

St. Charles Parks and Recreation Board
Tentative Agenda
September 18, 2024 ~ 6:00PM
Memorial Hall, American Legion Room ~ Blanchette Park

Notes: *Indicates Item Needing Formal Action
 **Indicates a Closed Session Topic Known to be Scheduled
 *** Indicates Roll Call Vote
 Wording (hi-lited) Indicates Topic Added to Agenda

1. Call to Order
2. Roll Call: Sandy Bichel, Tim Glosier, Kathy Mudrovic, Larry Muench, Mike Ryan, Brian Scheidegger, Anna Shy, TJ Slattery, Anne Zerr and Council Liaison Mary West
3. Pledge of Allegiance
4. Verbal Petitions/Public Comments and Response to Parks & Recreation Related Items:
 - A.
5. Staff Reports/Presentations:
 - A.
6. Items for Discussion and/or Action:
 - A. Contract with Bazan Painting Co. in the amount not to exceed \$93,697 to complete the Blanchette Aquatic Facility Repainting Project*
 - B. Resolution #5, 2024 Declaring Approximately 60 Acres of Land as Procurable and Terminating the Dedication of Land for Park Purposes*
7. Minutes-
 - A. Parks & Recreation Board Meeting Minutes August 21, 2024*
 - B. Parks & Recreation Board Work Session Meeting Minutes September 4, 2024*
 - C. Parks & Recreation Board Closed Session Minutes, September 4, 2024**
8. Consent Agenda (items to be received)
 - A. Calendar
 - B. Financial Worksheets and Projects Report
 - C. Accounts Receivable Report
 - D. Financial Transactions from \$10,000 to \$15,000 - None
 - E. Oak Grove Cemetery Report
9. Items Removed from the Consent Agenda
 - A.
10. President's Announcements and Reminders
 - A.

11. Director's Report
 - A. Thank You's and Comments (As Available)
 - B. General Department Update

12. Board Member Announcements and Reminders

13. Council Liaison Announcements and Reminders

14. Park Board Liaisons' Comments
 - A. Foundation Report
 - B. Legislative Report

15. Closed Session (As Needed or Indicated)
 - A. Legal actions, causes of action, or litigation. (RSMo 610.021.1)
 - B. Leasing, purchase or sale of real estate where public knowledge of the transaction might adversely affect the legal consideration thereof. (RSMo 610.021.2)**
 - C. Hiring, firing, disciplining or promoting of particular employees when information relating to the performance or merit of individual employees is discussed or recorded. (RSMo 610.021.3)
 - D. Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment. (RSMo 610.021.13)

16. Adjournment

The City of St. Charles offers all interested citizens the opportunity to attend public meetings and comment on public matters. If you wish to attend this public meeting and require an accommodation due to a disability, please contact the Office of The City Clerk to coordinate an accommodation at least two (2) business days in advance of the scheduled meeting at 636-949-3282 or 636-949-3289 (TTY – for the hearing impaired).

The City of St. Charles, Missouri, fully complies with Title VI of the Civil Rights Act of 1964 and related statutes and regulations in all programs and activities. For more information, or to obtain a Title VI Complaint Form, please call the City Clerk's Office at (636)949-3282 or visit City Hall located at 200 North Second Street, St. Charles, Missouri, 63301.

Posted by: _____ Date: _____ Time: _____

St. Charles Parks and Recreation Board

MEMORANDUM

Date: September 13, 2024
From: Chris Atkinson, Assistant Director
RE: Contract with Bazan Painting Co. to complete the Blanchette Park Aquatic Facility Repainting Project.

Summary:

In the 6 year CIP \$100,000 is budgeted in 2025 for the repainting of the Blanchette Aquatic Facility and in 2026 \$100,000 is budgeted for the repainting of the Wapelhorst Aquatic Facility.

In 2024 there was \$151,000 budgeted for the replacement of the 15 large round shade umbrellas, 30 picnic table umbrellas, lounge chairs and other smaller equipment. Some of the replacement items were purchased in 2024 (\$55,326) but the condition of the large round shade umbrellas is still good so we decided not to replace them at this time. That left approx. \$95,000 in funds left over.

Since we have those remaining funds in 2024 and we are now trying to shift the bigger maintenance projects at the aquatic facilities to the fall instead of the spring (due to the amount of time we have in spring to get things done before Memorial Day weekend) we decided to bring forward the painting of the Blanchette Aquatic Facility to the fall of 2024.

On August 19th, 2024 per our City Purchasing Policy we advertised the Bid Notice for the Project. The scope involved surface preparation, crack/hole repair and 3 coats of paint including a primer. 4 contractors requested the project specifications. The bid deadline was September 11th, 2024 at 2:00pm. There was one contractor who submitted a bid. See attached bid of \$89,197 from Bazan Painting Co. Staff would like to add a 5% contingency (\$4,500) to the base bid amount to cover any potential unknown issues discovered during the project.

This work will be completed by the contractor before the end of the 2024 budget year.

Favorable consideration is requested for a Contract with Bazan Painting Co. to complete the Blanchette Aquatic Facility Repainting Project in an amount not to exceed \$93,697.00.

Contractor Name: Perales White, LLC- DBA Bazan Painting Co.

CITY OF SAINT CHARLES, MISSOURI
BID FORM PR24-0600
Blanchette Aquatic Facility Repainting Project
Proposal (Amended 8/22/24)

In accordance with the invitation to bid for the BLANCHETTE AQUATIC FACILITY REPAINTING PROJECT for the City of St. Charles Parks & Recreation Department subject to the conditions and requirements of the Agreement, and the specifications, which so far as they relate to the Proposal are made a part of it, the undersigned herewith proposes to provide and perform such work for the sum below: **(Any Items Not Listed In Pay Items Shall Be Considered Incidental To Construction)**

| Item No. | Description: | Units | Estimated Quantity | Unit Price | Total Price |
|----------|--|-------|--------------------|------------|--------------|
| 1 | SURFACE PREPARATION LAP POOL | L.S. | 1 | \$ _____ | \$ 11,677.00 |
| 2 | SURFACE PREPARATION LEISURE POOL | L.S. | 1 | \$ _____ | \$ 9,767.00 |
| 3 | SURFACE PREPARATION CHILDRENS POOL | L.S. | 1 | \$ _____ | \$ 10,878.00 |
| 4 | SURFACE PREPARATION DEEP WATER POOL | L.S. | 1 | \$ _____ | \$ 3,603.00 |
| 5 | SURFACE PREPARATION SURGE TANK | L.S. | 1 | \$ _____ | \$ 1,560.00 |
| 6 | APPLY 2 COATS OF TNE MEC PAINT & STRIPE LAP POOL | L.S. | 1 | \$ _____ | \$ 18,809.00 |
| 7 | APPLY 2 COATS OF TNE MEC PAINT: LEISURE POOL | L.S. | 1 | \$ _____ | \$ 12,854.00 |
| 8 | APPLY 2 COATS OF TNE MEC PAINT: CHILDRENS POOL | L.S. | 1 | \$ _____ | \$ 13,127.00 |

Contractor Name: _____

| Item No. | Description: | Units | Estimated Quantity | Unit Price | Total Price |
|--------------|--|-------|--------------------|------------|---------------------|
| 9 | APPLY 2 COATS OF TNE MEC PAINT: DEEP WATER POOL | L.S. | 1 | \$ _____ | \$ 5,051.00 |
| 10 | PAINT SURGE TANK | L.S.. | 1 | \$ _____ | \$ 1,871.00 |
| | | | | | |
| | | | | | |
| TOTAL | | | | | \$ 89,197.00 |

TOTAL (IN WORDS) \$ Eighty Nine Thousand One Hundred and Ninety Seven Dollars

NOTES:

TOTAL (IN WORDS) \$ Eighty Nine Thousand One Hundred and Ninety Seven Dollars

Signature Required on Following Page

Contractor Name: Perales White, LLC- DBA Bazan Painting Co.

Time (calendar days) to complete project: Sixty (60) Calendar Days

Liquidated damages for failure to complete the work within the time specified shall be \$200.00 per calendar day for every calendar day the work is not complete beyond such specified time.

Perales White, LLC- DBA Bazan Painting Co.

Contractor's Company Name

Mailing Address: 1273 N. Price Rd

St. Louis MO 63132

Erij Helling h.

Contractor's Authorized Rep. (SIGNATURE)

Date: 9/11/2024

Estimator/Project Manger

Authorized Representative's Title

Phone Number: 314-991-3500

Resolution No. 5 - 2024
City of St. Charles, Missouri, Parks & Recreation Board

A Resolution Declaring Approximately 60 Acres of Land as Procurable and Terminating the
Dedication of the Land for Park Purposes.

Recitals

WHEREAS, Since July 3, 1959 City of St. Charles, Missouri dedicated approximately 60 acres of land identified on the attached Exhibit A which is incorporated herein by this reference for parks and recreation purposes (the “St. Charles Soccer Complex”); and

WHEREAS, Invesco Group, LLC desires to purchase the St. Charles Soccer Complex for sports and recreation purposes; and

WHEREAS, Invesco Group, LLC will create a legacy sports and recreation complex for the St. Charles Community; and

WHEREAS, Invesco Group, LLC plans outdoor artificial turf fields and an indoor complex featuring an artificial turf field and futsal courts enhancing and viability of the complex for generations; and

WHEREAS, Invesco Group, LLC has demonstrated financial ability to create the planned legacy sports and recreation complex, and

WHEREAS, Invesco Group, LLC is committed to continuing established partnerships with organizations utilizing the Soccer Complex; and

WHEREAS, Invesco Group, LLC is committed to a legacy sports complex and restricting the deed for no less than 10 years that is can only be used for the purposes of sports and recreation, and

WHEREAS, the St. Charles Soccer Complex through the Invesco Group, LLC will be an enhanced community venue, it is released from parks and recreation purposes and the City of St. Charles, Missouri, Parks & Recreation Board desires to terminate the dedication of the land for park purposes; and

NOW, THEREFORE, BE IT RESOLVED BY THE PARKS AND RECREATION BOARD OF THE CITY OF ST. CHARLES, MISSOURI AS FOLLOWS:

SECTION 1. The City of St. Charles, Missouri, Parks & Recreation Board (the “Board”) hereby terminates the dedication of the 60 Acres identified on Exhibit A for park and recreation purposes. The Board President and Secretary are authorized to perform all acts necessary to carry out the intent of this resolution. The Recitals above are an integral part of this Resolution and are incorporated herein by this reference.

