

**SAINT CHARLES PARK & RECREATION BOARD MINUTES
PARK BOARD MEETING HELD
AUGUST 05, 2009**

The meeting was Called to Order by President Porterfield at 6:00pm in the American Legion Room - Memorial Hall. Roll Call noted the following present for the meeting:

Park Board - Valerie Lanning, Don Morgan, Kathy Mudrovic, Jan Myers, Lyn Porterfield, Matthew Seeds, Tom Smith John Walendy and City Council Liaison Laurie Feldman present for Roll Call.

Others - Maralee M. Britton - Director Parks and Recreation, Larry W. Henderson - Asst. Director Parks & Recreation, and Cathy DeDecker - Enterprise Superintendent.

Verbal Petitions/Public Comments and Response: None.

Staff Reports/Presentations:

Neos/Aquatics Report. DeDecker began by thanking the Park Board for suggesting the purchase of the Neos Play Equipment. It was reported that this equipment was very well received and a great addition to the Wapelhorst Aquatic Center this season. DeDecker then suggested that it be moved to another location and/or park as soon as the 2009 aquatic season ends. It was reported that all that is needed for this play equipment to be re-located is a flat space and electric. Wapelhorst, McNair and Blanchette were suggested as some possible locations for the Neos to be relocated. Board comments and the discussion was extensive concerning this concept. The most significant comment was making sure the play equipment was in a secure and well lighted area. Comments indicated that all three locations could be considered. A consensus of the Board was not suggested during the discussion. It was then asked where Staff would like to see the Neos to be installed. DeDecker stated her number one choice would be Blanchette Park and her number two choice would be Wapelhorst. The Board discussion concluded that Staff decide where the Neos should be installed.

DeDecker then suggest that since the Blanchette and McNair Aquatic Facilities are eighteen years old now might be a good time to begin looking at how these facilities are going to be replaced. Staff reported that when they opened, these facilities won the National Parks Excellence in Aquatics Award for the entire country. Staff noted that the Blanchette and McNair facilities opened in 1992 and the Wapelhorst facility opened in 1996 so they are reaching the mid point of there life cycle. DeDecker suggested that maybe it is

not too soon for discussion to begin concerning a replacement plan for these facilities. Board Member comments seemed to agree that this item be taken up sometime in the near future.

Items for Discussion and/or Action:

Transfers over \$5,000.00. Staff requested that this item be held until the next meeting.

Contract with Iron Kids Premiere (I.K.P.) Soccer Club who is a Co-Sponsor of this Ranger Soccer Tournament. This Contract Agreement is an advancement of funds to help offset the up front expenses for the Norco Soccer Tournament on September 18 thru 20, 2009 in an amount not to exceed \$44,000. A Staff memo (attached) was reviewed which recommended the agreement with the I.K.P. Soccer Club. Smith moved to approve the recommended contract. Motion seconded by Seeds. Passed unanimously.

Meeting Minutes:

Regular Parks and Recreation Board Meeting Minutes from the July 01, 2009 Meeting. Lanning indicated that she thought that a correction to the Adopt-A-Park item was needed. Lanning noted that she and Porterfield had traded their adopt-a-parks. Lanning indicated that she now had Frontier, Berthold and Kister and Porterfield would be looking over Boone's Lick, Circle Drive and Fountain Lakes. Comments were then noted that the Minutes are correct since the trade occurred later. With this reported Morgan moved for the Regular July 1, 2009 Meeting Minutes to be approved. Motion Seconded by Seeds. Passed unanimously. **The July 22, 2009 Special Work Session Minutes** was then addressed. Smith noted two typographical spelling error in the last paragraph of the first page. With this reported Morgan moved for the Special July 22, 2009 Meeting Minutes to be approved as corrected. Motion Seconded by Seeds. Passed unanimously.

Consent Agenda:

The Consent Agenda topic was then addressed, which included the following:

7.A. Calendar Call for Meetings

7.B. Finance

- 1) June Budget Worksheet
- 2) Transfers Under \$5,000

7.C. Communications

- 1) Projects Report.
- 2) Correspondence to Environmental Liability Transfer LLC, July 01, 2009.
- 3) "Flood buyout land could become a park," Suburban Journals July 28, 2009 by Kalen Ponche.

Seeds requested that item 7.A. Calendar Call for Meetings and Smith asked that item 7.C.1. Project Report be removed. With that complete, Seeds moved to receive the rest of the Consent Agenda Items. Motion seconded by Morgan. Passed unanimously.

Items Removed from the Consent Agenda

Regarding the **Calendar**, Seeds asked if the Finance Committee needed to meet. Staff stated that the committee meeting would be needed but a date for this to occur had not been determined as of this meeting.

