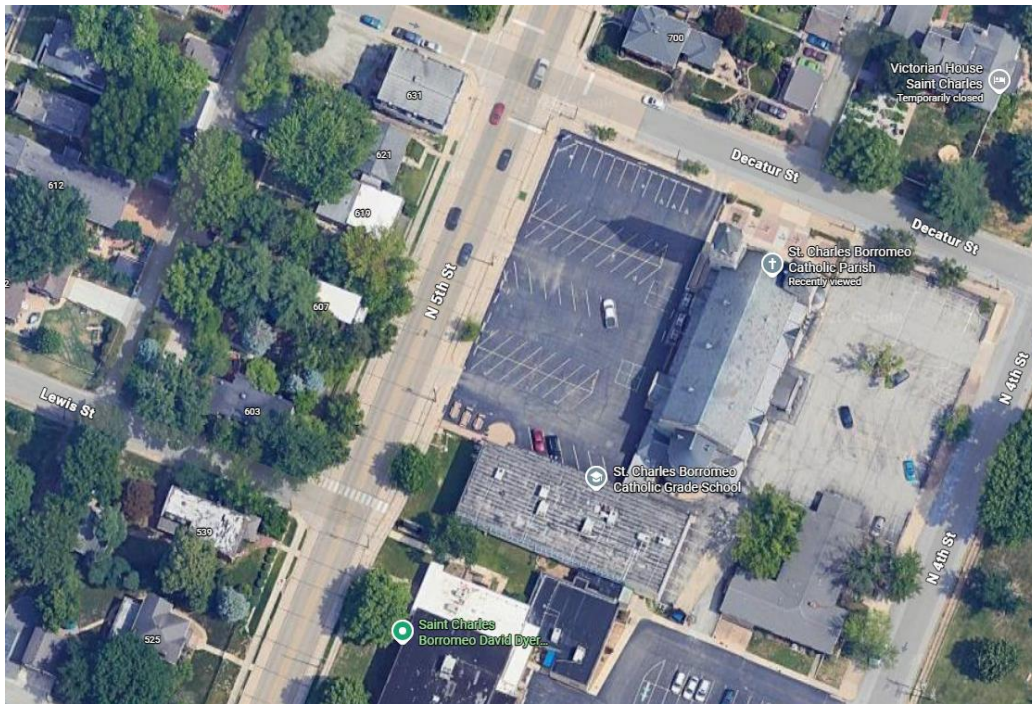
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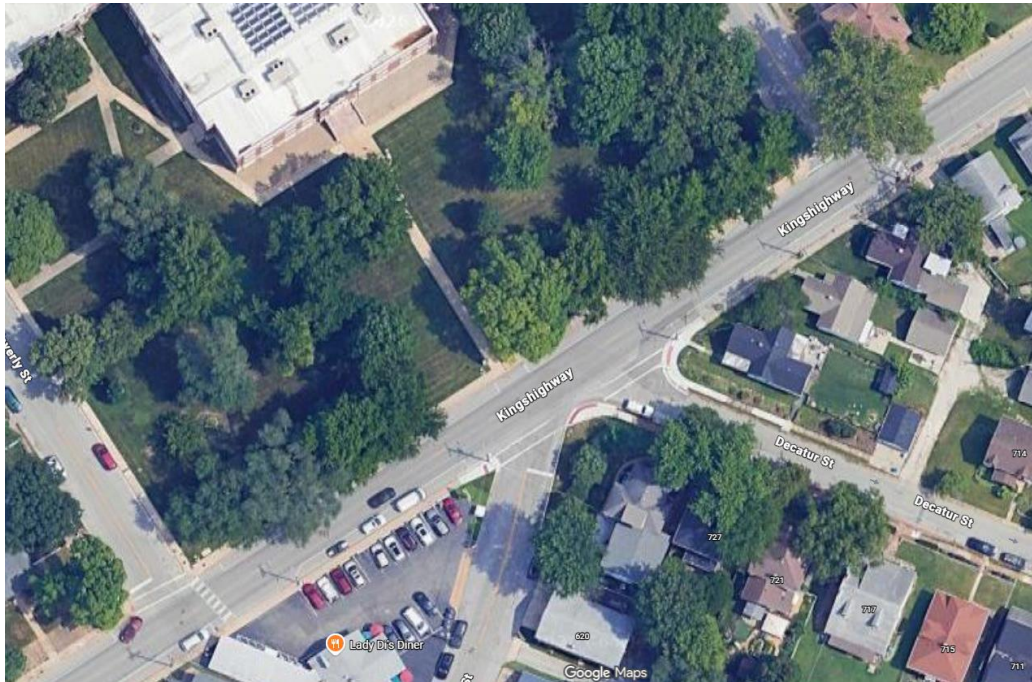
# 6. 2<sup>nd</sup> Street @ Wood Street