SECTION 2. This resolution shall be in full force and effect from and after the date of its passage and approval.

Date Approved by Parks and Recreation Board: _____

Sandy Bichel, President Date
St. Charles Parks & Recreation Board

Anna Shy, Secretary Date
St. Charles Parks & Recreation Board

Attest:

Maralee M. Britton, Date
Director of Parks & Recreation

**LEGAL DESCRIPTION OF MUELLER PARK / SOCCER PARK FROM
WARRANTY DEED****James Lackland, Grantor, City of St. Charles, Grantee****Recorded in Book 330 Page 56**

A tract of land in Township 47 North, Range 4 East in St. Charles County, Missouri, being a part of Sections 13 and 18 and Surveys 187 and 188 of the St. Charles Common Fields, more particularly described as follows, to wit: - Commencing at the concrete monument in the Southwestern line of the County Road along the Northeastern side of said Surveys 187 and 188 at the Northeast corner of a tract of land now or formerly owned by Cleveland and Storey; thence South $57^{\circ} 10\frac{1}{2}'$ West along the Northwestern line of said tract of Cleveland and Storey 1203.6 feet to a concrete monument in the Northwestern line of U.S. Survey No. 1667; thence North $48^{\circ} 41'$ West 1899.9 feet to a concrete monument; thence North $75^{\circ} 27\frac{1}{2}'$ West 752 feet to a concrete monument; thence North $2^{\circ} 27\frac{1}{2}'$ West 1892.8 feet to a concrete monument in the line between a 30 foot private road and a 50 foot drainage ditch right-of-way; thence North $88^{\circ} 58'$ East along the Southern side of said 30 foot private road right-of-way 503.8 feet to a point in the center line of the County Road known as the Chittenden Road; thence South $52^{\circ} 30'$ West along said center line 213.7 feet to a concrete monument in said road; thence South $48^{\circ} 41'$ East along the center line of said County Road 3878.7 feet to an iron pipe and South $57^{\circ} 10\frac{1}{2}'$ West 20.8 feet to the place of beginning, containing 100 acres, as shown on a Plat of a Survey thereof made by William G. VanCleve, Jr., Surveyor, dated June 8, 1959.

Subject to the right-of-way of public roadways as established and used.

Subject to an easement granted Ajax Pipe Line Co., dated July 2, 1930, recorded in Book 167, page 297 in the St. Charles County Recorder's Office; and to Union Electric Company dated December 6, 1948, recorded in Book 230 page 505 in said Recorder's Office.

Subject to 50 foot right-of-way for Drainage Ditch along the Northern line of the above described parcel known as the Drainage Ditch for Elm Point Drainage District No. 1, established by Order of the County Court of St. Charles County, Missouri, in 1909.

GRANTOR reserves the right to use the private road proposed to be built along the property lines of the tract herein conveyed, by grantee, for access to and from his remaining lands, for himself, his heirs and assigns; but until such private road is built grantor reserves the right to so use the present existing field road as the same now exists in the extreme Northwestern end of the tract herein conveyed.

RCA FORM (OFFICE USE ONLY)

Bill # _____

MEETING/DATE: 9/24/2024

Regular Special Work Session

ATTACHMENT: YES NO

Report Resolution Ordinance

Request for Council Action

Ward(s): 8

Sponsor(s): Michael Galba & Mary West

Description:

Real Estate Purchase and Sale Agreement

Contract Extension/Renewal: Yes No
Information Paper Attached: Yes No

Staff Recommendation: Approve Disapprove
Board/Committee/Commission Recommendation: Approve Disapprove

Summary:

This Ordinance will authorize Invesco Group to purchase the Soccer Park for long term use as a legacy soccer/sports complex.

The terms of the agreement, along with the dedication to soccer, creates a viable long term facility for the community. The development will also create additional tourism. A repurchase right and a deed restriction for sports and recreation further protect community green space.

Invesco Group is motivated to create a legacy park being one of its kind and first to market. Plans include artificial turf fields and an indoor facility with artificial turf and futsal courts.

Existing partnerships with organizations and community using the complex will continue with Invesco Group, including the continuation of parks and recreation programs.

Budget Impact: (revenue generated, estimated cost, CIP item, etc.)

Fiscal Impact: \$ 3,000,000.00 N/A

Account #: 217-000-000-511-001

Project #: _____

RCA prepared by: MMB Dept. Dir. MMB Finance Dir. _____ Dir. of Admin. _____

PURCHASE AND SALE AGREEMENT

THIS PURCHASE AND SALE AGREEMENT (the "Agreement") is made and entered as of the last date signed below (the "Effective Date") by and between CITY OF ST. CHARLES, MISSOURI, a constitutional charter city and political subdivision of the State of Missouri ("Seller"), and Invesco Group, LLC ("Purchaser"). The words "party," "parties," "Party" or "Parties" refers to Seller or Purchaser, or both.

RECITALS:

A. As of the Effective Date, Seller holds fee simple interest in that certain real property located in St. Charles County, Missouri, commonly known as 3801 Mueller Road, St. Charles, Missouri 63301 and more particularly described on Exhibit A attached hereto and incorporated herein by reference (the "**Land**").

B. Seller desires to sell to Purchaser, and Purchaser desires to purchase from Seller, all of Seller's right, title, estate, and interest in and to the Land, together with and including (a) all rights, privileges, easements, advantages, and interests of Seller appurtenant to the Land, and (b) all improvements, buildings, structures, fixtures, and personal property owned by Seller and located on the Land (collectively, the "**Property**"), all in accordance with the terms of this Agreement.

NOW, THEREFORE, in consideration of the mutual agreements herein contained and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Seller and Purchaser hereby agree as follows:

1. **Sale of Property.**

1.1. Real Property. Subject to the terms and conditions of this Agreement, in consideration of the Earnest Deposit (as defined in Section 3) the mutual covenants and agreements herein and other good and valuable consideration, the receipt and sufficiency of which are acknowledged, and intending to be legally bound upon the execution by the Parties, Seller agrees to sell and convey and Purchaser agrees to purchase the following (collectively, the Property):

1.1.1. The real property consisting of three tracts of land totaling approximately 59.93 acres located in the County of St. Charles, Missouri, with parcel identification numbers of 5-0077-S013-00-0011.0000000, 5-0076-S018-00-0011.0000000, and 5-116C-0009-00-0011.3000000 on Mueller Road in St. Charles, Missouri 63301. Notwithstanding the foregoing, it is agreed and understood that the description of the land attached hereto as **Exhibit A** is sufficient for purposes of this Agreement creating binding obligations of the parties hereunder;

1.1.2. All buildings, structures and improvements on such real property, if any, and Seller's interest in and to any fixtures and equipment affixed or attached thereto which shall be remaining on the Property on the Closing Date (as hereinafter defined);

1.1.3. All rights and appurtenances pertaining to such real property, including without limitation any appurtenant easements; and

1.1.4. Any and all water, oil, gas and other minerals lying within or which are appurtenant to the property and any rights with respect thereto.

1.2. Personal Property. The Seller shall identify and list all personal property on the Property that Seller intends to remove by the Closing Date. Said list shall be provided to Purchaser no later than 15 calendar days prior to the Closing Date. The Seller shall be entitled to remove all identified personal property before the Closing; notwithstanding, soccer goals and any soccer-specific fixtures shall remain on the Property and shall become part of the sale of the Property.

2. **Purchase Price**. Subject to the terms and conditions hereof, on the Closing Date the Seller shall sell to Purchaser and Purchaser shall purchase from Seller the Property for the purchase price in the amount of THREE MILLION AND 00/100 DOLLARS (\$3,000,000.00) (the "Purchase Price"). Purchaser shall pay the Purchase Price, subject to Section 3 herein and, at Closing (as hereinafter defined), subject to the prorations and adjustments described in Section 4 herein.

3. **Payment of Purchase Price**. Purchase Price shall be payable as follows:

3.1. An initial earnest money deposit of TEN THOUSAND AND 00/100 DOLLARS (\$10,000.00) by cash, cashier's check or wire transfer, to be deposited into escrow with Old Republic Title, 7421 Mexico Road, Suite 201, St. Peters, Missouri (the "Title Company") within five (5) business days from the Effective Date, and to be held for the mutual benefit of the parties ("Earnest Deposit") subject to this Agreement. If this Agreement is terminated as provided herein, the Earnest Deposit shall be promptly returned to Purchaser by the Title Company. If the Earnest Deposit is forfeited by Purchaser as provided in this Agreement, then such Earnest Money shall be promptly paid to Seller as liquidated damages.

3.2. A second earnest money deposit of FORTY THOUSAND AND 00/100 DOLLARS (\$40,000.00) by cash, cashier's check or wire transfer, to be deposited into escrow with the Title Company (the "Second Earnest Deposit") upon the removal of the "Contingencies" as defined as follows: within thirty (30) calendar days from the Effective Date, in accordance with Section 17.9 herein, Purchaser, at Purchaser's expense, is satisfied with the title commitment and survey obtained pursuant to Section 8 herein, and Purchaser, at Purchaser's expense is satisfied with the environmental and physical condition of the Property following its access to and inspection of the Property pursuant to Section 13 herein, and Purchaser has obtained zoning approval, if any necessary, for Purchaser's intended use of the Property. The Second Earnest Deposit shall be non-refundable to the Purchaser, but it shall be applicable to the Purchase Price. If the Second Earnest Deposit is forfeited by the Purchaser as provided in this Agreement, then such Second Earnest Money shall be promptly paid to Seller as liquidated damages.

