

St. Charles Parks and Recreation Board  
Tentative Agenda  
June 18, 2025 ~ 6:00PM  
Memorial Hall, American Legion Room ~ Blanchette Park

Notes:       \*Indicates Item Needing Formal Action  
              \*\*Indicates a Closed Session Topic Known to be Scheduled  
              \*\*\* Indicates Roll Call Vote  
              **Wording** (hi-lited) Indicates Topic Added to Agenda

1. Call to Order
2. Roll Call:     Sandy Bichel, Tim Glosier, Kathy Mudrovic, Larry Muench, Mike Ryan, Brian Scheidegger, Anna Shy, TJ Slattery, Anne Zerr and Council Liaison Mary West
3. Pledge of Allegiance
4. Verbal Petitions/Public Comments and Response to Parks & Recreation Related Items:
  - A. D. Todd Reineke, Former Soccer Park
5. Staff Reports/Presentations:
  - A. Recognition of Mike Ryan for his 13 years of service to the community serving on the Parks and Recreation Board
6. Items for Discussion and/or Action:
  - A. Contract with Snapper Construction to complete the McNair Roller Rink Fence Replacement Project in an amount not to exceed \$20,685.00\*
  - B. Purchase of batting cage frame and nets for the Wapelhorst Ball Field Project with Baseball Mound Company in an amount not to exceed \$15,782.00\*
  - C. Discussion and selection of the 97 Acre Recreational Site Name\*
7. Minutes-
  - A. Parks & Recreation Board Meeting Minutes February 12, 2025\*
  - B. Parks & Recreation Board Meeting Minutes April 16, 2025\*
  - C. Parks & Recreation Board Meeting Minutes May 7, 2025\*
  - D. Parks & Recreation Board Work Session Meeting Minutes June 4, 2025\*
8. Consent Agenda (items to be received)
  - A. Calendar
  - B. Financial Worksheets and Projects Report
  - C. Accounts Receivable Report - None
  - D. Financial Transactions from \$10,000 to \$15,000 - None
  - E. Oak Grove Cemetery Report
9. Items Removed from the Consent Agenda
  - A.

10. President's Announcements and Reminders
  - A.
11. Director's Report
  - A. Thank You's and Comments (As Available)
  - B. General Department Update
12. Board Member Announcements and Reminders
13. Council Liaison Announcements and Reminders
14. Park Board Liaisons' Comments
  - A. Foundation Report
  - B. Legislative Report
15. Closed Session (As Needed or Indicated)
  - A. Legal actions, causes of action, or litigation. (RSMo 610.021.1)
  - B. Leasing, purchase or sale of real estate where public knowledge of the transaction might adversely affect the legal consideration thereof. (RSMo 610.021.2)
  - C. Hiring, firing, disciplining or promoting of particular employees when information relating to the performance or merit of individual employees is discussed or recorded. (RSMo 610.021.3)
  - D. Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment. (RSMo 610.021.13)
16. Adjournment

*The City of St. Charles offers all interested citizens the opportunity to attend public meetings and comment on public matters. If you wish to attend this public meeting and require an accommodation due to a disability, please contact the Office of The City Clerk to coordinate an accommodation at least two (2) business days in advance of the scheduled meeting at 636-949-3282 or 636-949-3289 (TTY – for the hearing impaired).*

*The City of St. Charles, Missouri, fully complies with Title VI of the Civil Rights Act of 1964 and related statutes and regulations in all programs and activities. For more information, or to obtain a Title VI Complaint Form, please call the City Clerk's Office at (636)949-3282 or visit City Hall located at 200 North Second Street, St. Charles, Missouri, 63301.*

Posted by: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_

**St. Charles Parks and Recreation Board**

**MEMORANDUM**

Date: June 13<sup>th</sup>, 2025.

From: Chris Atkinson, Assistant Director

RE: Contract with Snapper Construction to complete the McNair Roller Rink Fence Replacement Project.

Summary:

In the 2025 CIP project funds are allocated in project 24PRK9 to replace the chain link fence and posts at the McNair Park Roller Rink.

Staff requested proposals from multiple fencing contractors.

Chesterfield Fence & Deck	\$21,480
Snapper Construction	\$19,700
Consolidated Fence & Deck	No bid
Thomas Fence & Firewood	No bid
STL Fence	No bid

Staff would like to move forward with the proposal from Snapper Construction (They recently completed a small outfield fence addition in Blanchette Park).

Staff would like to add a 5% contingency of \$985 to cover any potential changes or additions needed.

**Staff requests favorable consideration of the contract with Snapper Construction in an amount not to exceed \$20,685.**

# Snapper Construction

RECIPIENT:

**Chris Atkinson**  
3100 Droste Road  
Saint Charles, Missouri 63301

## Quote #150

Sent on Jun 13, 2025

**Total \$19,700.00**

Product/Service	Description	Qty.	Unit Price	Total
Materials	6' black chainlink fence fabric 2" black terminal posts 2" black rail for top and bottom of fence	1	\$0.00	\$0.00
Demo	Remove existing chainlink fence.	1	\$0.00	\$0.00*
Install	Install new chainlink fence fabric. Install new terminal posts and rails. Tie back to posts to secure.	1	\$0.00	\$0.00*
Payment	Initial deposit covers material costs to start project and is 65% down payment.  The remaining balance of 35% will be due upon completion of the job.	1	\$19,700.00	\$19,700.00*

\* Non-taxable

**A deposit of \$12,805.00 will be required to begin.**

**Total** **\$19,700.00**

This quote is valid for the next 30 days, after which values may be subject to change.

**St. Charles Parks and Recreation Board**

**MEMORANDUM**

Date: June 12<sup>th</sup>, 2025.

From: Chris Atkinson, Assistant Director

RE: Purchase of double batting cage for the Wapelhorst Ball Field Improvement Project.

Summary:

In the 2025 CIP project funds are allocated in project 25PARKS029 – Wapelhorst Athletic Complex. In addition to the major turf component in the project there are also some other upgrades that will be completed as part of this project. One of those improvements is the addition of a double batting cage (identical to the one we already have in Blanchette Park).

Staff requested proposals from multiple suppliers to purchase the cage posts and net cages.

Hitting World	\$18,992.90
Batting Cages Inc.	\$18,892.12
On Deck Sports	\$18,800.38
Baseball Mound Supply	\$15,782.00

Staff would like to move forward with the proposal from Baseball Mound Supply.

