

SAINT CHARLES PARKS & RECREATION BOARD MINUTES
MEETING HELD
JULY 16, 2025

The meeting was **Called to Order** by President Bichel at 6:00pm in the American Legion Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

Board Sandy Bichel, Larry Muench, Kathy Mudrovic, Brian Scheidegger, Tim Glosier, Anna Shy, Anne Zerr and Council Liaison Denise Mitchell were present.
TJ Slattery was absent.

Staff Maralee Britton – Director, Chris Atkinson – Assistant Director
Don Borgmeyer – Enterprise Superintendent, Mike Wilkins – Chief Park Ranger
Holly Magdziarz - City Attorney

Others D. Todd Reineke, Eric Hooper (GMB)

3. **Pledge of Allegiance**

4. **Verbal Petitions/Public Comments and Response:**

Mr. Reineke referred to the documents that he had provided to the Park Board in their packet. He referenced several arguments against the installation of artificial turf fields. These included health concerns, environmental impact, injuries, cost to install and replace.

The Board thanked Mr. Reineke for his comments.

5. **Staff Reports/Presentations:** None

6. **Items for Discussion and/or Action-**

A. **License Agreement with Greater Midwest Sports Marketing LLC (GMB) for the use of the Wapelhorst Ball Field Complex for tournaments 2026 - 2030***

Atkinson presented the agreement for a 5-year partnership with GMB for the weekend use of the newly renovated Wapelhorst Ball Field Complex for youth tournaments from 2026-2030. This decision was made through a competitive process where 3 companies submitted proposals to operate the complex. Three staff members reviewed and evaluated the proposals and agreed that the most favorable proposal for the City was with Greater Midwest Sports Marketing LLC. (GMB).

Eric Hooper from GMB introduced himself and talked about GMB. This included their history in the sport, involvement in the region and also their plans for the complex beginning in the spring of 2026. GMB are excited about this partnership and the ability to host tournaments on artificial turf infields in the City of St. Charles.

Council Liaison Mitchell talked about her personal positive experiences with GMB with her son playing in GMB Tournaments over the years.

Muench made a motion to approve the License Agreement; seconded by Mudrovic. Motion Passed.

B. Contract with John Rufkahr Jr. Concrete Company to install the batting cages at Wapelhorst Athletic Complex in an amount not to exceed \$24,077.00*

Atkinson presented the contract for installing the new batting cage and pouring the concrete pad at the Wapelhorst Ball Field Complex.

Zerr made a motion to approve the contract; seconded by Scheidegger. Motion Passed.

C. Purchase of portable pitching mounds from Victory Mounds, LLC for use at the Wapelhorst Athletic Complex in an amount not to exceed \$28,217.00*

Atkinson presented the purchase of 8 different sized portable pitching mounds for use at the Wapelhorst Ball Field Complex.

Glosier made a motion to approve the purchase; seconded by Mudrovic. Motion Passed.

D. Purchase of a shelter for Pundmann Nature Park from Backyard Showcase in an amount not to exceed \$25,252.10*

Atkinson presented the purchase of the wooden shelter that will be installed in Pundmann Nature Park.

Shy made a motion to approve the purchase; seconded by Scheidegger. Motion Passed.

E. Consideration of Budget Amendment #2, 2025*

Britton presented the budget amendment. The amendment included a request to move \$2,300,000 from the undesignated fund balance to be placed into the Legacy Farms Park Project and \$175,000 to be placed in the Wapelhorst Athletic Complex project to pay for an irrigation system upgrade as part of the overall project.

Muench made a motion to approve the Budget Amendment; seconded by Glosier.
Motion Passed.

F. Contract with SWT Design Inc. to provide professional design services for Legacy Farms Park in an amount not to exceed \$586,730.00*

Due to a request from the Legal Department this Action Item was tabled to the next meeting,

7. Meeting Minutes:

A. Parks & Recreation Board Meeting Minutes June 18, 2025*

Glosier made a motion to approve the meeting minutes; seconded by Mudrovic. The motion passed.

8. Consent Agenda (Items to be received):

The Consent Agenda was then addressed, which included the following:

- A. Calendar
- B. Financial Worksheets and Project Report
- C. Accounts Receivable Report
- D. Financial Transactions from \$10,000 to \$15,000- None
- E. Oak Grove Cemetery Report

Shy made a motion to approve the consent agenda; Seconded by Mudrovic. The motion passed.

9. Items Removed from the Consent Agenda: None

10. Presidents Announcements and Reminders: None

11. Directors Report:

A. Thank You's (As Available)

B. General Department Update

C. 2025 2nd Quarter Report

Britton discussed the new partnership between the Department, St. Charles Soccer Club and Mayor League Soccer for the MLSGO Program that will be hosted at the Sport 360

Soccer Complex.

Britton also highlighted some activities that came from a recommendation from the Mayor's Youth Advisory Task Force for a place to hang out late in the evenings. Staff have worked out with the group that shelter #1 and the tennis/pickleball courts in Blanchette Park can be used as a hangout spot.

Britton also stated that the Sunshine Law update/training from the Legal Department will take place at the August 6th, 2025 Work Session Meeting.

12. Board Member Announcements and Reminders:

Muench stated how frequently he uses the Braille Trail to walk his dog in McNair Park. Likes the shade trees in the area.

Mudrovic appreciates the ease of use of the Rainoutline for activity/facility closings.

13. Council Liaison Announcements and Reminders:

Councilperson Mitchell said Booneslick and Circle Drive Parks looked good. She encouraged the Parks Board members to stay connected to their "Council Buddies" and provide them updates on Board actions.

14. Park Board Liaisons Comments

A. Foundation Report:

Bichel and Mudrovic explained to the Board that the Foundation is in the process of updating and improving their online and marketing processes. Their focus is on educating the public on what the Foundation has done in the past while also focusing on what they are currently working on and the future projects that may need the public's assistance/participation.

B. Legislative Report: None

At 7:11 pm Zerr Made a Motion to go into Closed Session to discuss;

- A. Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys. (RSMo 610.021.1)

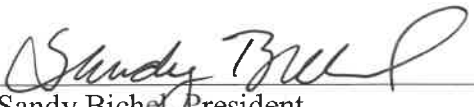
Seconded by Mudrovic.


After discussion between the Board Members and City Attorney Holly Magdziarz it was decided that there was no need to go into Closed Session.

As there was no further business to discuss Mudrovic moved for **Adjournment** at 7:25 pm; Seconded by Shy. The motion passed.

Meeting: July 16, 2025

Respectfully Submitted,


Sandy Bichel, President


Larry Muench
Vice President