3.3. The balance of the Purchase Price is to be made by wire transfer to the Title Company, in escrow, on the Closing Date and then immediately by wire transfer from the Title Company to Seller, subject to the adjustments provided in this Agreement at Closing.

4. **Adjustments to Purchase Price; Taxes and Utilities**. All real estate taxes and special assessments, if any, levied or assessed on or against the Property shall be prorated

between the Parties as of the Closing Date. At the Closing, the Purchaser shall receive a credit against the Purchase Price equal to all accrued and unpaid taxes and assessments as of the Closing Date (including, without limitation, any taxes and assessments attributable to any period prior to the Closing but not payable until after the Closing). The credit for accrued taxes and assessments for which bills have not been issued as of the Closing Date shall be based on the then most recent taxes and assessments. Seller shall bear responsibility for and shall pay all utility costs incurred with respect to the Property for periods prior to the Closing Date. For purposes of calculating the prorations provided for in this Agreement, Purchaser shall be deemed the owner of the Property on the Closing Date. Any such proration that cannot be determined as of the Closing Date is to be estimated as of the Closing Date, with such estimates to be included in the Purchase Price. Final determinations are to be made as soon thereafter as is possible.

5. **Property Sold “As Is.”** Excepting for the performance of environmental site assessments, the satisfactory acceptance of which shall be in Purchaser’s sole discretion, and those warranties and representations in Section 10, the Property is otherwise being conveyed to Purchaser without any warranties or any kind except as set forth in this Agreement.

6. **Closing.**

6.1. The closing of the purchase and sale of the Property contemplated herein (the “Closing”) is to occur at the offices of the Title Company within fifteen (15) calendar days of the removal of all Contingencies as set forth in Section 3.2, as may be extended by in writing upon the mutual consent of the parties, or at such other date, time or place upon which the Parties may mutually agree in writing (the “Closing Date”). At the Closing, Seller is to deliver to Purchaser a special warranty deed duly executed and acknowledged by Seller transferring and conveying to Purchaser good and marketable title to the Property free and clear of all liens and encumbrances except as otherwise provided herein (the “Deed”), and Purchaser is to deliver to Seller the Purchase Price in accordance with Section 2 herein.

6.2. At Closing, the Deed generally in the form attached hereto as **Exhibit B** shall set forth Seller’s right to repurchase, as provided in Section 12 herein, and, in addition, a deed restriction upon Purchaser’s use of the Property as follows:

6.2.1 The Property, including all attached fixtures, furniture and equipment will immediately and automatically revert back from Purchaser to the Seller, if Purchaser, or Purchaser’s successor in interest, shall for a period of ten (10) years from the date of Closing, or earlier if by the mutual written consent of the Parties, fail to use the Property exclusively for organized sports activities.

7. **Expenses.** Unless otherwise provided for herein, Purchaser shall pay all miscellaneous closing costs, including recording fees. Each Party shall pay its own legal fees and expenses.

8. **Title.** In addition to the conditions precedent to Closing set forth in Section 9 herein and elsewhere in this Agreement, including the Contingencies in Section 3.2, above, the obligations of Purchaser under this Agreement are contingent upon Purchaser’s receipt, at Purchaser’s expense, of a title commitment (and copies of all instruments reflected as exceptions thereon) in a form and substance satisfactory to Purchaser based upon a reasonable person test

(collectively, the "Title Commitment") covering all of the Property. Purchaser will endeavor to obtain the Title Commitment within twenty (20) days after the execution of its counterpart of this Agreement. Promptly after receiving the Title Commitment showing all exceptions, Purchaser shall provide Seller with written objections, if any, to title within five (5) days of receipt of the Title Commitment. Seller shall have five (5) days thereafter in which to notify Purchaser regarding whether it will attempt to cure such objections and, if so, thirty (30) days from such notice in which to cure all such objections. Any title encumbrances or exceptions set forth in the Title Commitment that Purchaser does not object to will be deemed permitted exceptions to Seller's title (the "Permitted Exceptions"). If any of Purchaser's objections are not cured by removal, disposal, endorsement over, or otherwise, or if Seller is unable or unwilling to cure such objections following its election to attempt to cure same, within ten (10) days following either such notice or failure to cure, Purchaser may elect, by written notice to Seller, either to (a) waive the objections not cured at which point such objections shall become Permitted Exceptions, or (b) terminate this Agreement such that the Parties shall have no further obligations hereunder.

9. Conditions.

9.1. Seller's Conditions. All of the obligations of Seller hereunder are subject to the satisfaction of every one of the conditions precedent set forth in this Agreement unless, and only to the extent, Seller waives in writing the following obligations and conditions of Purchaser: (i) the representations and warranties of Purchaser herein are true and correct as of the Closing Date; (ii) the covenants, agreements and undertakings of Purchaser herein have been complied with in all material respects; and (iii) Purchaser delivers the Purchase Price in accordance with Section 2 at Closing.

9.2. Purchaser's Conditions. All of the obligations of Purchaser hereunder are subject to the satisfaction of every one of the conditions precedent set forth in this Agreement unless, and only to the extent, Purchaser waives in writing the following obligations and conditions of Seller: (i) the representations and warranties of Seller herein are true and correct as of the Closing Date; (ii) the covenants, agreements and undertakings of Seller herein have been complied with in all material respects; and (iii) at the Closing, Seller has tendered to Purchaser the Deed.

10. Representations and Warranties of Seller. Seller makes to Purchaser the following representations and warranties:

10.1. Seller has the legal capacity and authority to execute, deliver and perform this Agreement and all documents and instruments or transactions contemplated hereby or incidental hereto; and this Agreement and the other documents required of Seller hereunder are or shall be, as the case may be, binding on and enforceable against the Seller. There are no other approvals from any other party whatsoever needed to authorize Seller to sign this Agreement and to consummate the transactions contemplated hereunder.

10.2. The execution, delivery and performance by Seller of this Agreement shall not constitute or cause a default or breach of any agreement or undertaking of Seller or concerning the Property.

10.3. To the best of Seller's knowledge, here are no unrecorded or non-public liens encumbering the Property caused by Seller or unpaid bills owed by Seller in connection with the Property which are unpaid past any applicable due date.

10.4. To the best of Seller's knowledge, there exists no pending action, suit or proceeding (or threat thereof) against Seller which could in any manner inhibit the transactions contemplated in this Agreement or otherwise have an impact on the Property.

10.5. At all times Seller has held title to the Property, to the best of its ability Seller (1) maintained the Property (including the land, surface water, groundwater and improvements to the land) free from all contamination, including the following (referred to herein as "Hazardous Materials"): (a) any "hazardous waste" as defined by the Resource Conservation and Recovery Act of 1976, as amended from time to time, and regulations promulgated thereunder, together with all applicable state and local laws and regulations; (b) any "hazardous substance" as defined by the Comprehensive Environmental Response, Compensation, and Liability Act of 1980, as amended from time to time, and regulations promulgated thereunder, together with all applicable state and local laws and regulations; and (c) any substance regulated under applicable federal state or local laws or regulations including gasoline and asbestos containing materials ("other regulated substances"); and (2) maintained the Property in full compliance with all other federal, state and local environmental laws.

10.6. Seller has been represented by counsel in considering, negotiating, and entering into this Agreement and fully understands and comprehends the nature of this Agreement, the transaction contemplated by this Agreement and Seller's duties, responsibilities, and representations hereunder.

11. Representations of Warranties of Purchaser. Purchaser makes to Seller the following representations and warranties:

11.1. Purchaser has the legal capacity and authority to execute, deliver and perform this Agreement and all documents and instruments or transactions contemplated hereby or incidental hereto; and this Agreement and the other actions and documents required of Purchaser hereunder are or shall be, as the case may be, binding on and enforceable against Purchaser.

11.2. The execution, delivery and performance by Purchaser of this Agreement shall not constitute or cause a default or breach of any agreement or undertaking of Purchaser or of which Purchaser is a party.

11.3. Purchaser shall complete installation of artificial turf on a minimum of four (4) soccer fields presently located on the Property within five (5) years after the Closing Date (the Installation), or such other date mutually agreed upon in writing by the Parties. For purposes of this Section, "complete" shall mean the fields are in a playable condition for soccer games.

11.3.1. In the event of a force majeure event, including but not limited to natural disasters, acts of war, pandemics, or other unforeseeable circumstances beyond the control of Purchaser, the timeline for completion shall be extended by the duration of the force majeure event.

11.3.2. If Purchaser fails to complete the said installation within five (5) years, as may be extended by a force majeure event, Seller shall have the right to repurchase the Property, in accordance with Section 12 herein.

12. **Repurchase Right.** In the event Purchaser's right to repurchase arises pursuant to Section 11.3.2, Purchaser's repurchase price shall be the original Purchase Price plus the actual cost of the completed verifiable improvements made to the Property by the Purchaser, less depreciation.

13. **Purchaser's Access to the Property – Inspections.** For a period of thirty (30) days after the execution of this Agreement (the "Inspection Period"), Purchaser, its agents, engineers, surveyors and other representatives, may access the Property for purposes of inspecting the physical condition thereof, including the performance of environmental site assessments at Purchaser's cost. Purchaser shall coordinate all such access through Seller with not less than two (2) business days' prior written notice. At Seller's option, Seller may elect to have a representative of Seller present when Purchaser or its representatives enter the Property. To the extent permitted by applicable law, Purchaser shall indemnify, defend, and hold Seller harmless from and against any and all claims, damages, actions, or amounts that may be paid by Seller arising from or related to Purchaser's inspections or access to the Property, regardless whether caused by Purchaser or Purchaser's agents, engineers, surveyors, or other representatives. Purchaser's obligations under the preceding sentence shall survive any expiration or termination of this Agreement. At any time during the Inspection Period, Purchaser may terminate this Agreement at its sole discretion by notifying Seller in writing of its intent to terminate. If the Purchaser fails to notify the Seller in writing of its intent to terminate this Agreement prior to the expiration of the Inspection Period, Purchaser shall be obligated to timely close on the Property, pursuant to Section 6 herein. Purchaser's failure to close will result in the forfeiture of the Earnest Deposit and the Second Earnest Deposit, g with them becoming non-refundable to Purchaser and immediately payable to Seller.

