

**SAINT CHARLES PARK & RECREATION BOARD MINUTES  
WORK SESSION MEETING HELD  
DECEMBER 02, 2009**

The meeting was **Called to Order** by President Porterfield at 6:04 pm in the Memorial Hall - American Legion Room. **Roll Call** noted the following present for the meeting:

Park Board - Valerie Lanning, Don Morgan, Kathy Mudrovic, Lyn Porterfield, T.J. Slattery, Tom Smith, John Walendy and Council Liaison Laurie Feldman present for Roll Call; with Jan Myers absent.

Others - Director Parks and Recreation, Asst. Director Parks & Recreation, Enterprise Superintendents - Cathy DeDecker, Bob Fink - Recreation Coordinator, Rosie Rosenthal, Janet Henderson, and Matthew Seeds - Community Liaison.

**Presentation of the Organizational and Capacity Review and Performance Evaluations by Higbee and Associates:**

Maralee Britton began the meeting by reporting that the written draft report that was given to the Board at the last Regular Board meeting held on November 18, 2009. It was noted that this draft report was also given to the Park Staff. It was noted that Staff was not looking for any action from the Board at this meeting. It was noted that it would be hoped that the Board would listen to the presentation, review the information and ask questions then the information could be discussed at a future meeting. Staff then suggested that hopefully a favorable consideration of the organizational concept and the recommendations would then be adopted by the Board at that time. It was noted that from that point forward Staff would be meeting to put together action steps to make the overall organization plan happen.

Linda Higbee and Lynn Sgouros were then introduced with Ms. Higbee indicating that she would be the primary speaker for the plan review. When the overall review was completed various questions by both the Board and Staff were addressed and the discussion was extensive. When complete the Adopt A Park topic was addressed.

**Adopt-A-Park - Board Member Observations Pertinent to Facilities, Progress and Services within the Park System:**

Walendy was first reporting that Jaycee and Schneider/Kiwanis Parks looked good.

Mudrovic then stated that Blanchette and French Town both looked good.

Lanning then reported that Frontier, Berthold & Kister and Fountain Lakes all looked good.

Slattery indicted that the Soccer Complex looked fine.

Porterfield indicated that both Boone's Lick, and Circle Drive all looked good.

**Closed Session:** None.

**Adjournment:**

Mudrovic moved that the meeting **Adjourn** at 7:52 pm. Seconded by Slattery. Passed unanimously.

Park Board Work Session Meeting: December 02, 2009

Respectfully Submitted,

  
Lyndel K. Porterfield President

  
Jan Myers - Secretary