# 7. North 5<sup>th</sup> Street @ Lewis Street



# 8. Kingshighway @ St. Charles High (2x)



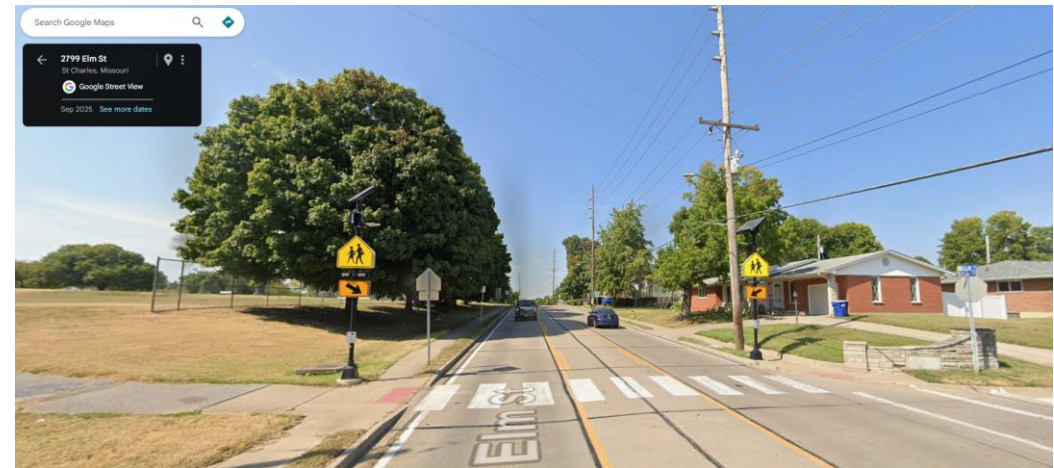
# 9. Elm Street @ Blackhurst Elementary

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# 10. Elm Street @ Jaycee Park

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# 11. Little Hills Expressway Roundabout