14. **Commission.** Both Purchaser and Seller hereby acknowledge that Scout Realty Group, LLC ("Seller's Broker") is the Seller's Limited Agent and solely represents the Seller with regard to this transaction and that Seller's Broker is not representing or an agent of the Purchaser. Both Purchaser and Seller hereby acknowledge that NAI Desco, LLC ("Purchaser's Broker") is the Purchaser's Limited Agent and solely represents the Purchaser with regard to this transaction and that Purchaser's Broker is not representing or an agent of the Seller. Seller agrees to pay a commission, at Closing, to Seller's Broker and Purchaser's Broker each equal to three percent (3%) of the Purchase Price. Purchaser, Seller, and the real estate licensees acknowledge that this broker relationship was disclosed to the Purchaser and Seller or their respective agents.

15. **Casualty or Condemnation.** If, prior to the Closing, any portion of the Property is damaged, destroyed or lost by fire or other casualty, or if condemnation or eminent domain proceedings are proposed, threatened or commenced against any portion of the Property, Seller will immediately notify Purchaser of such event. Purchaser may elect to terminate his obligations under this Agreement by written notice to Seller within ten (10) days after Purchaser receives such notice from Seller, whereupon neither Party shall have any further obligation hereunder, or

elect to close the purchase and sale contemplated herein and receive any and all insurance or condemnation proceeds or awards payable as a result of such casualty or proceeding.

16. **Notices.** Any notices provided for in the Agreement may be given by sending such notice by U.S. mail, and a notice so sent shall be deemed to have been given as of the day of mailing, if addressed as follows:

| | |
|-----------------|---|
| To Seller: | City of St. Charles, Missouri Director of Administration, Larry Dobrosky 200 North Second Street St. Charles, Missouri 63301 |
| With a Copy to: | City Attorney 200 North Second Street, Rm 401B St. Charles, Missouri 63301 |
| To Purchaser: | Invesco Group, LLC Attn: Sidik Nuhanovic 712 Fannie Ave, Saint Louis MO 63125 |

17. **Miscellaneous.**

17.1. Entire Agreement. This Agreement constitutes the entire agreement among the Parties pertaining to the subject matter hereof and supersedes all prior agreements, letters of intent, understandings, negotiations and discussions of the Parties, whether oral or written.

17.2. Amendment and Modification. No amendment, modification, supplement, termination, consent or waiver of any provision of this Agreement, nor consent to any departure here from, will in any event be effective unless the same is in writing and is signed by the Party against whom enforcement of the same is sought. Any waiver of any provision of this Agreement and any consent to any departure from the terms of any provision of this Agreement is to be effective only in the specific instance and for the specific purpose for which given.

17.3. Assignments. No Party may assign or transfer any of its rights or obligations under this Agreement to any other person without the prior written consent of the other Parties.

17.4. Successors and Assigns. All provisions of this Agreement are binding upon, inure to the benefit of and are enforceable by or against the Parties and their respective heirs, executors, administrators or other legal representatives and permitted successors and assigns.

17.5. Counterparts. It is agreed that this Agreement may be executed in counterparts, that any Party may sign any counterpart, that the Agreement will be effective when all Parties hereto sign a counterpart and that a set of counterparts bearing the signatures of each Party hereto will constitute the Agreement as fully as if the Parties executed a single document. The Parties agree that a document (or signature page thereto) signed and transmitted by facsimile machine, telecopier or other electronic transmission, including portable document file (PDF) is to be treated as an original document. The

signature of any Party thereon, for purposes hereof, is to be considered as an original signature, and the document transmitted is to be considered to have the same binding effect as an original signature on an original document.

17.6. Further Assurances. The Parties will execute and deliver such further instruments and do such further acts and things as may be required to carry out the intent and purpose of this Agreement.

17.7. Legal Fees. All legal and other costs and expenses incurred in connection with this Agreement and the transactions contemplated hereby are to be paid by the Party incurring such costs and expenses. In the event any Party brings suit to construe or enforce the terms of this Agreement, the prevailing Party is entitled to recover its reasonable attorneys' fees and expenses.

17.8. Governing Law and Venue. This Agreement and the rights and obligations of the Parties hereunder are to be governed by and construed and interpreted in accordance with the laws of the State of Missouri applicable to contracts made and to be performed wholly within Missouri, without regard to choice or conflict of laws rules. Further, the parties agree to submit themselves to the venue of the 11th Judicial Circuit Court of the State of Missouri.

17.9. Approval of City Council. Notwithstanding anything herein to the contrary, this Agreement will not become binding upon the City of St. Charles, Missouri until it has been approved by an affirmative majority vote of the City Council, executed by the Mayor and attested to by the City Clerk.

17.10 Survival of Representations. All representations and warranties contained herein shall survive the Closing and delivery of the Deed.

17.11 WAIVER OF JURY TRIAL. EACH PARTY HEREBY WAIVES TRIAL BY JURY IN ANY PROCEEDING BROUGHT BY THE OTHER PARTY IN CONNECTION WITH ANY MATTER ARISING OUT OF OR IN ANY WAY CONNECTED WITH THE TRANSACTION, THIS AGREEMENT, THE PROPERTY, OR THE RELATIONSHIP OF PURCHASER AND SELLER HEREUNDER.

[Remainder of page intentionally blank with signature page to immediately follow.]

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be duly executed as of the last day and year below written.

SELLER:
CITY OF ST. CHARLES, MISSOURI

PURCHASER:
INVESCO GROUP, LLC



By: Daniel J. Borgmeyer, Mayor Date

Print name: Sidik Nuhanovic

Title: CEO

Date: 09/06/2024

Attest:

City Clerk

Approved as to Legal Form:

Michael P. Cullen, City Attorney Date

EXHIBIT A

Legal Descriptions

(Not Official)

EXHIBIT B

Form of Deed

SPECIAL WARRANTY DEED

THIS SPECIAL WARRANTY DEED, made and entered into effective as of this _____ day of June, 2024, by and between the City of St. Charles, Missouri, a constitutional charter city and political subdivision of the State of Missouri located in St. Charles County (“Grantor”) and Invesco Group, LLC (“Grantee”). The Grantor’s mailing address is 200 North Second Street, St. Charles, Missouri 63301. The Grantee’s mailing address is _____, Missouri _____.

WITNESSETH, that Grantor, for and in consideration of the sum of Ten and no/100 Dollars (\$10.00) and other good and valuable consideration paid by Grantee, the receipt and sufficiency of which is hereby acknowledged, does hereby SELL AND CONVEY unto Grantee, its successors and assigns, the real property, situated in the County of St. Charles and State of Missouri, as described on Exhibit A, attached hereto and incorporated herein by reference (the “Premises”); subject, however, to the permitted exceptions, if any, set forth in Exhibit B, attached here and incorporated by reference (the “Permitted Exceptions”).

TO HAVE AND TO HOLD the Premises aforesaid, with all and singular the rights, privileges, appurtenances and immunities thereto belonging or in any way appertaining unto the Grantee and unto its successors and assigns forever, the Grantor, hereby covenanting that the said Premises are free and clear from any encumbrance done or suffered by it, except as herein provided below; and that it will warrant and defend the title to said Premises unto the Grantee and unto its successors and assigns forever, against the lawful claims and demands of all persons claiming through or under Grantor but none other, and except as herein provided.

This conveyance is made and accepted upon each of the following conditions subsequent which shall be binding upon and enforceable against the Grantee and its successors and assigns, and each of them, as follows:

First, the said Premises shall, within five (5) years from _____, 2024, be improved by the installation of artificial turf on a minimum of four (4) soccer fields (the “Installation”).

Second, the said Premises shall be used exclusively for organized sports activities for a period of ten (10) years from _____, 2024;; and upon the expiration of such period, or the mutual written earlier termination by the Grantor and Grantee, said restriction shall lapse.

In the event there is a force majeure event, including but not limited to natural disasters, acts of war, pandemics, or other unforeseeable circumstances beyond Grantee’s control, the

timeline for completion of the first condition above shall be extended by the duration of the force majeure event.

In the event there is a breach of the first condition above by Grantee and its successors and assigns, as may be extended by a force majeure event, Grantor shall have the right to repurchase the Premises in accordance with the terms provided in the parties' Purchase and Sale Agreement as approved by Ordinance No. 24-___ of the City of St. Charles, Missouri.

Signature Page Follows

**SAINT CHARLES PARKS & RECREATION BOARD MINUTES
MEETING HELD
August 21, 2024**

The meeting was **Called to Order** by President Bichel at 6:00pm in the American Legion Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

Board Sandy Bichel, Tim Glosier, Larry Muench, Mike Ryan, Brian Scheidegger, Anna Shy, Anne Zerr and Council Liaison Mary West were present. Kathy Mudrovic and TJ Slattery were absent.

Staff Maralee Britton - Director, Chris Atkinson – Assistant Director.
Mike Wilkins – Chief Park Ranger

Others None

3. **Pledge of Allegiance**

4. **Verbal Petitions/Public Comments and Response:** None

5. **Staff Reports/Presentations:** None

6. **Items for Discussion and/or Action-**

A. Contract with Vision Civil Construction in the amount not to exceed \$161,716.25 for the Fountain Lakes Trail Relocation Project*

Muench made a motion to approve the contract; seconded by Scheidegger. Motion Passed.

B. Purchase Order with Alaska Airlines to purchase tickets for trip participants for the “History & Beauty of Seattle” trip in May 2025 in an amount not to exceed \$28,922.40*

Shy made a motion to approve the purchase; seconded by Zerr. Motion Passed.

