

ST. CHARLES PARK & RECREATION BOARD  
Work Session Tentative Agenda  
September 4, 2024 - 6:00PM  
American Legion Room in Memorial Hall, Blanchette Park

Notes: \* Indicates Item Needing Formal Action  
\*\* Indicates a Closed Session Topic Known to be Scheduled  
\*\*\* Indicates Roll Call Vote  
**Wording** (hi-lighted) Indicates Topic Added to Agenda

1. Call To Order
2. Roll Call: Sandy Bichel, Tim Glosier, Kathy Mudrovic, Larry Muench, Mike Ryan, Brian Scheidegger, Anna Shy, TJ Slattery, Anne Zerr and Council Liaison Mary West
3. Pledge of Allegiance
4. Consideration for Approval the 2025 Parks and Recreation Department Budget\*
5. Consideration for Approval the 2025 Oak Grove Cemetery Budget\*
6. Consideration for Approval of the 2025 Compensation Policy\*
7. Consideration for Approval of the 2025 Seasonal/Part-Time Wage Grid\*
8. Consideration for Approval Adjustment to 2025 Rental Facility Fees\*
9. Consideration for Approval Adjustments to the 2025 Special Event Use Fees\*
10. Consideration for Approval Adjustments to the Athletic Facility Leagues and Tournaments Policy\*
11. Action Tracker Report
12. Adopt a Park (Board Member observations pertinent to facilities, programs and services within the System)
13. Closed Session (As Indicated)
  - A. Legal actions, causes of action, or litigation. (RSMo 610.021.1)
  - B. Leasing, purchase or sale of real estate where public knowledge of the transaction might adversely affect the legal consideration thereof. (RSMo 610.021.2)
  - C. Hiring, firing, disciplining or promoting of particular employees when information relating to the performance or merit of individual employees is discussed or recorded. (RSMo 610.021.3)
  - D. Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment (RSMo 610.021.13)
14. Adjournment

*The City of St. Charles offers all interested citizens the opportunity to attend public meetings. If you wish to attend this public meeting and require an accommodation due to a disability, please contact the Office of The City Clerk*

*to coordinate an accommodation at least two (2) business days in advance of the scheduled meeting at 636-949-3282 or 636-949-3289 (TTY – for the hearing impaired).*

*The City of St. Charles, Missouri, fully complies with Title VI of the Civil Rights Act of 1964 and related statutes and regulations in all programs and activities. For more information, or to obtain a Title VI Complaint Form, please call the City Clerk's Office at (636)949-3282 or visit City Hall located at 200 North Second Street, St. Charles, Missouri, 63301.*

Posted by: \_\_\_\_\_ Date: \_\_\_\_\_ Time: \_\_\_\_\_



# 2025 Parks & Recreation Budget, Compensation Policy, Fees



# 2025 Overview

Finance Committee met August 28 and voted favorably for recommended passage by the Board.

- Parks & Recreation Operational Budget
- Capital Improvements Budget
- Employee Compensation Plan Policy
- Seasonal & Part-Time Wage Grid
- Fee Adjustments to Rental Facilities, Special Events and Athletic Facility Leagues and Tournaments

\* Budgets, Compensation Plan, Wage Grids Rental/Event Fees & Charges Effective January 1, 2025. Leagues and Tournaments Policy effective at passage.



# Funding Mechanisms

- **Property Taxes Levied for the Operations of Public Parks**  
Funds for the daily operations and a small portion of capital projects
- **Metropolitan Parks & Recreation District Sales Tax**  
Sales taxes directed specifically for parks & recreation per capita within St. Charles County. Funds are used exclusively for capital projects
- **Prop P Sales Taxes**  
Sales tax funds from the parks and storm water proposition passed in August of 2016 with a 15 year sunset clause. Funds are used to pay the debt service of the 2017 bond and additional funds for capital projects
- **Customer Revenue**  
Funds paid to the department for services rendered. Funds for daily operations
- **Other Revenue**  
Sale of assets, cell tower income, general revenue. Funds for daily operations or capital projects



# 2025 Operational Budget

## Budget Notes

- Balanced Operational budget consisting of 7 individual budgets which balance together as the overall department
- Property Tax estimates are based upon 2024 budget applied by Finance Department
- City Council will set the Property Tax levies in the coming months
- 3% Cost of Living Adjustment and Merit based increases ranging from 1% to 5% for successful performance for full time employees
- Compensation Policy wage grid for Full-Time Employees increase by 3% COLA
- Lagers retirement benefit to L-6 begins January 1
- Cost Centers paid to core departments paid at 100%
- Customer Revenue based upon recommended fee adjustments
- Seasonal and Part-Time wage grid to reflect \$.50 increase of all levels
- Returning Seasonal and Part-Time Wages reflecting a determined increase set by the number of hours worked by each employee



# 2025 Operational Budget Goals

- Host Community Open House for Programs allowing trials of activities prior to registration
- Use more videos of programs for promotion
- Blanchette Aquatic Facility to partner with local groups such as food pantries for discounts
- Sell non-food items in Aquatics Concessions such as sunscreen, goggles, lip balm
- Offer a discounted refillable beer cup at Ball Field Concession Stand
- Enhanced media of Memorial Hall and Rau Garden through videos for greater promotions
- Marketing campaign for reduction in user trash and strategic placement of receptacles
- Enhanced Ranger Training to address critical issues such as de-escalation techniques, crisis intervention, implicit bias awareness
- Increased Ranger foot patrols through athletic fields fostering relationships and policy enforcement
- Marketing campaign encouraging use of the the WebTrac App to reduce Office traffic
- Coordinate with other City Departments and businesses to offer discounts of being a City Resident with a Parks Passport Card



# 2025 Operational Budget

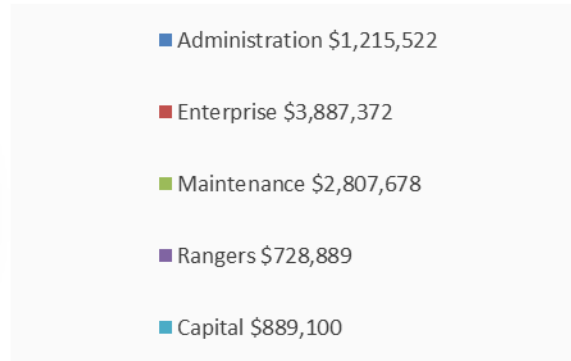
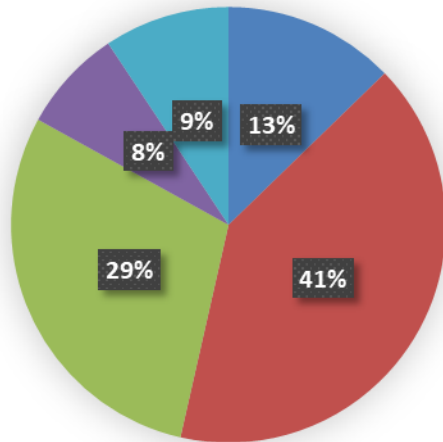
## Property Taxes, Customer Revenue, Other

Division	Tax Percentage	Property Taxes/And Other	Customer Revenue	Total Revenue	Total Expenses
Administration	21%	\$879,967	\$335,555	\$1,215,522	\$1,215,522
Aquatics	0%	\$0	\$1,753,500	\$1,753,500	\$1,753,500
Concessions	0%	\$0	\$340,500	\$340,500	\$340,500
Memorial Hall	.2%	\$8,380	\$112,975	\$121,355	\$121,355
Recreation	5%	\$209,516	\$1,462,500	\$1,672,016	\$1,672,016
Maintenance	58%	\$2,565,478	\$242,200	\$2,807,678	\$2,807,678
Rangers	12.2%	\$538,889	\$190,000	\$728,889	\$728,889
Capital	3.6%	\$889,100	\$0	\$889,100	\$889,100
Total	100%	\$5,091,330	\$4,437,230	\$9,528,560	\$9,528,560

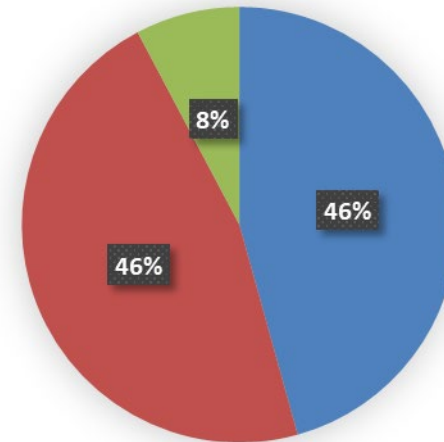


# 2025 Operational Budget

2025 Total Expenditures \$9,528,561



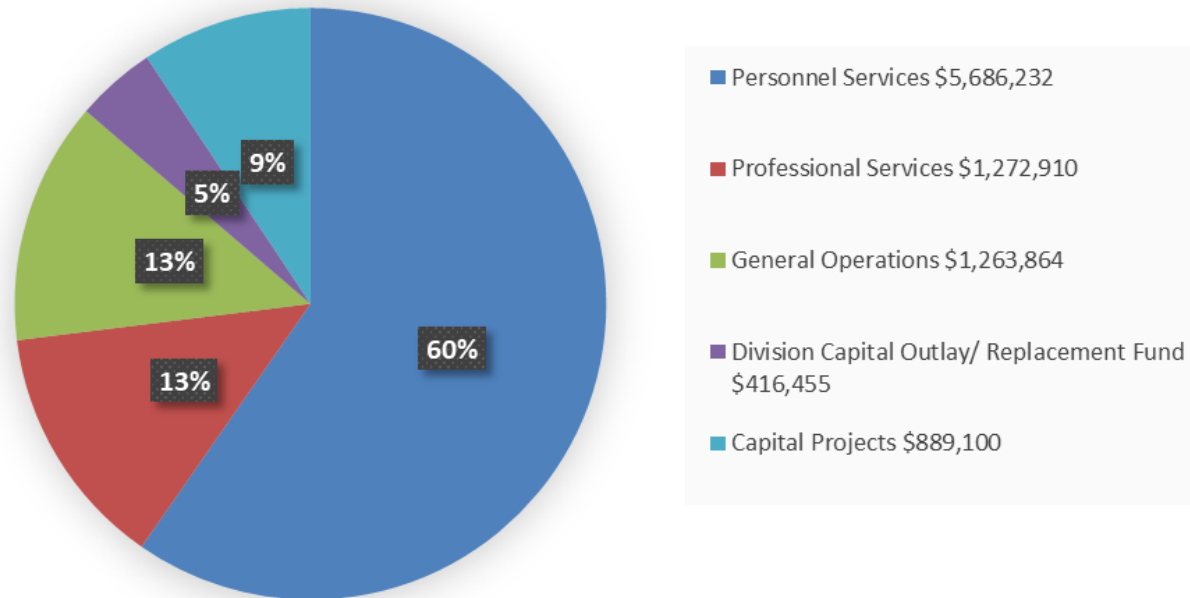
2025 Total Revenue \$9,528,561





# 2025 Operational Budget

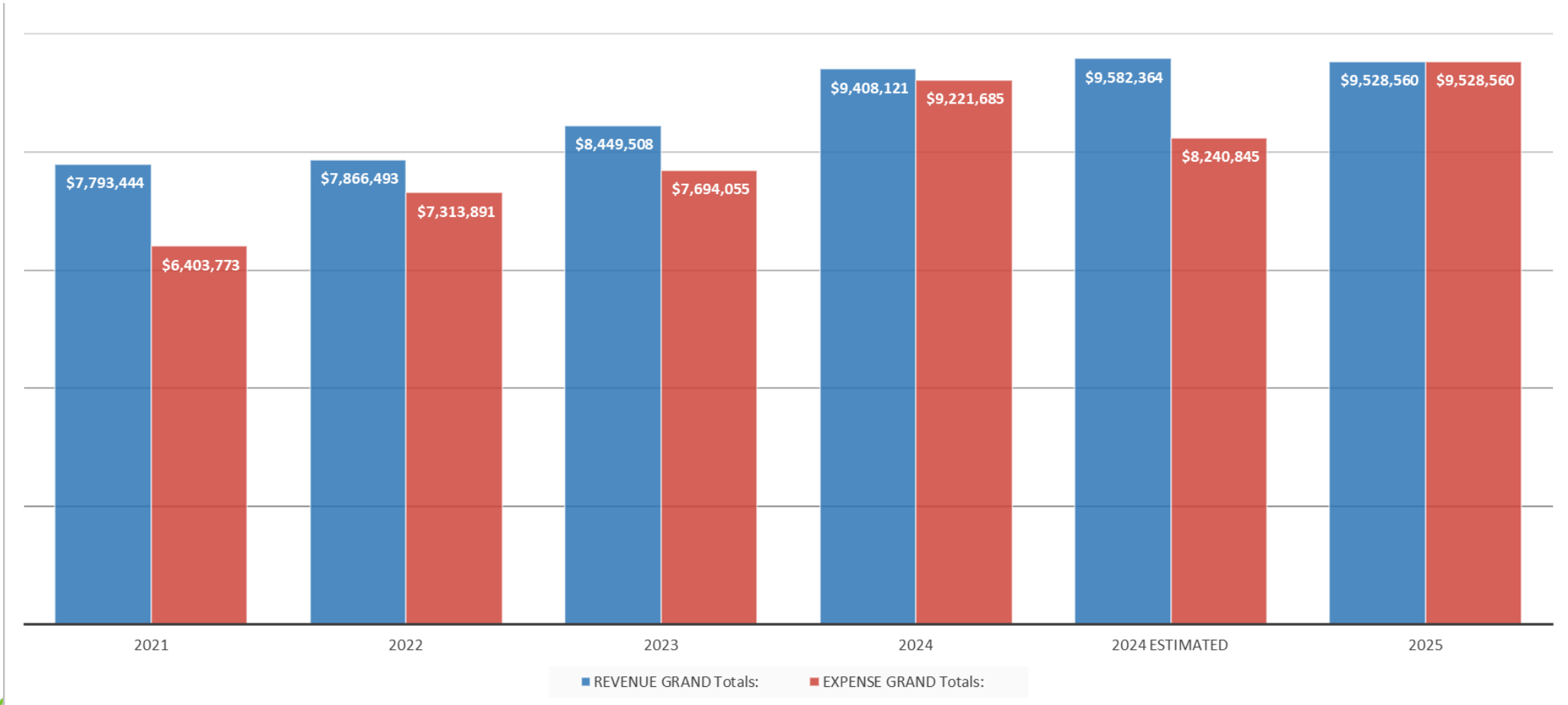
## 2025 Operational Expenditures \$9,528,561





# 2025 Operational Budget

2021 – 2025 Parks & Recreation Recap





# 2025 Compensation Policy

St Charles Parks and Recreation Department				
Exhibit A- Parks and Recreation Compensation Grid				
2024				
Pay Grade	Position	FLSA	Minimum	Maximum
53	Maintenance I	Non-Exempt	\$45,139.83	\$63,195.76
54	Maintenance II	Non-Exempt	47,396.82	\$66,355.56
56	Maintenance III	Non-Exempt	\$53,748.01	\$75,247.20
	Administrative Associate V	Non-Exempt		
	Marketing/Communications Associate	Non-Exempt		
57	Maintenance Specialist- Horticulture	Non-Exempt	\$56,435.39	\$79,009.05
	Mechanic	Non-Exempt		
	Recreation Supervisor II*	Exempt		
59	Maintenance Supervisor	Non-Exempt	\$63,405.17	\$88,767.23
60	Ranger Sergeant	Non-Exempt	\$67,843.53	\$94,980.95
61	Aquatics Coordinator*	Exempt	\$72,592.58	\$101,629.61
	Concessions Coordinator*	Exempt		
	Maintenance Foreman*	Exempt		
	Recreation Coordinator*	Exempt		
63	Administrative Coordinator*	Exempt	\$83,111.25	\$116,355.74
	Chief Ranger*	Exempt		
	Enterprise Superintendent*	Exempt		
	Parks Superintendent*	Exempt		
68	Assistant Director Parks and Recreation*	Exempt	\$108,135.97	\$151,390.35
73	Director of Parks and Recreation*	Exempt	\$135,305.82	\$189,428.14

St Charles Parks and Recreation Department				
Exhibit A- Parks and Recreation Compensation Grid				
2025				
Pay Grade	Position	FLSA	Minimum	Maximum
53	Maintenance I	Non-Exempt	\$46,494.02	\$65,091.63
54	Maintenance II	Non-Exempt	\$48,818.72	\$68,346.23
56	Maintenance III	Non-Exempt	\$55,360.45	\$77,504.62
	Administrative Associate V	Non-Exempt		
	Marketing/Communications Associate	Non-Exempt		
57	Maintenance Specialist- Horticulture	Non-Exempt	\$58,128.45	\$81,379.32
	Mechanic	Non-Exempt		
	Recreation Supervisor II*	Exempt		
59	Maintenance Supervisor	Non-Exempt	\$65,307.33	\$91,430.25
60	Ranger Sergeant	Non-Exempt	\$69,878.84	\$97,830.38
61	Aquatics Coordinator*	Exempt	\$74,770.36	\$104,678.50
	Concessions Coordinator*	Exempt		
	Maintenance Foreman*	Exempt		
	Recreation Coordinator*	Exempt		
63	Administrative Coordinator*	Exempt	\$85,604.59	\$119,846.41
	Chief Ranger*	Exempt		
	Enterprise Superintendent*	Exempt		
	Parks Superintendent*	Exempt		
68	Assistant Director Parks and Recreation*	Exempt	\$111,380.05	\$155,932.06
73	Director of Parks and Recreation*	Exempt	\$139,364.99	\$195,110.98



# 2025 Seasonal/Part-time Wage Grid

Effective January 1, ~~2024~~ 2025

Minimum Wage Rate	2024 \$12.30	Proposed 2025 \$12.30
<b>LEVEL 1 (S - 1 Entry)</b>		
Entry Level: General Recreation Programs, Concession, Office, Cashier, Sports Instructor, Day Camp Support Counselors, Aquatic Slide Attendant	\$13.00	\$13.50
<b>LEVEL 2 (S - 2 Intermediate)</b>		
Entry Level: Lifeguards, Maintenance, Asst. Swim Team Coaches, Group Swim Instructors, Lead Sports Instructors, Lead Pool Concessions, Day Camp Lead Counselors, Day Camp One on One Counselors	\$14.00	\$14.50
<b>LEVEL 3 (S - 3 Semi-Skilled)</b>		
Semi-Skilled Staff: Program Instructors, Over 21 Concessions, Lead Lifeguards, Day Camp Assistants, Experienced Maintenance with min 3 years relevant experience, Trip Escorts, Administrative Support, Intern	\$15.00	\$15.50
<b>LEVEL 4 (S - 4 Skilled)</b>		
Skilled Staff with more than 6 Years Experience-Recreation Specialists with No Degree, Aquatic Managers, Day Camp Directors, Skilled Maintenance w/Trades Certifications, Bus Drivers, Communication Specialist, Memorial Hall Maintenance with 6 or more Experience, Enterprise Maintenance.	\$16.25	\$16.75
<b>LEVEL 5 (S - Specialty) Positions</b>		
Softball Umpires are paid per game rates; Private Event Bartenders, Specialty Instructors (Swim Team Head Coach, Private Swim Lesson Instructors, aquazumba, pilates, Tae Kwon Do, etc...) fall within the range per market value of position.	\$14.00 - \$45.00	\$15.00 - \$45.00
<b>LEVEL 6 Regularly Scheduled Employees (PT - 6 Entry)</b>		
Asst. Aquatic Coordinator, Asst. Concessions Coordinator. Recreation Specialist with 4 year Park and Recreation Degree; Highly Skilled Construction/ Maintenance with 10 to 15 years relevant experience/education and certifications/diplomas in relevant area of expertise. <del>Ranger with 4 or less years of ranger/police experience.</del> Administrative Associate.	\$18.00	\$18.50
<del>LEVEL 7-1 Rangers</del>		
<del>Ranger with 4 or less years of ranger/police experience. —</del>	<del>\$18.00</del>	
<del>LEVEL 7-2 Rangers (PT - 7 Intermediate)</del>		
Ranger with 5 to 8 years of ranger/police experience.	\$20.00	\$20.50
<del>LEVEL 7-3 Rangers- PT - 8 Skilled)</del>		
Ranger with 9+ years of ranger/police experience.	\$22.00	\$22.50

Returning Employees must work the following minimum hours annually to be considered for an increase above the base pay rate, unless recommended by the Division Supervisor, approved by the Director, and meeting expectations of performance without disciplinary action.