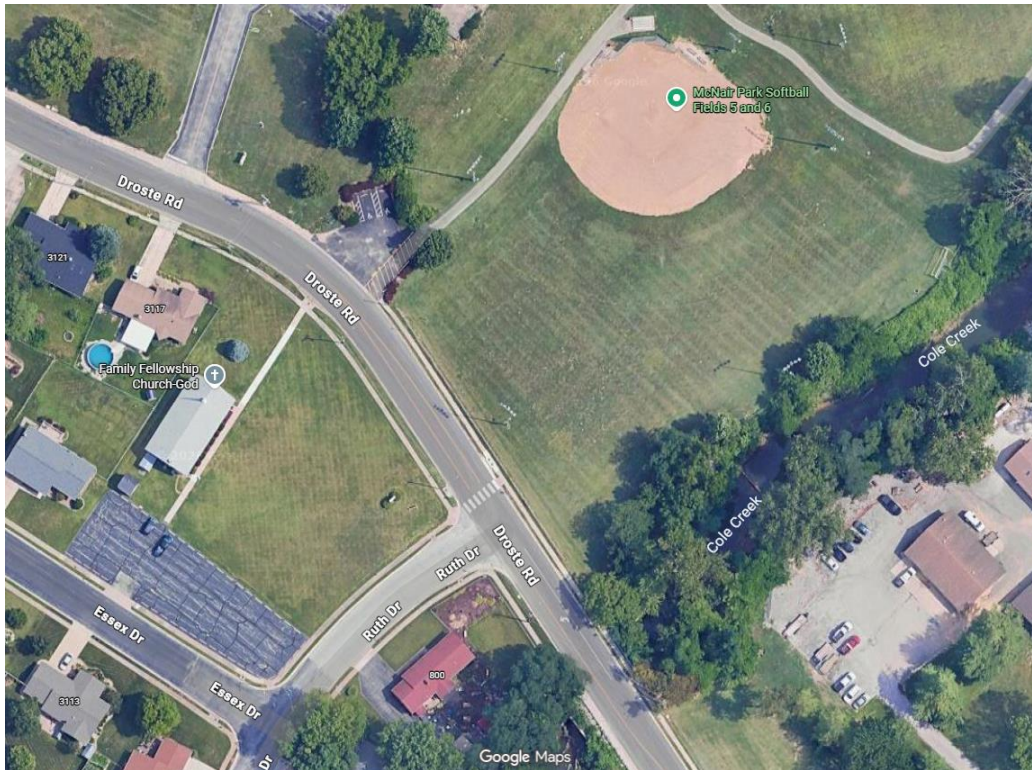


# 12. Little Hills Expressway @ Fox Hill Park Trail



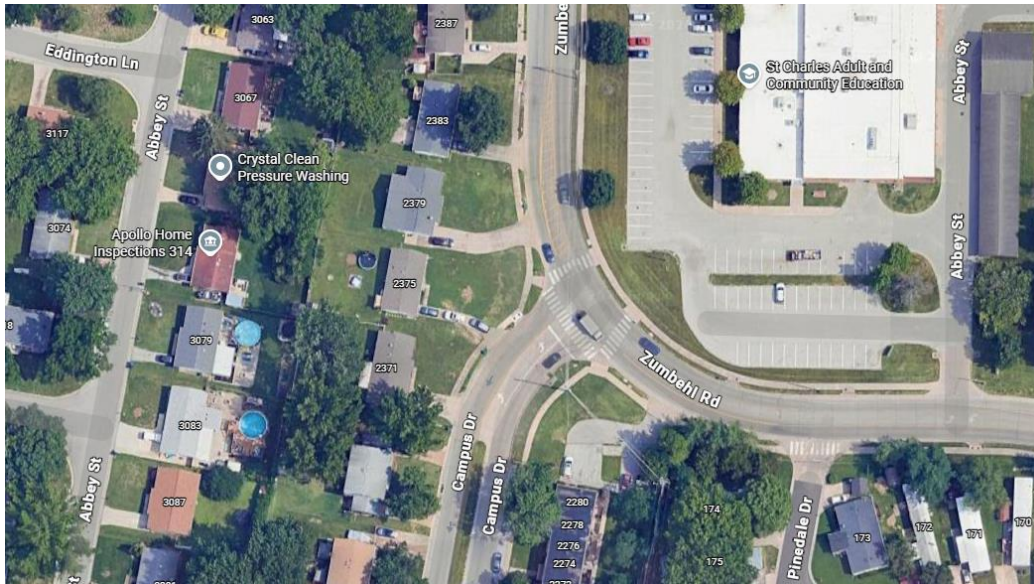
# 13. Droste Road @ Ruth Drive

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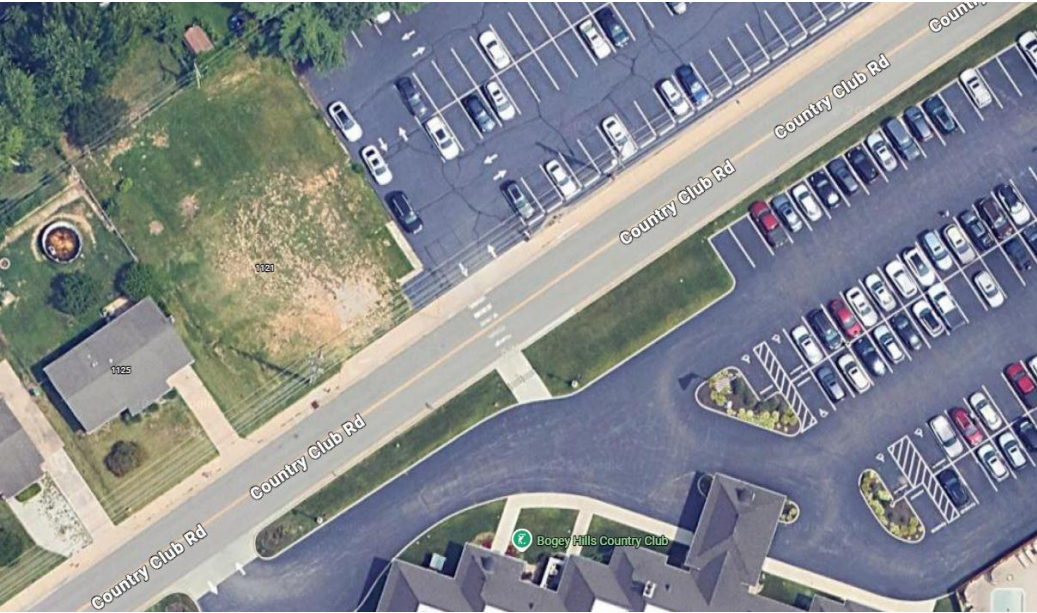