C. Resolution #4, 2024 Dedicating Real Property, located at St. Chas Common Blk 2 Evans Sur Parcel ID# 3-0003-3280-00-0001.3000000 1.682 AC to the St. Charles Parks and Recreation Board for its Development, Care and Maintenance and Naming the Land Donation Pundmann Nature Park*

Scheidegger made a motion to approve Resolution #3, 2024; seconded by Ryan. Motion Passed.

7. Meeting Minutes:

- A. Parks & Recreation Board Meeting Minutes July 17, 2024*
- B. Parks & Recreation Board Work Session Meeting Minutes August 7, 2024*
- C. Executive Board Meeting Minutes July 23, 2024*

Zerr made a motion to approve the meeting minutes (A, B & C); seconded by Scheidegger. The motion passed.

- D. Parks & Recreation Board Closed Session Minutes, July 17, 2024**
- E. Executive Board Closed Session Minutes, July 23, 2024
- F. Parks & Recreation Board Closed Session Minutes, August 7, 2024**

Zerr made a motion to approve the Closed Session Meeting Minutes (D, E & F); seconded by Scheidegger.

Roll Call: Sandy Bichel – Yes, Tim Glosier - Yes,– Kathy Mudrovic - Absent, Larry Muench - Yes, Mike Ryan – Yes, Brian Scheidegger - Yes, Anna Shy – Yes, TJ Slattery - Absent, Anne Zerr – Yes. Motion passed.

8. Consent Agenda (Items to be received):

The Consent Agenda was then addressed, which included the following:

- A. Calendar
- B. Financial Worksheets and Project Report
- C. Accounts Receivable Report
- D. Financial Transactions from \$10,000 to \$15,000- None
- E. Oak Grove Cemetery Report

Scheidegger made a motion to accept the consent agenda; Seconded by Zerr. The motion passed.

9. Items Removed from the Consent Agenda: None.

10. Presidents Announcements and Reminders:

Bichel reminded the Board that the Hawks Nest/Pundmann Park signing ceremony would be taking place on site on Thursday August 22nd at 9:00am.

11. Directors Report:

A. Thank You's (As Available)

B. General Department Update

Britton asked if any Board members would like any apparel with the logo on it to contact her so she can place an order.

12. Board Member Announcements and Reminders:

Zerr asked about some cosmetic improvements that could be done at Fountain Lakes Park. Atkinson said he would meet with Zerr to get here feedback to what could be done.

13. Council Liaison Announcements and Reminders:

West thanked the Board for the almost 2 year process to get to this point with the Pundmann Nature Park development.

14. Park Board Liaisons Comments

A. Foundation Report: None

B. Legislative Report: None.

As there was no further business to discuss Muench moved for **Adjournment** at 6:35 pm; Seconded by Shy. The motion passed.

Meeting: August 21, 2024

Respectfully Submitted,

Sandy Bichel, President

Anna Shy, Secretary

**SAINT CHARLES PARKS & RECREATION BOARD MINUTES
MEETING HELD
September 4, 2024**

The meeting was **Called to Order** by President Bichel at 6:03pm in the American Legion Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

Board Sandy Bichel, Tim Glosier, Kathy Mudrovic, Larry Muench, Mike Ryan, Brian Scheidegger, Anna Shy, Anne Zerr were present and Council Liaison Mary West and TJ Slattery were absent.

Staff Maralee Britton – Director, Chris Atkinson- Assistant Director, Don Borgmeyer – Enterprise Superintendent, Mike Wilkins – Chief Park Ranger.

Other Mayor Dan Borgmeyer

3. **Pledge of Allegiance**
4. **Consideration for Approval the 2025 Parks and Recreation Department Budget***
5. **Consideration for Approval the 2025 Oak Grove Cemetery Budget***
6. **Consideration for Approval of the 2025 Compensation Policy***
7. **Consideration for Approval of the 2025 Seasonal/Part-Time Wage Grid***
8. **Consideration for Approval Adjustment to 2025 Rental Facility Fees***
9. **Consideration for Approval Adjustments to the 2025 Special Event Use Fees***
10. **Consideration for Approval Adjustments to the Athletic Facility Leagues and Tournaments Policy***

Britton did a PowerPoint presentation that reviewed all the items on the agenda. The presentation included the different funding mechanisms for the department, how the operational budget is set and balanced and different full time and part time employee increases that were used while setting the 2025 budget.

Glosier made a motion to approve Items # 4, 6, 7, 8, 9 &10; seconded by Zerr. Motion Passed.

Muench made a motion to recommend to City Council Item # 5; seconded by Scheidegger. Motion Passed.

11. **Action Tracker Report**

Britton asked if any Board members had questions about projects listed on the report. There were no questions.

12. **Adopt a Park (Board Member observations pertinent to facilities, programs and services within the System)**

Zerr – Kiwanis, McNair and Fountain Lakes looked good. Has some thoughts on Kiwanis. Will get with Atkinson to discuss.

Muench – Jaycee, Westwinds (small) and McNair looked good.

Shy –Wapelhorst looked good.

Ryan – Fox Hill, Kiwanis looked good. Thanked staff for getting the Boschert Greenway along Little Hills Expressway cut.

Glosier – Vogt Brothers and Heatherbrook Park looked good.

Mudrovic – Parks look good.

Bichel – Parks looked good.

6. **Closed Session**

At 6:53 pm Ryan Made a Motion to go into Closed Session to discuss;

B. Leasing, purchase or sale of real estate where public knowledge of the transaction might adversely affect the legal consideration thereof. (RSMo 610.021.2)**

Seconded by Muench.

Roll Call: Sandy Bichel – Yes, Tim Glosier - Yes,– Kathy Mudrovic - Yes, Larry Muench - Yes, Mike Ryan – Yes, Brian Scheidegger - Yes, Anna Shy – Yes, TJ Slattery - Absent, Anne Zerr – Yes. Motion passed.

At 7:21 pm Muench Made a Motion to come out of Closed Session. Seconded by Scheidegger.

Roll Call: Sandy Bichel – Yes, Tim Glosier - Yes,– Kathy Mudrovic - Yes, Larry Muench - Yes, Mike Ryan – Yes, Brian Scheidegger - Yes, Anna Shy – Yes, TJ Slattery - Absent, Anne Zerr – Yes. Motion passed.

Mayor Borgmeyer provided the Board with some updates on other projects around the City. The City are in discussions with the owner of the Arabia Steamboat Museum about possibly relocating to downtown St. Charles. If successful the new museum and possible boutique hotel would be located downtown next to Frontier Park. Could involve a request to use a portion of Frontier Park.

As there was no further business to discuss Scheidegger moved for **Adjournment** at 7:37 pm; Seconded by Mudrovic. Motion passed.

Meeting: September 4, 2024

Respectfully Submitted,

Sandy Bichel - President

Anna Shy - Secretary

Meetings:

- October 2, 2024
 - October 16, 2024
-
- St. Charles Riverwalk Market – Saturdays until November 30, 2024
 - Foundry Art Centre, 7:30A – 1:00P
 - St. Charles Flea – Monthly 2nd Saturday
 - St. Charles City Hall Parking Garage – 8A – 1P
 - Oktoberfest, September 27 – 29th, 2024
 - Frontier Park, Fri – 4P-11P; Sat – 10A–11P; Sun – 10A-5P
 - Storytime in the Park –October 4, 2024
 - Shelter 2 at Wapelhorst Park – 10:00A
 - First Fridays –October 4, November 1, December 6, 2024
 - Foundry Art Centre, 5P-8P
 - Paw Parade, October 5, 2024
 - Frenchtown, Parade at 10A; Vendor Fair 11A – 1P
 - Witches on Main, October 5, 2024
 - Historic Main Street, 3P – 10P (tickets required)
 - Real Champions Fight Night – October 6, 2024
 - Second Street in Frenchtown, 4P – 10P
 - Beale Street Concert Series – October 9, 2024
 - Streets of St. Charles, 6P – 8P
 - New Town Concert Series – October 9, 2024
 - New Town Amphitheater, Check discoverstcharles.com for times
 - Container Garden Workshop – October 11, 2024
 - Webster Park Community Building – 9A – 10A (Registration Required)
 - Legends and Lanterns, October 12-13, October 19-20, October 25-27, 2024
 - Historic Main Street, 10/12 and 19 – 11A-6P; 10/13, 10/20, 10/27 – 12P-5P; 10/25 – 5P-8P; 10/26 – 11A-8P
 - Bird Watching Tour – October 18, 2024
 - Braille Trail – McNair Park, 9A-10A (Free but registration is required)
 - Fall Tree Walk – November 1, 2024
 - Rau Garden – Blanchette Park 10A-11A (Free but registration is required)
 - St. Charles Salutes Veteran’s Day Celebration, November 9, 2024
 - Lewis and Clark Boathouse Parking Lot, Parade Starts 11A; Celebration 12P-5P
 - Turkey Bowl, November 9, 2024
 - Plaza Lanes, 12:30P – 5P