50 to 300 hours Base Pay Rate Only  
 301 to 600 hours \$0.25  
 601+ hours \$0.50



# 2025 Operational Capital Improvement Budget

\*CIP Approved May 1, 2024

## Replacement Fund - \$518,100

Ranger Vehicle - \$41,500

Mowers & Grounds Equipment - \$122,000

Maintenance Vehicles - \$175,000

Memorial Hall Furnishings - \$16,500

Concession Equipment - \$7,500

PC, Software & Printer Replacements - \$41,700

Copier Replacement - \$13,900

Aquatics Equipment - \$100,000

## Projects - \$371,000

HVAC Upgrades – \$12,000

Restroom Renovations – \$12,000

Seal Asphalt - \$22,500

Landscaping – 9,500

Playground Surfacing - \$5,000

ADA Renovations - \$5,000

Stormwater Projects - \$10,000

Concession Stand Renovations - \$15,000

Athletic Field Improvements - \$20,000

Wapelhorst Athletic Pavilions Replacement - \$36,000

Maintenance Facility Improvements - \$24,000

Department Master Plan - \$200,000



# 2025 Capital Budget

## Metro Parks & Rec Sales Tax, Prop P Funds

\*CIP Approved May 1, 2024

Metro Parks & Rec Sales Tax - \$260,000

Trails & Parking Lot Improvements - \$100,000

97 Acre Recreational Site Development - \$160,000

Prop P Funds - \$529,000

Wapelhorst Athletic Pavilion Replacement - \$79,000

Facility Repairs - \$30,000

Boone's Lick Playground Replacement - \$150,000

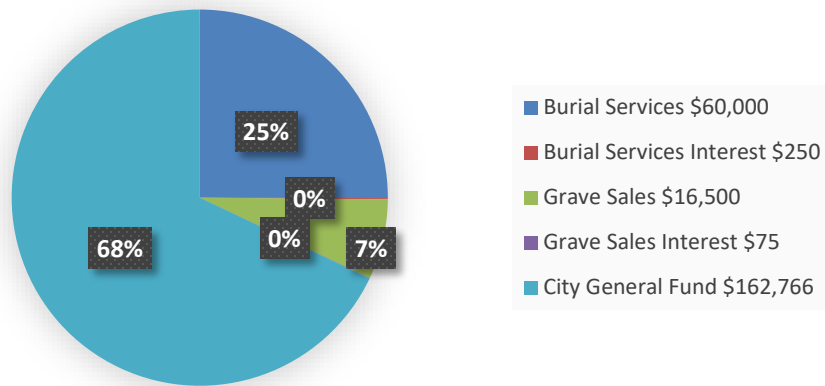
Pundmann Nature Park - \$60,000

97 Acre Recreational Site Development \$210,000

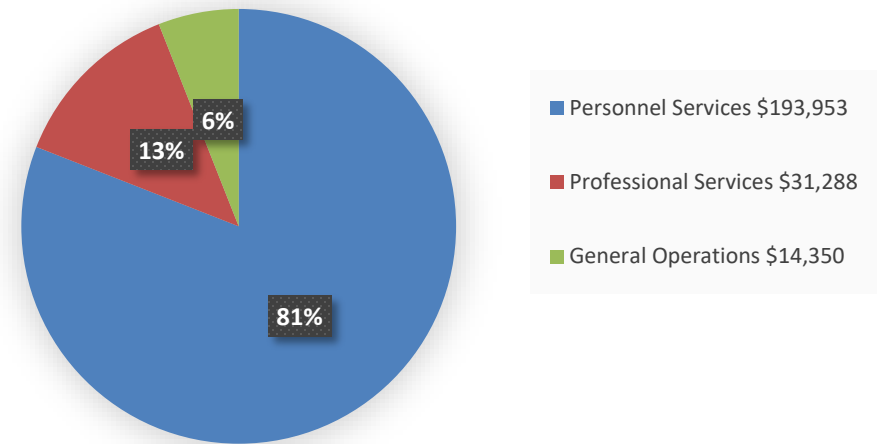


# 2025 Cemetery Budget

**Cemetery Services \$76,825**  
**City General Fund \$162,766**



**2025 Cemetery Budget \$239,591**





# 2025 Fees & Charges Policies

Fees & Charges were last increased for Calendar Year 2023

Facility Rental Fees & Charges for 2025

- 10% Increase Resident and Non-Resident

Special Events for 2025

- 10% Increase Resident and Non-Resident

Athletic Facility League and Tournament Fees & Charges

- Addition of liability insurance for Cross Country events
- Addition of McNair Disc Golf Policy and fees for tournaments  
\$2 per person for tournaments added since Finance Mtg
- Policy effective at passage



Questions?

**2025 Budget Overview - Property Tax Fund**

August 20, 2024

Park and Recreation Operations	Property Tax Breakdown	Property Taxes	Property SurTax	Interest	Cell Tower	Equipment Replacement Fund	Other Revenue/Cash Balance	Customer Services Revenue	Total Revenue	Expenses	Total
Administration Division	21%	\$ 879,967						\$ 335,555	\$ 1,215,522	\$ 1,215,522	\$ 0
Enterprise Division	5.20%	\$ 217,897						\$ 3,669,475	\$ 3,887,372	\$ 3,887,372	\$ 0
Maintenance Division	58.00%	\$ 2,430,384	\$ 135,093					\$ 242,200	\$ 2,807,678	\$ 2,807,678	\$ 0
Ranger Division	12.2%	\$ 511,219	\$ 27,670					\$ 190,000	\$ 728,889	\$ 728,889	\$ 0
Capital Improvements	3.60%	\$ 150,851		\$ -	\$ 67,420	\$ 518,100	\$ 152,729		\$ 889,100	\$ 889,100	\$ (0)
Department Totals	100.00%	\$ 4,190,318	\$ 162,763	\$ -	\$ 67,420	\$ 518,100	\$ 152,729.00	\$ 4,437,230	\$ 9,528,561	\$ 9,528,561	\$ -
											\$ 9,528,561

Revenue Sources	2022	2023	2024 Estimates	2025 Request
1 Property Tax Levy	\$ 3,558,750	\$ 3,967,682	\$ 4,085,270	\$ 4,141,624
2 Delinquent Property Tax	\$ 83,038	\$ 16,533	\$ 91,550	\$ 48,694
3 Property Tax Surtax	\$ 135,480	\$ 158,315	\$ 157,636	\$ 162,763
4 Interest	\$ -	\$ 2,200	\$ -	\$ -
5 Recovered Expenses Other	\$ 573	\$ -	\$ -	\$ -
6 Wapelhorst Cell Tower	\$ 62,420	\$ 62,420	\$ 62,313	\$ 67,420
7 Concessions	\$ 171,202	\$ 284,500	\$ 325,500	\$ 340,500
8 Aquatics	\$ 1,337,454	\$ 1,548,000	\$ 1,703,500	\$ 1,753,500
9 Recreation	\$ 1,106,000	\$ 1,250,000	\$ 1,280,295	\$ 1,462,500
10 Memorial Hall	\$ 83,300	\$ 106,500	\$ 109,915	\$ 112,975
11 Ranger	\$ 220,300	\$ 349,663	\$ 286,915	\$ 190,000
12 Administration	\$ 197,463	\$ 218,557	\$ 268,755	\$ 335,555
13 Maintenance	\$ 72,161	\$ 262,874	\$ 264,783	\$ 242,200
14 Equipment Replacement Fund	\$ 382,500	\$ 175,700	\$ 642,000	\$ 518,100
15 Recovered Capital	\$ 1,036	\$ -	\$ -	\$ -
16 Reappropriations	\$ 325,181	\$ 396,733	\$ 313,374	\$ -
17 Asset Disposition Sales	\$ 35,921	\$ 21,038	\$ 30,245	\$ -
18 Insurance Reimbursement	\$ -	\$ -	\$ -	\$ -
19 Other General Revenue	\$ 21,910	\$ 21,910	\$ 21,910	\$ 21,910
20 Cash Balance	\$ -	\$ -	\$ -	\$ 130,819
Total Revenue	\$7,794,689	\$8,842,625	\$9,643,961	\$9,397,741

**RCA FORM (OFFICE USE ONLY)**

Bill # 13893

MEETING/DATE: 9/3/2024

Regular  Special  Comm. of Whole

ATTACHMENT: YES  NO

Report  Resolution  Ordinance

**Request for Council Action**

Ward(s): All

Sponsor(s): MICHAEL GALBA

**Description:**

AN ORDINANCE FIXING AND ESTABLISHING THE RATE AND LEVYING THE TAXES FOR THE GENERAL REVENUE FUNDS AND FOR THE VARIOUS SPECIAL FUNDS OF AND FOR THE CITY OF SAINT CHARLES, MISSOURI, FOR THE YEAR TWO THOUSAND AND TWENTY-FOUR.

Contract Extension/Renewal: Yes  No

Information Paper Attached: Yes  No

Staff Recommendation: Approve  Disapprove

Board/Committee/Commission Recommendation: Approve  Disapprove

**Summary:**

Establishment of annual property tax rate as follows:

General	.4266
Public Park Maintenance	.1839
Debt Service	<u>.1613</u>
	<u>.7718</u>
Special Business District (1)	.2800
Special Business District (2)	.4400

Please see attached documentation for additional information.

Proforma for Mayor signature and Clerk certification with County Assessor will be forwarded once received from State Auditor.

State Law requires certification of tax rate to be delivered to County no later than Oct.1.

**Budget Impact:** (revenue generated, estimated cost, CIP item, etc.)

**Fiscal Impact:** N/A

**Account #:** various

**Project #:** N/A

RCA prepared by: JS Dept. Dir. JS for JAO Finance Dir. JS for JAO Dir. of Admin. (Signature)

Bill No. 13893

Ordinance No. \_\_\_\_\_

Sponsor: Michael Galba

AN ORDINANCE FIXING AND ESTABLISHING THE RATE AND LEVYING THE TAXES FOR THE GENERAL REVENUE FUNDS AND FOR THE VARIOUS SPECIAL FUNDS OF AND FOR THE CITY OF SAINT CHARLES, MISSOURI, FOR THE YEAR TWO THOUSAND AND TWENTY-FOUR.

WHEREAS, the City Council for the City of Saint Charles, Missouri, conducted a public hearing on September 24, 2024 on the proposed tax rate for the year 2024 in accordance with Sections 67.110 and 137.073 of the Revised Statutes of the State of Missouri; and

WHEREAS, in the year 2023 the tax rate for the General Fund was set and fixed at the rate of Forty-Two and 65/100 Cents (\$0.4265) on each One Hundred Dollars (\$100.00) of said assessment and valuation; the tax rate for the Public Park Fund was set and fixed at the rate of Eighteen and 39/100 Cents (\$0.1839) on each One Hundred Dollars (\$100.00) of said assessment and valuation; and the tax rate for the Bond Redemption Fund was set and fixed at the rate of Sixteen and 13/100 Cents (\$0.1613) on each One Hundred Dollars (\$100.00) of said assessment and valuation; and

WHEREAS, for the year 2024, the assessed valuation of property within the City has decreased by approximately .023% and the City Council of the City of St. Charles, Missouri desires to set its tax rates for the General, Public Park and Bond Redemption Funds so as to produce approximately the same amount of taxes as produced in 2023; and

WHEREAS, the proposed 2024 tax rate for the General Fund is at the tax rate of Forty-Two and 66/100 Cents (\$0.4266) and the proposed rate for the Public Park Fund is at the tax rate of Eighteen and 39/100 Cents (\$0.1839); and

Now, Therefore, Be it Ordained by the Council of the City of St. Charles, Missouri, as Follows:

SECTION 1. That there is hereby levied on all Class A property in the City of Saint Charles, State of Missouri, made taxable by law for state purposes, on the assessment and valuation therefore heretofore made and established, taxes for the year Two Thousand and Twenty-Four at the rates respectively, to and for the various funds and purposes, as follows, to-wit:

- A. For the General Revenue Fund of said City being for ordinary purposes, the rate is fixed at Forty-Two and 66/100 Cents (\$0.4266) on each One Hundred Dollars (\$100.00) of said assessment and valuation.
- B. For the Public Park Fund of said City, the rate is fixed at Eighteen and 39/100 Cents (\$0.1839) on each One Hundred Dollars (\$100.00) of said assessment and valuation.

C. For the Bond Redemption Funds of said City, the rate is fixed at Sixteen and 13/100 Cents (\$0.1613) on each One Hundred Dollars (\$100.00) of said assessment and valuation.

SECTION 2. There is hereby levied on all Class B property in the City of Saint Charles, State of Missouri, made taxable by law for state purposes, on the assessment and valuation therefore heretofore made and established, taxes for the year Two Thousand and Twenty-Four at the rate of one-tenth (1/10) of the rates levied against Class A property.

SECTION 3. That there is hereby fixed and levied on all owners of real property within the Special Business District boundaries as set out in Section 610.010 of the Code of Ordinances of the City of Saint Charles, Missouri, excluding all properties used exclusively for residential purposes as defined in Section 610.020 of the Code of Ordinances of the City of Saint Charles, Missouri, on the assessment and valuation therefore heretofore made and established, Special Business District taxes for the year Two Thousand and Twenty-Four at the rate of Twenty-Eight Cents (\$0.28) on each One Hundred Dollars (\$100.00) of said assessment and valuation.

SECTION 4. That there is hereby fixed and levied on all owners of real property within the Frenchtown Special Business District boundaries as set out in Section 610.010 of the Code of Ordinances of the City of Saint Charles, Missouri, excluding all properties used exclusively for residential purposes as defined in Section 610.020 of the Code of Ordinances of the City of Saint Charles, Missouri, on the assessment and valuation therefore heretofore made and established, Special Business District taxes for the year Two Thousand and Twenty-Four at the rate of Forty-Four Cents (\$0.44) on each One Hundred Dollars (\$100.00) of said assessment and valuation.

SECTION 5. This Ordinance shall be in full force and effect from and after the date of its passage and approval.

\_\_\_\_\_  
Date Passed

\_\_\_\_\_  
Michael Galba, Presiding Officer

\_\_\_\_\_  
Date Approved

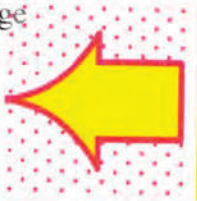
\_\_\_\_\_  
Daniel J. Borgmeyer, Mayor

Approved as to Form:

Attest:

  
\_\_\_\_\_  
Michael P. Cullen, City Attorney

\_\_\_\_\_  
City Clerk





*Discover.*

September 3, 2024

TO: Honorable Mayor and  
Members of City Council

FROM: Jennifer O'Connor, Director of Finance

SUBJECT: Ordinance Setting 2024 Property Tax Levies

Before you for reading at the September 3rd Council Meeting is the Ordinance Setting Property Tax Levies for General Revenue, Park Maintenance, General Obligation Debt Service and the Special Business Districts for the 2024 tax year.

The final assessed valuations are certified by the County Assessor and these rates will determine the amount of revenue to be generated from real and personal property in the City of St. Charles for the 2024 tax year.

The following present a comparison of assessed valuations by class for the current and prior tax years:

Certified Assessed Valuation (Post BOE)	Current Tax Year <u>2024</u>	Prior Tax Year <u>2023</u>
Real Estate	\$1,886,002,379	\$1,875,535,368
Personal Property	\$ 310,874,861	\$ 327,035,078
Railroad and Utility	\$ <u>30,058,700</u>	\$ <u>24,938,770</u>
TOTALS	<u>\$2,226,935,940</u>	<u>\$2,227,509,216</u>

## Finance Department

City of Saint Charles  
200 North Second Street  
Saint Charles, MO 63301  
636.949.3208  
[www.stcharlescitymo.gov](http://www.stcharlescitymo.gov)

State law requires us to determine the authorized property tax rate based on changes in assessed value every year. The current year assessed valuations reflect a net decrease of \$573,276 or .023% from the prior year.


The following table illustrates the amount of revenue that could be generated by imposing the proposed 2024 tax rate vs. the amount charged for the previous year's tax rate for the General Fund and the Park Maintenance Fund. Decreasing the tax rate for these funds will allow for collection of approximately the same amount of revenue generated in the prior year due to the increase in assessed valuation. The debt service property tax revenue can only be used to extinguish the outstanding debt. We currently have sufficient funds available for the debt service payments; therefore the rate will remain unchanged from the prior year.

	<u>2023 Certified Tax Rate</u>	<u>2023 Revenue at Certified Tax Rate</u>	<u>2024 Proposed Tax Rate</u>	<u>2024 Revenue at Proposed Tax Rate</u>	<u>Difference in Revenue for Certified vs. Proposed Tax Rate</u>
General	.4265	\$ 9,500,327	.4266	\$ 9,500,327	\$0
Public Park Maintenance	.1839	\$ 4,096,389	.1839	\$ 4,096,389	\$0
Debt Service	.1613	\$ 3,592,972	.1613	\$ 3,592,972	\$0
	<u>.7717</u>	<u>\$17,189,689</u>	<u>.7718</u>	<u>\$17,189,689</u>	<u>\$0</u>

	<u>2024 Proposed Tax Rate</u>	<u>2024 Revenue at Proposed Tax Rate</u>
Special Business District (1)	.2800	\$40,000
Special Business District (2)	.4400	\$20,400

- (1) This Special property tax applies only to commercial real estate in the area generally known as the Historic Main Street area. The proposed rate for 2024 is .28 cents.
- (2) This Special property tax applies only to commercial real estate in the area generally known as the Frenchtown area. The proposed rate for 2024 is .44 cents.

For the reasons stated above, I recommend the 2024 property tax rates be set at the rate of .4266 for General Fund and .1839 for Parks. The rate for debt service is suggested to stay consistent at .1613.



Jennifer O'Connor  
Director of Finance

Cc: Parks Director  
Community Development Director  
Special Business District Board

St Charles Parks and Recreation Department  
Property Taxes Levied for the Operations of Parks

Year	Tax Levy	Property Tax	Deliquent Tax	Sur Tax	Total Tax Revenue
2007	0.237	\$ 2,751,528	\$ 35,452		\$ 2,786,980
2008	0.225	\$ 3,208,026	\$ 46,895		\$ 3,254,921
2009	0.225	\$ 2,727,421	\$ 50,152		\$ 2,777,573
2010	0.225	\$ 2,656,600	\$ 261,078		\$ 2,917,678
2011	0.225	\$ 2,478,679	\$ 242,408		\$ 2,721,087
2012	0.2319	\$ 2,445,100	\$ 254,231	\$ 203,377	\$ 2,902,708
2013	0.2319	\$ 2,433,212	\$ 281,016	\$ 98,954	\$ 2,813,182
2014	0.2319	\$ 3,033,998	\$ 47,860	\$ 137,197	\$ 3,219,055
2015	0.2277	\$ 2,877,116	\$ 33,384	\$ 112,095	\$ 3,022,595
2016	0.2276	\$ 3,004,636	\$ 16,753	\$ 116,060	\$ 3,137,449
2017	0.2186	\$ 3,025,617	\$ 32,372	\$ 120,016	\$ 3,178,005
2018	0.2186	\$ 328,142	\$ 37,695	\$ 117,976	\$ 483,813
2019	0.2088	\$ 3,309,419	\$ 41,734	\$ 129,675	\$ 3,480,828
2020	0.2088	\$ 3,428,453	\$ 25,816	\$ 211,355	\$ 3,665,624
2021	0.2018	\$ 3,700,662	\$ 25,809	\$ 136,971	\$ 3,863,442
2022	0.2018	\$ 3,705,460	\$ 83,038	\$ 142,980	\$ 3,931,478
2023	0.2018	\$ 3,967,682	\$ 16,532	\$ 158,316	\$ 4,142,530
2024*	0.1839	\$ 4,085,270	\$ 91,550	\$ 157,636	\$ 4,334,456
2025*	0.1839	\$ 4,141,624	\$ 48,694	\$ 162,763	\$ 4,353,081

\*Estimated

**Capital Improvement Projects  
2025 Budget Worksheet Report**

<b>Account Number</b>	<b>Description</b>	<b>2025 Recommendation</b>		
<b>Fund- Parks</b>				
<b>Property Tax Levy</b>				
<u>Capitalized Expenditures</u>				
<u>872-102</u>	<b>Buildings Improvements</b>			
	HVAC Replacements	\$	12,000	
	Restroom Renovations	\$	12,000	\$ 24,000
<u>873-104</u>	<b>Other Improvements Parking Lots</b>			
	Seal Asphalt- trails, parking lots	\$	22,500	\$ 22,500
<u>873-109</u>	<b>Other Improvements Park Improvements</b>			
	Landscaping	\$	9,500	
	Playground Safety Surfacing	\$	5,000	
	ADA Renovations	\$	5,000	
	Parks Stormwater	\$	10,000	
	Concession Stand Renovations	\$	15,000	
	Department Master Plan	\$	200,000	
	Athletic Field Improvements	\$	20,000	
	Wapelhorst Athletic Pavilion Replacement	\$	36,000	
	Maintenance Facility Improvements	\$	24,000	\$ 324,500
<u>873-199</u>	<b>Other Improvements</b>			
<u>874-102</u>	<b>Machinery Equipment and Vehicles</b>			
	Rangers Vehicles and Attachments	\$	41,500	
	Maintenance Grounds Equipment	\$	52,000	
	Maintenance Vehicles and Attachments	\$	175,000	\$ 268,500
<u>874-103</u>	<b>Machinery Equipment Furniture/Fixtures</b>			
	Memorial Hall Furnishings	\$	16,500	\$ 16,500
<u>874-104</u>	<b>Machinery Equipment Office</b>			
<u>874-105</u>	<b>Machinery and Specialized Equipment</b>			
	Concessions Equipment	\$	7,500	\$ 7,500

<u>874-106</u>	<b>Computer Equipment</b>			
	Software Upgrades	\$	5,000	
	Printer Replacement	\$	2,700	
	PC Replacement	\$	34,000	
	Copier Replacement	\$	13,900	\$ 55,600
<u>874-199</u>	<b>Machinery and Other Equipment</b>			
	Aquatics- Features and Signage	\$	100,000	
	Maintenance Mowing Equipment	\$	70,000	\$ 170,000
<hr/>				
	Total Capital Outlay Property Tax Levy & Replacement Fund	\$	889,100	\$ 889,100

<b>Account Number</b>	<b>Description</b>	<b>2024 Recommendation</b>		
<hr/>				
<b>Fund- Metro Parks</b>				
Capitalized Expenditures				
<u>873-109</u>	<b>Other Improvements Park Improvements</b>			
	Trails & Parking Lot Rehab	\$	100,000	
	Recreational Site Development	\$	160,000	
<hr/>				
	Total Capital Outlay Metro Funds	\$	260,000	\$ 260,000

<b>Account Number</b>	<b>Description</b>	<b>2024 Recommendation</b>		
<hr/>				
<b>Fund- Parks Capital Sales Tax</b>				
Capitalized Expenditures				
<u>417-451-977-041 &amp; 417-451-978-041</u>	<b>Debit Service</b>			
	Debt Service - 2017 COPS Bonds & Interest	\$	1,731,738	\$ 1,731,738
<u>873-109</u>	<b>Other Improvements Park Improvements</b>			
	Wapelhorst Athletic Pavilion Replacement	\$	79,000	
	Facility Repairs	\$	30,000	
	Playground Replacement	\$	150,000	
	Park on Hawk's Nest	\$	60,000	
	Recreational Site Development	\$	210,000	\$ 529,000
<hr/>				
		\$	2,260,738	\$ 2,260,738

**All Funds Total Capital Outlay \$ 3,409,838**

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department Totals:  
Parks & Recreation