# 14. Zumbohl Road @ Campus Drive

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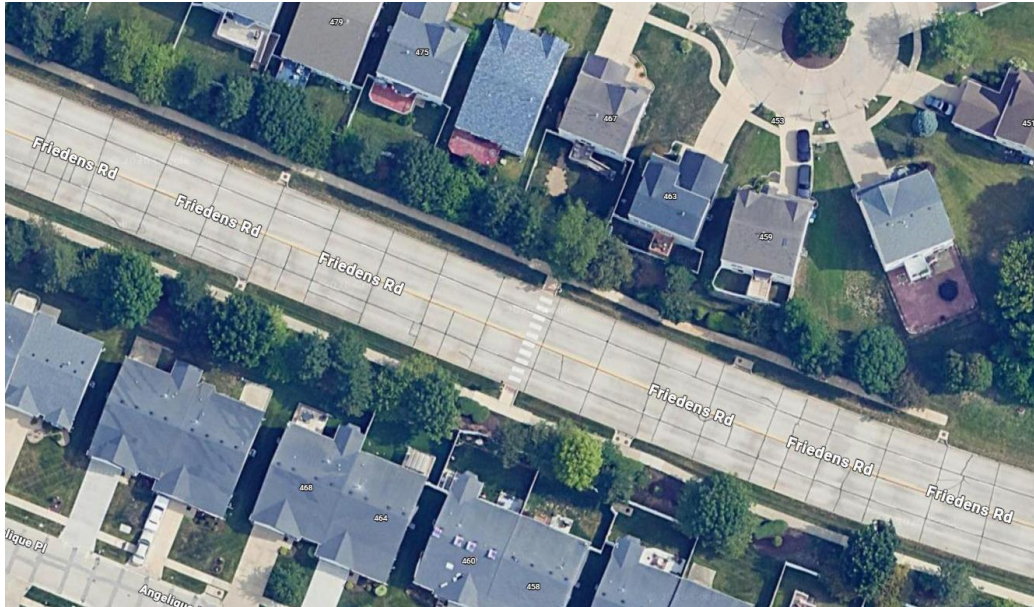


# 15. Country Club Road @ Bogey Hills Country Club



# 16. Friedens Road

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**St. Charles Parks and Recreation Board**

**MEMORANDUM**

**Date:** May 29, 2026

**From:** Chris Atkinson, Assistant Director of Parks & Recreation

**RE:** Playground Safety Surfacing Discussion\*

**Summary:**

The Parks & Recreation Department has 18 playgrounds in the park system. Most of our playgrounds (14 of them) have rubber tile safety surfacing. The remaining 4 have wooden mulch safety surfacing.

Of those 14 playgrounds with rubber tile surfacing we have 3 brands of tile that we have used over the years. Some of the tile on some of those older installations is now beginning to have some issues which are a safety concern for staff.

The warranty on the rubber tile is 6 years with a life expectancy of 8-10 years. Several of our playgrounds are now past the warranty period and are into or past the 8-10-year life expectancy.

On some playgrounds staff have used pour in place rubber surfacing to fill in any cracks in the tile. This allows extra time for funds to become available in the CIP for safety surfacing/playground replacement to deal with replacements.

The main playground in Wapelhorst Park has safety surfacing that was installed back in 2017. That tile surfacing is having several issues (See photos below). As you can see the tile is bending up on the corners, separating from the concrete curb and also separating from each other. These issues are too numerous or severe to use pour in place rubber patches as a temporary repair.

Staff have reached out to several playground safety surfacing companies to get their feedback/opinion to see if there are any “temporary” solutions that could extend the life of the surfacing. Ideas discussed were covering the current tile completely with pour in place rubber surfacing or artificial turf. Due to the age of the tile and the fact that no contractors will warranty their surface on top of the old tile those ideas were not possible.