Parks and Recreation Financials Worksheet-Operating Funds



| Estimated Financial Worksheet | 2024 Actual | 2024 Budget |
|---|----------------|----------------|
| Total Expenses | \$ (6,446,885) | \$ (9,380,137) |
| Total Customer Revenue | \$ 3,385,995 | \$ 4,097,335 |
| Total Property Tax | \$ 1,852,184 | \$ 4,085,270 |
| Total Delinquent Tax | \$ 27,866 | \$ 91,550 |
| Total Tax Surtax | \$ 150,475 | \$ 157,636 |
| Recovered Exp. - Sale of Assets | \$ 30,244 | \$ - |
| Interest | | |
| Total Cell Tower | \$ 44,957 | \$ 62,420 |
| Capital Reappropriations | \$ 313,374 | \$ 313,374 |
| Other Revenue Contributions | \$ 10,955 | \$ 21,910 |
| Grants | \$ - | \$ 10,000 |
| Other Revenue Misc | \$ 8,267 | \$ - |
| Transfer from CIP Sales Tax Fund (Boeing Payment) | \$ 600,000 | \$ 600,000 |
| Replacement Fund | \$ 642,000 | \$ 642,000 |
| | \$ 619,432 | \$ 701,358 |

| | | |
|--|----------------|---------------|
| Beginning Fund Balance | 2,874,773 | Final Audited |
| Expenses | \$ (6,446,885) | |
| Revenue | \$ 7,066,317 | |
| Ending Cash Balance | \$ 3,494,205 | |
| Petty Cash | \$ 8,950 | |
| Estimated Equipment Replacement Fund Total | \$ 2,839,149 | |
| Fund Balance | \$ 664,006 | |

| | |
|---|---------------------|
| Interfund loan liability for purchase of land | 0 |
| 2024 Loan Balance | 0 |
| | 2024 Payment Funds |
| | Boeing Pymt 600,000 |
| 2024 Payment | |
| Loan Balance | 0 |

| Aquatics | 2024 Actual | 2024 Budget |
|-----------------------------------|----------------|----------------|
| Personnel Expenditures | \$ (923,632) | \$ (1,001,405) |
| Contractual Expenditures | \$ (119,599) | \$ (173,977) |
| Materials & Supplies Expenditures | \$ (250,216) | \$ (368,877) |
| Capital Outlay | \$ (18,718) | \$ (35,000) |
| Equipment Replacement Fund | \$ (119,836) | \$ (119,836) |
| Total Expenses | \$ (1,432,001) | \$ (1,699,095) |

| | | |
|---------------------|--------------|--------------|
| Total Revenue | \$ 1,637,406 | \$ 1,703,500 |
| Recovered Expenses | \$ - | \$ - |
| Total Income | \$ 1,637,406 | \$ 1,703,500 |

| | | |
|-----------------------------|------------|----------|
| Aquatics Net Revenue | \$ 205,405 | \$ 4,405 |
|-----------------------------|------------|----------|

| Concessions | 2024 Actual | 2024 Budget |
|-----------------------------------|--------------|--------------|
| Personnel Expenditures | \$ (82,880) | \$ (127,643) |
| Contractual Expenditures | \$ (29,445) | \$ (50,477) |
| Materials & Supplies Expenditures | \$ (63,558) | \$ (123,000) |
| Capital Outlay | \$ - | \$ (1,000) |
| Equipment Replacement Fund | \$ (11,028) | \$ (11,028) |
| Total Expenses | \$ (186,911) | \$ (313,148) |

| | | |
|---------------------|------------|------------|
| Total Revenue | \$ 105,437 | \$ 325,500 |
| Recovered Expenses | \$ - | \$ - |
| Total Income | \$ 105,437 | \$ 325,500 |

| | | |
|-------------------------------|-------------|-----------|
| Concession Net Revenue | \$ (81,474) | \$ 12,352 |
|-------------------------------|-------------|-----------|

| Memorial Hall | 2024 Actual | 2024 Budget |
|-----------------------------------|-------------|--------------|
| Personnel Expenditures | \$ (27,034) | \$ (50,609) |
| Contractual Expenditures | \$ (7,503) | \$ (11,037) |
| Materials & Supplies Expenditures | \$ (13,298) | \$ (29,273) |
| Capital Outlay | \$ - | \$ (5,000) |
| Equipment Replacement Fund | \$ (21,528) | \$ (21,528) |
| Total Expenses | \$ (69,363) | \$ (117,447) |

| | | |
|-------------------------|-----------|------------|
| Total Revenue | \$ 43,590 | \$ 110,015 |
| Total Tax Revenue (.2%) | \$ 3,760 | \$ 8,354 |
| Recovered Expenses | \$ - | \$ - |
| Total Income | \$ 47,350 | \$ 118,369 |

| | | |
|----------------------------------|-------------|--------|
| Memorial Hall Net Revenue | \$ (22,013) | \$ 922 |
|----------------------------------|-------------|--------|

September
2024 Finances

Parks and Recreation Financials Worksheet-Operating Funds

| | | |
|-----------------------------------|-----------------------|-----------------------|
| Recreation | 2024 Actual | 2024 Budget |
| Personnel Expenditures | \$ (709,636) | \$ (840,934) |
| Contractual Expenditures | \$ (94,113) | \$ (139,116) |
| Materials & Supplies Expenditures | \$ (284,106) | \$ (483,500) |
| Capital Outlay | \$ - | \$ - |
| Equipment Replacement Fund | \$ (14,857) | \$ (14,857) |
| Total Expenses | \$ (1,102,712) | \$ (1,478,407) |
| | | |
| Total Revenue | \$ 1,290,070 | \$ 1,280,295 |
| Total Tax Revenue (5%) | \$ 94,003 | \$ 208,841 |
| Recovered Expenses | \$ - | \$ - |
| Total Income | \$ 1,384,073 | \$ 1,489,136 |
| | | |
| Recreation Net Revenue | \$ 281,361 | \$ 10,729 |
| | | |
| Maintenance | 2024 Actual | 2024 Budget |
| Personnel Expenditures | \$ (1,231,556) | \$ (1,709,979) |
| Contractual Expenditures | \$ (304,884) | \$ (444,401) |
| Materials & Supplies Expenditures | \$ (132,399) | \$ (195,540) |
| Capital Outlay | \$ - | \$ - |
| Equipment Replacement Fund | \$ (156,671) | \$ (156,671) |
| Total Expenses | \$ (1,825,510) | \$ (2,506,591) |
| | | |
| Total Revenue | \$ 74,563 | \$ 231,600 |
| Total Tax Revenue (57.33%) | \$ 1,077,833 | \$ 2,394,571 |
| Total Surtax (83%) | \$ 124,894 | \$ 130,838 |
| Recovered Expenses | \$ - | \$ - |
| MO Conservation Grant | \$ - | \$ 10,000.00 |
| Total Income | \$ 1,277,290 | \$ 2,767,009 |
| | | |
| Maintenance Net Revenue | \$ (548,220) | \$ 260,418 |
| | | |
| Administration | 2024 Actual | 2024 Budget |
| Personnel Expenditures | \$ (599,972) | \$ (815,924) |
| Contractual Expenditures | \$ (81,456) | \$ (132,164) |
| Materials & Supplies Expenditures | \$ (26,253) | \$ (66,809) |
| Capital Outlay | \$ - | \$ - |
| Equipment Replacement Fund | \$ (13,604) | \$ (13,604) |
| Total Expenses | \$ (721,284) | \$ (1,028,501) |
| | | |
| Total Revenue | \$ 158,329 | \$ 259,425 |
| Total Tax Revenue (21%) | \$ 394,811 | \$ 877,132 |
| Recovered Expenses | \$ - | \$ - |
| Total Income | \$ 553,139 | \$ 1,136,557 |
| | | |
| Administration Net Revenue | \$ (168,145) | \$ 108,056 |
| | | |
| Rangers | 2024 Actual | 2024 Budget |
| Personnel Expenditures | \$ (342,123) | \$ (483,949) |
| Contractual Expenditures | \$ (70,644) | \$ (97,942) |
| Materials & Supplies Expenditures | \$ (17,835) | \$ (28,755) |
| Capital Outlay | \$ - | \$ - |
| Equipment Replacement Fund | \$ (50,115) | \$ (50,115) |
| Total Expenses | \$ (480,718) | \$ (660,761) |
| | | |
| Total Revenue | \$ 76,601 | \$ 187,000 |
| Total Tax Revenue (12%) | \$ 225,606 | \$ 501,218 |
| Total Surtax (17%) | \$ 25,581 | \$ 26,798 |
| Recovered Expenses | \$ - | \$ - |
| Total Income | \$ 327,788 | \$ 715,017 |
| | | |
| Rangers Net Revenue | \$ (152,930) | \$ 54,256 |
| | | |
| Parks Capital | 2024 Actual | 2024 Budget |
| Total Expenses | \$ (628,386) | \$ (1,576,187) |
| | | |
| Total Revenue/ Replacement Fund | \$ 642,000 | \$ 642,000 |
| Total Tax Revenue (4.47%) | \$ 84,038 | \$ 186,704 |
| Re-Appropriations | \$ 313,374 | \$ 313,374 |
| Recovered Expenses | \$ 10,955 | \$ 21,910 |
| Total Income | \$ 1,050,367 | \$ 1,163,988 |
| | | |
| Capital Net Revenue | \$ 421,981 | \$ (412,199) |
| | | |
| Cemetery | 2024 Actual | 2024 Budget |
| Personnel Expenditures | \$ (123,551) | \$ (177,254) |
| Contractual Expenditures | \$ (17,602) | \$ (31,520) |
| Materials & Supplies Expenditures | \$ (8,968) | \$ (14,350) |
| Capital Outlay | \$ - | \$ - |
| Total Expenses | \$ (150,121) | \$ (223,124) |
| | | |
| Total Revenue | \$ 27,800 | \$ 80,325 |
| Cemetery Net Revenue | \$ (122,321) | \$ (142,799) |