**Staff requests favorable consideration of the approval of a Purchase Order with Baseball Mound Supply in an amount not to exceed \$15,782.**

Baseball Mound Supply  
 39899 Balentine Dr.  
 Suite 200  
 Newark CA 94560  
 USA



# BASEBALL MOUND SUPPLY

Toll Free: 1-833-226-6444  
 Phone: 510-461-9964  
 Website: BaseballMoundSupply.com  
 Email: Mario@BaseballMoundSupply.com

*We Supply Pitching Mounds*

Page Date 6/13/2025

## QUOTE

Invoice:  
 Sold To: Chris Atkinson [chris.atkinson@stcharlesparks.com](mailto:chris.atkinson@stcharlesparks.com)

Invoice:  
 Ship To: Chris Atkinson [chris.atkinson@stcharlesparks.com](mailto:chris.atkinson@stcharlesparks.com)

**THIS QUOTE IS ONLY VALID FOR 30 DAYS, PRICES ARE SUBJECT TO CHANGE!**

PO Number:	Terms: Check	Entry Person: Mario
Sales Rep: House Account	Ordered:	Ship Via:
Packing Slip:	Sales Order:	Ship Date:

Order Line:	Description / Part Number	Quantity	Unit Price	Ext Price
1	BCI 70' Mastodon Double Batting Cage System #42 Net 12x14x70 PDB-12X14X70-K42-MAS-DW	1 EA	\$15,364.00	\$15,364.00
2	BCI 12ft x 14ft #62 KVX200 Flat Panel Net	2 EA	\$209.00	\$418.00

Payment Schedule	
Due Date	Amount
1	\$15,782.00

Line(s) Subtotal:	\$15,782.00
Discount	\$0.00
Shipping Charge:	\$0.00
Total Tax:	\$0.00

<b>Total</b>	<b>\$15,782.00</b>
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Tracking Information:

- To place an order with Baseball Mound Supply, kindly:
1. Email [mario@baseballmoundsupply.com](mailto:mario@baseballmoundsupply.com) a signed Purchase Order.
  2. Call 833-226-6444 with a credit card. We accept Visa, MC, Amex & Discover.
  3. Mail a check to Baseball Mound Supply 39899 Balentine Dr. Suite 200 Newark CA 94560
  4. ALL ORDERS ABOVE \$25,000 REQUIRE A 50% DEPOSIT.

MEMORANDUM

Date: June 13, 2025

To: Parks and Recreation Board

From: Maralee M. Britton, Director

RE: Recreational Site Development Update and Naming Discussion

From the discussion at the June Work Session, below is a shorten list of names for consideration. OFSD has named the new school Two Rivers Elementary.

Generations Park

Legacy Park

Legacy Farms Park

Little Hills Legacy Park

Legacy Grove Park

Eagle's Edge Park

Orchard Lake Park

Orchard Trails Park

Legacy Landing Park

Generations at Prairie Park

**SAINT CHARLES PARKS & RECREATION BOARD MINUTES  
MEETING HELD  
February 12, 2025**

The meeting was **Called to Order** by President Bichel at 6:00pm in the American Legion Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

**Board** Sandy Bichel, Tim Glosier, Larry Muench, Mike Ryan, Brian Scheidegger, TJ Slattery, Anna Shy and Anne Zerr were present. Kathy Mudrovic and Council Liaison Mary West were absent.

**Staff** Maralee Britton – Director.  
Mike Wilkins – Chief Park Ranger, Don Borgmeyer – Enterprise Superintendent.

**Others** Mayor Dan Borgmeyer, Holly Magdziarz - Assistant City Attorney, D. Todd Reineke.

**3. Pledge of Allegiance**

**4. Verbal Petitions/Public Comments and Response:**

Mr. Reineke was informed by Board President Bichel that he had 3 minutes to discuss his topic during the Public Comment section. This is an opportunity for the public to address the Board and the Board cannot comment.

Mr. Reineke referred to the documents that he had provided to the Board in their packet. He highlighted the 2017 bonds in which the Soccer Park was used as collateral. Mr. Reineke expressed his concern whether Invesco would collaborate with soccer groups.

The Board thanked Mr. Reineke for his comments.

**5. Staff Reports/Presentations: None**

**6. Items for Discussion and/or Action-**

**A. Resolution #1, 2025; Request to Declare Surplus Asset\***

Slattery made a motion to approve the resolution; seconded by Zerr. Motion Passed.

**B. Contract with Perales White LLC DBA Bazan Painting to complete the Wapelhorst Aquatic Facility Painting Project in an amount not to exceed \$99,485\***

Scheidegger made a motion to approve the contract; seconded by Muench. Motion Passed.

**C. Change Order #1 to contract with Vandalia Bus Lines adding \$7,000 in transportation costs for Christmas in Branson trip in 2025 for a new contract amount of \$33,885\***

Zerr made a motion to approve the change order; seconded by Shy. Motion Passed.

**D. Consideration to Write Off Uncollected Debt of \$8 for 2024\***

Scheidegger made a motion to approve the debt write off; seconded by Glosier. Motion Passed.

**E. Consideration of Revisions to the Athletic Facility League and Tournament Policy\***

Muench made a motion to approve the revised policy; seconded by Scheidegger. Motion Passed.

**F. Consideration of Revisions to the Professional Organization Participation Policy\***

Zerr made a motion to approve the revised policy; seconded by Scheidegger. Motion Passed.

**G. Consideration of Revisions to Use of the Department Bus\***

Glosier made a motion to approve the revised policy; seconded by Ryan. Motion Passed.

**7. Meeting Minutes:**

A. Parks & Recreation Board Meeting Minutes January 15, 2024\*

B. Parks & Recreation Work Session Meeting Minutes February 5, 2024\*

Ryan made a motion to approve the meeting minutes as presented; seconded by Zerr. motion passed.

C. Parks & Recreation Closed Session Meeting Minutes December 18, 2024\*\*

Scheidegger made a motion to approve the minutes; seconded by Shy.

Roll Call Vote:

Bichel, aye; Glosier, abstain; Mudrovic, absent; Muench, aye; Ryan, aye; Scheidegger, aye; Shy, aye, Slattery, abstain; Zerr, aye. Motion passed.

D. Parks & Recreation Closed Session Meeting Minutes December 30, 2024\*\*

Slattery made a motion to approve the minutes; seconded by Muench.

Roll Call Vote:

Bichel, aye; Glosier, aye; Mudrovic, absent; Muench, aye; Ryan, aye; Scheidegger, abstain; Shy, aye, Slattery, aye; Zerr, aye. Motion passed.

E. Parks & Recreation Closed Session Meeting Minutes January 15, 2025\*\*

Muench made a motion to approve the minutes; seconded by Ryan.

Roll Call Vote:

Bichel, aye; Glosier, aye; Mudrovic, absent; Muench, aye; Ryan, aye; Scheidegger, aye; Shy, aye, Slattery, aye; Zerr, aye. Motion passed.

**8. Consent Agenda (Items to be received):**

The Consent Agenda was then addressed, which included the following:

- A. Calendar
- B. Financial Worksheets and Project Report
- C. Accounts Receivable Report
- D. Financial Transactions from \$10,000 to \$15,000- None
- E. Oak Grove Cemetery Report

Slattery made a motion to accept the consent agenda; Seconded by Zerr. Motion passed.

**9. Items Removed from the Consent Agenda:**

None.

**10. Presidents Announcements and Reminders:**

President Bichel reminded the Members the Missouri Parks and Recreation Association Conference was next week in Branson.