		2025	2026	2027	2028	2029	2030	Total Outside Funding	Total	Future
<b>PK-1</b>	<b>Debt Service - 2017 COPS Bonds</b>	<b>1,731,738</b>	<b>1,730,363</b>	<b>1,737,763</b>	<b>1,739,363</b>	<b>1,733,663</b>	<b>1,742,607</b>		<b>10,415,497</b>	<b>3,479,301</b>
PK-2	Landscaping - All Parks	9,500	9,500	9,500	9,500	9,500	9,500		57,000	on-going
PK-3	Seal Asphalt All Parks-Trails, Walks & Lots	22,500	22,500	22,500	22,500	22,500	22,500		135,000	on-going
PK-4	HVAC Replacements - All Park Facilities	12,000	12,000	12,000	12,000	12,000	12,000		72,000	on-going
PK-5	Restroom Rehabs - All Parks	12,000	12,000	12,000	12,000	12,000	12,000		72,000	on-going
PK-6	Playground Safety Surfacing	5,000	5,000	5,000	5,000	5,000	5,000		30,000	on-going
PK-7	ADA Renovations	5,000	5,000	5,000	5,000	5,000	5,000		30,000	on-going
PK-8	Parks Storm Water	10,000	10,000	10,000	10,000	10,000	10,000		60,000	on-going
PK-9	Concession Stand Renovations	15,000	15,000	12,000	0	0			42,000	
PK-10	Parks & Recreation Department Master Plan	200,000							200,000	
<b>PK-11</b>	<b>Wapelhorst Athletic Field Pavilion Replacement</b>	<b>115,000</b>							<b>115,000</b>	
<b>PK-12</b>	<b>Rau Garden, Rose Garden and Memorial Hall Drainage</b>		<b>80,000</b>						<b>80,000</b>	<b>500,000</b>
PK-13	Athletic Field Renovations	20,000	20,000	20,000	20,000	20,000	20,000		120,000	40,000
PK-14	Administration Vehicle Replacement		45,000						<b>45,000</b>	
PK-15	Aquatics-Facility Safety Equipment		5,600	63,000		136,000	5,500		210,100	
PK-16	Aquatics-Features & Signage	100,000	155,500	15,000		52,600			323,100	
PK-17	Aquatics-Pumps and Motors Reconditioning				80,000		44,000		124,000	
PK-18	Ranger Vehicles & Support Items	41,500				120,000			161,500	
PK-19	Furnishing Replacements		10,000						10,000	
PK-20	Concession Equipment Replacement	7,500	8,500	10,000	5,000	23,000	5,300		59,300	
PK-21	Enterprise Vehicle Replacement					92,000			92,000	
PK-22	Maintenance-Vehicles & Attachments	175,000		285,000		48,000	150,000		658,000	
PK-23	Maintenance-Mowing Equipment	70,000							70,000	
PK-24	Maintenance-Grounds Equipment	52,000		18,000	28,000	19,000	157,000		274,000	
PK-25	Copier Replacement	13,900					14,200		28,100	
PK-26	Software Upgrades	5,000							5,000	
PK-27	Printer Replacement	2,700							2,700	
PK-28	PC Replacement	34,000	40,000		28,000	8,500	70,000		180,500	
PK-29	Recreation Equipment		16,500	5,200			5,000		26,700	
PK-30	Memorial Hall Furnishings	16,500	14,000	37,200	8,800	33,000	4,400		113,900	
PK-31	Security Equipment		12,500						12,500	
PK-32	Roofing Projects		50,000	25,000			50,000		125,000	
<b>PK-33</b>	<b>Pundmann Nature Park</b>	<b>60,000</b>							<b>60,000</b>	
PK-34	Maintenance Facilities Improvements	24,000	23,000	53,000			30,000		130,000	76,000
PK-35	Wapelhorst Sand Volleyball Courts		28,000						28,000	
<b>PK-36</b>	<b>Trails and Parking Lot Rehab</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>		<b>600,000</b>	<b>2,000,000</b>
<b>PK-37</b>	<b>Recreational Site Development</b>	<b>370,000</b>	<b>631,000</b>	<b>570,000</b>	<b>650,000</b>	<b>650,000</b>	<b>650,000</b>		<b>3,521,000</b>	<b>87,000,000</b>
PK-38	Boone's Lick Parking Lot			35,000	35,000	130,000			200,000	
<b>PK-39</b>	<b>Playground Replacements</b>	<b>150,000</b>							<b>150,000</b>	<b>200,000</b>
PK-40	Park Restroom Additions				95,000				95,000	
<b>PK-41</b>	<b>Facility Repairs</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>		<b>180,000</b>	
	<i>Includes Prop P Funding</i>									
	<i>Includes Metro Parks Tax Funding</i>									
	<b>TOTALS</b>	<b>3,409,838</b>	<b>3,090,963</b>	<b>3,092,163</b>	<b>2,895,163</b>	<b>3,271,763</b>	<b>3,154,007</b>	<b>0</b>	<b>18,913,897</b>	<b>93,295,301</b>

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

	2025	2026	2027	2028	2029	2030
Property Taxes	431,000	212,000	221,000	226,000	226,000	176,000
Replacement Fund	518,100	307,600	433,400	149,800	532,100	455,400
Metro	260,000	250,000	250,000	250,000	250,000	250,000
Prop P Sales Tax	469,000	591,000	450,000	530,000	530,000	530,000
	1,678,100	1,360,600	1,354,400	1,155,800	1,538,100	1,411,400
	1,731,738	1,730,363	1,737,763	1,739,363	1,733,663	1,742,607
	3,409,838	3,090,963	3,092,163	2,895,163	3,271,763	3,154,007

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Parks &amp; Recreation</b>													
Description: Debt Service - 2017 COPS Bonds  417- 451-977-041 & 417-451-978-041													
Justification: Annual debt service requirements (principal and interest) for 2017 COPS issue (Parks portion only) - Matures 2032.													
						Budgeted	Total Outside Funding	Project Total	Future				
						2025				2026	2027	2028	2029
Proposed Expenditures by Fiscal Year:						1,731,738	1,730,363	1,737,763	1,739,363	1,733,663	1,742,607	10,415,497	3,479,301
<u>Proposed Budgeted Funding (by fiscal year):</u>													
CDBG Funds (207)													
Capital Impr. - Sales Tax (410)													
Gaming Funds - Redevelopment (208)													
Gaming Funds - Facilities (430)													
Gaming Funds - Streets (420)													
Gaming Funds - Stormwater (517)													
Park Funds (217)													
<b>Parks Capital Impr Sales Tax (417)</b>						<b>1,731,738</b>	<b>1,730,363</b>	<b>1,737,763</b>	<b>1,739,363</b>	<b>1,733,663</b>	<b>1,742,607</b>	<b>10,415,497</b>	<b>3,479,301</b>
Sanitation; Sewers (515)													
Tourism Funds (218)													
Water Works (514)													
Other (specify):													
<u>Outside Funding</u>													
Approved		Source:										-	
Planned		Source:										-	

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Parks &amp; Recreation</b>															
Description: Landscaping - All Parks  217- 451-873-109															
Justification: On-going landscaping for all parks to accord replacement of prior plantings and address "problem" maintenance areas.															
							Budgeted	Total Outside	Project	Future					
							2025	2026	2027	2028	2029	2030	Funding	Total	on-going
Proposed Expenditures by Fiscal Year:							9,500	9,500	9,500	9,500	9,500	9,500		57,000	on-going
<u>Proposed Budgeted Funding (by fiscal year):</u>															
CDBG Funds (207)															
Capital Impr. - Sales Tax (410)															
Gaming Funds - Redevelopment (208)															
Gaming Funds - Facilities (430)															
Gaming Funds - Streets (420)															
Gaming Funds - Stormwater (517)															
Park Funds (217)							9,500	9,500	9,500	9,500	9,500	9,500		57,000	on-going
Parks Capital Impr Sales Tax (417)															
Sanitation; Sewers (515)															
Tourism Funds (218)															
Water Works (514)															
Other (specify):															
<u>Outside Funding</u>															
Approved Source: _____													-		
Planned Source: _____													-		

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Parks &amp; Recreation</b>														
Description: Seal Asphalt All Parks-Trails, Walks & Lots  217- 451-873-104														
Justification: Routine sealing of asphalt pavement extends the life of such facilities prior to the need for overlays or reconstruction. A typical life cycle for a non-road asphalt pavement is projected at 17 years with sealing slated for mid-life or at 8 years.														
						Budgeted	Total Outside Funding	Project Total	Future					
						2025				2026	2027	2028	2029	2030
Proposed Expenditures by Fiscal Year:						22,500	22,500	22,500	22,500	22,500	22,500	-	135,000	on-going
<u>Proposed Budgeted Funding (by fiscal year):</u>														
CDBG Funds (207)														
Capital Impr. - Sales Tax (410)														
Gaming Funds - Redevelopment (208)														
Gaming Funds - Facilities (430)														
Gaming Funds - Streets (420)														
Gaming Funds - Stormwater (517)														
Park Funds (217)						22,500	22,500	22,500	22,500	22,500	22,500		135,000	on-going
Parks Capital Impr Sales Tax (417)														
Sanitation; Sewers (515)														
Tourism Funds (218)														
Water Works (514)														
Other (specify):														
<u>Outside Funding</u>														
Approved		Source: <input type="text"/>										-		
Planned		Source: <input type="text"/>										-		

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Parks &amp; Recreation</b>											
Description: HVAC Replacements - All Park Facilities  217- 451-872-102											
Justification: Estimating HVAC system's life at 20 years, this project would annually set aside funding to accord systematic replacement, thereby minimizing "age-breakdown" replacements such have occurred in the past (Mem. Hall 3 units, McNair Shop, Wapelhorst Con/RR, Blanchette Shop, etc.)											
	Budgeted						Total Outside Funding	Project Total	Future		
	2025	2026	2027	2028	2029	2030					
Proposed Expenditures by Fiscal Year:	12,000	12,000	12,000	12,000	12,000	12,000		72,000	on-going		
<u>Proposed Budgeted Funding (by fiscal year):</u>											
CDBG Funds (207)											
Capital Impr. - Sales Tax (410)											
Gaming Funds - Redevelopment (208)											
Gaming Funds - Facilities (430)											
Gaming Funds - Streets (420)											
Gaming Funds - Stormwater (517)											
Park Funds (217)	12,000	12,000	12,000	12,000	12,000	12,000		72,000	on-going		
Parks Capital Impr Sales Tax (417)											
Sanitation; Sewers (515)											
Tourism Funds (218)											
Water Works (514)											
Other (specify):											
<u>Outside Funding</u>											
Approved	Source:							-			
Planned	Source:							-			

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Parks &amp; Recreation</b>														
Description: Restroom Rehabs - All Parks  217- 451-872-102														
Justification: Restrooms used by the general public take more "abuse" than facilities typical of offices and/or residential units. This funding will keep them in a condition that's safe and sanitary. Funding plan accords rehab of all public restrooms maintained by the Park on a minimum of a ten year cycle.														
							Budgeted	Total Outside Funding	Project Total	Future				
							2025				2026	2027	2028	2029
Proposed Expenditures by Fiscal Year:							12,000	12,000	12,000	12,000	12,000	12,000	72,000	on-going
<u>Proposed Budgeted Funding (by fiscal year):</u>														
CDBG Funds (207)														
Capital Impr. - Sales Tax (410)														
Gaming Funds - Redevelopment (208)														
Gaming Funds - Facilities (430)														
Gaming Funds - Streets (420)														
Gaming Funds - Stormwater (517)														
Park Funds (217)							12,000	12,000	12,000	12,000	12,000	12,000	72,000	on-going
Parks Capital Impr Sales Tax (417)														
Sanitation; Sewers (515)														
Tourism Funds (218)														
Water Works (514)														
Other (specify):														
<u>Outside Funding</u>														
Approved		Source: _____											-	
Planned		Source: _____											-	

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Parks &amp; Recreation</b>													
Description: Playground Safety Surfacing  217- 451-873-109													
Justification: Ongoing replacement and addition of playground safety surfacing. Playgrounds with wood fiber mulch safety surfacing include Circle Drive, DuSable (Regot and Bales) Blanchette Exercise Area, Soccer Complex, half of Fox Hill and Westwind's Parks.													
						Budgeted	Total Outside Funding	Project Total	Future				
						2025				2026	2027	2028	2029
Proposed Expenditures by Fiscal Year:						5,000	5,000	5,000	5,000	5,000	5,000	30,000	on-going
<u>Proposed Budgeted Funding (by fiscal year):</u>													
CDBG Funds (207)													
Capital Impr. - Sales Tax (410)													
Gaming Funds - Redevelopment (208)													
Gaming Funds - Facilities (430)													
Gaming Funds - Streets (420)													
Gaming Funds - Stormwater (517)													
Park Funds (217)						5,000	5,000	5,000	5,000	5,000	5,000	30,000	on-going
Parks Capital Impr Sales Tax (417)													
Sanitation; Sewers (515)													
Tourism Funds (218)													
Water Works (514)													
Other (specify):													
<u>Outside Funding</u>													
Approved		Source: <input type="text"/>										-	
Planned		Source: <input type="text"/>										-	

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Parks &amp; Recreation</b>															
Description: ADA Renovations  217- 451-873-109															
Justification: Renovations to facilities as necessary to comply with the Americans with Disabilities Act.															
							Budgeted	Total Outside	Project	Future					
							2025	2026	2027	2028	2029	2030	Funding	Total	on-going
Proposed Expenditures by Fiscal Year:							5,000	5,000	5,000	5,000	5,000	5,000		30,000	on-going
<u>Proposed Budgeted Funding (by fiscal year):</u>															
CDBG Funds (207)															
Capital Impr. - Sales Tax (410)															
Gaming Funds - Redevelopment (208)															
Gaming Funds - Facilities (430)															
Gaming Funds - Streets (420)															
Gaming Funds - Stormwater (517)															
Park Funds (217)							5,000	5,000	5,000	5,000	5,000	5,000		30,000	on-going
Parks Capital Impr Sales Tax (417)															
Sanitation; Sewers (515)															
Tourism Funds (218)															
Water Works (514)															
Other (specify):															
<u>Outside Funding</u>															
Approved		Source: _____											-		
Planned		Source: _____											-		

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Parks &amp; Recreation</b>														
Description: Parks Storm Water  217-451-873-109														
Justification: Ongoing cost of storm water projects. Projects will be handled by the construction crew.														
							Budgeted	Total Outside Funding	Project Total	Future				
							2025				2026	2027	2028	2029
Proposed Expenditures by Fiscal Year:							10,000	10,000	10,000	10,000	10,000	10,000	60,000	on-going
<u>Proposed Budgeted Funding (by fiscal year):</u>														
CDBG Funds (207)														
Capital Impr. - Sales Tax (410)														
Gaming Funds - Redevelopment (208)														
Gaming Funds - Facilities (430)														
Gaming Funds - Streets (420)														
Gaming Funds - Stormwater (517)														
Park Funds (217)							10,000	10,000	10,000	10,000	10,000	10,000	60,000	on-going
Parks Capital Impr Sales Tax (417)														
Sanitation; Sewers (515)														
Tourism Funds (218)														
Water Works (514)														
Other (specify):														
<u>Outside Funding</u>														
Approved Source: _____													-	
Planned Source: _____													-	

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Parks &amp; Recreation</b>									
Description: Concession Stand Renovations									
Justification: Renovation of concession stands including flooring, light fixtures, cabinets, prep tables, ceilings and walls.									
2025- Blanchette Park Steinhoff Pavilion 2026- Soccer II					2027 - Wapelhorst				
<b>Budgeted</b>									
2025      2026      2027      2028      2029      2030									
Total Outside      Project      Future									
Funding      Total									
Proposed Expenditures by Fiscal Year:									
15,000      15,000      12,000                                    42,000									
<u>Proposed Budgeted Funding (by fiscal year):</u>									
CDBG Funds (207)									
Capital Impr. - Sales Tax (410)									
Gaming Funds - Redevelopment (208)									
Gaming Funds - Facilities (430)									
Gaming Funds - Streets (420)									
Gaming Funds - Stormwater (517)									
Park Funds (217)									
Parks Capital Impr Sales Tax (417)									
Sanitation; Sewers (515)									
Tourism Funds (218)									
Water Works (514)									
Other (specify): Metro Parks Tax (216)									
<u>Outside Funding</u>									
Approved      Source: _____									
Planned      Source: _____									

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Parks &amp; Recreation</b>																																																																																																																																																																																																			
Description: Parks & Recreation Department Master Plan  217-451-873-109																																																																																																																																																																																																			
Justification: The purpose of the master plan is to provide a foundation for parks, open space and recreation decision-making, operations and maintenance programming, and capital improvements plan priorities. The plan will identify short and long term needs and priorities for the parks & recreation system.																																																																																																																																																																																																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2"></th> <th colspan="6" style="text-align: center;">Budgeted</th> <th rowspan="2" style="text-align: center;">Total Outside Funding</th> <th rowspan="2" style="text-align: center;">Project Total</th> <th rowspan="2" style="text-align: center;">Future</th> </tr> <tr> <th style="text-align: center;">2025</th> <th style="text-align: center;">2026</th> <th style="text-align: center;">2027</th> <th style="text-align: center;">2028</th> <th style="text-align: center;">2029</th> <th style="text-align: center;">2030</th> </tr> </thead> <tbody> <tr> <td>Proposed Expenditures by Fiscal Year:</td> <td style="text-align: center;">200,000</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">200,000</td> <td></td> </tr> <tr> <td colspan="10"><u>Proposed Budgeted Funding (by fiscal year):</u></td> </tr> <tr> <td>CDBG Funds (207)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>General Revenue (001)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Gaming Funds - Redevelopment (208)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Gaming Funds - Facilities (430)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Gaming Funds - Streets (420)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Gaming Funds - Stormwater (517)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Park Funds (217)</td> <td style="text-align: center;">200,000</td><td></td><td></td><td></td><td></td><td></td><td></td><td style="text-align: center;">200,000</td><td></td> </tr> <tr> <td><b>Parks Capital Impr Sales Tax (417)</b></td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Sanitation; Sewers (515)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Tourism Funds (218)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Water Works (514)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Other (specify):</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td colspan="10"><u>Outside Funding</u></td> </tr> <tr> <td>Approved</td> <td>Source:</td> <td></td><td></td><td></td><td></td><td></td><td></td><td style="text-align: center;">-</td><td></td> </tr> <tr> <td>Planned</td> <td>Source:</td> <td></td><td></td><td></td><td></td><td></td><td></td><td style="text-align: center;">-</td><td></td> </tr> </tbody> </table>											Budgeted						Total Outside Funding	Project Total	Future	2025	2026	2027	2028	2029	2030	Proposed Expenditures by Fiscal Year:	200,000							200,000		<u>Proposed Budgeted Funding (by fiscal year):</u>										CDBG Funds (207)										General Revenue (001)										Gaming Funds - Redevelopment (208)										Gaming Funds - Facilities (430)										Gaming Funds - Streets (420)										Gaming Funds - Stormwater (517)										Park Funds (217)	200,000							200,000		<b>Parks Capital Impr Sales Tax (417)</b>										Sanitation; Sewers (515)										Tourism Funds (218)										Water Works (514)										Other (specify):										<u>Outside Funding</u>										Approved	Source:							-		Planned	Source:							-	
	Budgeted						Total Outside Funding	Project Total	Future																																																																																																																																																																																										
	2025	2026	2027	2028	2029	2030																																																																																																																																																																																													
Proposed Expenditures by Fiscal Year:	200,000							200,000																																																																																																																																																																																											
<u>Proposed Budgeted Funding (by fiscal year):</u>																																																																																																																																																																																																			
CDBG Funds (207)																																																																																																																																																																																																			
General Revenue (001)																																																																																																																																																																																																			
Gaming Funds - Redevelopment (208)																																																																																																																																																																																																			
Gaming Funds - Facilities (430)																																																																																																																																																																																																			
Gaming Funds - Streets (420)																																																																																																																																																																																																			
Gaming Funds - Stormwater (517)																																																																																																																																																																																																			
Park Funds (217)	200,000							200,000																																																																																																																																																																																											
<b>Parks Capital Impr Sales Tax (417)</b>																																																																																																																																																																																																			
Sanitation; Sewers (515)																																																																																																																																																																																																			
Tourism Funds (218)																																																																																																																																																																																																			
Water Works (514)																																																																																																																																																																																																			
Other (specify):																																																																																																																																																																																																			
<u>Outside Funding</u>																																																																																																																																																																																																			
Approved	Source:							-																																																																																																																																																																																											
Planned	Source:							-																																																																																																																																																																																											

