

SAINT CHARLES PARK & RECREATION BOARD MINUTES
PARK BOARD MEETING HELD
May 18, 2022

The meeting was **Called to Order** by President Ryan at 6:00pm in the American Legion Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

Board Denise Childress, Mike Ryan, Merle Schneider, Brad Harmon, Kathy Mudrovic, , and Council Liaison Denise Mitchell were present. Patrick Caskey, Mike Hannegan, Tuss Peluchette and Tom Smith were absent.

Staff Maralee Britton – Director, Chris Atkinson- Assistant Director.
Mike Wilkins – Chief Park Ranger, Don Borgmeyer – Enterprise Superintendent,
Peter VanLinn – Maintenance Superintendent, Chuck Ambrose – Cemetery Supervisor.

Others

3. **Pledge of Allegiance**

4. **Verbal Petitions/Public Comments and Response:** None

5. **Staff Reports/Presentations:**

Chuck Ambrose the new Cemetery Supervisor introduced himself to the Board.

6. **Items for Discussion and/or Action-**

A. Consideration of the Ranger Medical Aid and Response Policy*

Chief Ranger Wilkins presented the new policy that is consistent with the Police Departments policy they have in place. It was also approved by the City’s Legal Department.

Childress had some questions about the policy that Wilkins answered.

Childress made a motion to approve the policy; seconded by Mudrovic.

B. Discussion of the Joint Work Session Presentation

Britton presented the Board and walked through the draft presentation that would be used at the upcoming Joint Work Session. Several comments and questions were answered and noted and changes would be made to the presentation before the meeting on June 1, 2022.

7. **Meeting Minutes:**

- A. Parks & Recreation Board Meeting Minutes April 20, 2022*
- B. Parks & Recreation Work Session Meeting Minutes May 4, 2022*
- C. Parks & Recreation Special Meeting Minutes May 12, 2022*

Childress made a motion to approve the meeting minutes; seconded by Mudrovic.

8. **Consent Agenda (Items to be received):**

The Consent Agenda was then addressed, which included the following:

- A. Calendar
- B. Financial Statement
- C. Accounts Receivable Report
- D. Project Report
- E. Financial Transactions from \$7,500 to \$10,000
- F. Oak Grove Cemetery Report

Childress made a motion to approve the consent agenda; Seconded by Mudrovic.

9. **Items Removed from the Consent Agenda:** None

10. **Presidents Announcements and Reminders:** None

11. **Directors Report:**

- A. Thank You's (As Available)
- B. Community Outreach Update
- C. General Department Update
- D. NRPA National Conference, Phoenix September 19-23.

12. **Board Member Announcements and Reminders:**

Childress pointed out some areas of Oak Grove Cemetery that she thought the grass was too long and needed cut. Staff said they will forward the information to the Cemetery Supervisor.

13. **Council Liaison Announcements and Reminders:**

Councilperson Mitchell let the Board know that she would be hosting along with the Mayor the Ward 5 public meeting at the First Baptist Church at 6:00pm on Thursday May 19th.

14. **Park Board Liaisons Comments**

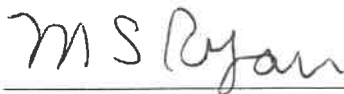
A. Foundation Report: None.

B. Legislative Report: None.

As there was no further business to discuss Mudrovic moved for **Adjournment** at 8:17 pm;
Seconded by Childress.

Meeting: May 18, 2022

Respectfully Submitted,



Mike Ryan - President



Denise Childress - Secretary