**11. Directors Report:**

- A. Thank You's (As Available)
- B. General Department Update- None

**12. Board Member Announcements and Reminders: None**

13. **Council Liaison Announcements and Reminders:** None

14. **Park Board Liaisons Comments**

**A. Foundation Report:** Board has adopted a new Endowment Policy and revised By-Laws.

**B. Legislative Report:** None

As there was no further business to discuss Ryan moved for **Adjournment** at 6:24 pm; Seconded by Glosier. The motion passed.

Meeting: February 12, 2025

Respectfully Submitted,

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Sandy Bichel, President

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Anna Shy, Secretary

**SAINT CHARLES PARKS & RECREATION BOARD MINUTES  
MEETING HELD  
APRIL 16, 2025**

The meeting was **Called to Order** by President Bichel at 6:00pm in the American Legion Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

**Board** Sandy Bichel, Larry Muench, Anne Zerr, Brian Scheidegger, Tim Glosier, Anna Shy, TJ Slattery and Council Liaison Mary West were present. Kathy Mudrovic and Mike Ryan were absent.

**Staff** Maralee Britton - Director, Chris Atkinson – Assistant Director.  
Don Borgmeyer – Enterprise Superintendent,  
Peter VanLinn – Maintenance Superintendent.

**Others** Mayor Dan Borgmeyer, Holly Magdziarz - Acting City Attorney, D. Todd Reineke.

**3. Pledge of Allegiance**

**4. Verbal Petitions/Public Comments and Response:**

Mr. Reineke referred to the documents that he had provided to the Park Board in their packet. He presented estimated visitor/user numbers for 2024 for the complex.

The Board thanked Mr. Reineke for his comments.

**5. Staff Reports/Presentations: None**

**6. Items for Discussion and/or Action-**

**A. Contract with Byrne & Jones to complete the Wapelhorst Park Field Improvement Project in an amount not to exceed \$1,765,000.00\***

Following the Boards direction at their April 2<sup>nd</sup>, 2025 meeting Atkinson brought the artificial turf install project before the board for discussion and approval. The contract involves the removal of the existing dirt infields and replacing them with artificial turf infields. In addition to the infields there would also be improvements to the facility fencing, dug outs, concrete sidewalk connectors and plaza expansions. Pending Board approval, the project would start on August 1<sup>st</sup>, 2025 and be completed by December 31<sup>st</sup>, 2025.

Scheidegger made a motion to approve the contract; seconded by Zerr. Motion Passed.

**B. Contract with McConnel & Associates to complete the McNair Park Basketball Court Repainting Project in an amount not to exceed \$23,778.00\***

Atkinson presented the contract for repairing and repainting the basketball court in McNair Park.

Glosier made a motion to approve the contract; seconded by Zerr. Motion Passed.

**C. Contract with Navigate Building Solutions to provide construction management for the 97 Acre – Option 2 Construction project in an amount not to exceed \$262,000.00\***

Atkinson presented the contract for hiring Navigate Building Solutions to assist the Department with project management/owner's representative during Phase 1 of the 97 acre park development.

Shy made a motion to approve the contract; seconded by Glosier. Motion Passed.

**D. Consideration of Budget Amendment #2, 2025\***

Britton presented the BA#2. This would move \$2,000,000 that is undesignated from the Prop P Sales Tax and move it into the 97 Acre Recreation Site Development Project.

Zerr made a motion to approve the budget amendment; seconded by Scheidegger. Motion Passed.

**E. Contract with Kimberly J. Mathis, Esq., LLC for legal services not to exceed \$30,000\***

Bichel requested that this item be tabled.

**F. Discussion of the 97 Acre Recreational Site**

Britton presented the timeline for the development of Phase 1 of the 97 acre park development. Design Documents will be finalized in 2025. Bidding and construction would be completed in 2026.

A joint meeting with City Council was discussed.

**7. Meeting Minutes:**

- A. Parks & Recreation Board Meeting Minutes March 19, 2025\*
- B. Parks & Recreation Board Work Session Meeting Minutes April 2, 2025\*

Slattery made a motion to approve the meeting minutes; seconded by Muench. The motion passed.

**8. Consent Agenda (Items to be received):**

The Consent Agenda was then addressed, which included the following:

- A. Calendar
- B. Financial Worksheets and Project Report
- C. Accounts Receivable Report
- D. Financial Transactions from \$10,000 to \$15,000- None
- E. Oak Grove Cemetery Report

Slattery made a motion to approve the consent agenda; Seconded by Muench. The motion passed.

**9. Items Removed from the Consent Agenda: None**

**10. Presidents Announcements and Reminders: None**

**11. Directors Report:**

- A. Thank You's (As Available)**
- B. 1<sup>st</sup> Quarter Report 2025**
- C. General Department Update**

Britton highlighted the new quarterly report that staff will be using. It clearly provides relevant information in an updated format.

Britton also updated the Board that staff are working with St. Charles County/State of Missouri on possible funding sources to repair/replace the boat ramp located in DuSable Park.

**12. Board Member Announcements and Reminders: None**

**13. Council Liaison Announcements and Reminders:**

Councilperson West said that meetings are still continuing on the development of Pundmann Nature Park.

**14. Park Board Liaisons Comments**

**A. Foundation Report:** None

**B. Legislative Report:** None

At 6:50 pm Zerr Made a Motion to go into Closed Session to discuss;

A. Legal actions, causes of action, or litigation. (RSMo 610.021.1)

Seconded by Shy.

Roll Call: Sandy Bichel – Yes, Tim Glosier - Yes,– Kathy Mudrovic - Absent, Larry Muench - Yes, Mike Ryan – Absent, Brian Scheidegger - Yes, Anna Shy – Yes, TJ Slattery - Yes, Anne Zerr – Yes. Motion passed.

At 7:42 pm Muench Made A Motion to come out of Closed Session. Seconded by Scheidegger.

Roll Call: Sandy Bichel – Yes, Tim Glosier - Yes,– Kathy Mudrovic - Absent, Larry Muench - Yes, Mike Ryan – Absent, Brian Scheidegger - Yes, Anna Shy – Yes, TJ Slattery - Yes, Anne Zerr – Yes. Motion passed.

As there was no further business to discuss Shy moved for **Adjournment** at 7:43 pm; Seconded by Scheidegger. The motion passed.

Meeting: April 16, 2025

Respectfully Submitted,

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Sandy Bichel, President

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Anna Shy, Secretary

**SAINT CHARLES PARKS & RECREATION BOARD MINUTES**  
**MEETING HELD**  
**May 7th, 2025**

The meeting was **Called to Order** by President Bichel at 6:00pm in the American Legion Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

**Board** Sandy Bichel, Tim Glosier, Kathy Mudrovic, Larry Muench, Mike Ryan were present. Anna Shy, TJ Slattery, Brian Scheidegger, Anne Zerr and Council Liaison Mary West were absent.