Project Report -September 2024

| Project Name | Project Code | Budget | Expenses | Encumbrances | Remaining Funds | Funding Source |
|---|-----------------------|---------------|---------------|---------------|-----------------|-------------------|
| MONUMENT REFURBISHING | Project Code: 21CEM1 | \$ 6,252.00 | \$ 3,672.09 | \$ - | \$ 2,579.91 | Capital Sales Tax |
| SURVEY & PLOTTING GRAVE SPACES | Project Code: 22CEM1 | \$ 14,100.00 | \$ - | \$ 12,250.00 | \$ 1,850.00 | Capital Sales Tax |
| ROAD SEALING | Project Code: 23CEM1 | \$ 30,900.00 | \$ 29,846.69 | \$ 1,025.16 | \$ 28.15 | Capital Sales Tax |
| MEMORIAL HALL FURNISHINGS | Project Code: 20PRK26 | \$ 39,999.89 | \$ 39,836.69 | \$ - | \$ 163.20 | Replacement Fund |
| PARKS - FEMA DISASTER ASSISTANCE | Project Code: 22PRK25 | \$ 230,000.00 | \$ 51,533.20 | \$ 161,716.25 | \$ 16,750.55 | Property Tax |
| TRAILS AND PARKING LOT REHAB | Project Code: 23PRK2 | \$ 96,343.00 | \$ 92,564.00 | \$ 3,779.00 | \$ - | Metro |
| RECREATIONAL SITE DEVELOPMENT | Project Code: 23PRK4 | \$ - | \$ - | \$ - | \$ - | |
| | 216-518-873-109 | \$ 282,000.00 | \$ 259,672.19 | \$ 12,527.81 | \$ 9,800.00 | Metro |
| | 217-451-873-109 | \$ 45,000.00 | \$ - | \$ - | \$ 45,000.00 | Property Taxes |
| | 417-451-873-109 | \$ 759,729.97 | \$ - | \$ - | \$ 759,729.97 | Parks Capital |
| AQUATIC PUMPS & MOTORS | Project Code: 23PRK18 | \$ 14,303.00 | \$ 14,303.00 | \$ - | \$ - | Replacement Fund |
| MCNAIR AQUATIC FACILITY | Project Code: 23PRK25 | | | | | |
| | 217-451-873-109 | \$ 1,500.00 | \$ 1,500.00 | \$ - | \$ - | Property Tax |
| | 417-451-873-109 | \$ 241,940.00 | \$ 238,984.30 | \$ - | \$ 2,955.70 | Prop P |
| MEMORIAL HALL - FLOORING | Project Code: 23PRK26 | \$ 22,785.00 | \$ 22,784.50 | \$ - | \$ 0.50 | Replacement Fund |
| LANDSCAPING - ALL PARKS | Project Code: 24PRK1 | \$ 21,428.99 | \$ 9,706.47 | \$ 7,600.00 | \$ 4,122.52 | Property Tax |
| SEAL ASPHALT ALL PARKS | Project Code: 24PRK2 | \$ 102,500.00 | \$ 33,160.00 | \$ 48,815.00 | \$ 20,525.00 | Property Tax |
| HVAC REPLACEMENTS - ALL PARK FACILITIES | Project Code: 24PRK3 | \$ 49,000.00 | \$ 30,544.00 | \$ 16,229.00 | \$ 2,227.00 | Property Tax |
| RESTROOM REHABS - ALL PARKS | Project Code: 24PRK4 | \$ 12,000.00 | \$ 11,338.00 | \$ - | \$ 662.00 | Property Tax |
| PLAYGROUND SAFETY SURFACING | Project Code: 24PRK5 | \$ 3,125.00 | \$ 3,125.00 | \$ - | \$ - | Property Tax |
| ADA RENOVATIONS | Project Code: 24PRK6 | \$ - | \$ - | \$ - | \$ - | Property Tax |
| PARKS STORM WATER | Project Code: 24PRK7 | | | \$ - | | Property Tax |
| | 216-451-873-109 | \$ 641.00 | \$ 63.50 | \$ - | \$ 577.50 | Metro |
| | 217-451-872-102 | \$ - | \$ - | \$ - | \$ - | Property Tax |
| | 217-451-873-109 | \$ 25,160.00 | \$ 1,958.50 | \$ 23,201.50 | \$ - | Property Tax |
| | 217-451-874-103 | \$ - | \$ - | \$ - | \$ - | Property Tax |
| | 217-451-874-106 | \$ - | \$ - | \$ - | \$ - | Property Tax |
| | 217-451-874-199 | \$ - | \$ - | \$ - | \$ - | Property Tax |
| CONCESSION STAND RENOVATIONS | Project Code: 24PRK8 | \$ 15,000.00 | \$ 12,346.51 | \$ - | \$ 2,653.49 | Property Tax |
| MCNAIR PARK IMPROVEMENTS | Project Code: 24PRK9 | | | | | |
| | 217-451-873-109 | \$ 50,000.00 | \$ - | \$ - | \$ 50,000.00 | Property Tax |
| | 417-451-873-109 | \$ 125,000.00 | \$ - | \$ - | \$ 125,000.00 | Parks Capital |
| ATHLETIC FIELD RENOVATIONS | Project Code: 24PRK10 | \$ 40,000.00 | \$ 37,752.50 | \$ - | \$ 2,247.50 | Property Tax |
| FRISBEE DISC COURSE | Project Code: 24PRK11 | \$ 40,000.00 | \$ 25,000.00 | \$ 15,000.00 | \$ - | Parks Capital |
| AQUATICS - FACILITY SAFETY EQUIPMENT | Project Code: 24PRK12 | \$ 26,000.00 | \$ 2,800.00 | \$ - | \$ 23,200.00 | Replacement Fund |
| AQUATICS - FEATURES & SIGNAGE | Project Code: 24PRK13 | \$ 133,341.00 | \$ 41,550.95 | \$ 19,042.86 | \$ 72,747.19 | Replacement Fund |
| RANGER VEHICLES & SUPPORT ITEMS | Project Code: 24PRK15 | \$ 140,000.00 | \$ 139,196.13 | \$ - | \$ 803.87 | Replacement Fund |
| FURNISHING REPLACEMENTS | Project Code: 24PRK16 | \$ 12,700.00 | \$ - | \$ - | \$ 12,700.00 | Replacement Fund |
| CONCESSION EQUIPMENT REPLACEMENT | Project Code: 24PRK17 | \$ 7,042.00 | \$ 738.00 | \$ - | \$ 6,304.00 | Replacement Fund |
| MAINTENANCE - VEHICLES & ATTACHMENTS | Project Code: 24PRK18 | \$ 107,500.00 | \$ 47,200.00 | \$ 60,215.00 | \$ 85.00 | Replacement Fund |

Project Report -September 2024

| Project Name | Project Code | Budget | Expenses | Encumbrances | Remaining Funds | Funding Source |
|--|-----------------------|------------------------|------------------------|----------------------|-------------------------|------------------------|
| MAINTENANCE - MOWING EQUIPMENT | Project Code: 24PRK19 | \$ 141,304.00 | \$ 141,303.20 | \$ - | \$ 0.80 | Replacement Fund |
| SOFTWARE UPGRADES | Project Code: 24PRK20 | \$ - | \$ - | \$ - | \$ - | |
| PRINTER REPLACEMENT | Project Code: 24PRK21 | \$ 8,916.00 | \$ 5,242.99 | \$ - | \$ 3,673.01 | Replacement Fund |
| RECREATION EQUIPMENT | Project Code: 24PRK22 | \$ 10,200.00 | \$ 571.48 | \$ - | \$ 9,628.52 | Replacement Fund |
| PC REPLACEMENT | Project Code: 24PRK23 | \$ 32,000.00 | \$ 18,224.26 | \$ 13,632.00 | \$ 143.74 | Replacement Fund |
| MEMORIAL HALL FURNISHINGS | Project Code: 24PRK24 | \$ 20,500.00 | \$ 11,936.22 | \$ 8,550.00 | \$ 13.78 | Replacement Fund |
| ROOFING PROJECTS | Project Code: 24PRK25 | \$ 50,000.00 | \$ 50,000.00 | \$ - | \$ - | Metro |
| PICNIC TABLE REPLACEMENT | Project Code: 24PRK26 | \$ 3,000.00 | \$ 2,713.00 | \$ - | \$ 287.00 | Property Tax |
| MAINTENANCE FACILITIES IMPROVEMENT | Project Code: 24PRK27 | \$ 29,000.00 | \$ 28,330.00 | \$ - | \$ 670.00 | Property Tax |
| TRAILS AND PARKING LOT REHAB | Project Code: 24PRK28 | \$ 105,000.00 | \$ 104,810.00 | \$ - | \$ 190.00 | Metro |
| PLAYGROUND REPLACEMENT | Project Code: 24PRK30 | | | | | |
| | 217-451-873-109 | \$ 3,125.00 | \$ 3,125.00 | \$ - | \$ - | Property Tax |
| | 417-451-873-109 | \$ 200,000.00 | \$ 200,000.00 | \$ - | \$ - | Parks Capital |
| PARK RESTROOM ADDITIONS | Project Code: 24PRK31 | \$ 95,000.00 | \$ 87,852.50 | \$ 4,462.00 | \$ 2,685.70 | Metro |
| FACILITY REPAIRS | Project Code: 24PRK32 | \$ 40,000.00 | \$ 28,034.56 | | \$ 11,965.44 | Parks Capital |
| BOSCHERT TRAIL PROJECT | Project Code: 24PRK33 | \$ 490,000.00 | \$ 26,975.00 | \$ 346,500.00 | \$ 116,525.00 | Property Tax |
| MEMORIAL HALL DEDUCTIBLE | Project Code: 24PRK34 | \$ 50,000.00 | \$ - | \$ - | \$ 50,000.00 | Property Tax |
| FRONTIER PARK STORM SEWER REPAIR | Project Code: 24PRK35 | | | | | |
| | 217-451-873-109 | \$ 55,000.00 | \$ - | \$ 4,829.00 | \$ 50,171.00 | Property Tax |
| | 420-502-502-873-103 | \$ 11,410.51 | \$ - | \$ 11,410.51 | \$ - | Streets Funds |
| | 517-500-581-873-110 | \$ 38,188.79 | \$ - | \$ 38,188.79 | \$ - | Streets Funds |
| | 517-502-502-873-110 | \$ 3,525.70 | \$ - | \$ 3,525.70 | \$ - | PW Storm Water Funds |
| Project Funding Source Totals | | | | | | |
| | | Budget | Expenses | Encumbrances | Remaining Amount | |
| Equipment Replacement Fund | TOTAL | \$ 716,590.89 | \$ 485,687.42 | \$ 101,439.86 | \$ 129,463.61 | Replacement Fund |
| Taxes | TOTAL | \$ 1,224,838.99 | \$ 254,107.18 | \$ 608,890.75 | \$ 361,841.06 | Property Taxes |
| Metro Parks & Recreation Fund | TOTAL | \$ 628,984.00 | \$ 594,962.19 | \$ 20,768.81 | \$ 13,253.20 | Metro |
| Prop P Parks Capital | TOTAL | \$ 1,406,669.97 | \$ 492,018.86 | \$ 15,000.00 | \$ 899,651.11 | Prop P - Parks Capital |
| Gaming Funds | TOTAL | | | | | Gaming |
| Cash Balance | TOTAL | | | | | Cash |
| TOTAL PROJECTS | | \$ 3,977,083.85 | \$ 1,826,775.65 | \$ 746,099.42 | \$ 1,404,208.98 | |
| Capital Sales Tax (Cemetery only) | | | | | | |
| | TOTAL | \$ 51,252.00 | \$ 33,518.78 | \$ 13,275.16 | \$ 4,458.06 | |
| New Park Development Balance | | | | | | |
| | | \$ 1,086,729.97 | \$ 259,672.19 | \$ 12,527.81 | \$ 814,529.97 | |

