

SAINT CHARLES PARKS & RECREATION BOARD MINUTES
MEETING HELD
JUNE 18, 2025

The meeting was **Called to Order** by President Bichel at 6:00pm in the American Legion Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

Board Sandy Bichel, Larry Muench, Kathy Mudrovic, Brian Scheidegger, Mike Ryan, Tim Glosier, Anna Shy, TJ Slattery and Council Liaison Denise Mitchell were present. Anne Zerr was absent.

Staff Maralee Britton – Director, Chris Atkinson – Assistant Director
Don Borgmeyer – Enterprise Superintendent, Chan Smoot – Concessions Coordinator
Holly Magdziarz - City Attorney

Others D. Todd Reineke.

3. **Pledge of Allegiance**

4. **Verbal Petitions/Public Comments and Response:**

Mr. Reineke referred to the documents that he had provided to the Park Board in their packet. He referenced the “Initiative Petition” process, provided the draft language and mentioned that the group has begun collecting signatures from residents to put the petition on the ballot. He currently has 800 signatures and needs 4000.

The Board thanked Mr. Reineke for his comments.

5. **Staff Reports/Presentations:**

A. Recognition of Mike Ryan for his 13 years of service to the community serving on the Parks and Recreation Board.

President Bichel presented Mike Ryan with a plaque thanking him for his 13 years of service on the Parks and Recreation Board. The other Board members also thanked Ryan for his commitment and service over the years.

Director Britton thanked Ryan on behalf of the department staff for his service. He began as a “concerned” resident on an issue, then was appointed to the Board and ultimately served as the President for a period of time.

Ryan thanked everyone. Stated that the 13 years went fast and he was proud of the

Board and staff for all that they accomplished during his time on the Board.

6. Items for Discussion and/or Action-

A. Contract with Snapper Construction to complete the McNair Roller Rink Fence Replacement Project in an amount not to exceed \$20,685.00*

Atkinson presented the contract for repairing and repainting the roller rink fence in McNair Park.

Muench made a motion to approve the contract; seconded by Slattery. Motion Passed.

B. Purchase of batting cage frame and nets for the Wapelhorst Ball Field Project with Baseball Mound Company in an amount not to exceed \$15,782.00*

Atkinson presented the purchase for the batting cage in Wapelhorst Park.

Mudrovic made a motion to approve the purchase; seconded by Ryan. Motion Passed.

C. Discussion and selection of the 97 Acre Recreational Site Name*

Britton referenced the included memo that listed the top 10 names previously discussed at an earlier Board meeting for the new park. The first round of anonymous ballot voting was used to reduce the number of potential names down to 3. After the votes were tallied the following names were the top 3:

Legacy Farms Park
Generations Park
Eagles Edge Park

The Board then completed a second round of voting on those 3 names. After the votes were tallied the park name with the most votes was:

Legacy Farms Park

Ryan made a motion to approve the name of the future park as Legacy Farms Park; seconded by Glosier. Motion Passed.

Britton then discussed a possible discussion with City Council on the option of any inter fund loan to fund the remaining \$2,000,000 needed for the completion of Phase 1 of the park development. That discussion will take place at upcoming Council Work Session.

7. **Meeting Minutes:**

- A. Parks & Recreation Board Meeting Minutes February 12, 2025*
- B. Parks & Recreation Board Meeting Minutes April 16, 2025*
- C. Parks & Recreation Board Meeting Minutes May 7, 2025*
- D. Parks & Recreation Board Work Session Meeting Minutes June 4, 2025*

Slattery made a motion to approve the meeting minutes; seconded by Mudrovic. The motion passed.

8. **Consent Agenda (Items to be received):**

The Consent Agenda was then addressed, which included the following:

- A. Calendar
- B. Financial Worksheets and Project Report
- C. Accounts Receivable Report
- D. Financial Transactions from \$10,000 to \$15,000- None
- E. Oak Grove Cemetery Report

Slattery made a motion to approve the consent agenda; Seconded by Shy. The motion passed.

9. **Items Removed from the Consent Agenda:** None

10. **Presidents Announcements and Reminders:**

Bichel stated that at the July 2nd, 2025 Work Session that City Attorney Magdziarz would conduct some training and provide information on the Sunshine Law. This is training that is being provided to all Boards and Commissions in the City.

Bichel asked City Attorney Magdziarz about the process for possible charter changes in connection with the ongoing suit. Magdziarz stated that this should not be discussed in open session since several of the Board members are involved in the suit.

11. **Directors Report:**

A. Thank You's (As Available)

B. General Department Update

Britton discussed that the aquatic facilities have had a slow start to the swim season due to the weather impacting the opening of the them.

12. **Board Member Announcements and Reminders:**

Glosier asked about the process of replacing the vacancy created by Ryan's resignation from the Board. Councilperson Mitchell explained that per the City Charter the Mayor has 45 days to recommend a replacement for Council discussion/approval.

13. **Council Liaison Announcements and Reminders:**

Councilperson Mitchell said that the Ward 6 City Talk meeting will be held on June 20th, 2025 at the 1st Baptist Church.

14. **Park Board Liaisons Comments**

A. Foundation Report:

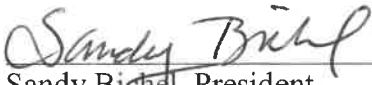
Bichel explained to the Board that the Foundation is in the process of updating and improving their online and marketing processes. Their focus is on educating the public on what the Foundation has done in the past while also focusing on what they are currently working on and the future projects that may need the public's assistance/participation.

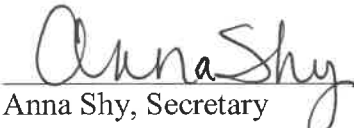
B. Legislative Report: None

As there was no further business to discuss Shy moved for **Adjournment** at 7:43 pm; Seconded by Scheidegger. The motion passed.

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Respectfully Submitted,


Sandy Bichel, President


Anna Shy, Secretary