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Parks &amp; Recreation</b>																																																																																																																																																																																																			
Description: Wapelhorst Athletic Field Pavilion Replacement  217-451-872-102																																																																																																																																																																																																			
Justification: Replacement of the octagon pavilion in the center of the athletic fields with a metal structure for greater durability.																																																																																																																																																																																																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2"></th> <th colspan="6" style="text-align: center;">Budgeted</th> <th rowspan="2" style="text-align: center;">Total Outside Funding</th> <th rowspan="2" style="text-align: center;">Project Total</th> <th rowspan="2" style="text-align: center;">Future</th> </tr> <tr> <th style="text-align: center;">2025</th> <th style="text-align: center;">2026</th> <th style="text-align: center;">2027</th> <th style="text-align: center;">2028</th> <th style="text-align: center;">2029</th> <th style="text-align: center;">2030</th> </tr> </thead> <tbody> <tr> <td>Proposed Expenditures by Fiscal Year:</td> <td style="text-align: center;">115,000</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">115,000</td> <td></td> </tr> <tr> <td colspan="10"><u>Proposed Budgeted Funding (by fiscal year):</u></td> </tr> <tr> <td>    CDBG Funds (207)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>    Capital Impr. - Sales Tax (410)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>    Gaming Funds - Redevelopment (208)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>    Gaming Funds - Facilities (430)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>    Gaming Funds - Streets (420)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>    Gaming Funds - Stormwater (517)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>    Park Funds (217)</td> <td style="text-align: center;">36,000</td><td></td><td></td><td></td><td></td><td></td><td></td><td style="text-align: center;">36,000</td><td></td> </tr> <tr> <td>    Parks Capital Impr Sales Tax (417)</td> <td style="text-align: center;">79,000</td><td></td><td></td><td></td><td></td><td></td><td></td><td style="text-align: center;">79,000</td><td></td> </tr> <tr> <td>    Sanitation; Sewers (515)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>    Tourism Funds (218)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>    Water Works (514)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>    Other (specify):</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td colspan="10"><u>Outside Funding</u></td> </tr> <tr> <td>    Approved</td> <td>Source:</td> <td></td><td></td><td></td><td></td><td></td><td></td><td style="text-align: center;">-</td><td></td> </tr> <tr> <td>    Planned</td> <td>Source:</td> <td></td><td></td><td></td><td></td><td></td><td></td><td style="text-align: center;">-</td><td></td> </tr> </tbody> </table>											Budgeted						Total Outside Funding	Project Total	Future	2025	2026	2027	2028	2029	2030	Proposed Expenditures by Fiscal Year:	115,000							115,000		<u>Proposed Budgeted Funding (by fiscal year):</u>										CDBG Funds (207)										Capital Impr. - Sales Tax (410)										Gaming Funds - Redevelopment (208)										Gaming Funds - Facilities (430)										Gaming Funds - Streets (420)										Gaming Funds - Stormwater (517)										Park Funds (217)	36,000							36,000		Parks Capital Impr Sales Tax (417)	79,000							79,000		Sanitation; Sewers (515)										Tourism Funds (218)										Water Works (514)										Other (specify):										<u>Outside Funding</u>										Approved	Source:							-		Planned	Source:							-	
	Budgeted						Total Outside Funding	Project Total	Future																																																																																																																																																																																										
	2025	2026	2027	2028	2029	2030																																																																																																																																																																																													
Proposed Expenditures by Fiscal Year:	115,000							115,000																																																																																																																																																																																											
<u>Proposed Budgeted Funding (by fiscal year):</u>																																																																																																																																																																																																			
CDBG Funds (207)																																																																																																																																																																																																			
Capital Impr. - Sales Tax (410)																																																																																																																																																																																																			
Gaming Funds - Redevelopment (208)																																																																																																																																																																																																			
Gaming Funds - Facilities (430)																																																																																																																																																																																																			
Gaming Funds - Streets (420)																																																																																																																																																																																																			
Gaming Funds - Stormwater (517)																																																																																																																																																																																																			
Park Funds (217)	36,000							36,000																																																																																																																																																																																											
Parks Capital Impr Sales Tax (417)	79,000							79,000																																																																																																																																																																																											
Sanitation; Sewers (515)																																																																																																																																																																																																			
Tourism Funds (218)																																																																																																																																																																																																			
Water Works (514)																																																																																																																																																																																																			
Other (specify):																																																																																																																																																																																																			
<u>Outside Funding</u>																																																																																																																																																																																																			
Approved	Source:							-																																																																																																																																																																																											
Planned	Source:							-																																																																																																																																																																																											

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Parks &amp; Recreation</b>																																																																																																																																																																																																			
Description: Rau Garden, Rose Garden and Memorial Hall Drainage  417-451-873-109																																																																																																																																																																																																			
Justification: Enhancements to the area for better drainage to prevent standing water. This will be a multiple year project with the initial investigation of potential remedies. Additional funding will be needed in outlying years.																																																																																																																																																																																																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2"></th> <th colspan="6">Budgeted</th> <th rowspan="2">Total Outside Funding</th> <th rowspan="2">Project Total</th> <th rowspan="2">Future</th> </tr> <tr> <th>2025</th> <th>2026</th> <th>2027</th> <th>2028</th> <th>2029</th> <th>2030</th> </tr> </thead> <tbody> <tr> <td>Proposed Expenditures by Fiscal Year:</td> <td></td> <td style="text-align: center;">80,000</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">80,000</td> <td style="text-align: center;">500,000</td> </tr> <tr> <td colspan="10"><u>Proposed Budgeted Funding (by fiscal year):</u></td> </tr> <tr> <td>CDBG Funds (207)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td><td></td> </tr> <tr> <td>Capital Impr. - Sales Tax (410)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td><td></td> </tr> <tr> <td>Gaming Funds - Redevelopment (208)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td><td></td> </tr> <tr> <td>Gaming Funds - Facilities (430)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td><td></td> </tr> <tr> <td>Gaming Funds - Streets (420)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td><td></td> </tr> <tr> <td>Gaming Funds - Stormwater (517)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td><td></td> </tr> <tr> <td>Park Funds (217)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td><td></td> </tr> <tr> <td><b>Parks Capital Impr Sales Tax (417)</b></td> <td></td><td style="text-align: center;"><b>80,000</b></td><td></td><td></td><td></td><td></td> <td></td> <td style="text-align: center;"><b>80,000</b></td><td style="text-align: center;"><b>500,000</b></td> </tr> <tr> <td>Sanitation; Sewers (515)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td><td></td> </tr> <tr> <td>Tourism Funds (218)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td><td></td> </tr> <tr> <td>Water Works (514)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td><td></td> </tr> <tr> <td>Other (specify):</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td><td></td> </tr> <tr> <td colspan="10"><u>Outside Funding</u></td> </tr> <tr> <td>Approved</td> <td>Source:</td> <td></td> <td></td><td></td><td></td><td></td> <td></td> <td style="text-align: center;">-</td> <td></td> </tr> <tr> <td>Planned</td> <td>Source:</td> <td></td> <td></td><td></td><td></td><td></td> <td></td> <td style="text-align: center;">-</td> <td></td> </tr> </tbody> </table>											Budgeted						Total Outside Funding	Project Total	Future	2025	2026	2027	2028	2029	2030	Proposed Expenditures by Fiscal Year:		80,000						80,000	500,000	<u>Proposed Budgeted Funding (by fiscal year):</u>										CDBG Funds (207)										Capital Impr. - Sales Tax (410)										Gaming Funds - Redevelopment (208)										Gaming Funds - Facilities (430)										Gaming Funds - Streets (420)										Gaming Funds - Stormwater (517)										Park Funds (217)										<b>Parks Capital Impr Sales Tax (417)</b>		<b>80,000</b>						<b>80,000</b>	<b>500,000</b>	Sanitation; Sewers (515)										Tourism Funds (218)										Water Works (514)										Other (specify):										<u>Outside Funding</u>										Approved	Source:							-		Planned	Source:							-	
	Budgeted						Total Outside Funding	Project Total	Future																																																																																																																																																																																										
	2025	2026	2027	2028	2029	2030																																																																																																																																																																																													
Proposed Expenditures by Fiscal Year:		80,000						80,000	500,000																																																																																																																																																																																										
<u>Proposed Budgeted Funding (by fiscal year):</u>																																																																																																																																																																																																			
CDBG Funds (207)																																																																																																																																																																																																			
Capital Impr. - Sales Tax (410)																																																																																																																																																																																																			
Gaming Funds - Redevelopment (208)																																																																																																																																																																																																			
Gaming Funds - Facilities (430)																																																																																																																																																																																																			
Gaming Funds - Streets (420)																																																																																																																																																																																																			
Gaming Funds - Stormwater (517)																																																																																																																																																																																																			
Park Funds (217)																																																																																																																																																																																																			
<b>Parks Capital Impr Sales Tax (417)</b>		<b>80,000</b>						<b>80,000</b>	<b>500,000</b>																																																																																																																																																																																										
Sanitation; Sewers (515)																																																																																																																																																																																																			
Tourism Funds (218)																																																																																																																																																																																																			
Water Works (514)																																																																																																																																																																																																			
Other (specify):																																																																																																																																																																																																			
<u>Outside Funding</u>																																																																																																																																																																																																			
Approved	Source:							-																																																																																																																																																																																											
Planned	Source:							-																																																																																																																																																																																											

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Parks &amp; Recreation</b>											
Description: Athletic Field Renovations  217- 451-873-109											
Justification: Funding to continue improvements to the athletic fields including but not limited to infield conditioner, dugout covers, spectator areas and drainage.											
	Budgeted						Total Outside Funding	Project Total	Future		
	2025	2026	2027	2028	2029	2030					
Proposed Expenditures by Fiscal Year:	20,000	20,000	20,000	20,000	20,000	20,000		120,000	40,000		
<u>Proposed Budgeted Funding (by fiscal year):</u>											
CDBG Funds (207)											
Capital Impr. - Sales Tax (410)											
Gaming Funds - Redevelopment (208)											
Gaming Funds - Facilities (430)											
Gaming Funds - Streets (420)											
Gaming Funds - Stormwater (517)											
Park Funds (217)	20,000	20,000	20,000	20,000	20,000	20,000		120,000	40,000		
Parks Capital Impr Sales Tax (417)											
Sanitation; Sewers (515)											
Tourism Funds (218)											
Water Works (514)											
Other (specify):											
<u>Outside Funding</u>											
Approved	Source:							-			
Planned	Source:							-			

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Parks &amp; Recreation</b>																																																																																																																																																																																																			
Description: Administration Vehicle Replacement  217-451-874-105																																																																																																																																																																																																			
Justification: Replacement of the 2008 mini van for Administration use.																																																																																																																																																																																																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2"></th> <th colspan="6" style="text-align: center;">Budgeted</th> <th rowspan="2" style="text-align: center;">Total Outside Funding</th> <th rowspan="2" style="text-align: center;">Project Total</th> <th rowspan="2" style="text-align: center;">Future</th> </tr> <tr> <th style="text-align: center;">2025</th> <th style="text-align: center;">2026</th> <th style="text-align: center;">2027</th> <th style="text-align: center;">2028</th> <th style="text-align: center;">2029</th> <th style="text-align: center;">2030</th> </tr> </thead> <tbody> <tr> <td>Proposed Expenditures by Fiscal Year:</td> <td></td> <td style="text-align: center;">45,000</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">45,000</td> <td></td> </tr> <tr> <td colspan="10"><u>Proposed Budgeted Funding (by fiscal year):</u></td> </tr> <tr> <td>CDBG Funds (207)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Capital Impr. - Sales Tax (410)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Gaming Funds - Redevelopment (208)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Gaming Funds - Facilities (430)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Gaming Funds - Streets (420)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Gaming Funds - Stormwater (517)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Park Funds (217)</td> <td></td><td style="text-align: center;">45,000</td><td></td><td></td><td></td><td></td><td></td><td style="text-align: center;">45,000</td><td></td> </tr> <tr> <td><b>Parks Capital Impr Sales Tax (417)</b></td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Sanitation; Sewers (515)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Tourism Funds (218)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Water Works (514)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Other (specify):</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td colspan="10"><u>Outside Funding</u></td> </tr> <tr> <td>Approved</td> <td>Source:</td> <td></td><td></td><td></td><td></td><td></td><td></td><td style="text-align: center;">-</td><td></td> </tr> <tr> <td>Planned</td> <td>Source:</td> <td></td><td></td><td></td><td></td><td></td><td></td><td style="text-align: center;">-</td><td></td> </tr> </tbody> </table>											Budgeted						Total Outside Funding	Project Total	Future	2025	2026	2027	2028	2029	2030	Proposed Expenditures by Fiscal Year:		45,000						45,000		<u>Proposed Budgeted Funding (by fiscal year):</u>										CDBG Funds (207)										Capital Impr. - Sales Tax (410)										Gaming Funds - Redevelopment (208)										Gaming Funds - Facilities (430)										Gaming Funds - Streets (420)										Gaming Funds - Stormwater (517)										Park Funds (217)		45,000						45,000		<b>Parks Capital Impr Sales Tax (417)</b>										Sanitation; Sewers (515)										Tourism Funds (218)										Water Works (514)										Other (specify):										<u>Outside Funding</u>										Approved	Source:							-		Planned	Source:							-	
	Budgeted						Total Outside Funding	Project Total	Future																																																																																																																																																																																										
	2025	2026	2027	2028	2029	2030																																																																																																																																																																																													
Proposed Expenditures by Fiscal Year:		45,000						45,000																																																																																																																																																																																											
<u>Proposed Budgeted Funding (by fiscal year):</u>																																																																																																																																																																																																			
CDBG Funds (207)																																																																																																																																																																																																			
Capital Impr. - Sales Tax (410)																																																																																																																																																																																																			
Gaming Funds - Redevelopment (208)																																																																																																																																																																																																			
Gaming Funds - Facilities (430)																																																																																																																																																																																																			
Gaming Funds - Streets (420)																																																																																																																																																																																																			
Gaming Funds - Stormwater (517)																																																																																																																																																																																																			
Park Funds (217)		45,000						45,000																																																																																																																																																																																											
<b>Parks Capital Impr Sales Tax (417)</b>																																																																																																																																																																																																			
Sanitation; Sewers (515)																																																																																																																																																																																																			
Tourism Funds (218)																																																																																																																																																																																																			
Water Works (514)																																																																																																																																																																																																			
Other (specify):																																																																																																																																																																																																			
<u>Outside Funding</u>																																																																																																																																																																																																			
Approved	Source:							-																																																																																																																																																																																											
Planned	Source:							-																																																																																																																																																																																											

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Parks &amp; Recreation</b>																																																																																																																																																																																			
Description: Aquatics-Facility Safety Equipment  217- 451-874-199																																																																																																																																																																																			
Justification: Replacement lessens operating costs and keeps safety equipment at peak operating status. Replacements include portable lifeguard stands, lane/depth markers, cargo net barriers, backboards, turnstiles & railings, locks, radios and AED Units. Replacement cycles vary from 3 yrs. for net barriers, 7yr for radios, 10 years for lifeguard stands & 15 years for turnstiles & railings.																																																																																																																																																																																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2"></th> <th colspan="5" style="text-align: center;">Budgeted</th> <th rowspan="2" style="text-align: center;">Total Outside Funding</th> <th rowspan="2" style="text-align: center;">Project Total</th> <th rowspan="2" style="text-align: center;">Future</th> </tr> <tr> <th style="text-align: center;">2025</th> <th style="text-align: center;">2026</th> <th style="text-align: center;">2027</th> <th style="text-align: center;">2028</th> <th style="text-align: center;">2029</th> <th style="text-align: center;">2030</th> </tr> </thead> <tbody> <tr> <td>Proposed Expenditures by Fiscal Year:</td> <td></td> <td style="text-align: center;">5,600</td> <td style="text-align: center;">63,000</td> <td></td> <td style="text-align: center;">136,000</td> <td style="text-align: center;">5,500</td> <td style="text-align: center;">210,100</td> <td></td> </tr> <tr> <td colspan="10"><u>Proposed Budgeted Funding (by fiscal year):</u></td> </tr> <tr> <td>CDBG Funds (207)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Capital Impr. - Sales Tax (410)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Gaming Funds - Redevelopment (208)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Gaming Funds - Facilities (430)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Gaming Funds - Streets (420)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Gaming Funds - Stormwater (517)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Park Funds (217)</td> <td></td><td style="text-align: center;">5,600</td><td style="text-align: center;">63,000</td><td></td><td style="text-align: center;">136,000</td><td style="text-align: center;">5,500</td><td style="text-align: center;">210,100</td><td></td> </tr> <tr> <td>Parks Capital Impr Sales Tax (417)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Sanitation; Sewers (515)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Tourism Funds (218)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Water Works (514)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Other (specify):</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td colspan="10"><u>Outside Funding</u></td> </tr> <tr> <td>Approved</td> <td>Source:</td> <td></td><td></td><td></td><td></td><td></td><td style="text-align: center;">-</td><td></td> </tr> <tr> <td>Planned</td> <td>Source:</td> <td></td><td></td><td></td><td></td><td></td><td style="text-align: center;">-</td><td></td> </tr> </tbody> </table>											Budgeted					Total Outside Funding	Project Total	Future	2025	2026	2027	2028	2029	2030	Proposed Expenditures by Fiscal Year:		5,600	63,000		136,000	5,500	210,100		<u>Proposed Budgeted Funding (by fiscal year):</u>										CDBG Funds (207)									Capital Impr. - Sales Tax (410)									Gaming Funds - Redevelopment (208)									Gaming Funds - Facilities (430)									Gaming Funds - Streets (420)									Gaming Funds - Stormwater (517)									Park Funds (217)		5,600	63,000		136,000	5,500	210,100		Parks Capital Impr Sales Tax (417)									Sanitation; Sewers (515)									Tourism Funds (218)									Water Works (514)									Other (specify):									<u>Outside Funding</u>										Approved	Source:						-		Planned	Source:						-	
	Budgeted					Total Outside Funding	Project Total	Future																																																																																																																																																																											
	2025	2026	2027	2028	2029				2030																																																																																																																																																																										
Proposed Expenditures by Fiscal Year:		5,600	63,000		136,000	5,500	210,100																																																																																																																																																																												
<u>Proposed Budgeted Funding (by fiscal year):</u>																																																																																																																																																																																			
CDBG Funds (207)																																																																																																																																																																																			
Capital Impr. - Sales Tax (410)																																																																																																																																																																																			
Gaming Funds - Redevelopment (208)																																																																																																																																																																																			
Gaming Funds - Facilities (430)																																																																																																																																																																																			
Gaming Funds - Streets (420)																																																																																																																																																																																			
Gaming Funds - Stormwater (517)																																																																																																																																																																																			
Park Funds (217)		5,600	63,000		136,000	5,500	210,100																																																																																																																																																																												
Parks Capital Impr Sales Tax (417)																																																																																																																																																																																			
Sanitation; Sewers (515)																																																																																																																																																																																			
Tourism Funds (218)																																																																																																																																																																																			
Water Works (514)																																																																																																																																																																																			
Other (specify):																																																																																																																																																																																			
<u>Outside Funding</u>																																																																																																																																																																																			
Approved	Source:						-																																																																																																																																																																												
Planned	Source:						-																																																																																																																																																																												

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Parks &amp; Recreation</b>																																			
Description: Aquatics-Features & Signage  217- 451-873-109																																			
Justification: Replacement of equipment in a timely manner lessens operating costs and improves capability to serve customers, fosters better public image and enhances patron experience. Replacements are for shade structure covers, lounge chairs, rules, regulations & directional signage, rest room stall dividers and water heaters.																																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2"></th> <th colspan="6">Budgeted</th> <th rowspan="2">Total Outside Funding</th> <th rowspan="2">Project Total</th> <th rowspan="2">Future</th> </tr> <tr> <th>2025</th> <th>2026</th> <th>2027</th> <th>2028</th> <th>2029</th> <th>2030</th> </tr> </thead> <tbody> <tr> <td>Proposed Expenditures by Fiscal Year:</td> <td style="text-align: center;">100,000</td> <td style="text-align: center;">155,500</td> <td style="text-align: center;">15,000</td> <td></td> <td style="text-align: center;">52,600</td> <td></td> <td></td> <td style="text-align: center;">323,100</td> <td></td> </tr> </tbody> </table>											Budgeted						Total Outside Funding	Project Total	Future	2025	2026	2027	2028	2029	2030	Proposed Expenditures by Fiscal Year:	100,000	155,500	15,000		52,600			323,100	
	Budgeted						Total Outside Funding	Project Total	Future																										
	2025	2026	2027	2028	2029	2030																													
Proposed Expenditures by Fiscal Year:	100,000	155,500	15,000		52,600			323,100																											
<u>Proposed Budgeted Funding (by fiscal year):</u>																																			
CDBG Funds (207)																																			
Capital Impr. - Sales Tax (410)																																			
Gaming Funds - Redevelopment (208)																																			
Gaming Funds - Facilities (430)																																			
Gaming Funds - Streets (420)																																			
Gaming Funds - Stormwater (517)																																			
Park Funds (217)	100,000	155,500	15,000		52,600			323,100																											
Parks Capital Impr Sales Tax (417)																																			
Sanitation; Sewers (515)																																			
Tourism Funds (218)																																			
Water Works (514)																																			
Other (specify):																																			
<u>Outside Funding</u>																																			
Approved	Source:								-																										
Planned	Source:								-																										

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Parks &amp; Recreation</b>																																																																																																																																																																																																			
Description: Aquatics-Pumps and Motors Reconditioning  217- 451-874-199																																																																																																																																																																																																			
Justification: Each pump and motor will be assessed and any needed repairs/preventative maintenance will be performed 2028- Rebuild of Wapelhorst pumps and motors 2030 - Rebuild of Blanchette pumps and motors																																																																																																																																																																																																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2"></th> <th colspan="6">Budgeted</th> <th rowspan="2">Total Outside Funding</th> <th rowspan="2">Project Total</th> <th rowspan="2">Future</th> </tr> <tr> <th>2025</th> <th>2026</th> <th>2027</th> <th>2028</th> <th>2029</th> <th>2030</th> </tr> </thead> <tbody> <tr> <td>Proposed Expenditures by Fiscal Year:</td> <td></td> <td></td> <td></td> <td style="text-align: right;">80,000</td> <td></td> <td style="text-align: right;">44,000</td> <td></td> <td style="text-align: right;">124,000</td> <td></td> </tr> <tr> <td colspan="10"><u>Proposed Budgeted Funding (by fiscal year):</u></td> </tr> <tr> <td>CDBG Funds (207)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Capital Impr. - Sales Tax (410)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Gaming Funds - Redevelopment (208)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Gaming Funds - Facilities (430)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Gaming Funds - Streets (420)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Gaming Funds - Stormwater (517)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Park Funds (217)</td> <td></td><td></td><td></td><td style="text-align: right;">80,000</td><td></td><td style="text-align: right;">44,000</td><td></td><td style="text-align: right;">124,000</td><td></td> </tr> <tr> <td>Parks Capital Impr Sales Tax (417)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Sanitation; Sewers (515)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Tourism Funds (218)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Water Works (514)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Other (specify):</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td colspan="10"><u>Outside Funding</u></td> </tr> <tr> <td>Approved</td> <td>Source:</td> <td></td><td></td><td></td><td></td><td></td><td></td><td style="text-align: right;">-</td><td></td> </tr> <tr> <td>Planned</td> <td>Source:</td> <td></td><td></td><td></td><td></td><td></td><td></td><td style="text-align: right;">-</td><td></td> </tr> </tbody> </table>											Budgeted						Total Outside Funding	Project Total	Future	2025	2026	2027	2028	2029	2030	Proposed Expenditures by Fiscal Year:				80,000		44,000		124,000		<u>Proposed Budgeted Funding (by fiscal year):</u>										CDBG Funds (207)										Capital Impr. - Sales Tax (410)										Gaming Funds - Redevelopment (208)										Gaming Funds - Facilities (430)										Gaming Funds - Streets (420)										Gaming Funds - Stormwater (517)										Park Funds (217)				80,000		44,000		124,000		Parks Capital Impr Sales Tax (417)										Sanitation; Sewers (515)										Tourism Funds (218)										Water Works (514)										Other (specify):										<u>Outside Funding</u>										Approved	Source:							-		Planned	Source:							-	
	Budgeted						Total Outside Funding	Project Total	Future																																																																																																																																																																																										
	2025	2026	2027	2028	2029	2030																																																																																																																																																																																													
Proposed Expenditures by Fiscal Year:				80,000		44,000		124,000																																																																																																																																																																																											
<u>Proposed Budgeted Funding (by fiscal year):</u>																																																																																																																																																																																																			
CDBG Funds (207)																																																																																																																																																																																																			
Capital Impr. - Sales Tax (410)																																																																																																																																																																																																			
Gaming Funds - Redevelopment (208)																																																																																																																																																																																																			
Gaming Funds - Facilities (430)																																																																																																																																																																																																			
Gaming Funds - Streets (420)																																																																																																																																																																																																			
Gaming Funds - Stormwater (517)																																																																																																																																																																																																			
Park Funds (217)				80,000		44,000		124,000																																																																																																																																																																																											
Parks Capital Impr Sales Tax (417)																																																																																																																																																																																																			
Sanitation; Sewers (515)																																																																																																																																																																																																			
Tourism Funds (218)																																																																																																																																																																																																			
Water Works (514)																																																																																																																																																																																																			
Other (specify):																																																																																																																																																																																																			
<u>Outside Funding</u>																																																																																																																																																																																																			
Approved	Source:							-																																																																																																																																																																																											
Planned	Source:							-																																																																																																																																																																																											

