

SAINT CHARLES PARKS & RECREATION BOARD MINUTES
MEETING HELD
May 7th, 2025

The meeting was **Called to Order** by President Bichel at 6:00pm in the American Legion Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

Board Sandy Bichel, Tim Glosier, Kathy Mudrovic, Larry Muench, Mike Ryan were present. Anna Shy, TJ Slattery, Brian Scheidegger, Anne Zerr and Council Liaison Mary West were absent.

Staff Chris Atkinson- Assistant Director, Mike Wilkins – Chief Ranger

Other Holly Magdziarz – Interim City Attorney
Mayor Dan Borgmeyer

3. Pledge of Allegiance

4. Discussion and Consideration of the Parks and Recreation Capital Improvements Plan 2026 – 2031*

Atkinson presented to the Board the 2026 – 2031 Capital Improvements Plan (CIP). This plan lays out the next 6 years of Capital Projects for the Department with the mostly immediate year (2026) being better defined. This plan includes both capital costs for ongoing maintenance of the parks property and amenities and also includes new projects that would add to the Parks system. The CIP is funded through four (4) different funding sources. Property Taxes and Replacement Fund (217). Metro Parks Fund (216) and Prop P Sales Tax (417). On average the CIP Plan including the Debt Service for the Prop P – 2017 COPS Bond is approximately \$3,000,000 per year.

In 2026 the main projects are:

Continued investment/payments for the 97 acre recreation site development.
Funds for the possible boat ramp upgrades.
Funds for Rau Garden storm water issues.
Administration van replacement.

Ryan made a motion to approve the 2026-2031 Capital Improvements Plan; Seconded by Mudrovic.

5. **Discussion and Consideration of the Oak Grove Cemetery Capital Improvements Plan 2026 – 2031***

Atkinson presented to the Board the 2026 – 2031 Capital Improvements Plan (CIP) for Oak Grove Cemetery. This plan lays out the next 6 years of Capital Projects for the Cemetery with the mostly immediate year (2026) being better defined. These funds are from the General Fund. The Cemetery CIP Plan includes equipment replacement (mowers, vehicles, back hoe etc.) and also includes small Capital projects like Monument Refurbishing (every 5 years), Road Sealing (every 8 years).

In 2026 a request has been made to include \$31,000 for the purchase of a GIS based records management system that will benefit staff but also be an accessible tool for the public to utilize for historical purposes or purchasing plots.

Glosier made a motion to recommend to the City Council the 2026-2031 Capital Improvements Plan; Seconded by Mudrovic.

6. **Adopt a Park (Board Member observations pertinent to facilities, programs and services within the System)**

Muench – Good.

Ryan – Good

Glosier – Good.

Mudrovic – Good.

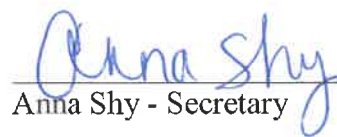
Bichel – Good.

As there was no further business to discuss Glosier moved for **Adjournment** at 6:24 pm; Seconded by Mudrovic. Motion passed.

Meeting: April 2nd, 2025

Respectfully Submitted,


Sandy Bichel - President


Anna Shy - Secretary