

**SAINT CHARLES PARK & RECREATION BOARD MINUTES
SPECIAL PARK BOARD WORK SESSION MEETING HELD
AUGUST 26, 2009**

The meeting was Called to Order by President Porterfield at 6:00pm in the Memorial Hall - American Legion Room. Roll Call noted the following present for the meeting:

Park Board - Don Morgan, Jan Myers, Lyn Porterfield, Tom Smith, and John Walendy present for Roll Call; with T.J. Slattery arriving shortly after the meeting began. Valerie Lanning, Kathy Mudrovic, City Council Liaison Laurie Feldman and Alternate City Council Liaison Jerry Reese were absent. It was then reported that T.J. Slattery had been appointed to the Park Board filling one of the vacant Board Member positions.

Others - Maralee Britton - Director Parks, Recreation and Larry W. Henderson - Asst. Director Parks & Recreation, Cathy DeDecker - Enterprise Superintendent, Jim Phillips - Maintenance Superintendent, Janet Henderson - Office Manager, Todd Kassabaum - Chief Park Ranger, Bob Fink Recreation Coordinator, Rosie Rosenthal - Aquatic Coordinator, Gale Faerber and Jim Woltering - Maintenance Staff, Jim Kearns - Full Time Park Ranger, Peter Wingier, Sam Wagoner, Tim Buyan, and Jeff Franklin all Part Time & Seasonal Park Rangers.

Discussion of 2010 Budget:

Staff reported that this years budget planning has been a great challenge because of not knowing what would happen with the property tax levy for 2010. Then after the new levy was approved by the City Council, which keeps it at 22.5 cents things became even more challenging because this rate will be a reduced dollar amount. Staff then reported that the proposed budget that was delivered in the packet of information is no longer valid. It was noted that a new revised 2010 Budget was at each Board Members seat. Staff stated that the revised tax numbers were received early this morning from the Director of Finance, which was significantly lower that their original estimate. Therefore Staff began revising the proposed budget, which had to be cut by \$177,435 due to the new levy dollar amount estimates.

Staff then reviewed the rest of the proposed budget information. Various Board Member questions and comments were addressed throughout the information review. One of these comments

suggested that before the operational budget is cut, which would reduced services, maybe some of the capital items should be considered. This generated various additional questions, comments and extensive discussion. This resulted in what seemed to be a Board Member consensus. That being that various CIP Projects that are currently either new or something that is not an immediate need should be postponed and those funds should be used for the operations. Staff suggested that if that is the direction of the Board various cuts could be made from the tax portion of the CIP and this funding could be replaced from the metro funds. Various items were suggested as possible projects for these cuts. These included funding from the Webster Park Project, Wapelhorst Ball Field Fences, MKT Depot, Blanchette Park Sidewalk, Memorial Hall Flooring Project. The replacement funding would be from the metro funding. The specific projects would be from the Fountain Lakes Nature Trail and the Fox Hill Shelter projects. Slattery moved that the aforementioned CIP items be approved as cuts to balance the 2010 Budget. The motion was seconded by Smith. The discussion then questioned the amount of funding from the Metro Tax projects. Slattery moved that the main motion be amended specifically calling out the \$48,000 from the Fox Hill Project and \$130,000 less \$67,200 from the Fountain Lakes project. The motion was seconded by Smith which passed. The vote on the main motion was then held and it also passed.

The discussion then centered on the 2010 Budget. Staff reviewed the original budget information including the seasonal/part time salary grid information. Subsequent to various questions, comments and discussion Morgan moved to approve the new seasonal and part time salary grid. Motion seconded by Myers. Passed, with Smith voting no. The discussion then centered on the 2010 Budget, resulting in Walendy moving that the Board approve the original proposed 2010 Budget as revised. Motion seconded by Morgan. Passed unanimously.

Slattery moved for **Adjournment** at 7:29 pm. Seconded by Morgan. Passed unanimously.

Special Park Board Work Session Meeting: August 26, 2009

Respectfully Submitted,

 9-2-09
Lyndel H. Porterfield - President


Jan Myers - Secretary