**Staff** Chris Atkinson- Assistant Director, Mike Wilkins – Chief Ranger

**Other** Holly Magdziarz – Interim City Attorney  
Mayor Dan Borgmeyer

**3. Pledge of Allegiance**

**4. Discussion and Consideration of the Parks and Recreation Capital Improvements Plan 2026 – 2031\***

Atkinson presented to the Board the 2026 – 2031 Capital Improvements Plan (CIP). This plan lays out the next 6 years of Capital Projects for the Department with the mostly immediate year (2026) being better defined. This plan includes both capital costs for ongoing maintenance of the parks property and amenities and also includes new projects that would add to the Parks system. The CIP is funded through four (4) different funding sources. Property Taxes and Replacement Fund (217). Metro Parks Fund (216) and Prop P Sales Tax (417). On average the CIP Plan including the Debt Service for the Prop P – 2017 COPS Bond is approximately \$3,000,000 per year.

In 2026 the main projects are:

Continued investment/payments for the 97 acre recreation site development.

Funds for the possible boat ramp upgrades.

Funds for Rau Garden storm water issues.

Administration van replacement.

Ryan made a motion to approve the 2026-2031 Capital Improvements Plan; Seconded by Mudrovic.

5. **Discussion and Consideration of the Oak Grove Cemetery Capital Improvements Plan 2026 – 2031\***

Atkinson presented to the Board the 2026 – 2031 Capital Improvements Plan (CIP) for Oak Grove Cemetery. This plan lays out the next 6 years of Capital Projects for the Cemetery with the mostly immediate year (2026) being better defined. These funds are from the General Fund. The Cemetery CIP Plan includes equipment replacement (mowers, vehicles, back hoe etc.) and also includes small Capital projects like Monument Refurbishing (every 5 years), Road Sealing (every 8 years).

In 2026 a request has been made to include \$31,000 for the purchase of a GIS based records management system that will benefit staff but also be an accessible tool for the public to utilize for historical purposes or purchasing plots.

Glosier made a motion to recommend to the City Council the 2026-2031 Capital Improvements Plan; Seconded by Mudrovic.

6. **Adopt a Park (Board Member observations pertinent to facilities, programs and services within the System)**

Muench – Good.

Ryan – Good

Glosier – Good.

Mudrovic – Good.

Bichel – Good.

As there was no further business to discuss Glosier moved for **Adjournment** at 6:24 pm; Seconded by Mudrovic. Motion passed.

Meeting: April 2nd, 2025

Respectfully Submitted,

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Sandy Bichel - President

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Anna Shy - Secretary

**SAINT CHARLES PARKS & RECREATION BOARD MINUTES**  
**MEETING HELD**  
**June 4th, 2025**

The meeting was **Called to Order** by President Bichel at 6:00pm in the American Legion Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

**Board** Sandy Bichel, Tim Glosier, Kathy Mudrovic, Mike Ryan, Anna Shy, TJ Slattery, Anne Zerr and Council Liaison Mary West were present.  
 Larry Muench and Brian Scheidegger were absent.

**Staff** Maralee Britton – Director, Chris Atkinson- Assistant Director, Mike Wilkins – Chief Ranger, Don Borgmeyer – Enterprise Superintendent, Peter VanLinn – Maintenance Superintendent.

**Other** Holly Magdziarz – City Attorney (Arrived at 6:10pm)

**3. Pledge of Allegiance**

**4. Discussion of the Recreational Site Development**

Britton presented the memo and started the discussion on possibly coming up with a name for the 97 acre recreational site/future park. Britton provided some guidelines and principles that have been used and are used when naming a park. These included: Parks purpose, history, heritage, location, uniqueness etc. Britton also provided a full list of all Park Board Members who have served dating back to 1922. Several Parks and amenities in the parks system have been named after long serving board members.

Board members and staff made numerous suggestions.

Some themes, words or names that kept coming up:

Generations, Legacy, 2 Rivers, Prairie, North Side, Little Hills, San Carlos, Pioneer, Expedition.

President Bichel asked that all Board Members think about the name before the next scheduled meeting and email Britton with their top 5 suggestions. Further discussion will be held at a future meeting.

**5. Adopt a Park (Board Member observations pertinent to facilities, programs and services within the System)**

Shy – Good.

Ryan – Good. Announced that he has submitted his resignation from the Park Board to Mayor Borgmeyer. June 18<sup>th</sup>, 2025 will be his last meeting. The other Board Members thanked Ryan for his 13+ years of service to the City of St. Charles

Glosier – Good.

Mudrovic – Good.

Bichel – Good. Thanked staff for the condition of the ball fields in difficult weather.

Zerr – Good.

Slattery – Asked about possibly replacing the temporary pickleball nets on the courts. They have been in use for several years and are starting to show wear and tear. Staff will investigate options.

Council Liaison West announced that Holly Magdziarz has not been appointed as the permanent City Attorney. The Board congratulated Magdziarz.

West also asked for some more Pundmann Nature Park fundraising brochures. Staff will print and provide more.

At 7:05 pm Mudrovic Made a Motion to go into Closed Session to discuss;

A. Legal actions, causes of action, or litigation. (RSMo 610.021.1)

Seconded by Shy.

Roll Call: Sandy Bichel – Yes, Tim Glosier - Yes,– Kathy Mudrovic - Yes, Larry Muench - Absent, Mike Ryan – Yes, Brian Scheidegger - Absent, Anna Shy – Yes, TJ Slattery - Yes, Anne Zerr – Yes. Motion passed.

At 7:44 pm Ryan Made A Motion to come out of Closed Session. Seconded by Zerr.

Roll Call: Sandy Bichel – Yes, Tim Glosier - Yes,– Kathy Mudrovic - Yes, Larry Muench - Absent, Mike Ryan – Yes, Brian Scheidegger - Absent, Anna Shy – Yes, TJ Slattery - Yes, Anne Zerr – Yes. Motion passed.

As there was no further business to discuss Ryan moved for **Adjournment** at 7:45 pm; Seconded by Zerr. Motion passed.

