

SAINT CHARLES PARKS & RECREATION BOARD MINUTES
MEETING HELD
September 4, 2024

The meeting was **Called to Order** by President Bichel at 6:03pm in the American Legion Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

Board Sandy Bichel, Tim Glosier, Kathy Mudrovic, Larry Muench, Mike Ryan, Brian Scheidegger, Anna Shy, Anne Zerr were present and Council Liaison Mary West and TJ Slattery were absent.

Staff Maralee Britton – Director, Chris Atkinson- Assistant Director, Don Borgmeyer – Enterprise Superintendent, Mike Wilkins – Chief Park Ranger.

Other Mayor Dan Borgmeyer

3. **Pledge of Allegiance**
4. **Consideration for Approval the 2025 Parks and Recreation Department Budget***
5. **Consideration for Approval the 2025 Oak Grove Cemetery Budget***
6. **Consideration for Approval of the 2025 Compensation Policy***
7. **Consideration for Approval of the 2025 Seasonal/Part-Time Wage Grid***
8. **Consideration for Approval Adjustment to 2025 Rental Facility Fees***
9. **Consideration for Approval Adjustments to the 2025 Special Event Use Fees***
10. **Consideration for Approval Adjustments to the Athletic Facility Leagues and Tournaments Policy***

Britton did a PowerPoint presentation that reviewed all the items on the agenda. The presentation included the different funding mechanisms for the department, how the operational budget is set and balanced and different full time and part time employee increases that were used while setting the 2025 budget.

Glosier made a motion to approve Items # 4, 6, 7, 8, 9 &10; seconded by Zerr. Motion Passed.

Muench made a motion to recommend to City Council Item # 5; seconded by Scheidegger. Motion Passed.

11. **Action Tracker Report**

Britton asked if any Board members had questions about projects listed on the report. There were no questions.

12. **Adopt a Park (Board Member observations pertinent to facilities, programs and services within the System)**

Zerr – Kiwanis, McNair and Fountain Lakes looked good. Has some thoughts on Kiwanis. Will get with Atkinson to discuss.

Muench – Jaycee, Westwinds (small) and McNair looked good.

Shy –Wapelhorst looked good.

Ryan – Fox Hill, Kiwanis looked good. Thanked staff for getting the Boschert Greenway along Little Hills Expressway cut.

Glosier – Vogt Brothers and Heatherbrook Park looked good.

Mudrovic – Parks look good.

Bichel – Parks looked good.

6. **Closed Session**

At 6:53 pm Ryan Made a Motion to go into Closed Session to discuss;

B. Leasing, purchase or sale of real estate where public knowledge of the transaction might adversely affect the legal consideration thereof. (RSMo 610.021.2)**

Seconded by Muench.

Roll Call: Sandy Bichel – Yes, Tim Glosier - Yes,– Kathy Mudrovic - Yes, Larry Muench - Yes, Mike Ryan – Yes, Brian Scheidegger - Yes, Anna Shy – Yes, TJ Slattery - Absent, Anne Zerr – Yes. Motion passed.

At 7:21 pm Muench Made a Motion to come out of Closed Session. Seconded by Scheidegger.

Roll Call: Sandy Bichel – Yes, Tim Glosier - Yes,– Kathy Mudrovic - Yes, Larry Muench - Yes, Mike Ryan – Yes, Brian Scheidegger - Yes, Anna Shy – Yes, TJ Slattery - Absent, Anne Zerr – Yes. Motion passed.

Mayor Borgmeyer provided the Board with some updates on other projects around the City. The City are in discussions with the owner of the Arabia Steamboat Museum about possibly relocating to downtown St. Charles. If successful the new museum and possible boutique hotel would be located downtown next to Frontier Park. Could involve a request to use a portion of Frontier Park.

As there was no further business to discuss Scheidegger moved for **Adjournment** at 7:37 pm;
Seconded by Mudrovic. Motion passed.

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Respectfully Submitted,


Sandy Bichel - President


Anna Shy - Secretary