

**SAINT CHARLES PARKS & RECREATION BOARD MINUTES
MEETING HELD
OCTOBER 15, 2025**

The meeting was **Called to Order** by President Bichel at 6:00pm in the American Legion Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

Board Sandy Bichel, Larry Muench, TJ Slattery, Brian Scheidegger, Tim Glosier, and Council Liaison Denise Mitchell were present.

Kathy Mudrovic, Anna Shy & Anne Zerr were absent.

Staff Maralee Britton – Director, Chris Atkinson – Assistant Director
Don Borgmeyer – Enterprise Superintendent, Mike Wilkins – Chief Park Ranger
Peter Van Linn – Maintenance Superintendent, Mary Ann Ohms – Assistant City Attorney

Others Larry Dobrosky – City Administrator, Mayor Dan Borgmeyer, Councilperson Galba, Councilperson Otto, Scott Runde – SWT Design, Jay Wohlschlaeger – SWT Design, Lori Badalamenti – Navigate Building Solutions, Craig Schluter – Navigate Building Solutions, Brad Pierce – Introba.

3. **Pledge of Allegiance**

4. **Verbal Petitions/Public Comments and Response:** None

5. **Staff Reports/Presentations:**

A. Legacy Farms Park Conceptual Design Development Presentation from Consultant Team.

The consultant team made a presentation the Board about the current status of the project. They highlighted the original master plan layout and then the two different options of the new park layout that are being driven by where along Highway B MoDot will allow access into the park property (Boschertown Road, Copperfield Court). Included images also showed the potential layout and locations of the signature playground, restrooms, park pavilion, bike park, disc golf course and natural elements in Phase 1. Presentation also highlights visuals of what the playground and buildings and structures could look like architecturally. Currently another consultant is completing the Traffic Impact Study (TIS) requested by MoDot that will be used to determine the access point into the park. Also working on a playground bid package. Consultant Team along with Navigate also working on project budget and construction cost estimates so that the design will fit with the project construction budget of approx. \$4,500,000.

6. Items for Discussion and/or Action-

- A. Purchase of netting system for the Wapelhorst Ball Field Complex from Future Pro, Inc. in an amount not to exceed \$26,950.00***

Atkinson presented the purchase of the netting system that will be installed around a section of the outfield fence at the Wapelhorst Ball Field Complex.

Glosier made a motion to approve the purchase; seconded by Scheidegger. Motion Passed.

- B. Resolution #2, 2025 – Request to declare equipment/items surplus***

Atkinson presented the request. Mayor Borgmeyer stated that he may be interested in the surplus minivan for use with another City Department/homeless.

Muench made a motion to approve the purchase; seconded by Slattery. Motion Passed.

- C. Resolution #3, 2025 - Destruction of documents***

Atkinson presented the request.

Glosier made a motion to approve the request; seconded by Scheidegger. Motion Passed.

7. Meeting Minutes:

- A. Parks & Recreation Board Meeting Minutes July 16, 2025*
- B. Parks & Recreation Board Work Session Meeting Minutes August 6, 2025*
- C. Parks & Recreation Board Finance Committee Meeting Minutes August 27, 2025*
- D. Parks & Recreation Board Special Work Session Meeting Minutes September 10, 2025*
- E. Parks & Recreation Board Work Session Meeting Minutes October 1, 2025*

Bichel asked that item 7.E. be corrected to reflect that she was not present at the meeting therefore could not call the meeting to order. Muench made a motion to approve the meeting minutes A, B, C & D and E as amended; seconded by Scheidegger. The motion passed.

8. Consent Agenda (Items to be received):

The Consent Agenda was then addressed, which included the following:

- A. Calendar
- B. Financial Worksheets and Project Report

- C. Accounts Receivable Report
- D. Financial Transactions from \$10,000 to \$15,000- None
- E. Oak Grove Cemetery Report

Slattery made a motion to approve the consent agenda; Seconded by Muench. The motion passed.

9. **Items Removed from the Consent Agenda:** None

10. **Presidents Announcements and Reminders:**

Bichel said that she attended the National Parks & Recreation Association Conference with some staff. Said it was a very educational event. Also thanked the Board Members and people who attended the POP for Parks fundraising event.

11. **Directors Report:**

A. **Thank You's (As Available)**

B. **General Department Update**

Britton asked that Board members provide to staff some comments on the "Why" they use parks and serve on the Park Board. These comments would be used in future brochures and other marketing ideas.

12. **Board Member Announcements and Reminders:**

Muench is good. He stated that he was rethinking his position on possibly charging for festivals.

Scheidegger – Good,

Slattery – Good and he thinks that the market will decide if charging for festival entrance is appropriate.

Glosier – Good

13. **Council Liaison Announcements and Reminders:**

Councilperson Mitchell informed the Board that the current City Hall is in the process of being sold by the City to St. Charles County for future office space. There is an upcoming town hall meeting for Ward 10 being held on October 23, 2025 at St. Charles West High School.

14. **Park Board Liaisons Comments**

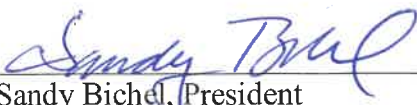
A. Foundation Report: None


B. Legislative Report: None

As there was no further business to discuss Muench moved for **Adjournment** at 7:24 pm;
Seconded by Slattery. The motion passed.

Meeting: October 15, 2025

Respectfully Submitted,


Sandy Bichel, President


Anna Shy, Secretary