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Parks &amp; Recreation</b>										
Description: Ranger Vehicles & Support Items  217- 451-874-102										
Justification: Orderly replacement of Ranger Vehicles & support items.  <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;">                 2016 Ford Interceptor &amp; Emergency Equipment V65 ('25)                  2018 Polaris UTV ('29)             </div> <div style="width: 45%;">                 2024 Dodge Durango Interceptor V66 (29)                  2024 Dodge Durango Interceptor V68 (29)             </div> </div>										
		Budgeted					Total Outside	Project		
		2025	2026	2027	2028	2029	2030	Funding	Total	Future
Proposed Expenditures by Fiscal Year:		41,500				120,000			161,500	
<u>Proposed Budgeted Funding (by fiscal year):</u>										
CDBG Funds (207)										
Capital Impr. - Sales Tax (410)										
Gaming Funds - Redevelopment (208)										
Gaming Funds - Facilities (430)										
Gaming Funds - Streets (420)										
Gaming Funds - Stormwater (517)										
Park Funds (217)		41,500				120,000			161,500	
Parks Capital Impr Sales Tax (417)										
Sanitation; Sewers (515)										
Tourism Funds (218)										
Water Works (514)										
Other (specify):										
<u>Outside Funding</u>										
Approved	Source: <input type="text"/>							-		
Planned	Source: <input type="text"/>							-		

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Parks &amp; Recreation</b>										
Description: Furnishing Replacements  217- 451-874-103										
Justification: Replacement of furnishing for offices and community buildings.  Admin Refrigerator '26 Gould and Webster Building Chairs '26  Office Side Chairs 22 - Holding Office Side Chairs and Conference Room 24 - Hold Gould Building Vertical Blinds '24 Hold										
		Budgeted					Total Outside	Project		
		2025	2026	2027	2028	2029	Funding	Total	Future	
Proposed Expenditures by Fiscal Year:			10,000					10,000		
<u>Proposed Budgeted Funding (by fiscal year):</u>										
CDBG Funds (207)										
Capital Impr. - Sales Tax (410)										
Gaming Funds - Redevelopment (208)										
Gaming Funds - Facilities (430)										
Gaming Funds - Streets (420)										
Gaming Funds - Stormwater (517)										
Park Funds (217)			10,000					10,000		
Parks Capital Impr Sales Tax (417)										
Sanitation; Sewers (515)										
Tourism Funds (218)										
Water Works (514)										
Other (specify):										
<u>Outside Funding</u>										
Approved	Source:							-		
Planned	Source:							-		

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Parks &amp; Recreation</b>																													
Description: Concession Equipment Replacement  217- 451-874-105																													
Justification: Orderly Replacement of Concession Equipment  <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Beer Cooler Compressor/Motor McDay '25</td> <td style="width: 33%;">Hot Dog Machine Main,WAC '26</td> <td style="width: 33%;">Microwave - 5 total '27</td> <td style="width: 17%;">Misc Equip All Years</td> </tr> <tr> <td>Coffee Machine x2 Sports '25</td> <td>Popcorn Machine McDay/Main '26</td> <td>SnoCone Machine Blan/McDay/Main '27</td> <td></td> </tr> <tr> <td>Pretzel Warmer McDay/Main '25</td> <td>Beer Cooler Compressor/Motor WAC '26</td> <td>Hot Dog Machine McDay '27</td> <td></td> </tr> <tr> <td></td> <td>Freezer McDay '27</td> <td>Popcorn Machine Blan/Spts 2</td> <td></td> </tr> <tr> <td></td> <td></td> <td>Pretzel Warmer WAC '28</td> <td></td> </tr> </table>										Beer Cooler Compressor/Motor McDay '25	Hot Dog Machine Main,WAC '26	Microwave - 5 total '27	Misc Equip All Years	Coffee Machine x2 Sports '25	Popcorn Machine McDay/Main '26	SnoCone Machine Blan/McDay/Main '27		Pretzel Warmer McDay/Main '25	Beer Cooler Compressor/Motor WAC '26	Hot Dog Machine McDay '27			Freezer McDay '27	Popcorn Machine Blan/Spts 2				Pretzel Warmer WAC '28	
Beer Cooler Compressor/Motor McDay '25	Hot Dog Machine Main,WAC '26	Microwave - 5 total '27	Misc Equip All Years																										
Coffee Machine x2 Sports '25	Popcorn Machine McDay/Main '26	SnoCone Machine Blan/McDay/Main '27																											
Pretzel Warmer McDay/Main '25	Beer Cooler Compressor/Motor WAC '26	Hot Dog Machine McDay '27																											
	Freezer McDay '27	Popcorn Machine Blan/Spts 2																											
		Pretzel Warmer WAC '28																											
				Budgeted			Total Outside Funding	Project Total	Future																				
				2025	2026	2027				2028	2029	2030																	
Proposed Expenditures by Fiscal Year:				7,500	8,500	10,000	5,000	23,000	5,300	59,300																			
<u>Proposed Budgeted Funding (by fiscal year):</u>																													
CDBG Funds (207)																													
Capital Impr. - Sales Tax (410)																													
Gaming Funds - Redevelopment (208)																													
Gaming Funds - Facilities (430)																													
Gaming Funds - Streets (420)																													
Gaming Funds - Stormwater (517)																													
Park Funds (217)				7,500	8,500	10,000	5,000	23,000	5,300	59,300																			
Parks Capital Impr Sales Tax (417)																													
Sanitation; Sewers (515)																													
Tourism Funds (218)																													
Water Works (514)																													
Other (specify):																													
<u>Outside Funding</u>																													
Approved		Source:								-																			
Planned		Source:								-																			

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Parks &amp; Recreation</b>													
Description: Enterprise Vehicle Replacement  217- 451-874-105													
Justification:  Orderly replacement of Enterprise Division Vehicles  2014 Dodge Caravan (2029) 2019 Dodge Promaster Van (2029)													
					Budgeted		Total Outside Funding	Project Total	Future				
					2025	2026				2027	2028	2029	2030
Proposed Expenditures by Fiscal Year:									92,000			92,000	
<u>Proposed Budgeted Funding (by fiscal year):</u>													
CDBG Funds (207)													
Capital Impr. - Sales Tax (410)													
Gaming Funds - Redevelopment (208)													
Gaming Funds - Facilities (430)													
Gaming Funds - Streets (420)													
Gaming Funds - Stormwater (517)													
Park Funds (217)									92,000		92,000		
Parks Capital Impr Sales Tax (417)													
Sanitation; Sewers (515)													
Tourism Funds (218)													
Water Works (514)													
Other (specify):													
<u>Outside Funding</u>													
Approved		Source: <input type="text"/>									-		
Planned		Source: <input type="text"/>									-		

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Parks &amp; Recreation</b>										
Description: Maintenance-Vehicles & Attachments  217- 451-874-102										
Justification: Orderly replacement of maintenance vehicles and attachments.  <div style="display: flex; justify-content: space-between;"> <div style="width: 30%;"> <p>1 -'14 Ford F-250 Crew Cab V96 ('25) 1 -'14 Ford F-250XL Standard Cab V57 ('25) 1 -'14 Ford F-150XL Standard Cab V99 ('25)</p> </div> <div style="width: 30%;"> <p>1 -'12 F350 4X4 plow, salt spreader V38 ('25) 1 -'12 Ford F-250 3/4 Ton Pickup V56 ('27) 1 -'16 Ford F-350 Dump V56 ('27) 1 -'16 Ford Cutaway Van V69 ('27) 1 -'16 F-350 Trash Truck V52 ('27)</p> </div> <div style="width: 30%;"> <p>1- '22 Dodge Promaster Cargo Van ('29) 2- 2019 Ford F-250 4 X 4 Reg Cab w/ snow plow &amp; spreader 1- 2019 Ford F-250 4 X 4 Service Body w/ snow plow &amp; spreader</p> </div> </div>										
Budgeted						Total Outside Funding	Project Total	Future		
		2025	2026	2027	2028				2029	2030
Proposed Expenditures by Fiscal Year:		175,000		285,000		48,000	150,000	658,000		
<u>Proposed Budgeted Funding (by fiscal year):</u>										
CDBG Funds (207)										
Capital Impr. - Sales Tax (410)										
Gaming Funds - Redevelopment (208)										
Gaming Funds - Facilities (430)										
Gaming Funds - Streets (420)										
Gaming Funds - Stormwater (517)										
Park Funds (217)		175,000		285,000		48,000	150,000	658,000		
Parks Capital Impr Sales Tax (417)										
Sanitation; Sewers (515)										
Tourism Funds (218)										
Water Works (514)										
Other (specify):										
<u>Outside Funding</u>										
Approved	Source:								-	
Planned	Source:								-	

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Parks &amp; Recreation</b>										
Description: Maintenance-Mowing Equipment  217- 451-874-199										
Justification: Orderly replacement of mowing equipment. Current equipment and replacement dates are:  5 - John Deere Z950M ('25)										
	Budgeted						Total Outside Funding	Project Total	Future	
	2025	2026	2027	2028	2029	2030				
Proposed Expenditures by Fiscal Year:	70,000							70,000		
<u>Proposed Budgeted Funding (by fiscal year):</u>										
CDBG Funds (207)										
Capital Impr. - Sales Tax (410)										
Gaming Funds - Redevelopment (208)										
Gaming Funds - Facilities (430)										
Gaming Funds - Streets (420)										
Gaming Funds - Stormwater (517)										
Park Funds (217)	70,000							70,000		
Parks Capital Impr Sales Tax (417)										
Sanitation; Sewers (515)										
Tourism Funds (218)										
Water Works (514)										
Other (specify):										
<u>Outside Funding</u>										
Approved	Source:							-		
Planned	Source:							-		

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Parks &amp; Recreation</b>										
Description: Maintenance-Grounds Equipment										
217- 451-874-199										
Justification: Orderly replacement of grounds equipment.										
		1 - JD Gator ('25)			1 -'13 Tire Balancer ('28)			1 -Trailer #91 ('33)		
		1 -Trailer #25 ('25)			28 -'13 Handheld Radios ('28)			3 -Trailers #32,#86, #26 ('34)		
		2- Toro Infield Groomer ('25)			9 -'13 Stationary Radios ('28)			1 -'15 Laser Grader ('35)		
		1 -'15 Backhoe ('30)			1- JD Gator EUV 93('29)			1 - '16 Vehicle Lift ('36)		
		1 -'12 Pro Gator/Sprayer ('27)			1 -'15 Tire Changer ('30)			1 -'16 Renovair Aerator ('36)		
		1- Buffalo Blower ('28)			1 - Vehicle Lift ('31)			2 -'16 Kubota Tractors 4800 ('38)		
					1 -Trailer #39 ('32)			2 -Trailers #28,#54 ('40)		
<b>Budgeted</b>										
		2025	2026	2027	2028	2029	2030	Total Outside Funding	Project Total	Future
Proposed Expenditures by Fiscal Year:		52,000		18,000	28,000	19,000	157,000		274,000	
<u>Proposed Budgeted Funding (by fiscal year):</u>										
CDBG Funds (207)										
Capital Impr. - Sales Tax (410)										
Gaming Funds - Redevelopment (208)										
Gaming Funds - Facilities (430)										
Gaming Funds - Streets (420)										
Gaming Funds - Stormwater (517)										
Park Funds (217)		52,000		18,000	28,000	19,000	157,000		274,000	
Parks Capital Impr Sales Tax (417)										
Sanitation; Sewers (515)										
Tourism Funds (218)										
Water Works (514)										
Other (specify):										
<u>Outside Funding</u>										
Approved	Source:							-		
Planned	Source:							-		

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Parks &amp; Recreation</b>																																																																																																																																																																																																			
Description: Copier Replacement  217- 451-874-106																																																																																																																																																																																																			
Justification: Office copier is on a 5-year replacement schedule, 2025.																																																																																																																																																																																																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2"></th> <th colspan="6" style="text-align: center;">Budgeted</th> <th rowspan="2" style="text-align: center;">Total Outside Funding</th> <th rowspan="2" style="text-align: center;">Project Total</th> <th rowspan="2" style="text-align: center;">Future</th> </tr> <tr> <th style="text-align: center;">2025</th> <th style="text-align: center;">2026</th> <th style="text-align: center;">2027</th> <th style="text-align: center;">2028</th> <th style="text-align: center;">2029</th> <th style="text-align: center;">2030</th> </tr> </thead> <tbody> <tr> <td>Proposed Expenditures by Fiscal Year:</td> <td style="text-align: center;">13,900</td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">14,200</td> <td></td> <td style="text-align: center;">28,100</td> <td></td> </tr> <tr> <td colspan="10"><u>Proposed Budgeted Funding (by fiscal year):</u></td> </tr> <tr> <td>CDBG Funds (207)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Capital Impr. - Sales Tax (410)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Gaming Funds - Redevelopment (208)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Gaming Funds - Facilities (430)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Gaming Funds - Streets (420)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Gaming Funds - Stormwater (517)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Park Funds (217)</td> <td style="text-align: center;">13,900</td><td></td><td></td><td></td><td></td><td style="text-align: center;">14,200</td><td></td><td style="text-align: center;">28,100</td><td></td> </tr> <tr> <td>Parks Capital Impr Sales Tax (417)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Sanitation; Sewers (515)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Tourism Funds (218)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Water Works (514)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Other (specify):</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td colspan="10"><u>Outside Funding</u></td> </tr> <tr> <td>Approved</td> <td>Source:</td> <td></td> <td></td><td></td><td></td><td></td><td></td><td style="text-align: center;">-</td><td></td> </tr> <tr> <td>Planned</td> <td>Source:</td> <td></td> <td></td><td></td><td></td><td></td><td></td><td style="text-align: center;">-</td><td></td> </tr> </tbody> </table>											Budgeted						Total Outside Funding	Project Total	Future	2025	2026	2027	2028	2029	2030	Proposed Expenditures by Fiscal Year:	13,900					14,200		28,100		<u>Proposed Budgeted Funding (by fiscal year):</u>										CDBG Funds (207)										Capital Impr. - Sales Tax (410)										Gaming Funds - Redevelopment (208)										Gaming Funds - Facilities (430)										Gaming Funds - Streets (420)										Gaming Funds - Stormwater (517)										Park Funds (217)	13,900					14,200		28,100		Parks Capital Impr Sales Tax (417)										Sanitation; Sewers (515)										Tourism Funds (218)										Water Works (514)										Other (specify):										<u>Outside Funding</u>										Approved	Source:							-		Planned	Source:							-	
	Budgeted						Total Outside Funding	Project Total	Future																																																																																																																																																																																										
	2025	2026	2027	2028	2029	2030																																																																																																																																																																																													
Proposed Expenditures by Fiscal Year:	13,900					14,200		28,100																																																																																																																																																																																											
<u>Proposed Budgeted Funding (by fiscal year):</u>																																																																																																																																																																																																			
CDBG Funds (207)																																																																																																																																																																																																			
Capital Impr. - Sales Tax (410)																																																																																																																																																																																																			
Gaming Funds - Redevelopment (208)																																																																																																																																																																																																			
Gaming Funds - Facilities (430)																																																																																																																																																																																																			
Gaming Funds - Streets (420)																																																																																																																																																																																																			
Gaming Funds - Stormwater (517)																																																																																																																																																																																																			
Park Funds (217)	13,900					14,200		28,100																																																																																																																																																																																											
Parks Capital Impr Sales Tax (417)																																																																																																																																																																																																			
Sanitation; Sewers (515)																																																																																																																																																																																																			
Tourism Funds (218)																																																																																																																																																																																																			
Water Works (514)																																																																																																																																																																																																			
Other (specify):																																																																																																																																																																																																			
<u>Outside Funding</u>																																																																																																																																																																																																			
Approved	Source:							-																																																																																																																																																																																											
Planned	Source:							-																																																																																																																																																																																											

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Parks &amp; Recreation</b>									
Description: Software Upgrades  217- 451-874-106									
Justification: On-going costs of maintaining / upgrading software:									
	Budgeted						Total Outside Funding	Project Total	Future
	2025	2026	2027	2028	2029	2030			
Proposed Expenditures by Fiscal Year:	5,000							5,000	
<u>Proposed Budgeted Funding (by fiscal year):</u>									
CDBG Funds (207)									
Capital Impr. - Sales Tax (410)									
Gaming Funds - Redevelopment (208)									
Gaming Funds - Facilities (430)									
Gaming Funds - Streets (420)									
Gaming Funds - Stormwater (517)									
Park Funds (217)	5,000							5,000	
Parks Capital Impr Sales Tax (417)									
Sanitation; Sewers (515)									
Tourism Funds (218)									
Water Works (514)									
Other (specify):									
<u>Outside Funding</u>									
Approved	Source:								-
Planned	Source:								-

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Parks &amp; Recreation</b>																																																																																																																																																																																																			
Description: Printer Replacement  217- 451-874-106																																																																																																																																																																																																			
Justification: 3 - 5 year replacement of printers as follows:  4 Desk Printers																																																																																																																																																																																																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2"></th> <th colspan="6" style="text-align: center;">Budgeted</th> <th rowspan="2" style="text-align: center;">Total Outside Funding</th> <th rowspan="2" style="text-align: center;">Project Total</th> <th rowspan="2" style="text-align: center;">Future</th> </tr> <tr> <th style="text-align: center;">2025</th> <th style="text-align: center;">2026</th> <th style="text-align: center;">2027</th> <th style="text-align: center;">2028</th> <th style="text-align: center;">2029</th> <th style="text-align: center;">2030</th> </tr> </thead> <tbody> <tr> <td>Proposed Expenditures by Fiscal Year:</td> <td style="text-align: center;">2,700</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">2,700</td> <td></td> </tr> <tr> <td colspan="10"><u>Proposed Budgeted Funding (by fiscal year):</u></td> </tr> <tr> <td>CDBG Funds (207)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Capital Impr. - Sales Tax (410)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Gaming Funds - Redevelopment (208)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Gaming Funds - Facilities (430)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Gaming Funds - Streets (420)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Gaming Funds - Stormwater (517)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Park Funds (217)</td> <td style="text-align: center;">2,700</td><td></td><td></td><td></td><td></td><td></td><td></td><td style="text-align: center;">2,700</td><td></td> </tr> <tr> <td>Parks Capital Impr Sales Tax (417)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Sanitation; Sewers (515)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Tourism Funds (218)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Water Works (514)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Other (specify):</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td colspan="10"><u>Outside Funding</u></td> </tr> <tr> <td>Approved</td> <td>Source:</td> <td></td><td></td><td></td><td></td><td></td><td></td><td style="text-align: center;">-</td><td></td> </tr> <tr> <td>Planned</td> <td>Source:</td> <td></td><td></td><td></td><td></td><td></td><td></td><td style="text-align: center;">-</td><td></td> </tr> </tbody> </table>											Budgeted						Total Outside Funding	Project Total	Future	2025	2026	2027	2028	2029	2030	Proposed Expenditures by Fiscal Year:	2,700							2,700		<u>Proposed Budgeted Funding (by fiscal year):</u>										CDBG Funds (207)										Capital Impr. - Sales Tax (410)										Gaming Funds - Redevelopment (208)										Gaming Funds - Facilities (430)										Gaming Funds - Streets (420)										Gaming Funds - Stormwater (517)										Park Funds (217)	2,700							2,700		Parks Capital Impr Sales Tax (417)										Sanitation; Sewers (515)										Tourism Funds (218)										Water Works (514)										Other (specify):										<u>Outside Funding</u>										Approved	Source:							-		Planned	Source:							-	
	Budgeted						Total Outside Funding	Project Total	Future																																																																																																																																																																																										
	2025	2026	2027	2028	2029	2030																																																																																																																																																																																													
Proposed Expenditures by Fiscal Year:	2,700							2,700																																																																																																																																																																																											
<u>Proposed Budgeted Funding (by fiscal year):</u>																																																																																																																																																																																																			
CDBG Funds (207)																																																																																																																																																																																																			
Capital Impr. - Sales Tax (410)																																																																																																																																																																																																			
Gaming Funds - Redevelopment (208)																																																																																																																																																																																																			
Gaming Funds - Facilities (430)																																																																																																																																																																																																			
Gaming Funds - Streets (420)																																																																																																																																																																																																			
Gaming Funds - Stormwater (517)																																																																																																																																																																																																			
Park Funds (217)	2,700							2,700																																																																																																																																																																																											
Parks Capital Impr Sales Tax (417)																																																																																																																																																																																																			
Sanitation; Sewers (515)																																																																																																																																																																																																			
Tourism Funds (218)																																																																																																																																																																																																			
Water Works (514)																																																																																																																																																																																																			
Other (specify):																																																																																																																																																																																																			
<u>Outside Funding</u>																																																																																																																																																																																																			
Approved	Source:							-																																																																																																																																																																																											
Planned	Source:							-																																																																																																																																																																																											