Staff has now requested pricing to completely remove and replace the surfacing at Wapelhorst. The proposals came in between \$150,000 - \$200,000. That includes removing the existing tile and padding and replacing the surfacing with new padding and artificial grass surfacing.

Although artificial turf playground surfacing has not been used on our parks system it has been used extensively by neighboring departments and when checking with them they are satisfied with its performance and longevity.











**Staff would like to move forward with getting final pricing from a vendor to remove and replace the playground safety surfacing with artificial turf at Wapelhorst Park. If agreeable, a recommendation for funding sources and a contract will be brought back at a future meeting. As this is not currently budgeted, existing projects or a budget amendment may be recommended for the replacement. Staff will also work on a replacement and funding schedule for other playgrounds that will need surfacing replaced in the next 1-5 years.**

INFORMATIONAL MEMORANDUM

Date: May 29, 2026

To: Parks and Recreation Board

From: Maralee M. Britton, Director

RE: Discussion of Honorarium for Larry Henderson

With the influence and devotion Larry gave to the department for his 26 years of service, discussion of an honorarium will be discussed. As reference, previous honors include Wapelhorst Park, Norb Wapelhorst - Director; Gould Building, George Gould – Board Member; Pundmann Nature Park, Ed Pundmann & Family, Board and Foundation Member; Steinhoff Pavilion, Gene Steinhoff – Board; Kluesner Lake, Montgomery Kluesner – DNR Biologist; Moore Lake, Paul Moore – former property owner.



## **May Parks & Recreation Department Report**

The purpose of this monthly report is to provide updates about the department activities and projects which the Board may have approved within the capital plan, approval at meetings for actions or general activities for awareness. Listings will change monthly depending on the activity or as completed.

### **Enterprise Activities and Programs**

Celebrating the 50<sup>th</sup> anniversary of the Summer Fun Day Camp this year, the opening week started out strong with an increase of 70 campers over 2025.

The Aquatic Facilities had a slow opening on the Saturday but picked up Sunday and had an above average day on Memorial Day. Increase in sales of 100% since we were closed the first several days for cold weather in 2025.

Concession sales for the GMB Baseball weekend tournaments at W.A.C. continue to exceed budgeted goals.

Held first extended trip with our new Group Travel Specialist, Judi Meredith. We spent 8 days in the San Antonio TX area with 32 travelers. The trip did not sell out, but was a successful first trip of the year.

### **Enterprise Staffing**

All areas within the Division reached or exceeded their seasonal staffing goals.

### **Pundmann Nature Park:**

“Nature” play pieces have now been delivered. Shelter has arrived. Next steps are completing grading, building the shelter and adding the “nature” play pieces around the park. Work will continue after Rau Garden is completed.

### **Rau Garden Improvements:**

Project tentatively scheduled for construction after Memorial Day weekend.

### **Legacy Farms Park:**

May 11 Planning and Zoning Meeting: Site Plan and Zoning approval

June 2 & June 23 City Council Meeting: Zoning consideration for approval

June 8 Tentative Bid release: Pending City Permit

June 29 Tentative Bids Due

July 15 Tentative Consideration of Bid Award by Board

August/September TBD Ground Breaking: Once contractor has placed staging area for construction trailer with gravel lot. Will use their equipment as backdrop.

### **Maibaum Pole Project:**

Parks construction crew have completed the drainage, 3 sidewalks leading to the pole and the 6 columns around the sidewalks. Contractors have completed the concrete curb and the red paver area. Parks crew is currently working on the 3 walls and the surrounding park trails/concrete. Final step will be landscaping prior to the pole installation in September. Expected to be completed on site week of June 15.

Staffing:

Maintenance:

Brian Schaffer hired as new Parks Superintendent. Begins June 22, 2026

6 new seasonal employees have been hired and 2 are pending.

Ranger Activities and events:

Rangers conducted safety training for Day Camp, Aquatics, and Concessions Staff.

Rangers assisted in the organization and security of the following events

National Day of Prayer- Frontier Park

Tuff Nutterz- McNair Park

Food Trucks- Blanchette Park

Sgt. Lenny Sylcox completed a 1-week Firearms Instructors' course.