The **Project Report** was then addressed. Smith requested that when a project is complete and the report indicates that it would be the last time to be in the Project Report could the information also show the financial information about the project. He suggested that this information include the budget amount, along with any savings or overages in the project. Staff indicated that this could be done. Various questions concerning this report were then addressed. When completed, Seeds moved that these two Consent Agenda Items also be received. Motion seconded by Smith. Passed unanimously.

President's Announcements and Reminders:

Porterfield stated that as previously reported that the **Park Board Meeting Schedule had been Changed for the Summer of 2009**. He reported that in September, the Regular Park Board Meeting and the Work Session would be combined and it would be held on September 2, 2009.

Director's Report:

Staff reported that a few **Thank You's** were received during the month. The first was from a grandmother of one of the Summer Fun Day Camp participants concerning her appreciation for the great program staff who works at the day camp. Another thank you note was from a motorcycle trip participant who related that great job that the support staff did throughout the "Ride to the Rockies" Trip. The last letter was from one of the sand volleyball league participants which thanked the staff for a great program.

The next agenda item was concerning the **Frontier Park Pavilion and Restroom Update**. Staff provided a brief overview of what occurred at the City Pavilion Meeting held on August 3, 2009.

Staff then gave a brief **General Department Update**. The first item noted was that the Blanchette and Wapelhorst Aquatic Centers would be open through August 9, 2009 then Wapelhorst will remain open on the weekends through Labor Day. It was then reported that

the McNair Pool closed to the public Sunday, August 2, 2009. Staff then reported that the first "Pool Paws" Dog Swim Event was held on August 3, 2009. It was noted that another dog swim event will be held on August 6, 2009 at McNair Pool. It was then reported that a buy one get one pool coupon was e-mailed to all of the web-site customers. Staff then reported that the McNair Park Activity Area construction is planned to begin immediately. Also the Fall Brochure will be out soon. Also, the Vogt Brothers Park Shelter has received a donation from the Vogt Family of a one table, picnic shelter.

Board Member Announcements and Reminders: None.

Council Liaison Announcements and Reminders: Council Person Feldman reported that the City Council is in the process of Establishing the Rate and Levying Property Taxes for 2009. Under consideration is Council Bill Number 9985 which would establish the tax rate at the same amount as in 2008. Feldman stated that the Tax Rate in 2008 was .225 which amounted to about 3.1 Million for parks. The new proposed rate for 2009 would be .2375 or about 3.1 Million. Feldman then stated that the city resident that who owns a home worth \$150,000 would see about a \$4.00 increase in their property tax for 2009 if Council Bill 9985 passes. Should it not be approved the parks tax would be reduced by \$160,000 every year from now on. Feldman then indicated that there are those on the City Council who would prefer to reduce the tax rate. Therefore they will be introducing another Council Bill to accomplish that task. Porterfield stated that since this item is not on the agenda it can not be discussed at this meeting. With that noted the Board decided that they would hold a special meeting on August 12, 2009 at 6:00 pm, to discuss this issue.

Feldman then reported that on October 10, 2009 there are several folks in the city who will be collecting electronic items for recycling & disposal.

Park Board Liaisons' Comments:

Foundation Report: None.

Cemetery Report: None.

Legislative Report: None.

Adopt-A-Park - Board Member Observations Pertinent to Facilities, Progress and Services within the Park System:

Walendy was first reporting that Jaycee or Schneider/Kiwanis Parks looked very nice.

Myers indicated that McNair and West Winds looked fine.

Morgan reported that Wapelhorst, Oak Grove and Vogt Brothers parks looked fine.

Seeds reported that Point DuSable Park which includes Blanchette Landing, Regot, and Bales Areas all looked good.

Smith stated that the Soccer Complex and Fox Hill look good.

Mudrovic then stated that Blanchette and French Town both looked good.

Lanning then reported that Frontier, Berthold & Kister all looked good.

Porterfield indicated that both Boone's Lick, Circle Drive or Fountain Lakes all looked good.

Closed Session:

Smith moved that the Regular Board Meeting adjourn into **Closed Session, for the purpose of Hiring, firing, disciplining or promoting of particular employees when information relating to the performance or merit of individual employees is discussed or recorded. (RSMo 610.021.3).** Seconded by Morgan.

Roll Call vote:

Aye: Valerie Lanning, Don Morgan, Kathy Mudrovic, Jan Myers, Lyn Porterfield, Matthew Seeds, Tom Smith, and John Walendy.

Nay: None

After the Park Board returned to **Regular Session** Smith moved that the meeting **Adjourn** at 7:19 pm. Seconded by Seeds. Passed unanimously.

Board Meeting: August 05, 2009

Respectfully Submitted,

 9-2-09
Lyndel H. Porterfield - President


Jan Myers - Secretary