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Parks &amp; Recreation</b>										
Description: PC Replacement  217- 451-874-106										
Justification: Replacement of PC's, Laptops, Ranger Toughbooks, Mondo Pads and Point of Sales Systems  <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;">                 2025- 12 Precision, 1 Optiplex PC's, 2 Optiplex PC's, 2 laptops @ Pools with labor                  2026- 15 Optiplex PC's with labor                  2028- Ranger Toughbooks             </div> <div style="width: 45%;">                 2029- Conference Room Computers (Admin &amp; Hall)                  2030- 18 Point of Sale systems for Aquatics and Concessions             </div> </div>										
		Budgeted					Total Outside	Project		
		2025	2026	2027	2028	2029	2030	Funding	Total	Future
Proposed Expenditures by Fiscal Year:		34,000	40,000		28,000	8,500	70,000		180,500	
<u>Proposed Budgeted Funding (by fiscal year):</u>										
CDBG Funds (207)										
Capital Impr. - Sales Tax (410)										
Gaming Funds - Redevelopment (208)										
Gaming Funds - Facilities (430)										
Gaming Funds - Streets (420)										
Gaming Funds - Stormwater (517)										
Park Funds (217)		34,000	40,000		28,000	8,500	70,000		180,500	
Parks Capital Impr Sales Tax (417)										
Sanitation; Sewers (515)										
Tourism Funds (218)										
Water Works (514)										
Other (specify):										
<u>Outside Funding</u>										
Approved	Source:							-		
Planned	Source:							-		

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Parks &amp; Recreation</b>																																			
Description: Recreation Equipment  217-451-873-199																																			
Justification: Orderly replacement of Recreation Equipment  Indoor/Outdoor Border Patrol Sections (9 units) (2026) Radios - Enterprise Staff x 12 (2027) Indoor Volleyball Equip (2026) Radios - Enterprise Staff x 12 (2030) 16' X 19' Inflatable Movie Screen (2026)																																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2"></th> <th colspan="6" style="text-align: center;">Budgeted</th> <th rowspan="2" style="text-align: center;">Total Outside Funding</th> <th rowspan="2" style="text-align: center;">Project Total</th> <th rowspan="2" style="text-align: center;">Future</th> </tr> <tr> <th style="text-align: center;">2025</th> <th style="text-align: center;">2026</th> <th style="text-align: center;">2027</th> <th style="text-align: center;">2028</th> <th style="text-align: center;">2029</th> <th style="text-align: center;">2030</th> </tr> </thead> <tbody> <tr> <td>Proposed Expenditures by Fiscal Year:</td> <td></td> <td style="text-align: center;">16,500</td> <td style="text-align: center;">5,200</td> <td></td> <td></td> <td style="text-align: center;">5,000</td> <td></td> <td style="text-align: center;">26,700</td> <td></td> </tr> </tbody> </table>											Budgeted						Total Outside Funding	Project Total	Future	2025	2026	2027	2028	2029	2030	Proposed Expenditures by Fiscal Year:		16,500	5,200			5,000		26,700	
	Budgeted						Total Outside Funding	Project Total	Future																										
	2025	2026	2027	2028	2029	2030																													
Proposed Expenditures by Fiscal Year:		16,500	5,200			5,000		26,700																											
<u>Proposed Budgeted Funding (by fiscal year):</u>																																			
CDBG Funds (207)																																			
Capital Impr. - Sales Tax (410)																																			
Gaming Funds - Redevelopment (208)																																			
Gaming Funds - Facilities (430)																																			
Gaming Funds - Streets (420)																																			
Gaming Funds - Stormwater (517)																																			
Park Funds (217)		16,500	5,200			5,000		26,700																											
Parks Capital Impr Sales Tax (417)																																			
Sanitation; Sewers (515)																																			
Tourism Funds (218)																																			
Water Works (514)																																			
Other (specify):																																			
<u>Outside Funding</u>																																			
Approved	Source:						-																												
Planned	Source:						-																												

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Parks &amp; Recreation</b>										
Description: Memorial Hall Furnishings  217-451-874-103										
Justification: Replacement for Memorial Hall Furnishings: Stoves - Upper/Lower (2025)      Kitchen Shutters Upper and Lower (Hold)      Carpet Upper/lower (2027)      Auditorium Floor Rehab, every 2 yrs.('26, '28, '30) Carpet Shampoo Machine (2025)      Small Chest Freezer (2026)      2 - Beer Tappers (2028) Round Tables 36 (2025)      Exhaust System (2027)      Tornado Floorkeeper EZ20" (2028) Vertical Blinds (from 2025 to 2027)      2- Industrial Refrigerators (2027)      Deck Furniture (2029)										
				Budgeted			Total Outside Funding	Project Total	Future	
				2025	2026	2027				2028
Proposed Expenditures by Fiscal Year:				16,500	14,000	37,200	8,800	33,000	4,400	113,900
<u>Proposed Budgeted Funding (by fiscal year):</u>										
CDBG Funds (207)										
Capital Impr. - Sales Tax (410)										
Gaming Funds - Redevelopment (208)										
Gaming Funds - Facilities (430)										
Gaming Funds - Streets (420)										
Gaming Funds - Stormwater (517)										
Park Funds (217)				16,500	14,000	37,200	8,800	33,000	4,400	113,900
Parks Capital Impr Sales Tax (417)										
Sanitation; Sewers (515)										
Tourism Funds (218)										
Water Works (514)										
Other (specify):										
<u>Outside Funding</u>										
Approved		Source:								-
Planned		Source:								-

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Parks &amp; Recreation</b>									
Description: Security Equipment  217-451-873-199									
Justification: Ranger Safety Equipment  Replacement of Security Equipment for the operations of the Ranger Division									
						Budgeted	Total Outside Funding	Project Total	Future
		2025	2026	2027	2028	2029			
Proposed Expenditures by Fiscal Year:			12,500					12,500	
<u>Proposed Budgeted Funding (by fiscal year):</u>									
CDBG Funds (207)									
Capital Impr. - Sales Tax (410)									
Gaming Funds - Redevelopment (208)									
Gaming Funds - Facilities (430)									
Gaming Funds - Streets (420)									
Gaming Funds - Stormwater (517)									
Park Funds (217)			12,500					12,500	
Parks Capital Impr Sales Tax (417)									
Sanitation; Sewers (515)									
Tourism Funds (218)									
Water Works (514)									
Other (specify):									
<u>Outside Funding</u>									
Approved	Source: <input type="text"/>							-	
Planned	Source: <input type="text"/>							-	

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Parks &amp; Recreation</b>										
Description: Roofing Projects  217-451-872-102										
Justification: Replacement of roofs on buildings & pavilions as follows:  <div style="text-align: center;">                 2026 - Motorcycle Range garages, Bales Shelter 3 and Soccer Park Maintenance Building                  2027 - Braille Trail Gazebo, Eco Park Trailhead Gazebo                  2030 - Jaycee Stage             </div>										
		Budgeted					Total Outside Funding	Project Total	Future	
		2025	2026	2027	2028	2029				2030
Proposed Expenditures by Fiscal Year:			50,000	25,000			50,000		125,000	
<u>Proposed Budgeted Funding (by fiscal year):</u>										
CDBG Funds (207)										
Capital Impr. - Sales Tax (410)										
Gaming Funds - Redevelopment (208)										
Gaming Funds - Facilities (430)										
Gaming Funds - Streets (420)										
Gaming Funds - Stormwater (517)										
Park Funds (217)			50,000	25,000			50,000		125,000	
Parks Capital Impr Sales Tax (417)										
Sanitation; Sewers (515)										
Tourism Funds (218)										
Water Works (514)										
Other (specify): <b>Metro Parks Tax (216)</b>										
<u>Outside Funding</u>										
Approved	Source:							-		
Planned	Source:							-		

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Parks &amp; Recreation</b>																																																																																																																																																																																																			
Description: Pundmann Nature Park																																																																																																																																																																																																			
Justification: Development of vacant land donated by Pundmann Motor Company for a nature park. Parking natural paths, native flowers, learning stations, etc.																																																																																																																																																																																																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2"></th> <th colspan="6" style="text-align: center;">Budgeted</th> <th rowspan="2" style="text-align: center;">Total Outside Funding</th> <th rowspan="2" style="text-align: center;">Project Total</th> <th rowspan="2" style="text-align: center;">Future</th> </tr> <tr> <th style="text-align: center;">2025</th> <th style="text-align: center;">2026</th> <th style="text-align: center;">2027</th> <th style="text-align: center;">2028</th> <th style="text-align: center;">2029</th> <th style="text-align: center;">2030</th> </tr> </thead> <tbody> <tr> <td>Proposed Expenditures by Fiscal Year:</td> <td style="text-align: center;">60,000</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">60,000</td> <td></td> </tr> <tr> <td colspan="10"><u>Proposed Budgeted Funding (by fiscal year):</u></td> </tr> <tr> <td>    CDBG Funds (207)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>    Capital Impr. - Sales Tax (410)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>    Gaming Funds - Redevelopment (208)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>    Gaming Funds - Facilities (430)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>    Gaming Funds - Streets (420)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>    Gaming Funds - Stormwater (517)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>    Park Funds (217)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>    Parks Capital Impr Sales Tax (417)</td> <td style="text-align: center;">60,000</td><td></td><td></td><td></td><td></td><td></td><td></td><td style="text-align: center;">60,000</td><td></td> </tr> <tr> <td>    Sanitation; Sewers (515)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>    Tourism Funds (218)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>    Water Works (514)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>    Other (specify):</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td colspan="10"><u>Outside Funding</u></td> </tr> <tr> <td>    Approved</td> <td>Source:</td> <td></td><td></td><td></td><td></td><td></td><td></td><td style="text-align: center;">-</td><td></td> </tr> <tr> <td>    Planned</td> <td>Source:</td> <td></td><td></td><td></td><td></td><td></td><td></td><td style="text-align: center;">-</td><td></td> </tr> </tbody> </table>											Budgeted						Total Outside Funding	Project Total	Future	2025	2026	2027	2028	2029	2030	Proposed Expenditures by Fiscal Year:	60,000							60,000		<u>Proposed Budgeted Funding (by fiscal year):</u>										CDBG Funds (207)										Capital Impr. - Sales Tax (410)										Gaming Funds - Redevelopment (208)										Gaming Funds - Facilities (430)										Gaming Funds - Streets (420)										Gaming Funds - Stormwater (517)										Park Funds (217)										Parks Capital Impr Sales Tax (417)	60,000							60,000		Sanitation; Sewers (515)										Tourism Funds (218)										Water Works (514)										Other (specify):										<u>Outside Funding</u>										Approved	Source:							-		Planned	Source:							-	
	Budgeted						Total Outside Funding	Project Total	Future																																																																																																																																																																																										
	2025	2026	2027	2028	2029	2030																																																																																																																																																																																													
Proposed Expenditures by Fiscal Year:	60,000							60,000																																																																																																																																																																																											
<u>Proposed Budgeted Funding (by fiscal year):</u>																																																																																																																																																																																																			
CDBG Funds (207)																																																																																																																																																																																																			
Capital Impr. - Sales Tax (410)																																																																																																																																																																																																			
Gaming Funds - Redevelopment (208)																																																																																																																																																																																																			
Gaming Funds - Facilities (430)																																																																																																																																																																																																			
Gaming Funds - Streets (420)																																																																																																																																																																																																			
Gaming Funds - Stormwater (517)																																																																																																																																																																																																			
Park Funds (217)																																																																																																																																																																																																			
Parks Capital Impr Sales Tax (417)	60,000							60,000																																																																																																																																																																																											
Sanitation; Sewers (515)																																																																																																																																																																																																			
Tourism Funds (218)																																																																																																																																																																																																			
Water Works (514)																																																																																																																																																																																																			
Other (specify):																																																																																																																																																																																																			
<u>Outside Funding</u>																																																																																																																																																																																																			
Approved	Source:							-																																																																																																																																																																																											
Planned	Source:							-																																																																																																																																																																																											

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Parks &amp; Recreation</b>														
Description: Maintenance Facilities Improvements  217- 451-873-109														
Justification: Maintenance Facilities at Blanchette Park, McNair Park, Wapelhorst Park and Soccer Complex are in need of repair and improvements because of age and usage. McNair Back Shop - Siding (\$24,000 in 2025) McNair Shop facade- (\$23,000 in 2026) St. Charles Soccer Complex - Add electrical service and other improvements (\$53,000 in 2027) Wapelhorst Shop Improvements (\$30,000- 2030)														
						Budgeted	Total Outside	Project						
						2025	2026	2027	2028	2029	2030	Funding	Total	Future
Proposed Expenditures by Fiscal Year:						24,000	23,000	53,000			30,000		130,000	76,000
<u>Proposed Budgeted Funding (by fiscal year):</u>														
CDBG Funds (207)														
Capital Impr. - Sales Tax (410)														
Gaming Funds - Redevelopment (208)														
Gaming Funds - Facilities (430)														
Gaming Funds - Streets (420)														
Gaming Funds - Stormwater (517)														
Park Funds (217)						24,000	23,000	53,000			30,000		130,000	76,000
Parks Capital Impr Sales Tax (417)														
Sanitation; Sewers (515)														
Tourism Funds (218)														
Water Works (514)														
Other (specify):														
<u>Outside Funding</u>														
Approved		Source: <input style="width: 100%;" type="text"/>										-		
Planned		Source: <input style="width: 100%;" type="text"/>										-		

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Parks &amp; Recreation</b>																																																																																																																																																																																													
Description: Wapelhorst Sand Volleyball Courts  217-451-873-109																																																																																																																																																																																													
Justification: Increase usage of facility by upgrading drainage and new sand.																																																																																																																																																																																													
<b>Budgeted</b>																																																																																																																																																																																													
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;"></th> <th style="width: 5%;">2025</th> <th style="width: 5%;">2026</th> <th style="width: 5%;">2027</th> <th style="width: 5%;">2028</th> <th style="width: 5%;">2029</th> <th style="width: 5%;">2030</th> <th style="width: 10%;">Total Outside Funding</th> <th style="width: 10%;">Project Total</th> <th style="width: 10%;">Future</th> </tr> </thead> <tbody> <tr> <td>Proposed Expenditures by Fiscal Year:</td> <td></td> <td style="text-align: center;">28,000</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">28,000</td> <td></td> </tr> <tr> <td colspan="10"><u>Proposed Budgeted Funding (by fiscal year):</u></td> </tr> <tr> <td>CDBG Funds (207)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Capital Impr. - Sales Tax (410)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Gaming Funds - Redevelopment (208)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Gaming Funds - Facilities (430)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Gaming Funds - Streets (420)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Gaming Funds - Stormwater (517)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Park Funds (217)</td> <td></td><td style="text-align: center;">28,000</td><td></td><td></td><td></td><td></td><td></td><td style="text-align: center;">28,000</td><td></td> </tr> <tr> <td>Parks Capital Impr Sales Tax (417)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Sanitation; Sewers (515)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Tourism Funds (218)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Water Works (514)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Other (specify):</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td colspan="10"><u>Outside Funding</u></td> </tr> <tr> <td>Approved</td> <td>Source:</td> <td></td> <td></td><td></td><td></td><td></td><td style="text-align: center;">-</td><td></td><td></td> </tr> <tr> <td>Planned</td> <td>Source:</td> <td></td> <td></td><td></td><td></td><td></td><td style="text-align: center;">-</td><td></td><td></td> </tr> </tbody> </table>											2025	2026	2027	2028	2029	2030	Total Outside Funding	Project Total	Future	Proposed Expenditures by Fiscal Year:		28,000						28,000		<u>Proposed Budgeted Funding (by fiscal year):</u>										CDBG Funds (207)										Capital Impr. - Sales Tax (410)										Gaming Funds - Redevelopment (208)										Gaming Funds - Facilities (430)										Gaming Funds - Streets (420)										Gaming Funds - Stormwater (517)										Park Funds (217)		28,000						28,000		Parks Capital Impr Sales Tax (417)										Sanitation; Sewers (515)										Tourism Funds (218)										Water Works (514)										Other (specify):										<u>Outside Funding</u>										Approved	Source:						-			Planned	Source:						-		
	2025	2026	2027	2028	2029	2030	Total Outside Funding	Project Total	Future																																																																																																																																																																																				
Proposed Expenditures by Fiscal Year:		28,000						28,000																																																																																																																																																																																					
<u>Proposed Budgeted Funding (by fiscal year):</u>																																																																																																																																																																																													
CDBG Funds (207)																																																																																																																																																																																													
Capital Impr. - Sales Tax (410)																																																																																																																																																																																													
Gaming Funds - Redevelopment (208)																																																																																																																																																																																													
Gaming Funds - Facilities (430)																																																																																																																																																																																													
Gaming Funds - Streets (420)																																																																																																																																																																																													
Gaming Funds - Stormwater (517)																																																																																																																																																																																													
Park Funds (217)		28,000						28,000																																																																																																																																																																																					
Parks Capital Impr Sales Tax (417)																																																																																																																																																																																													
Sanitation; Sewers (515)																																																																																																																																																																																													
Tourism Funds (218)																																																																																																																																																																																													
Water Works (514)																																																																																																																																																																																													
Other (specify):																																																																																																																																																																																													
<u>Outside Funding</u>																																																																																																																																																																																													
Approved	Source:						-																																																																																																																																																																																						
Planned	Source:						-																																																																																																																																																																																						

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Parks &amp; Recreation</b>																																																																																																																																																																																																			
Description: Trails and Parking Lot Rehab  217-451-873-109 / 417-451-873-109 / 216-451-873-109																																																																																																																																																																																																			
Justification: Trails at Wapelhorst Park, Soccer Park, McNair Park, Rau Garden, and Boschert Greenway are in need of repair or overlaid. Parking lots in Blanchette Park, Soccer Complex, Wapelhorst Park, Fountain Lakes, and Fox Hill Parks need repaired or overlaid.																																																																																																																																																																																																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2"></th> <th colspan="6" style="text-align: center;">Budgeted</th> <th rowspan="2" style="text-align: center;">Total Outside Funding</th> <th rowspan="2" style="text-align: center;">Project Total</th> <th rowspan="2" style="text-align: center;">Future</th> </tr> <tr> <th style="text-align: center;">2025</th> <th style="text-align: center;">2026</th> <th style="text-align: center;">2027</th> <th style="text-align: center;">2028</th> <th style="text-align: center;">2029</th> <th style="text-align: center;">2030</th> </tr> </thead> <tbody> <tr> <td>Proposed Expenditures by Fiscal Year:</td> <td style="text-align: center;">100,000</td> <td style="text-align: center;">100,000</td> <td style="text-align: center;">100,000</td> <td style="text-align: center;">100,000</td> <td style="text-align: center;">100,000</td> <td style="text-align: center;">100,000</td> <td></td> <td style="text-align: center;">600,000</td> <td style="text-align: center;">2,000,000</td> </tr> <tr> <td colspan="10"><u>Proposed Budgeted Funding (by fiscal year):</u></td> </tr> <tr> <td>CDBG Funds (207)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td><td></td> </tr> <tr> <td>Capital Impr. - Sales Tax (410)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td><td></td> </tr> <tr> <td>Gaming Funds - Redevelopment (208)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td><td></td> </tr> <tr> <td>Gaming Funds - Facilities (430)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td><td></td> </tr> <tr> <td>Gaming Funds - Streets (420)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td><td></td> </tr> <tr> <td>Gaming Funds - Stormwater (517)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td><td></td> </tr> <tr> <td>Park Funds (217)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td><td></td> </tr> <tr> <td>Parks Capital Impr Sales Tax (417)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td><td></td> </tr> <tr> <td>Sanitation; Sewers (515)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td><td></td> </tr> <tr> <td>Tourism Funds (218)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td><td></td> </tr> <tr> <td>Water Works (514)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td><td></td> </tr> <tr> <td>Other (specify): <b>Metro Parks Tax (216)</b></td> <td style="text-align: center;"><b>100,000</b></td> <td style="text-align: center;"><b>100,000</b></td> <td style="text-align: center;"><b>100,000</b></td> <td style="text-align: center;"><b>100,000</b></td> <td style="text-align: center;"><b>100,000</b></td> <td style="text-align: center;"><b>100,000</b></td> <td></td> <td style="text-align: center;"><b>600,000</b></td> <td style="text-align: center;"><b>2,000,000</b></td> </tr> <tr> <td colspan="10"><u>Outside Funding</u></td> </tr> <tr> <td>Approved</td> <td>Source:</td> <td></td><td></td><td></td><td></td><td></td> <td></td> <td style="text-align: center;">-</td> <td></td> </tr> <tr> <td>Planned</td> <td>Source:</td> <td></td><td></td><td></td><td></td><td></td> <td></td> <td style="text-align: center;">-</td> <td></td> </tr> </tbody> </table>											Budgeted						Total Outside Funding	Project Total	Future	2025	2026	2027	2028	2029	2030	Proposed Expenditures by Fiscal Year:	100,000	100,000	100,000	100,000	100,000	100,000		600,000	2,000,000	<u>Proposed Budgeted Funding (by fiscal year):</u>										CDBG Funds (207)										Capital Impr. - Sales Tax (410)										Gaming Funds - Redevelopment (208)										Gaming Funds - Facilities (430)										Gaming Funds - Streets (420)										Gaming Funds - Stormwater (517)										Park Funds (217)										Parks Capital Impr Sales Tax (417)										Sanitation; Sewers (515)										Tourism Funds (218)										Water Works (514)										Other (specify): <b>Metro Parks Tax (216)</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>		<b>600,000</b>	<b>2,000,000</b>	<u>Outside Funding</u>										Approved	Source:							-		Planned	Source:							-	
	Budgeted						Total Outside Funding	Project Total	Future																																																																																																																																																																																										
	2025	2026	2027	2028	2029	2030																																																																																																																																																																																													
Proposed Expenditures by Fiscal Year:	100,000	100,000	100,000	100,000	100,000	100,000		600,000	2,000,000																																																																																																																																																																																										
<u>Proposed Budgeted Funding (by fiscal year):</u>																																																																																																																																																																																																			
CDBG Funds (207)																																																																																																																																																																																																			
Capital Impr. - Sales Tax (410)																																																																																																																																																																																																			
Gaming Funds - Redevelopment (208)																																																																																																																																																																																																			
Gaming Funds - Facilities (430)																																																																																																																																																																																																			
Gaming Funds - Streets (420)																																																																																																																																																																																																			
Gaming Funds - Stormwater (517)																																																																																																																																																																																																			
Park Funds (217)																																																																																																																																																																																																			
Parks Capital Impr Sales Tax (417)																																																																																																																																																																																																			
Sanitation; Sewers (515)																																																																																																																																																																																																			
Tourism Funds (218)																																																																																																																																																																																																			
Water Works (514)																																																																																																																																																																																																			
Other (specify): <b>Metro Parks Tax (216)</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>		<b>600,000</b>	<b>2,000,000</b>																																																																																																																																																																																										
<u>Outside Funding</u>																																																																																																																																																																																																			
Approved	Source:							-																																																																																																																																																																																											
Planned	Source:							-																																																																																																																																																																																											