Meeting: June 4th, 2025

Respectfully Submitted,

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Sandy Bichel - President

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Anna Shy - Secretary

## Upcoming Events

### Meetings:

- July 2, 2025
- July 16, 2025

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- St. Charles Parks and Recreation Youth Program Open House – June 28, 2025
    - Blanchette Park – 10:00am – 2:00pm
  - First Fridays – First Friday of every month
    - Foundry Art Centre, 5P – 8P
  - Blanchette and Wapelhorst Aquatic Centers – Every Day (weather permitting)
    - 11:00am – 7:00pm
  - Block Party – June 14, 2025
    - Foundry Art Centre – 11:00am – 5:00pm
  - Music on Main – June 18, 2025
    - North Main Street – 5:00pm to 7:30pm
  - La Fete Du Midsummer – A Frenchtown Gathering – June 24, 2024
    - Foundry Art Centre, 5:00pm – 9:00pm
  - St. Charles Municipal Band Concert – Every Thursday thru August 28, 2025
    - Frontier Park – 7:30pm
  - St. Charles Market – Saturdays through November 29<sup>th</sup>, 2025
    - Main Street between Clark and Monroe – 7:30am – 1:00pm
  - St. Charles Flea and Artisan Market – Second Saturday of each month thru December, 2025
    - Upper Level of City Hall Parking Garage (200 N. Second) – 8:00am – 1:00pm
  - Hot Summer Nights – Second Saturday in June, July, August and September
    - Frenchtown, 7:00pm
  - STC BBQ Festival – June 28, 2025
    - New Town Amphitheater, 11:00am – 9:00pm
  - Riverfest – July 4-6, 2025
    - Frontier Park, Fri – noon-10:00pm; Sat – noon – 10:00p; Sun – noon – 5:00p
    - Parade: Friday July 4<sup>th</sup> – 10:00am
    - Fireworks Display: Friday, July 4<sup>th</sup> – 9:20pm
  - Beale Street Concert Series – July 9, 2025
    - Streets of St. Charles, 6:00pm – 8:00pm
  - Dive-In Movie Night – Moana 2 – July 11, 2025
    - Blanchette Aquatic Facility – 7:30pm (tickets required)
  - Storytime in the Park – July 18, 2025
    - Wapelhorst Park Shelter 2 – 10:00am
  - Real Champions Fight Night – July 26, 2025
    - Second Street in Frenchtown, 4:00pm – 10:00pm; First Fight 5:00pm

St. Charles Parks and Recreation Photo Contest ends July 18th, 2025.

Visit <https://stcharlesparks.com/parks-photo-contest/> to learn more

June 2025 Finances  
Parks and Recreation Financials Worksheet-Operating Funds



Estimated Financial Worksheet	2025 Actual	2025 Budget
Total Expenses	\$ (3,755,343)	\$ (11,452,969)
Total Customer Revenue	\$ 1,402,116	\$ 4,427,230
Total Property Tax	\$ 1,786,616	\$ 4,141,624
Total Delinquent Tax	\$ 4,265	\$ 48,694
Total Tax Surtax	\$ 148,097	\$ 162,763
Recovered Exp. - Sale of Assets	\$ 24,329	\$ -
Interest		
Total Cell Tower	\$ 20,720	\$ 21,910
Capital Reappropriations	\$ 1,924,403	\$ 1,924,403
Other Revenue Contributions	\$ 12,702	\$ -
Grants	\$ -	\$ 10,000
Replacement Fund	\$ 518,100	\$ 518,100
Cash Balance	\$ 130,819	\$ 130,819
	\$ 2,216,824	\$ (67,426)

Beginning Fund Balance	5,216,326	Audited Fund Balance
Expenses	\$ (3,755,343)	
Revenue	\$ 5,841,348	
Ending Cash Balance	\$ 7,302,331	

Petty Cash	\$ 8,950
Asset Disposition of Soccer Park	\$ 3,000,000
Estimated Equipment Replacement Fund Total	\$ 2,839,149

Fund Balance	\$ 1,472,132
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Aquatics	2025 Actual	2025 Budget
Personnel Expenditures	\$ (130,694)	\$ (1,059,851)
Contractual Expenditures	\$ (91,653)	\$ (226,186)
Materials & Supplies Expenditures	\$ (72,963)	\$ (332,346)
Capital Outlay	\$ (14,222)	\$ (35,000)
Equipment Replacement Fund	\$ (100,118)	\$ (100,118)
<b>Total Expenses</b>	<b>\$ (409,650)</b>	<b>\$ (1,753,501)</b>

Total Revenue	\$ 296,516	\$ 1,753,500
Recovered Expenses	\$ -	\$ -
<b>Total Income</b>	<b>\$ 296,516</b>	<b>\$ 1,753,500</b>

<b>Aquatics Net Revenue</b>	<b>\$ (113,134)</b>	<b>\$ (1)</b>
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Concessions	2025 Actual	2025 Budget
Personnel Expenditures	\$ (42,124)	\$ (125,397)
Contractual Expenditures	\$ (27,424)	\$ (71,483)
Materials & Supplies Expenditures	\$ (33,484)	\$ (120,900)
Capital Outlay	\$ (656)	\$ (5,000)
Equipment Replacement Fund	\$ (17,721)	\$ (17,721)
<b>Total Expenses</b>	<b>\$ (121,409)</b>	<b>\$ (340,501)</b>

Total Revenue	\$ 37,684	\$ 340,500
Recovered Expenses	\$ -	\$ -
<b>Total Income</b>	<b>\$ 37,684</b>	<b>\$ 340,500</b>

<b>Concession Net Revenue</b>	<b>\$ (83,725)</b>	<b>\$ (1)</b>
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Memorial Hall	2025 Actual	2025 Budget
Personnel Expenditures	\$ (18,605)	\$ (57,896)
Contractual Expenditures	\$ (5,373)	\$ (13,275)
Materials & Supplies Expenditures	\$ (8,146)	\$ (29,927)
Capital Outlay	\$ -	\$ (4,000)
Equipment Replacement Fund	\$ (16,258)	\$ (16,258)
<b>Total Expenses</b>	<b>\$ (48,382)</b>	<b>\$ (121,356)</b>

Total Revenue	\$ 27,150	\$ 112,975
Total Tax Revenue (.002)	\$ 3,582	\$ 8,381
Recovered Expenses	\$ -	\$ -
<b>Total Income</b>	<b>\$ 30,731</b>	<b>\$ 121,356</b>

<b>Memorial Hall Net Revenue</b>	<b>\$ (17,651)</b>	<b>\$ (0)</b>
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June 2025 Finances  
Parks and Recreation Financials Worksheet-Operating Funds

