

**SAINT CHARLES PARKS & RECREATION BOARD MINUTES**  
**MEETING HELD**  
**April 2nd, 2025**

The meeting was **Called to Order** by President Bichel at 6:00pm in the American Legion Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

**Board** Sandy Bichel, Tim Glosier, Kathy Mudrovic, Larry Muench, Mike Ryan, Anna Shy, TJ Slattery, Brian Scheidegger, Anne Zerr and Council Liaison Mary West were present.

**Staff** Maralee Britton – Director, Chris Atkinson- Assistant Director, Peter VanLinn – Maintenance Superintendent, Don Borgmeyer -Enterprise Superintendent, Chan Smoot – Concessions Coordinator

**Other** Holly Magdziarz – Interim City Attorney  
Mayor Dan Borgmeyer  
Larry Dobrosky – Director of Administration  
Denise Mitchell – Councilperson Ward 5  
Michael Galba – Councilperson Ward 8

**3. Pledge of Allegiance**

**4. Discussion and Review of Wapelhorst Athletic Complex Project Recommendation\***

Britton presented to the Board. Following Park Board consensus at the March 19<sup>th</sup>, 2025 meeting with moving forward with Option A. (Infield Turf Only with supporting amenities). Staff presented a recommendation on the project and the ability to pay for the project utilizing existing funding sources.

\$780,425 would be allocated from completed projects with remaining funding and \$1,200,000 would be transferred from the Departments cash balance to create the \$2,000,000 project.

Pending Park Board approval of construction contracts at upcoming meetings the timeline is for construction to begin August 1, 2025 and be completed by December 31, 2025. The entire complex would be ready for use by the public for the Spring season in 2026.

Muench made a motion to complete the budget transfers recommended by staff; seconded by Mudrovic. Motion Passed.

**5. Presentation and Discussion of the Phasing Approach to the 97 Acre Park Recreational Site Development Recommendation\***

Britton presented the phasing approach to the 97 acre park development. Navigate Building Solutions in early 2025 completed the phasing option study that outlined four different options with different price points ranging between \$3,000,000 and \$10,000,000. Staff recommended moving forward with Option 2 with an expected cost of \$5,500,000.

This option is the play and nature education activity area (Approx. 20 acres) of the park closest to Highway B and the Orchard Farm School site. Option 2 includes a large signature playground, roads and trails, shelters and pavilion's, disc golf course and natural areas. This phase would require bringing forward a budget amendment for \$2,000,000 to be allocated to the project from Prop P Sales Tax Cash Fund account.

Discussion took place discussing pros and cons of the different options.

During the discussion Director of Administration Dobrosky outlined some other possible funding sources (State grants and loans for storm water) that could possibly increase the project budget and allow further phases to be completed in the short term or long term.

Staff explained the first step in this process is retaining an Owners Representative/Project Manager who would assist the Department in creating an RFQ that would be used to hire an engineering consultant to create the construction documents to bid out the construction portion of the project.

The Park Board took no formal action but directed staff to continue working with City Administration and Finance staff on possible other funding sources and to continue working on a contract with the Project Manager to keep the project moving forward.

**6. Adopt a Park (Board Member observations pertinent to facilities, programs and services within the System)**

Slattery – Good. Was impressed by staff speed in removing a downed tree at the pickleball courts in Booneslick Park.

Muench – Good. Jaycee Park was busy earlier this week with the nice weather.

Shy –Good.

Ryan – Good

Glosier – Good.

Mudrovic – Good. Asked about the grass at Berthold Square Park. Staff have seeded

and strawed the area. Grass should begin to grow soon.

Bichel – Good.

Zerr – Good.

Scheidegger – Good.

Councilperson West – Asked about adding signs off on McClay Road to alert the public about how to get to Schaefer Park. Staff will investigate.

Updated Board that she had talked to Jim Wright (Public Works Director) about Bangert Island. There is a meeting coming up between the City Administration, Public Works and the Parks & Recreation Department on April 16<sup>th</sup> about the possible turnover of the operation and maintenance to the Parks & Recreation Department.

7. **Closed Session**

At 6:55 pm Shy Made a Motion to go into Closed Session to discuss;

A. Legal actions, causes of action, or litigation. (RSMo 610.021.1)\*\*

Seconded by Zerr.

Roll Call: Sandy Bichel – Yes, Tim Glosier - Yes,– Kathy Mudrovic - Yes, Larry Muench - Yes, Mike Ryan – Yes, Brian Scheidegger - Yes, Anna Shy – Yes, TJ Slattery - Yes, Anne Zerr – Yes. Motion passed.

At 8:11 pm Shy Made a Motion to come out of Closed Session. Seconded by Muench.

Roll Call: Sandy Bichel – Yes, Tim Glosier - Yes,– Kathy Mudrovic - Yes, Larry Muench - Yes, Mike Ryan – Yes, Brian Scheidegger - Yes, Anna Shy – Yes, TJ Slattery - Yes, Anne Zerr – Yes. Motion passed.

As there was no further business to discuss Slattery moved for **Adjournment** at 8:12 pm; Seconded by Scheidegger. Motion passed.

Meeting: April 2nd, 2025

Respectfully Submitted,

  
Sandy Bichel - President

  
Anna Shy - Secretary