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Parks &amp; Recreation</b>																																			
Description: Recreational Site Development  217-451-873-109 / 216-451-873-109																																			
Justification: Purchase and development of approximately 100 acres of land for recreational use.																																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2"></th> <th colspan="6">Budgeted</th> <th rowspan="2">Total Outside Funding</th> <th rowspan="2">Project Total</th> <th rowspan="2">Future</th> </tr> <tr> <th>2025</th> <th>2026</th> <th>2027</th> <th>2028</th> <th>2029</th> <th>2030</th> </tr> </thead> <tbody> <tr> <td>Proposed Expenditures by Fiscal Year:</td> <td style="text-align: right;">370,000</td> <td style="text-align: right;">631,000</td> <td style="text-align: right;">570,000</td> <td style="text-align: right;">650,000</td> <td style="text-align: right;">650,000</td> <td style="text-align: right;">650,000</td> <td></td> <td style="text-align: right;">3,521,000</td> <td style="text-align: right;">87,000,000</td> </tr> </tbody> </table>											Budgeted						Total Outside Funding	Project Total	Future	2025	2026	2027	2028	2029	2030	Proposed Expenditures by Fiscal Year:	370,000	631,000	570,000	650,000	650,000	650,000		3,521,000	87,000,000
	Budgeted						Total Outside Funding	Project Total	Future																										
	2025	2026	2027	2028	2029	2030																													
Proposed Expenditures by Fiscal Year:	370,000	631,000	570,000	650,000	650,000	650,000		3,521,000	87,000,000																										
<u>Proposed Budgeted Funding (by fiscal year):</u>																																			
CDBG Funds (207)																																			
Capital Impr. - Sales Tax (410)																																			
Gaming Funds - Redevelopment (208)																																			
Gaming Funds - Facilities (430)																																			
Gaming Funds - Streets (420)																																			
Gaming Funds - Stormwater (517)																																			
Park Funds (217)																																			
<b>Parks Capital Impr Sales Tax (417)</b>	<b>210,000</b>	<b>481,000</b>	<b>420,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>		<b>2,611,000</b>	<b>80,000,000</b>																										
Sanitation; Sewers (515)																																			
Tourism Funds (218)																																			
Water Works (514)																																			
<b>Other (specify): Metro Parks Tax (216)</b>	<b>160,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>		<b>910,000</b>	<b>7,000,000</b>																										
<u>Outside Funding</u>																																			
Approved	Source:							-																											
Planned	Source:							-																											

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Parks &amp; Recreation</b>										
Description: Boone's Lick Parking Lot										
Justification: Addition of dedicated parking lot at Boone's Lick park north of the playground in the main section of the park. 24 parking spaces are planned.										
		Budgeted					Total Outside Funding	Project Total	Future	
		2025	2026	2027	2028	2029				2030
Proposed Expenditures by Fiscal Year:				35,000	35,000	130,000		200,000		
<u>Proposed Budgeted Funding (by fiscal year):</u>										
CDBG Funds (207)										
Capital Impr. - Sales Tax (410)										
Gaming Funds - Redevelopment (208)										
Gaming Funds - Facilities (430)										
Gaming Funds - Streets (420)										
Gaming Funds - Stormwater (517)										
Park Funds (217)				35,000	35,000	130,000		200,000		
Parks Capital Impr Sales Tax (417)										
Sanitation; Sewers (515)										
Tourism Funds (218)										
Water Works (514)										
Other (specify):										
<u>Outside Funding</u>										
Approved	Source:							-		
Planned	Source:							-		

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Parks &amp; Recreation</b>																																																																																																																																																																																																			
Description: Playground Replacements  417-451-873-109																																																																																																																																																																																																			
Justification: Replacement of aging playground(s), amenities and/or rubberized tile safety surfacing. Boone's Lick, Blanchette, Future Considerations Soccer Park Playground.																																																																																																																																																																																																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2"></th> <th colspan="6">Budgeted</th> <th rowspan="2">Total Outside Funding</th> <th rowspan="2">Project Total</th> <th rowspan="2">Future</th> </tr> <tr> <th>2025</th> <th>2026</th> <th>2027</th> <th>2028</th> <th>2029</th> <th>2030</th> </tr> </thead> <tbody> <tr> <td>Proposed Expenditures by Fiscal Year:</td> <td style="text-align: center;">150,000</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">150,000</td> <td style="text-align: center;">200,000</td> </tr> <tr> <td colspan="10"><u>Proposed Budgeted Funding (by fiscal year):</u></td> </tr> <tr> <td>CDBG Funds (207)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Capital Impr. - Sales Tax (410)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Gaming Funds - Redevelopment (208)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Gaming Funds - Facilities (430)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Gaming Funds - Streets (420)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Gaming Funds - Stormwater (517)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Park Funds (217)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td><b>Parks Capital Impr Sales Tax (417)</b></td> <td style="text-align: center;"><b>150,000</b></td> <td></td><td></td><td></td><td></td><td></td><td></td> <td style="text-align: center;"><b>150,000</b></td> <td style="text-align: center;"><b>200,000</b></td> </tr> <tr> <td>Sanitation; Sewers (515)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Tourism Funds (218)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Water Works (514)</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td>Other (specify):</td> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> <tr> <td colspan="10"><u>Outside Funding</u></td> </tr> <tr> <td>Approved</td> <td>Source:</td> <td></td><td></td><td></td><td></td><td></td><td></td><td style="text-align: center;">-</td><td></td> </tr> <tr> <td>Planned</td> <td>Source:</td> <td></td><td></td><td></td><td></td><td></td><td></td><td style="text-align: center;">-</td><td></td> </tr> </tbody> </table>											Budgeted						Total Outside Funding	Project Total	Future	2025	2026	2027	2028	2029	2030	Proposed Expenditures by Fiscal Year:	150,000							150,000	200,000	<u>Proposed Budgeted Funding (by fiscal year):</u>										CDBG Funds (207)										Capital Impr. - Sales Tax (410)										Gaming Funds - Redevelopment (208)										Gaming Funds - Facilities (430)										Gaming Funds - Streets (420)										Gaming Funds - Stormwater (517)										Park Funds (217)										<b>Parks Capital Impr Sales Tax (417)</b>	<b>150,000</b>							<b>150,000</b>	<b>200,000</b>	Sanitation; Sewers (515)										Tourism Funds (218)										Water Works (514)										Other (specify):										<u>Outside Funding</u>										Approved	Source:							-		Planned	Source:							-	
	Budgeted						Total Outside Funding	Project Total	Future																																																																																																																																																																																										
	2025	2026	2027	2028	2029	2030																																																																																																																																																																																													
Proposed Expenditures by Fiscal Year:	150,000							150,000	200,000																																																																																																																																																																																										
<u>Proposed Budgeted Funding (by fiscal year):</u>																																																																																																																																																																																																			
CDBG Funds (207)																																																																																																																																																																																																			
Capital Impr. - Sales Tax (410)																																																																																																																																																																																																			
Gaming Funds - Redevelopment (208)																																																																																																																																																																																																			
Gaming Funds - Facilities (430)																																																																																																																																																																																																			
Gaming Funds - Streets (420)																																																																																																																																																																																																			
Gaming Funds - Stormwater (517)																																																																																																																																																																																																			
Park Funds (217)																																																																																																																																																																																																			
<b>Parks Capital Impr Sales Tax (417)</b>	<b>150,000</b>							<b>150,000</b>	<b>200,000</b>																																																																																																																																																																																										
Sanitation; Sewers (515)																																																																																																																																																																																																			
Tourism Funds (218)																																																																																																																																																																																																			
Water Works (514)																																																																																																																																																																																																			
Other (specify):																																																																																																																																																																																																			
<u>Outside Funding</u>																																																																																																																																																																																																			
Approved	Source:							-																																																																																																																																																																																											
Planned	Source:							-																																																																																																																																																																																											

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Parks &amp; Recreation</b>										
Description: Park Restroom Additions  417-451-872-102										
Justification: Addition of separate restrooms near playground and shelter. Approximately 16' X 24' foot floor plan with 3 individual restrooms.  2028- Webster Park Restroom Addition										
		Budgeted					Total Outside Funding	Project Total	Future	
		2025	2026	2027	2028	2029				2030
Proposed Expenditures by Fiscal Year:					95,000				95,000	
<u>Proposed Budgeted Funding (by fiscal year):</u>										
CDBG Funds (207)										
Capital Impr. - Sales Tax (410)										
Gaming Funds - Redevelopment (208)										
Gaming Funds - Facilities (430)										
Gaming Funds - Streets (420)										
Gaming Funds - Stormwater (517)										
Park Funds (217)					95,000				95,000	
Parks Capital Impr Sales Tax (417)										
Sanitation; Sewers (515)										
Tourism Funds (218)										
Water Works (514)										
Other (specify): <b>Metro Parks Tax (216)</b>										
<u>Outside Funding</u>										
Approved	Source:								-	
Planned	Source:								-	

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Parks &amp; Recreation</b>														
Description: Facility Repairs														
Justification: Repairs to various facilities exceeding the operational budget yet too small to be their own project.														
2025 - Bridge Decking Replacements- Eco Park			Wapelhorst lower level steps, Memorial Hall lift station											
2026 - Trash dumpster enclosures														
						Budgeted	Total Outside	Project	Future					
						2025	2026	2027	2028	2029	2030	Funding	Total	Future
Proposed Expenditures by Fiscal Year:						30,000	30,000	30,000	30,000	30,000	30,000		180,000	
<u>Proposed Budgeted Funding (by fiscal year):</u>														
CDBG Funds (207)														
Capital Impr. - Sales Tax (410)														
Gaming Funds - Redevelopment (208)														
Gaming Funds - Facilities (430)														
Gaming Funds - Streets (420)														
Gaming Funds - Stormwater (517)														
Park Funds (217)														
<b>Parks Capital Impr Sales Tax (417)</b>						<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>			
Sanitation; Sewers (515)														
Tourism Funds (218)														
Water Works (514)														
Other (specify): Metro Parks Tax (216)														
<u>Outside Funding</u>														
Approved		Source: <input type="text"/>											-	
Planned		Source: <input type="text"/>											-	

# Administration

Account Number	Account Description	2022 Actual	2023 Actual	2024 Amended Budget	2024 Estimated Amount	2025 Department Request
<b>EXPENSES</b>						
<b>Department: 451 - Administration</b>						
<b>Personnel Services</b>						
610-001	Salaries & Wages Full Time	487,844	507,482	546,732	595,070	640,883
610-002	Salaries & Wages Part Time	58	17,846	25,500	22,500	32,000
610-003	Salaries & Wages Overtime	1,154	2,196	3,784	1,409	2,328
610-004	Salaries & Wages Temporary	322	-	-	-	-
621-001	Insurance Group Health	79,870	79,870	70,800	70,800	82,600
621-002	Insurance Life & Long Term Disability	1,751	1,831	2,463	1,800	2,455
621-003	Insurance Dental	1,166	1,235	1,170	1,170	975
621-005	Insurance Workers Compensation	12,000	14,000	12,000	12,000	10,445
621-011	Insurance Retiree Health	9,800	9,975	9,000	9,000	14,125
622-001	FICA Employer Portion	36,413	39,158	44,072	47,359	51,672
623-001	Pension LAGERS	72,771	76,712	79,696	79,696	103,722
625-001	Deferred Compensation Employer Portion	10,545	11,370	14,087	14,087	15,304
629-001	Other Employee Benefits Employee Assistance Program	645	606	620	671	713
629-004	Other Employee Benefits Auto Allowance	3,471	3,736	6,000	6,000	6,000
<b>Personnel Services Total</b>		717,808	766,016	815,924	861,562	963,221
<b>Professional/Purchased Services</b>						
731-008	Official Administrative Services Section 125	842	1,024	1,466	1,451	738
731-999	Official Administrative Services Indirect Cost Allocation	14,481	14,481	15,980	15,980	34,741
733-002	Other Professional Services Computer Programming	31,952	29,677	33,202	27,593	35,000
733-009	Other Professional Services Public Relations	910	7,041	7,520	6,951	7,500
733-013	Other Professional Services Drug Testing	80	90	110	84	110
733-035	Other Professional Services Bank Charges	5,295	6,213	4,500	4,500	5,500
733-099	Other Professional Services Other	5,239	4,655	7,000	4,967	7,000
742-003	Cleaning Services Custodial	17,858	11,494	17,832	13,000	18,000
743-001	Repair & Maintenance Services Office Equipment	4,553	4,759	5,000	4,000	4,000
744-095	Vehicle Maintenance & Supplies Mileage Reimbursement	-	224	500	-	500
752-001	Insurance - Other Than Employee ISF Charge - General Liability	11,220	18,615	14,739	14,736	20,471
754-001	Advertising Advertisement / Public Notice	7,461	5,773	7,000	5,500	5,000
758-001	Travel, Conference & Training Travel	7,492	11,438	9,340	8,700	12,150
758-003	Travel, Conference & Training Training	5,255	4,204	5,375	7,200	5,625
758-099	Travel, Conference & Training Meals	1,382	1,585	2,600	1,675	2,600
<b>Professional/Purchased Services Total</b>		114,020	121,274	132,164	116,337	158,935

Account Number	Account Description	2022 Actual	2023 Actual	2024 Amended Budget	2024 Estimated Amount	2025 Department Request
<b>General/Operations</b>						
753-001	Communications Telephone	1,327	-	-	-	-
753-002	Communications Cellular Phones	2,482	2,123	3,000	2,800	3,000
753-099	Communications Other	8,266	8,873	9,000	8,900	9,000
761-001	General Supplies Office supplies	4,885	6,374	8,200	7,400	8,500
761-002	General Supplies Computer Supplies	1,230	3,588	3,500	1,000	3,500
761-005	General Supplies Preprinted Forms	-	202	1,000	500	500
761-028	General Supplies Postage	4,786	3,112	3,500	3,500	3,500
761-099	General Supplies Other	500	1,580	3,000	1,200	3,000
764-001	Dues & Publications Dues	3,721	3,647	4,000	3,800	4,000
764-002	Dues & Publications Publications	59	99	125	100	100
765-004	Uniform & Equipment New Uniform Items	9,958	9,077	15,000	12,000	15,000
769-004	Other Expenses Payment to Other Taxing District	9,770	9,671	12,984	10,000	11,000
769-012	Other Expenses Employee Awards & Picnic	3,222	2,731	3,500	3,300	3,500
<b>General/Operations Total</b>		<b>50,206</b>	<b>51,078</b>	<b>66,809</b>	<b>54,500</b>	<b>64,600</b>
<b>Capital Outlay</b>						
873-009	Capital Outlay	-	-	-	-	-
	Replacement Fund	18,912	10,979	13,604	13,604	28,766
<b>Capital Total</b>		<b>18,912</b>	<b>10,979</b>	<b>13,604</b>	<b>13,604</b>	<b>28,766</b>
<b>TOTAL EXPENDITURES</b>		<b>900,947</b>	<b>949,347</b>	<b>1,028,501</b>	<b>1,046,003</b>	<b>1,215,522</b>
<b>INCOME</b>						
21%	Property Taxes	778,146	833,213	845,724	845,724	869,741
21%	Delinquent Taxes	17,438	3,472	10,226	10,226	10,226
	Indirect Cost Centers	18,887	18,887	25,325	25,325	24,555
	Gazebos/Gardens/Stage	5,905	10,570	14,600	10,430	31,000
	Shelters	86,471	91,146	94,000	96,000	118,000
	Webster	43,765	40,616	60,500	61,000	70,000
	Katy Depot	6,375	7,394	12,000	18,000	25,000
	Gould Building	36,060	49,944	51,000	58,000	67,000
<b>TOTAL INCOME</b>		<b>993,048</b>	<b>1,055,242</b>	<b>1,113,374</b>	<b>1,124,704</b>	<b>1,215,522</b>
<b>NET</b>		<b>92,101</b>	<b>105,895</b>	<b>84,873</b>	<b>78,702</b>	<b>(0)</b>

# Aquatics

Account Number	Account Description	2022 Actual	2023 Actual	2024 Amended Budget	2024 Estimated Amount	2025 Department Request
<b>EXPENSES</b>						
<b>Department: 301 - Pools</b>						
<i>Personnel Services</i>						
610-001	Salaries & Wages Full Time	75,682	89,635	93,109	102,276	108,405
610-002	Salaries & Wages Part Time	-	378	6,604	-	12,529
610-003	Salaries & Wages Overtime	34,430	21,560	30,597	20,000	31,531
610-004	Salaries & Wages Temporary	597,839	726,313	764,925	740,000	788,273
621-001	Insurance Group Health	14,833	14,833	15,340	15,340	15,340
621-002	Insurance Life & Long Term Disability	300	312	346	346	380
621-003	Insurance Dental	230	247	254	254	254
621-004	Insurance Unemployment	-	-	1,000	-	1,000
621-005	Insurance Workers Compensation	2,600	2,600	2,600	2,600	3,250
621-011	Insurance Retiree Health	1,820	1,853	1,950	1,950	3,673
622-001	FICA Employer Portion	54,110	63,920	68,868	68,000	71,966
623-001	Pension LAGERS	12,016	14,070	14,053	14,000	21,136
625-001	Deferred Compensation Employer Portion	1,686	1,765	1,759	1,750	2,114
<i>Personnel Services Total</i>		795,546	937,485	1,001,405	966,516	1,059,850
<i>Professional/Purchased Services</i>						
731-999	Official Administrative Services Indirect Cost Allocation	38,123	38,128	34,282	34,282	76,169
733-002	Other Professional Services Computer Programming	-	1,875	2,000	1,000	2,000
733-013	Other Professional Services Drug Testing	5,941	6,520	7,790	7,000	8,000
733-035	Other Professional Services Bank Charges	32,470	37,346	32,000	32,000	35,000
733-099	Other Professional Services Other	546	1,767	2,343	2,342	3,000
743-003	Repair & Maintenance Services Radio Equipment	-	-	940	-	1,000
743-099	Repair & Maintenance Services Other	41,590	35,611	44,000	40,000	44,000
744-004	Vehicle Maintenance & Supplies Parts & Supplies	200	-	1,000	500	1,000
744-006	Vehicle Maintenance & Supplies Fuel	696	531	1,500	800	1,500
752-001	Insurance - Other Than Employee ISF Charge - General Liability	10,620	17,520	13,872	13,872	19,267
754-001	Advertising Advertisement / Public Notice	8,000	5,936	11,000	8,000	11,000
758-001	Travel, Conference & Training Travel	642	2,124	3,000	2,500	4,000
758-003	Travel, Conference & Training Training	18,005	17,748	20,000	18,000	20,000
758-099	Travel, Conference & Training Meals	80	65	250	145	250
<i>Professional/Purchased Services Total</i>		156,833	165,105	173,727	160,296	226,186

Account Number	Account Description	2022 Actual	2023 Actual	2024 Amended Budget	2024 Estimated Amount	2025 Department Request
<b>General/Operations</b>						
753-002	Communications Cellular Phones	1,614	1,834	2,500	2,130	2,500
753-099	Communications Other	12,000	12,460	12,927	12,000	13,000
761-001	General Supplies Office supplies	682	236	2,500	1,500	2,500
761-002	General Supplies Computer Supplies	1,045	3,409	5,000	4,000	3,500
761-005	General Supplies Preprinted Forms	1,000	1,929	2,000	1,000	2,000
761-028	General Supplies Postage	8,000	8,000	8,000	6,500	8,000
762-002	Energy Electricity	60,760	63,351	80,000	70,000	70,000
765-004	Uniform & Equipment New Uniform Items	1,773	12,030	16,000	15,000	16,000
766-006	Operating Supplies Chlorination Products	41,429	55,738	60,000	55,000	61,000
766-099	Operating Supplies Other	7,674	10,014	11,000	10,200	13,900
766-301	Operating Supplies Concessions	93,397	108,756	160,950	115,000	130,000
766-303	Operating Supplies Program Material	6,590	4,231	8,000	7,500	9,946
<b>General/Operations Total</b>		<b>235,964</b>	<b>281,989</b>	<b>368,877</b>	<b>299,830</b>	<b>332,346</b>
<b>Capital Outlay</b>						
874-003	Machinery & Equipment Non-Cap Furniture & Fixtures	9,937	30,570	35,000	10,000	35,000
	Replacement Fund	104,271	99,993	119,836	119,836	100,118
<b>Capital Outlay Total</b>		<b>114,208</b>	<b>130,563</b>	<b>154,836</b>	<b>129,836</b>	<b>135,118</b>
<b>TOTAL EXPENDITURES</b>		<b>1,302,550</b>	<b>1,515,142</b>	<b>1,698,845</b>	<b>1,556,478</b>	<b>1,753,500</b>
<b>INCOME</b>						
	Admissions	629,708	698,210	800,000	785,000	805,000
	Concessions	291,601	302,442	325,000	320,000	335,000
	Season Passes	258,754	335,729	375,000	370,000	390,000
	Swim Lessons	52,023	66,256	85,000	70,000	80,000
	Swim Team	28,761	29,304	35,000	30,000	45,000
	Pool Rentals	61,597	77,387	80,000	70,000	95,000
	Lifeguard Classes	10,005	-	-	-	-
	Lockers	1,160	658	1,500	1,200	1,500
	Other	3,846	2,415	2,000	1,800	2,000
<b>TOTAL INCOME</b>		<b>1,337,454</b>	<b>1,512,401</b>	<b>1,703,500</b>	<b>1,648,000</b>	<b>1,753,500</b>
<b>NET</b>		<b>34,903</b>	<b>(2,741)</b>	<b>4,655</b>	<b>91,522</b>	<b>0</b>