8. B.

<b>Recreation</b>	2025 Actual	2025 Budget
Personnel Expenditures	\$ (240,203)	\$ (961,287)
Contractual Expenditures	\$ (76,571)	\$ (197,535)
Materials & Supplies Expenditures	\$ (189,427)	\$ (493,500)
Capital Outlay	\$ -	\$ (3,000)
Equipment Replacement Fund	\$ (16,695)	\$ (16,695)
<b>Total Expenses</b>	<b>\$ (522,896)</b>	<b>\$ (1,672,017)</b>
Total Revenue	\$ 825,791	\$ 1,462,500
Total Tax Revenue (5%)	\$ 89,544	\$ 209,516
Recovered Expenses	\$ -	\$ -
<b>Total Income</b>	<b>\$ 915,335</b>	<b>\$ 1,672,016</b>
<b>Recreation Net Revenue</b>	<b>\$ 392,439</b>	<b>\$ (1)</b>
<b>Maintenance</b>	2025 Actual	2025 Budget
Personnel Expenditures	\$ (818,827)	\$ (1,972,350)
Contractual Expenditures	\$ (182,837)	\$ (500,173)
Materials & Supplies Expenditures	\$ (81,481)	\$ (195,375)
Capital Outlay	\$ -	\$ -
Equipment Replacement Fund	\$ (139,782)	\$ (139,782)
<b>Total Expenses</b>	<b>\$ (1,222,927)</b>	<b>\$ (2,807,680)</b>
Total Revenue	\$ 35,532	\$ 232,200
Total Tax Revenue (57.33%)	\$ 1,026,712	\$ 2,402,309
Total Surtax (83%)	\$ 122,920	\$ 135,093
Recovered Expenses	\$ -	\$ -
MO Conservation Grant	\$ -	\$ 10,000.00
<b>Total Income</b>	<b>\$ 1,185,164</b>	<b>\$ 2,779,603</b>
<b>Maintenance Net Revenue</b>	<b>\$ (37,763)</b>	<b>\$ (28,077)</b>
<b>Administration</b>	2025 Actual	2025 Budget
Personnel Expenditures	\$ (396,842)	\$ (963,222)
Contractual Expenditures	\$ (65,327)	\$ (158,935)
Materials & Supplies Expenditures	\$ (19,509)	\$ (64,600)
Capital Outlay	\$ -	\$ -
Equipment Replacement Fund	\$ (28,766)	\$ (28,766)
<b>Total Expenses</b>	<b>\$ (510,444)</b>	<b>\$ (1,215,523)</b>
Total Revenue	\$ 124,273	\$ 335,555
Total Tax Revenue (21%)	\$ 376,085	\$ 879,967
Recovered Expenses	\$ -	\$ -
<b>Total Income</b>	<b>\$ 500,358</b>	<b>\$ 1,215,522</b>
<b>Administration Net Revenue</b>	<b>\$ (10,086)</b>	<b>\$ (1)</b>
<b>Rangers</b>	2025 Actual	2025 Budget
Personnel Expenditures	\$ (220,407)	\$ (546,234)
Contractual Expenditures	\$ (42,808)	\$ (102,323)
Materials & Supplies Expenditures	\$ (6,769)	\$ (30,216)
Capital Outlay	\$ -	\$ -
Equipment Replacement Fund	\$ (50,115)	\$ (50,115)
<b>Total Expenses</b>	<b>\$ (320,100)</b>	<b>\$ (728,888)</b>
Total Revenue	\$ 55,171	\$ 190,000
Total Tax Revenue (12%)	\$ 214,906	\$ 502,838
Total Surtax (17%)	\$ 25,176	\$ 27,670
Recovered Expenses	\$ -	\$ -
<b>Total Income</b>	<b>\$ 295,253</b>	<b>\$ 720,508</b>
<b>Rangers Net Revenue</b>	<b>\$ (24,847)</b>	<b>\$ (8,380)</b>
<b>Parks Capital</b>	2025 Actual	2025 Budget
<b>Total Expenses</b>	<b>\$ (599,536)</b>	<b>\$ (2,813,503)</b>
Total Revenue/ Replacement Fund	\$ 518,100	\$ 518,100
Total Tax Revenue (4.47%)	\$ 80,052	\$ 187,307
Re-Appropriations	\$ 1,924,403	\$ 1,924,403
Other Revenue Contributions	\$ 164,241	\$ 220,149
Budget Amendments	\$ -	\$ -
<b>Total Income</b>	<b>\$ 2,686,797</b>	<b>\$ 2,849,959</b>
<b>Capital Net Revenue</b>	<b>\$ 2,087,261</b>	<b>\$ 36,456</b>
<b>Cemetery</b>	2025 Actual	2025 Budget
Personnel Expenditures	\$ (72,775)	\$ (192,044)
Contractual Expenditures	\$ (9,405)	\$ (31,288)
Materials & Supplies Expenditures	\$ (2,616)	\$ (14,350)
Capital Outlay	\$ -	\$ (20,000)
<b>Total Expenses</b>	<b>\$ (84,796)</b>	<b>\$ (257,682)</b>
Total Revenue	\$ 5,000	\$ 87,500
<b>Cemetery Net Revenue</b>	<b>\$ (79,796)</b>	<b>\$ (170,182)</b>

**Project Report -June 2025**

Project Name	Project Code	Budget	Expenses	Encumbrances	Remaining Funds	Fund
RIDING MOWER REPLACEMENT	Project Code: 25CMTRY001	\$ 20,000.00	\$ -	\$ 19,653.42	\$ 346.58	Capital Sales Tax
PARKS-FEMA DISASTER ASSISTANCE	Project Code: 22PRK25	\$ 201,401.30	\$ 201,401.10	\$ -	\$ 0.20	Property Tax
FURNISHING REPLACEMENTS	Project Code: 24PRK16	\$ 12,699.62	\$ 1,230.62	\$ -	\$ 11,469.00	Replacement Fund
BOSCHERT TRAIL PROJECT	Project Code: 24PRK33	\$ 234,225.00	\$ 202,538.00	\$ 31,687.00	\$ -	Property Tax
FRONTIER PARK STORM SEWER REPAIRS	Project Code: 24PRK35		\$ -	\$ -		
	Year/Sub-Project: 217451873109	\$ 1,978.45	\$ 1,978.45	\$ -	\$ -	Property Tax
	Year/Sub-Project: 4205025028731	\$ 11,410.51	\$ 11,410.51	\$ -	\$ -	Streets Funds
	Year/Sub-Project: 5175005818731	\$ 38,188.79	\$ 38,188.79	\$ -	\$ -	Streets Funds
	Year/Sub-Project: 5175025028731	\$ 3,525.70	\$ 3,525.70	\$ -	\$ -	PW Storm Water Funds
MCNAIR PARK IMPROVEMENTS	Project Code: 24PRK9		\$ -	\$ -		
	Year/Sub-Project: 217451873109	\$ 50,000.00	\$ -	\$ 23,778.00	\$ 26,222.00	Property Tax
	Year/Sub-Project: 417451873109	\$ -	\$ -	\$ -	\$ -	Parks Capital
LANDSCAPING - ALL PARKS	Project Code: 25PARKS001	\$ 11,500.00	\$ 2,400.00	\$ 5,000.00	\$ 4,100.00	Property Tax
SEAL ASPHALT ALL PARKS - TRAILS, WALKS & LOTS	Project Code: 25PARKS002	\$ -	\$ -	\$ -	\$ -	Property Tax
HVAC REPLACEMENTS - ALL PARKS FACILITIES	Project Code: 25PARKS003	\$ 14,645.00	\$ 14,100.00	\$ -	\$ 545.00	Property Tax
RESTROOM REHABS - ALL PARKS	Project Code: 25PARKS004	\$ 12,000.00	\$ -	\$ -	\$ 12,000.00	Property Tax
PLAYGROUND SAFETY SURFACING	Project Code: 25PARKS005	\$ 5,000.00	\$ 3,381.59	\$ -	\$ 1,618.41	Property Tax
ADA RENOVATIONS	Project Code: 25PARKS006	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	Property Tax
PARKS STORM WATER	Project Code: 25PARKS007	\$ 10,000.00	\$ 1,041.08	\$ -	\$ 8,958.92	Property Tax
TRAILS AND PARKING LOT REHAB	Project Code: 25PARKS008	\$ 2,868.00	\$ 2,867.51	\$ -	\$ 0.49	Metro
MAINTENANCE - GROUNDS EQUIPMENT	Project Code: 25PARKS009	\$ 37,265.00	\$ 28,755.99	\$ -	\$ 8,509.01	Replacement Fund
CONCESSION EQUIPMENT REPLACEMENT	Project Code: 25PARKS010	\$ 13,804.00	\$ -	\$ -	\$ 13,804.00	Replacement Fund
MEMORIAL HALL FURNISHINGS	Project Code: 25PARKS011	\$ 18,833.00	\$ -	\$ -	\$ 18,833.00	Replacement Fund
ATHLETIC FIELD RENOVATIONS	Project Code: 25PARKS012	\$ 20,000.00	\$ 9,954.68	\$ -	\$ 10,045.32	Property Tax
RECREATIONAL SITE DEVELOPMENT	Project Code: 25PARKS013					
	Year/Sub-Project: 216451873109	\$ 179,536.19	\$ -	\$ -	\$ 179,536.19	Metro
	Year/Sub-Project: 217451873109	\$ 32,250.00	\$ 79.90	\$ -	\$ 32,170.10	Parks Capital
	Year/Sub-Project 217451873109	\$ 2,969,729.97	\$ 9,944.00	\$ 252,056.00	\$ 2,707,729.97	Property Tax
FACILITY REPAIRS	Project Code: 25PARKS014	\$ 30,000.00	\$ 17,088.08	\$ -	\$ 12,911.92	Parks Capital
MAINTENANCE - VEHICLES & ATTACHMENTS	Project Code: 25PARKS015	\$ 189,735.00	\$ 190,685.00	\$ -	\$ (950.00)	Replacement Fund
RANGER VEHICLES & SUPPORT ITEMS	Project Code: 25PARKS016	\$ 41,500.00	\$ -	\$ -	\$ 41,500.00	Replacement Fund
CONCESSION STAND RENOVATIONS	Project Code: 25PARKS017	\$ 15,000.00	\$ 6,563.89	\$ -	\$ 8,436.11	Property Tax
MAINTENANCE FACILITIES IMPROVEMENTS	Project Code: 25PARKS018	\$ 24,000.00	\$ 20,869.65	\$ -	\$ 3,130.35	Property Tax
PC REPLACEMENT	Project Code: 25PARKS019	\$ 34,300.00	\$ 19,953.00	\$ 14,300.00	\$ 47.00	Replacement Fund
MAINTENANCE - MOWING EQUIPMENT	Project Code: 25PARKS020	\$ 70,000.00	\$ 1,848.80	\$ 49,439.20	\$ 18,712.00	Replacement Fund
WAPELHORST ATHLETIC FIELD PAVILION REPLACEMENT	Project Code: 25PARKS021					