SEPTEMBER Accounts Receivable Report

| 2023 Individual | | | Status |
|--|------------------|--------------------|---|
| Programs | | | |
| | | | |
| Daycamp | | \$ 205.00 | Certified letters sent; send to collections |
| Facility | | | |
| | | | |
| 2023 TOTAL | | \$ 205.00 | |
| 2023 Organizations | | | |
| Organizations with multiple uses paying monthly, quarterly or by season | | | |
| | | | |
| | | | |
| 2023 TOTAL | | \$ - | |
| | | | |
| | Total Due | \$ 205.00 | |
| | | | |
| 2024 Individual | | | Status |
| Programs | | | |
| Trip | | | |
| Daycamp | | \$ 8.00 | Short paid before care; have tried to contact multiple times to no avail. |
| Facility | | | |
| | | | |
| 2024 TOTAL | | \$ 8.00 | |
| 2024 Organizations | | | |
| Organizations with multiple uses paying monthly, quarterly or by season | | | |
| St. Charles High School | Swim Team | \$ 2,000.00 | Billed after last use 8/8/24. Will follow up for payment. |
| Francis Howell School Dist | Swim Team | \$ 675.00 | Billed 9/3/24 |
| St. Charles Junior Baseball | League Fees | \$ 1,688.00 | Billed 7/25/24 - call to follow up |
| American Legion | League Fees | \$ 1,277.00 | Billed 7/25/24 - call to follow up |
| | | | |
| 2024 TOTAL | | \$ 5,640.00 | |
| | | | |
| | Total Due | \$ 5,853.00 | |
| | | | |
| <p>For balances that are due in RecTrac, there are notes within those households that they have to pay off the balance due before registering for any Park programs, facilities, pool passes, etc. Each household has been locked out of their WebTrac accounts so they have to call the office.</p> | | | |
| | | | |

2024 Oak Grove Cemetery Report

01/01/24 - 09/13/24

Grave Fees

| Grave Type | Fee | Quantity | Total |
|------------------------------|------------------------------|----------|--------------|
| Infants (1.5 feet by 3 feet) | Included in interment fee | | |
| Regular (4 feet by 10 feet) | \$ 1,400.00 | 15 | \$ 21,000.00 |
| Cremation (3 feet by 3 feet) | \$ 800.00 | 5 | \$ 4,000.00 |
| Total: | | 20 | \$ 25,000.00 |

Burial Fees

Infant's Grave Including Grave Site

| Burial Day (Completed before Closing) | Fee | Quantity | Total |
|--|-------------|----------|-------|
| Monday - Friday | \$ 680.00 | 0 | \$ - |
| Saturday | \$ 940.00 | 0 | \$ - |
| Sunday | \$ 1,200.00 | 0 | \$ - |
| City Holidays | \$ 1,200.00 | 0 | \$ - |
| Burial Day (Completed after closing - 3:00P.M.) | Fee | Quantity | Total |
| Monday - Friday | \$ 940.00 | 0 | \$ - |
| Total: | | 0 | \$ - |

Infant's Grave on Pre-Owned Grave Site

| Burial Day (Completed before Closing) | Fee | Quantity | Total |
|--|-----------|----------|-------|
| Monday - Friday | \$ 300.00 | 0 | \$ - |
| Saturday | \$ 560.00 | 0 | \$ - |
| Sunday | \$ 830.00 | 0 | \$ - |
| City Holidays | \$ 830.00 | 0 | \$ - |
| Burial Day (Completed after closing - 3:00P.M.) | Fee | Quantity | Total |
| Monday - Friday | \$ 560.00 | 0 | \$ - |
| Total: | | 0 | \$ - |

Infant's Grave Disinterment

| Disinterment (Completed before Closing) | Fee | Quantity | Total |
|--|-----------|----------|-------|
| Monday - Friday | \$ 470.00 | 0 | \$ - |
| Total: | | 0 | \$ - |

Single Depth Grave

| Burial Day (Completed before Closing) | Fee | Quantity | Total |
|--|-------------|-----------------|--------------|
| Monday - Friday | \$ 1,600.00 | 12 | \$ 19,200.00 |
| Saturday | \$ 1,800.00 | 5 | \$ 9,000.00 |
| Sunday | \$ 2,100.00 | 0 | \$ - |
| City Holidays | \$ 2,100.00 | 0 | \$ - |
| Burial Day (Completed after closing - 3:00P.M.) | Fee | Quantity | Total |
| Monday - Friday | \$ 1,800.00 | 0 | \$ - |
| Total: | | 17 | \$ 28,200.00 |

Single Depth Grave Disinterment

| Disinterment (Completed before Closing) | Fee | Quantity | Total |
|--|-------------|-----------------|--------------|
| Monday - Friday | \$ 1,800.00 | 0 | \$ - |
| Total: | | 0 | 0 |

Double Depth Grave

| Burial Day (Completed before Closing) | Fee | Quantity | Total |
|--|-------------|-----------------|--------------|
| Monday - Friday | \$ 2,000.00 | 4 | \$ 8,000.00 |
| Saturday | \$ 2,200.00 | 0 | \$ - |
| Sunday | \$ 2,500.00 | 0 | \$ - |
| City Holidays | \$ 2,500.00 | 0 | \$ - |
| Burial Day (Completed after closing - 3:00P.M.) | Fee | Quantity | Total |
| Monday - Friday | \$ 2,200.00 | 0 | \$ - |
| Total: | | 4 | \$ 8,000.00 |

Double Depth Grave Disinterment

| Disinterment (Completed before Closing) | Fee | Quantity | Total |
|--|-------------|-----------------|--------------|
| Monday - Friday | \$ 2,200.00 | 0 | \$ - |
| Total: | | 0 | \$ - |

Cremations without a Service

| Burial Day (Completed before Closing) | Fee | Quantity | Total |
|--|-------------|-----------------|--------------|
| Monday - Friday | \$ 500.00 | 8 | \$ 4,000.00 |
| Saturday | \$ 850.00 | 4 | \$ 3,330.00 |
| Sunday | \$ 1,100.00 | 0 | \$ - |
| City Holidays | \$ 1,100.00 | 0 | \$ - |
| Burial Day (Completed after closing - 3:00P.M.) | Fee | Quantity | Total |
| Monday - Friday | \$ 850.00 | 0 | \$ - |
| Total: | | 12 | \$ 7,330.00 |

Cremations with a Service

| Burial Day (Completed before Closing) | Fee | Quantity | Total |
|--|-------------|-----------------|--------------|
| Monday - Friday | \$ 850.00 | 0 | \$ - |
| Saturday | \$ 1,100.00 | 0 | \$ - |
| Sunday | \$ 1,650.00 | 0 | \$ - |
| City Holidays | \$ 1,650.00 | 0 | \$ - |
| Burial Day (Completed after closing - 3:00P.M.) | Fee | Quantity | Total |
| Monday - Friday | \$ 1,100.00 | 0 | \$ - |
| Total: | | 0 | \$ - |

Cremations Disinterment

| Disinterment (Completed before Closing) | Fee | Quantity | Total |
|--|------------|-----------------|--------------|
| Monday - Friday | \$ 580.00 | 0 | \$ - |
| Total: | | 0 | 0 |

Memorial Trees

| Type | Fee | Quantity | Total |
|---------------|------------|-----------------|--------------|
| Tree | \$ 125.00 | 0 | \$ - |
| Total: | | 0 | \$ - |

Charitable Burials

| Type | Fee | Quantity | Total |
|---------------------|-------------|-----------------|--------------|
| Regular Grave Space | \$ 1,400.00 | 0 | \$ - |
| Single Depth Burial | \$ 1,600.00 | 0 | \$ - |
| Infant Burial | \$ 680.00 | 0 | \$ - |
| Total: | | 0 | \$ - |

| Year End Totals | Quantity | Revenue |
|-----------------------------|-----------------|---------------------|
| Total Grave Sales | 15 | \$ 21,000.00 |
| Total Cremation Grave Sales | 5 | \$ 4,000.00 |
| Total Grave Burials | 21 | \$ 36,200.00 |
| Total Cremation Burials | 12 | \$ 7,330.00 |
| Total Income | | \$ 68,530.00 |

Hi Chuck,

I just got off the phone with Carolyn Miller who had some feedback for us about the Cemetery that I wanted to pass along to you. She wanted to make sure we knew what a good asset the City had in you and how helpful and respectful you've been in dealing with her husband's passing and burial details. She was very appreciative and mentioned she was going to try and let the Mayor know as well.

Just wanted to pass along the positive message.

Thank you!



Peter VanLinn III

Superintendent of Parks

St. Charles Parks and Recreation Department

Office: 636-949-3372

Direct: 636-949-3383

www.stcharlesparks.com

"An Extension of Your Own Backyard"