

SAINT CHARLES PARKS & RECREATION BOARD MINUTES
MEETING HELD
December 3, 2025

The meeting was **Called to Order** by Sandy Bichel at 6:00pm in the American Legion Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

Board Joshua Allen, Kathy Mudrovic, Larry Muench, Anna Shy, TJ Slattery, Sandy Bichel, Tim Glosier, Anne Zerr and Council Liaison Denise Mitchell were present.

Brian Scheidegger was absent.

Staff Maralee Britton – Director, Chris Atkinson- Assistant Director, Don Borgmeyer – Enterprise Superintendent, Mike Wilkins - Chief Park Ranger

Other Holly Magdziarz – City Attorney, Dan Foust - Oktoberfest

3. Pledge of Allegiance

President Bichel welcomed the newest Park Board Member Joshua Allen to the Board. All Board Members, Council Liaison and City staff introduced themselves.

4. Discussion and Consideration for approval the Organizations Hosting Ticketed Events in Public Parks Policy effective January 1, 2026

Britton led the discussion of the ticketed events policy. This change or new policy was created following a request by the Oktoberfest Committee earlier in the year. They would like to have the ability to charge a fee to the attending public for access to future events in Frontier Park. During the Board meeting on October 1st, 2025 when this topic was first discussed the Board asked staff to reach out to the other larger events that use the park to get their thoughts and feedback. Both FOLH and Riverfest did not feel like they would utilize the policy and their events would remain free to attend.

Dan Foust from the Oktoberfest Committee spoke to the Board about why Oktoberfest would like to have the ability to charge a fee to enter their event. Since the Committee took over the event 18 years ago from Sister Cities the event has grown every year. He outlined the size of the event currently includes around 100 vendors (60 food vendors, 40 craft vendors), also that the cost to stage and operate the event are continuing to rise. He estimated it cost around \$600,000 to run the event. He also highlighted the number of non-profits that the committee partners with to operate alcohol booths, provide ID wrist bands etc. All of those non-profits earn significant funds during the event to help with their missions.

Mr. Foust stated that the biggest concern the Oktoberfest Committee has with the current language in the policy is the revenue sharing split of 75%/25%. He stated at that split the

committee would not want to move forward with a ticketed event. The committee felt the split proposed by them 90%/10% was a more appropriate split since the Parks & Recreation Department was still being paid all the other fees they currently charge and this is a possible new revenue source without any additional work or commitments being needed from the Department.

There was discussion about how the park could be fenced/gated to restrict access to the park/event and how that would work with the KATY Trail State Park being integrated into Frontier Park. Those discussions would continue if the policy was created between the committee and the department. It was agreed Ranger and Police Officer priority is safety of event visitors and not those who try to circumvent the gated entry for free access.

Mr. Foust stated that other than the revenue split percentage that the committee were good with all the other parts of the proposed policy.

The Board had consensus to continue forward with the policy at the 90%/10% revenue sharing split.

The next step would be for review by the Legal Department and then the policy would be brought back at an upcoming meeting for possible further discussion and adoption.

Mr. Foust also asked if the Board at some point would consider widening the interior park trail system due to the narrowness of the trail during the larger special events. This would assist emergency carts and allow more room for event visitors.

5. Adopt a Park (Board Member observations pertinent to facilities, programs and services within the System)

Muench – Good.

Zerr – Good.

Mudrovic – Good. Asked about snow clearing at Webster on trail from ADA parking spot to building.

Slattery – Good.

Bichel – Good.

Glosier – Good.

Shy – Good.

Allen – Will have his parks assigned at an upcoming meeting.

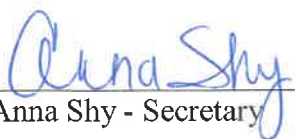
Council Liaison Mitchell – Asked if a sign could be straightened at Schaefer Park.

As there was no further business to discuss Mudrovic moved for **Adjournment** at 7.18 pm; Seconded by Slattery. Motion passed.

Meeting: December 3, 2025

Respectfully Submitted,


Sandy Bichel - President


Anna Shy - Secretary