**Project Report -June 2025**

Project Name	Project Code	Budget	Expenses	Encumbrances	Remaining Funds	Fund
	Year/Sub-Project: 217451874103	\$ -	\$ -	\$ -	\$ -	Property Tax
	Year/Sub-Project: 417451872102	\$ -	\$ -	\$ -	\$ -	Parks Capital
PLAYGROUND REPLACEMENTS	Project Code: 25PARKS022	\$ 212,000.00	\$ 211,662.00	\$ -	\$ 338.00	Parks Capital
COPIER REPLACEMENT	Project Code: 25PARKS023	\$ 13,900.00	\$ 11,823.67	\$ -	\$ 2,076.33	Replacement Fund
SOFTWARE UPGRADES	Project Code: 25PARKS024	\$ 5,000.00	\$ 875.00	\$ 1,625.00	\$ 2,500.00	Replacement Fund
PRINTER REPLACEMENT	Project Code: 25PARKS025	\$ 6,073.00	\$ 1,339.90	\$ -	\$ 4,733.10	Replacement Fund
AQUATICS - FEATURES & SIGNAGE	Project Code: 25PARKS026	\$ 102,250.00	\$ 96,651.00	\$ -	\$ 5,599.00	Replacement Fund
PARKS & RECREATION DEPARTMENT MASTER PLAN	Project Code: 25PARKS027	\$ 200,000.00	\$ -	\$ -	\$ 200,000.00	Property Tax
PARK AT HAWKS NEST DRIVE	Project Code: 25PARKS028	\$ 60,000.00	\$ -	\$ -	\$ 60,000.00	Parks Capital
WAPELHORST ATHLETIC COMPLEX	Project Code: 25PARKS029					
	Year/Sub-Project: 216451873109	\$ 100,911.00	\$ -	\$ -	\$ 100,911.00	Metro
	Year/Sub-Project: 217451873109	\$ 1,675,514.00	\$ -	\$ 1,675,426.03	\$ 87.97	Property Tax
	Year/Sub-Project: 417451873109	\$ 204,000.00	\$ -	\$ 98,000.00	\$ 106,000.00	Parks Capital

Project Funding Source Totals						
		Budget	Expenses	Encumbrances	Remaining Amount	
Equipment Replacement Fund	TOTAL	\$ 545,359.62	\$ 353,162.98	\$ 65,364.20	\$ 126,832.44	Replacement Fund
Taxes	TOTAL	\$ 5,449,993.72	\$ 474,172.44	\$ 1,987,947.03	\$ 2,987,874.25	Property Taxes
Metro Parks & Recreation Fund	TOTAL	\$ 283,315.19	\$ 2,867.51	\$ -	\$ 280,447.68	Metro
Prop P Parks Capital	TOTAL	\$ 538,250.00	\$ 228,829.98	\$ 98,000.00	\$ 211,420.02	Prop P - Parks Capital
Gaming Funds	TOTAL	\$ -				Gaming
Cash Balance	TOTAL		\$ -			Cash
	TOTAL PROJECTS	\$ 6,816,918.53	\$ 1,059,032.91	\$ 2,151,311.23	\$ 3,606,574.39	
Capital Sales Tax (Cemetery only)	TOTAL	\$ 20,000.00	\$ -	\$ 19,653.42	\$ 346.58	Capital Sales Tax
<b>New Park Development Balance</b>		\$ 3,181,516.16	\$ 10,023.90	\$ 252,056.00	\$ 2,919,436.26	

### JUNE Accounts Receivable Report

2025 Individual			Status
<b>Programs</b>			
<b>Trip</b>			
<b>Daycamp</b>		\$ 416.67	Rec Council to be billed at end of week 6
<b>Facility</b>			
<b>2025 TOTAL</b>		\$ -	
2025 Organizations			
Organizations with multiple uses paying monthly, quarterly or by season			
Ambassadors of Harmony		\$ 421.65	Billing for 1st qtr - submitted 6/5/25
Play 9 Sports		\$ 1,504.00	Spring Tournament Fees - billed 4/14
<b>2025 TOTAL</b>		<b>\$ -</b>	
	<b>Total Due</b>	<b>2,342.32</b>	
For balances that are due in RecTrac, there are notes within those households that they have to pay off the balance due before registering for any Park programs, facilities, pool passes, etc. Each household has been locked out of their WebTrac accounts so they have to call the office.			

