

**SAINT CHARLES PARKS & RECREATION BOARD MINUTES**  
**MEETING HELD**  
**November 6, 2024**

The meeting was **Called to Order** by President Bichel at 6:00pm in the American Legion Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

**Board** Sandy Bichel, Tim Glosier, Kathy Mudrovic, Larry Muench, Mike Ryan, Anna Shy, TJ Slattery and Council Liaison Mary West were present and Brian Scheidegger and Anne Zerr were absent.

**Staff** Maralee Britton – Director, Chris Atkinson- Assistant Director, Peter VanLinn – Maintenance Superintendent, Mike Wilkins – Chief Park Ranger.

**Other** Mayor Dan Borgmeyer

**3. Pledge of Allegiance**

**4. Discussion and Consideration of Adding Funds to the 2025 Capital Improvement Plan for Boone’s Lick Playground\***

Britton presented the request to add funds to the 2025 CIP to cover the higher cost of the playground replacement project in Booneslick Park.

Ryan made a motion to approve the change; seconded by Shy. Motion Passed.

**5. Discussion and Consideration of Budget Amendment #4, 2024\***

Britton presented the information. Moving funds from the cash balance to fund the purchase of property at 1921 Muegge Road.

Muench made a motion to approve the Budget Amendment; seconded by Mudrovic. Motion Passed.

**6. Discussion and Consideration of Resolution #6, 2024 Purchasing 1921 Muegge Road\***

Britton presented the Resolution authorizing the purchase of 1921 Muegge Road for \$375,000 with \$2,500 in closing costs.

Ryan made a motion to approve the resolution; seconded by Glosier. Motion Passed.

**7. Discussion and Consideration of Revising the Compensation Policy\*  
Consideration for Approval the 2025 Parks and Recreation Department Budget\***

Britton presented the information. The changes include adding the “City’s End of Year Closure”, updating the COLA from 3% to 3.5% and including language on Transitional Employees.

Mudrovic made a motion to approve the update policy; seconded by Shy. Motion Passed.

**8. Adopt a Park (Board Member observations pertinent to facilities, programs and services within the System)**

Slattery – Good

Muench – Good.

Shy –Good. Asked about the process of purchasing a Memorial Bench in McNair Park. Staff explained the process and would send her the email link to the program through the Foundation.

Ryan – Good

Glosier – Good.

Mudrovic – Parks look good.

Bichel – Parks looked good.

Councilperson West asked if Parks had ever considered adding a second entrance into Schaefer Park off of Old Highway 94/N. Outer Road. Staff said they would look into it but access may be difficult because of the GRG Trail and the privacy berm currently there.

**9. Closed Session**

At 6:26 pm Shy Made a Motion to go into Closed Session to discuss;

B. Leasing, purchase or sale of real estate where public knowledge of the transaction might adversely affect the legal consideration thereof. (RSMo 610.021.2)\*\*

Seconded by Mudrovic.

Roll Call: Sandy Bichel – Yes, Tim Glosier - Yes,– Kathy Mudrovic - Yes, Larry Muench - Yes, Mike Ryan – Yes, Brian Scheidegger - Absent, Anna Shy – Yes, TJ Slattery - Yes, Anne Zerr – Absent. Motion passed.

At 7:35 pm Muench Made a Motion to come out of Closed Session. Seconded by Slattery.

Roll Call: Sandy Bichel – Yes, Tim Glosier - Yes,– Kathy Mudrovic - Yes, Larry Muench - Yes, Mike Ryan – Yes, Brian Scheidegger - Absent, Anna Shy – Yes, TJ Slattery - Yes, Anne Zerr – Absent. Motion passed.

Mayor Borgmeyer provided the Board with some updates on other projects around the City. The City are in discussions with the owner of the Arabia Steamboat Museum about possibly relocating to downtown St. Charles. If successful the new museum and possible boutique hotel would be located downtown next to Frontier Park. Could involve a request to use a portion of Frontier Park.

As there was no further business to discuss Slattery moved for **Adjournment** at 7:59 pm; Seconded by Ryan. Motion passed.

Meeting: November 6, 2024

Respectfully Submitted,

  
Sandy Bichel - President

  
Larry Muench  
Vice President