## 2025 Oak Grove Cemetery Report

01/01/25 - 06/12/25

### Grave Fees

Grave Type	Fee	Quantity	Total
Infants (1.5 feet by 3 feet)	Included in interment fee		
Regular (4 feet by 10 feet)	\$ 1,400.00	4	\$ 5,600.00
Cremation (3 feet by 3 feet)	\$ 800.00	1	\$ 800.00
<b>Total:</b>		5	\$ 6,400.00

### Burial Fees

#### Infant's Grave Including Grave Site

Burial Day (Completed before Closing)	Fee	Quantity	Total
Monday - Friday	\$ 680.00	0	\$ -
Saturday	\$ 940.00	0	\$ -
Sunday	\$ 1,200.00	0	\$ -
City Holidays	\$ 1,200.00	0	\$ -
Burial Day (Completed after closing - 3:00P.M.)	Fee	Quantity	Total
Monday - Friday	\$ 940.00	0	\$ -
<b>Total:</b>		0	\$ -

#### Infant's Grave on Pre-Owned Grave Site

Burial Day (Completed before Closing)	Fee	Quantity	Total
Monday - Friday	\$ 300.00	0	\$ -
Saturday	\$ 560.00	0	\$ -
Sunday	\$ 830.00	0	\$ -
City Holidays	\$ 830.00	0	\$ -
Burial Day (Completed after closing - 3:00P.M.)	Fee	Quantity	Total
Monday - Friday	\$ 560.00	0	\$ -
<b>Total:</b>		0	\$ -

#### Infant's Grave Disinterment

Disinterment (Completed before Closing)	Fee	Quantity	Total
Monday - Friday	\$ 470.00	0	\$ -
<b>Total:</b>		0	\$ -

### Single Depth Grave

<b>Burial Day (Completed before Closing)</b>	<b>Fee</b>	<b>Quantity</b>	<b>Total</b>
Monday - Friday	\$ 1,600.00	10	\$ 16,000.00
Saturday	\$ 1,800.00	4	\$ 7,200.00
Sunday	\$ 2,100.00	0	\$ -
City Holidays	\$ 2,100.00	0	\$ -
<b>Burial Day (Completed after closing - 3:00P.M.)</b>	<b>Fee</b>	<b>Quantity</b>	<b>Total</b>
Monday - Friday	\$ 1,800.00	0	\$ -
<b>Total:</b>		14	\$ 23,200.00

### Single Depth Grave Disinterment

<b>Disinterment (Completed before Closing)</b>	<b>Fee</b>	<b>Quantity</b>	<b>Total</b>
Monday - Friday	\$ 1,800.00	0	\$ -
<b>Total:</b>		0	0

### Double Depth Grave

<b>Burial Day (Completed before Closing)</b>	<b>Fee</b>	<b>Quantity</b>	<b>Total</b>
Monday - Friday	\$ 2,000.00	0	\$ -
Saturday	\$ 2,200.00	0	\$ -
Sunday	\$ 2,500.00	0	\$ -
City Holidays	\$ 2,500.00	0	\$ -
<b>Burial Day (Completed after closing - 3:00P.M.)</b>	<b>Fee</b>	<b>Quantity</b>	<b>Total</b>
Monday - Friday	\$ 2,200.00	0	\$ -
<b>Total:</b>		0	\$ -

### Double Depth Grave Disinterment

<b>Disinterment (Completed before Closing)</b>	<b>Fee</b>	<b>Quantity</b>	<b>Total</b>
Monday - Friday	\$ 2,200.00	0	\$ -
<b>Total:</b>		0	\$ -

### Cremations without a Service

<b>Burial Day (Completed before Closing)</b>	<b>Fee</b>	<b>Quantity</b>	<b>Total</b>
Monday - Friday	\$ 500.00	1	\$ 500.00
Saturday	\$ 850.00	1	\$ 850.00
Sunday	\$ 1,100.00	0	\$ -
City Holidays	\$ 1,100.00	0	\$ -
<b>Burial Day (Completed after closing - 3:00P.M.)</b>	<b>Fee</b>	<b>Quantity</b>	<b>Total</b>
Monday - Friday	\$ 850.00	0	\$ -
<b>Total:</b>		2	\$ 1,350.00

### Cremations with a Service

<b>Burial Day (Completed before Closing)</b>	<b>Fee</b>	<b>Quantity</b>	<b>Total</b>
Monday - Friday	\$ 850.00	0	\$ -
Saturday	\$ 1,100.00	0	\$ -
Sunday	\$ 1,650.00	0	\$ -
City Holidays	\$ 1,650.00	0	\$ -
<b>Burial Day (Completed after closing - 3:00P.M.)</b>	<b>Fee</b>	<b>Quantity</b>	<b>Total</b>
Monday - Friday	\$ 1,100.00	0	\$ -
<b>Total:</b>		0	\$ -

### Cremations Disinterment

<b>Disinterment (Completed before Closing)</b>	<b>Fee</b>	<b>Quantity</b>	<b>Total</b>
Monday - Friday	\$ 580.00	0	\$ -
<b>Total:</b>		0	0

### Memorial Trees/Other Donations

<b>Type</b>	<b>Fee</b>	<b>Quantity</b>	<b>Total</b>
Donation for installing a Veteran marker	\$ 200.00	1	\$ 200.00
<b>Total:</b>		1	\$ 200.00

### Charitable Burials

<b>Type</b>	<b>Fee</b>	<b>Quantity</b>	<b>Total</b>
Regular Grave Space	\$ 1,400.00	0	\$ -
Single Depth Burial	\$ 1,600.00	0	\$ -
Infant Burial	\$ 680.00	0	\$ -
<b>Total:</b>		0	\$ -

<b>Year End Totals</b>	<b>Quantity</b>	<b>Revenue</b>
Total Grave Sales	4	\$ 5,600.00
Total Cremation Grave Sales	1	\$ 800.00
Total Grave Burials	14	\$ 23,200.00
Total Cremation Burials	2	\$ 1,350.00
<b>Total Income</b>		\$ 30,950.00

**From:** [info](#)  
**To:** [Maralee Britton](#); [Peter VanLinn](#)  
**Subject:** FW: Contact Us Form submitted on St. Charles Parks and Recreation  
**Date:** Wednesday, May 14, 2025 10:56:23 AM

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From info – Below is a fantastic shout-out about Frontier Park!

**From:** St. Charles Parks and Recreation <[info@stcharlesparks.com](mailto:info@stcharlesparks.com)>  
**Sent:** Wednesday, May 14, 2025 10:23 AM  
**To:** info <[info@stcharlesparks.com](mailto:info@stcharlesparks.com)>  
**Subject:** Contact Us Form submitted on St. Charles Parks and Recreation

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**Name** Theresa Lintzenich

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**Email** [theresalphoto7@gmail.com](mailto:theresalphoto7@gmail.com)

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**Questions or comments** THANK YOU for making Frontier Park look soo amazing! I live close to it and am soo thrilled to walk it! I remember as a child, it looked rather unkept. Not the amazing beauty it is today! THANK YOU AGAIN!

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