# Concessions

Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Department Request
<b>EXPENSES</b>						
<b>Department: 302 - Concessions</b>						
<i>Personnel Services</i>						
610-001	Salaries & Wages Full Time	54,821	31,891	32,974	36,544	40,209
610-002	Salaries & Wages Part Time	-	6,272	5,435	6,272	-
610-003	Salaries & Wages Overtime	519	494	379	494	379
610-004	Salaries & Wages Temporary	49,223	68,301	65,765	68,301	58,926
621-001	Insurance Group Health	5,705	5,705	5,900	5,900	5,900
621-002	Insurance Life & Long Term Disability	108	113	126	126	142
621-003	Insurance Dental	89	95	98	98	98
621-004	Insurance Unemployment	-	-	1,000	200	1,000
621-005	Insurance Workers Compensation	1,000	1,000	1,000	1,000	1,045
621-011	Insurance Retiree Health	700	713	750	750	1,413
622-001	FICA Employer Portion	7,787	7,996	8,610	8,172	7,613
623-001	Pension LAGERS	8,891	5,021	4,972	4,972	7,884
625-001	Deferred Compensation Employer Portion	607	640	634	634	788
<i>Personnel Services Total</i>		129,449	128,241	127,643	133,462	125,396
<i>Professional/Purchased Services</i>						
731-999	Official Administrative Services Indirect Cost Allocation	16,170	16,170	21,416	21,416	42,201
733-002	Other Professional Services Computer Programming	-	1,990	2,000	500	2,000
733-013	Other Professional Services Drug Testing	3,907	3,240	4,000	3,200	3,725
733-035	Other Professional Services Bank Charges	6,687	4,747	6,500	3,400	6,500
733-099	Other Professional Services Other	953	2,025	2,000	2,200	2,000
743-099	Repair & Maintenance Services Other	2,686	2,981	4,000	2,500	4,000
744-004	Vehicle Maintenance & Supplies Parts & Supplies	200	109	500	-	500
744-006	Vehicle Maintenance & Supplies Fuel	1,187	839	1,000	800	1,200
752-001	Insurance - Other Than Employee ISF Charge - General Liability	6,600	7,225	6,845	6,845	7,407
754-001	Advertising Advertisement / Public Notice	-	-	216	-	200
758-003	Travel, Conference & Training Training	55	-	2,000	100	1,750
<i>Professional/Purchased Services Total</i>		38,446	39,326	50,477	40,961	71,483

Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Department Request
<b>General/Operations</b>						
753-002	Communications Cellular Phones	2,932	2,750	3,000	3,000	3,000
753-099	Communications Other	22,065	21,711	23,000	21,500	23,000
761-001	General Supplies Office supplies	44	43	500	200	300
761-002	General Supplies Computer Supplies	510	13	2,400	150	500
761-005	General Supplies Preprinted Forms	416	530	1,000	650	1,000
761-028	General Supplies Postage	500	100	250	-	250
762-002	Energy Electricity	1,200	1,200	1,200	1,100	1,200
762-003	Energy Gas	1,415	1,180	1,500	1,400	1,500
765-004	Uniform & Equipment New Uniform Items	136	2,305	1,500	2,305	1,500
766-099	Operating Supplies Other	746	952	2,000	900	2,000
766-301	Operating Supplies Concessions	60,686	66,424	86,650	76,000	86,650
<b>General/Operations Total</b>		<b>90,649</b>	<b>97,208</b>	<b>123,000</b>	<b>107,205</b>	<b>120,900</b>
<b>Capital Outlay</b>						
874-003	Machinery & Equipment Non-Cap Furniture & Fixtures Replacement Fund	535	99	5,000	-	5,000
		14,028	11,185	11,028	11,028	17,721
<b>Capital Outlay Total</b>		<b>14,563</b>	<b>11,284</b>	<b>16,028</b>	<b>11,028</b>	<b>22,721</b>
<b>TOTAL EXPENDITURES</b>		<b>273,108</b>	<b>276,059</b>	<b>317,148</b>	<b>292,656</b>	<b>340,500</b>
<b>INCOME</b>						
	Blanchette: 12%	18,658	25,592	36,600	21,600	38,400
	McNair Main: 16%	24,877	34,122	48,800	28,800	51,200
	McNair Day Camp: 7.5%	11,661	15,995	22,875	13,500	24,000
	Wapelhorst: 38%	59,082	81,040	115,900	68,400	121,600
	Trailer	11,058	7,487	15,500	15,000	15,500
	Soccer: 26.5%	41,202	56,515	80,825	47,700	84,800
	Misc	4,664	-	5,000	6,500	5,000
<b>TOTAL INCOME</b>		<b>171,202</b>	<b>220,751</b>	<b>325,500</b>	<b>201,500</b>	<b>340,500</b>
<b>NET</b>		<b>(101,905)</b>	<b>(55,308)</b>	<b>8,352</b>	<b>(91,156)</b>	<b>(0)</b>

## Memorial Hall

Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Department Request
EXPENSES						
<b>Department: 303 - Memorial Hall</b>						
<i>Personnel Services</i>						
610-001	Salaries & Wages Full Time	3,692	12,789	13,190	15,027	16,084
610-002	Salaries & Wages Part Time	12,084	6,465	18,363	5,000	20,400
610-003	Salaries & Wages Overtime	-	-	381	100	381
610-004	Salaries & Wages Temporary	8,119	5,379	10,000	6,000	10,500
621-001	Insurance Group Health	2,282	2,282	2,282	2,282	2,360
621-002	Insurance Life & Long Term Disability	40	43	52	52	57
621-003	Insurance Dental	35	35	41	41	39
621-005	Insurance Workers Compensation	400	400	400	400	418
621-011	Insurance Retiree Health	280	280	285	285	565
622-001	FICA Employer Portion	1,552	1,791	3,128	3,323	3,623
623-001	Pension LAGERS	71	454	2,073	2,073	3,154
625-001	Deferred Compensation Employer Portion	113	238	254	237	315
<i>Personnel Services Total</i>		28,668	30,157	50,449	34,820	57,896
<i>Professional/Purchased Services</i>						
731-999	Official Administrative Services Indirect Cost Allocation	1,094	1,094	984	984	2,582
733-002	Other Professional Services Computer Programming	-	680	1,000	500	1,000
733-035	Other Professional Services Bank Charges	1,003	1,275	1,000	1,000	1,400
743-099	Repair & Maintenance Services Other	5,363	5,949	6,635	4,500	6,650
752-001	Insurance - Other Than Employee ISF Charge - General Liabil	1,320	1,570	1,418	1,418	1,643
<i>Professional/Purchased Services Total</i>		8,781	10,568	11,037	8,402	13,275
<i>General/Operations</i>						
753-099	Communications Other	2,900	2,610	3,000	2,800	3,000
761-001	General Supplies Office supplies	-	-	200	100	200
761-005	General Supplies Preprinted Forms	-	-	100	-	100
761-028	General Supplies Postage	200	200	200	-	200
762-002	Energy Electricity	10,337	11,952	12,000	11,000	12,000
762-003	Energy Gas	4,522	3,718	4,000	4,500	4,000
765-004	Uniform & Equipment New Uniform Items	-	-	350	343	300
766-099	Operating Supplies Other	438	1,208	2,400	2,000	2,127
766-301	Operating Supplies Concessions	4,400	5,595	6,241	6,100	8,000
<i>General/Operations Total</i>		22,797	25,284	28,491	26,843	29,927

Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Department Request
<b>Capital Outlay</b>						
874-003	Machinery & Equipment Non-Cap Furniture & Fixtures	476	411	5,000	-	4,000
	Replacement Fund	18,767	18,935	21,528	21,528	16,258
	<b>Capital Outlay Total</b>	19,243	19,346	26,528	21,528	20,258
	<b>TOTAL EXPENDITURES</b>	79,489	85,354	116,505	91,593	121,356
<b>INCOME</b>						
	0.02% Property Taxes	7,118	7,935	8,171	8,171	8,283
	0.02% Delinquent Property Taxes	166	33	183	183	97
	Indirect Cost Centers	-	1,675	100	1,675	-
	Concessions	20,520	19,406	29,340	23,000	32,000
	Building Rental	63,454	56,779	80,575	70,000	80,675
	Misc	300	618	-	300	300
	<b>TOTAL INCOME</b>	<b>91,558</b>	<b>86,446</b>	<b>118,369</b>	<b>103,329</b>	<b>121,356</b>
<b>NET</b>		<b>12,069</b>	<b>1,092</b>	<b>1,864</b>	<b>11,736</b>	<b>(0)</b>

## Recreation

Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Department Request
<b>EXPENSES</b>						
<b>Department: 304 - Recreation</b>						
<i>Personnel Services</i>						
610-001	Salaries & Wages Full Time	209,642	211,295	218,253	237,396	251,124
610-002	Salaries & Wages Part Time	18,056	36,998	31,650	25,000	34,650
610-003	Salaries & Wages Overtime	6,030	7,996	13,433	12,000	22,255
610-004	Salaries & Wages Temporary	347,781	428,872	436,678	441,678	484,218
621-001	Insurance Group Health	34,230	34,230	35,400	35,400	35,400
621-002	Insurance Life & Long Term Disability	661	715	831	831	896
621-003	Insurance Dental	354	354	615	615	585
621-004	Insurance Unemployment	1,058	92	2,000	1,000	2,000
621-005	Insurance Workers Compensation	8,000	6,000	6,000	6,000	6,267
621-011	Insurance Retiree Health	4,200	4,200	4,500	4,275	8,475
622-001	FICA Employer Portion	41,029	43,867	54,469	54,831	60,607
623-001	Pension LAGERS	30,830	32,943	32,907	32,907	49,828
625-001	Deferred Compensation Employer Portion	3,903	3,939	4,192	4,192	4,982
<i>Personnel Services Total</i>		\$705,774	\$811,501	\$840,928	\$856,125	\$961,286
<i>Professional/Purchased Services</i>						
731-999	Official Administrative Services Indirect Cost	38,084	38,804	34,843	38,084	75,808
733-002	Other Professional Services Computer Programming	-	1,242	2,000	1,000	2,000
733-013	Other Professional Services Drug Testing	4,878	5,178	7,965	6,000	8,000
733-035	Other Professional Services Bank Charges	24,521	33,141	28,912	30,000	35,000
733-099	Other Professional Services Other	10,383	11,466	18,500	12,000	25,000
743-001	Repair & Maintenance Services Office Equipment	-	-	-	-	-
743-003	Repair & Maintenance Services Radio Equipment	-	-	250	-	-
743-099	Repair & Maintenance Services Other	-	-	2,000	-	2,000
744-004	Vehicle Maintenance & Supplies Parts & Supplies	1,266	622	1,500	100	1,500
744-006	Vehicle Maintenance & Supplies Fuel	1,891	1,755	2,000	1,500	2,000
752-001	Insurance - Other Than Employee ISF Charge - General	8,892	13,524	10,708	10,708	14,872
754-001	Advertising Advertisement / Public Notice	17,978	17,207	24,088	19,000	25,000
758-001	Travel, Conference & Training Travel	528	1,510	3,000	1,500	3,000
758-003	Travel, Conference & Training Training	1,996	2,406	3,000	2,500	3,000
758-099	Travel, Conference & Training Meals	155	225	350	200	355
<i>Professional/Purchased Services Total</i>		\$110,572	\$127,080	\$139,116	\$122,592	\$197,535

Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Department Request
<b>General/Operations</b>						
753-002	Communications Cellular Phones	3,083	3,119	4,500	3,300	4,500
753-099	Communications Other	2,400	2,400	3,000	2,700	3,000
761-001	General Supplies Office supplies	511	117	2,000	700	2,000
761-002	General Supplies Computer Supplies	74	-	500	-	500
761-005	General Supplies Preprinted Forms	-	-	500	-	500
761-028	General Supplies Postage	11,500	8,014	11,000	10,000	11,000
765-004	Uniform & Equipment New Uniform Items	-	117	500	-	500
766-099	Operating Supplies Other	-	-	900	-	1,500
766-302	Operating Supplies Trip Costs	267,252	325,567	335,600	325,000	350,000
766-303	Operating Supplies Program Material	32,797	34,485	37,000	33,000	40,000
766-305	Operating Supplies Day Camp Material	49,345	61,088	84,000	70,000	80,000
<b>General/Operations Total</b>		<b>\$366,962</b>	<b>\$434,907</b>	<b>\$479,500</b>	<b>\$444,700</b>	<b>\$493,500</b>
<b>Capital Outlay</b>						
873-009	Capital Outlay	-	-	-	-	3,000
	Replacement Fund	26,406	15,117	14,857	14,857	16,695
<b>Capital Outlay Total</b>		<b>\$26,406</b>	<b>\$15,117</b>	<b>\$14,857</b>	<b>\$14,857</b>	<b>\$19,695</b>
<b>TOTAL EXPENDITURES</b>		<b>\$1,209,714</b>	<b>\$1,388,605</b>	<b>\$1,474,401</b>	<b>\$1,438,274</b>	<b>\$1,672,016</b>
<b>INCOME</b>						
	Recreation-Trips	306,748	450,034	450,000	500,000	550,000
	Recreation-Programs	296,664	296,928	310,000	300,000	335,000
	Recreation-Camps	486,730	542,952	517,800	547,000	575,000
	Recreation-Other	2,043	290	2,495	2,200	2,500
	Other Revenue Reimbursement-Recovered Expenses	-	-	-	-	-
	5% Property Taxes	177,938	198,384	204,264	204,264	207,081
	5% Delinquent Property Taxes	4,152	827	4,578	4,578	2,435
<b>TOTAL INCOME</b>		<b>\$1,274,274</b>	<b>\$1,489,415</b>	<b>\$1,489,136</b>	<b>\$1,558,041</b>	<b>\$1,672,016</b>
<b>NET</b>		<b>\$64,560</b>	<b>\$100,809</b>	<b>\$14,735</b>	<b>\$119,767</b>	<b>\$0</b>

# Maintenance

Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Department Request
<b>EXPENSES</b>						
<b>Department: 401 - Maintenance</b>						
<i>Personnel Services</i>						
610-001	Salaries & Wages Full Time	825,211	813,753	911,356	958,515	1,046,127
610-002	Salaries & Wages Part Time	-	180,931	195,225	175,084	225,151
610-003	Salaries & Wages Overtime	18,198	13,132	22,141	12,471	25,054
610-004	Salaries & Wages Temporary	265,023	123,361	105,575	102,239	109,425
621-001	Insurance Group Health	165,445	165,445	171,100	165,445	171,100
621-002	Insurance Life & Long Term Disability	2,710	2,791	3,208	3,285	3,416
621-003	Insurance Dental	2,494	2,675	2,828	2,973	2,828
621-004	Insurance Unemployment	-	-	2,000	1,000	2,000
621-005	Insurance Workers Compensation	29,000	29,000	29,000	29,000	30,291
621-011	Insurance Retiree Health	20,300	20,663	21,750	21,750	40,963
622-001	FICA Employer Portion	81,962	83,820	94,419	94,845	107,604
623-001	Pension LAGERS	133,162	126,038	134,807	123,241	189,446
625-001	Deferred Compensation Employer Portion	11,186	11,234	16,570	15,102	18,945
<i>Personnel Services Total</i>		1,554,691	1,572,843	1,709,979	1,704,950	1,972,348
<i>Professional/Purchased Services</i>						
731-999	Official Administrative Services Indirect Cost Allocation	34,638	34,638	34,644	34,644	81,715
733-002	Other Professional Services Computer Programming	-	260	2,000	1,000	1,000
733-013	Other Professional Services Drug Testing	797	560	1,000	600	1,000
733-035	Other Professional Services Bank Charges	725	1,359	1,000	700	1,000
733-099	Other Professional Services Other	1,399	1,002	5,000	2,000	2,000
742-004	Cleaning Services Lawn Care	71,245	84,313	90,000	85,000	90,000
742-008	Cleaning Services Tree Removal	54,905	74,000	27,500	27,500	27,500
743-003	Repair & Maintenance Services Radio Equipment	-	-	100	-	100
743-006	Repair & Maintenance Services Grounds	57,276	52,861	60,000	59,000	60,000
743-007	Repair & Maintenance Services Building	37,936	36,596	39,000	39,000	39,000
743-018	Repair & Maintenance Services Athletic Field Turf	17,152	17,528	18,000	18,000	18,000
743-020	Repair & Maintenance Services Heavy Equipment & Supplies	16,448	18,341	17,500	17,000	17,500
743-022	Repair & Maintenance Services Ponds/Lakes	12,266	20,982	16,000	16,000	16,000
743-099	Repair & Maintenance Services Other	526	-	1,000	1,000	1,000
744-004	Vehicle Maintenance & Supplies Parts & Supplies	24,029	27,253	26,000	24,000	26,000
744-006	Vehicle Maintenance & Supplies Fuel	71,368	58,648	71,000	65,000	71,000
752-001	Insurance - Other Than Employee ISF Charge - General Liability	24,960	41,245	32,657	32,657	45,358
758-001	Travel, Conference & Training Travel	179	-	500	350	500
758-003	Travel, Conference & Training Training	789	1,585	1,500	800	1,500
<i>Professional/Purchased Services Total</i>		426,637	471,170	444,401	424,251	500,173

Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Department Request
<b>General/Operations</b>						
753-002	Communications Cellular Phones	8,217	8,574	8,500	8,600	8,700
753-099	Communications Other	6,100	5,520	6,500	6,500	6,500
761-002	General Supplies Computer Supplies	239	156	250	150	250
761-028	General Supplies Postage	-	-	25	-	25
761-001	General Supplies Office Supplies	-	-	200	50	200
761-031	General Supplies Janitorial Supplies	16,450	17,136	25,000	23,000	25,000
762-002	Energy Electricity	78,732	86,780	90,000	85,000	90,000
762-003	Energy Gas	17,672	14,020	15,000	14,000	15,000
762-004	Energy Propane	4,705	6,536	6,500	6,500	6,500
764-001	Dues & Publications Dues	193	72	500	496	200
766-001	Operating Supplies Small Tools	4,887	6,998	7,000	6,900	7,000
766-004	Operating Supplies Nursery & Horticulture	13,568	11,859	14,700	13,000	15,000
766-099	Operating Supplies Other	481	-	1,000	298	1,000
766-304	Operating Supplies Athletic Field	24,877	19,735	20,365	20,062	20,000
<b>General/Operations Total</b>		<b>176,122</b>	<b>177,386</b>	<b>195,540</b>	<b>184,556</b>	<b>195,375</b>
<b>Capital Outlay</b>						
873-009	Capital Outlay	-	-	-	-	-
	Replacement Fund	156,864	144,585	156,671	156,671	139,782
<b>Capital Total</b>		<b>156,864</b>	<b>144,585</b>	<b>156,671</b>	<b>156,671</b>	<b>139,782</b>
<b>TOTAL EXPENDITURES</b>		<b>2,314,314</b>	<b>2,365,984</b>	<b>2,506,591</b>	<b>2,470,428</b>	<b>2,807,678</b>
<b>INCOME</b>						
58.00%	Property Taxes	2,092,545	2,332,997	2,308,825	2,342,085	2,402,142
58.00%	Delinquent Property Taxes	26,097	9,721	27,911	52,486	28,243
83.00%	SurTax	112,895	131,924	123,368	130,838	135,093
	Charges for Government Services Payment from Other Tax Districts	-	7,600	10,600	7,600	11,200
	Tournament Fees	18,105	24,881	60,000	28,000	60,000
	League Fees	81,121	63,394	77,000	60,000	77,000
	Baseball Lights	9,668	8,680	15,000	12,000	15,000
	Special Event Fees	11,055	19,815	25,000	19,000	25,000
	Athletic Field Practice Fees	14,069	10,108	30,000	16,000	30,000
	Reimbursement-Recovered Expenses	-	100	2,000	19,419	2,000
	Other Revenue Miscellaneous	10,919	9,638	12,000	8,000	12,000
	Grants State Dept Conservation	10,000	10,000	10,000	10,000	10,000
<b>TOTAL INCOME</b>		<b>2,386,475</b>	<b>2,628,858</b>	<b>2,701,704</b>	<b>2,705,428</b>	<b>2,807,678</b>
<b>NET</b>		<b>72,161</b>	<b>262,874</b>	<b>195,113</b>	<b>235,000</b>	<b>(0)</b>

# Ranger

Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Department Request
<b>EXPENSES</b>						
<b>Department: 491 - Ranger</b>						
<b><i>Personnel Services</i></b>						
610-001	Salaries & Wages Full Time	207,233	197,822	219,893	233,214	249,549
610-002	Salaries & Wages Part Time	144,925	130,332	136,900	134,000	140,150
610-003	Salaries & Wages Overtime	10,143	6,968	9,382	9,102	10,251
610-004	Salaries & Wages Temporary	(1,815)	-	-	-	-
621-001	Insurance Group Health	34,230	34,230	35,400	35,400	35,400
621-002	Insurance Life & Long Term Disability	693	708	807	618	878
621-003	Insurance Dental	369	554	585	585	585
621-005	Insurance Workers Compensation	6,000	6,000	6,000	6,000	6,267
621-011	Insurance Retiree Health	4,200	4,275	4,500	4,500	8,475
622-001	FICA Employer Portion	24,935	26,524	28,012	28,545	30,596
623-001	Pension LAGERS	34,430	30,544	39,670	39,670	59,210
625-001	Deferred Compensation Employer Portion	2,519	2,927	2,800	3,146	4,873
<b><i>Personnel Services Total</i></b>		<b>467,862</b>	<b>440,884</b>	<b>483,949</b>	<b>494,780</b>	<b>546,235</b>
<b><i>Professional/Purchased Services</i></b>						
731-999	Official Administrative Services Indirect Cost Allocation	13,000	13,000	13,473	13,473	28,370
733-002	Other Professional Services Computer Programming	-	-	1,000	500	500
733-003	Other Professional Services Medical	-	-	200	100	200
733-013	Other Professional Services Drug Testing	208	160	400	160	400
733-035	Other Professional Services Bank Charges	2,330	1,928	2,000	2,200	2,200
733-099	Other Professional Services Other	34,603	23,876	39,700	28,000	27,323
743-003	Repair & Maintenance Services Radio Equipment	4,933	4,933	6,400	6,000	6,400
743-007	Repair & Maintenance Services Building	-	228	500	200	500
744-004	Vehicle Maintenance & Supplies Parts & Supplies	3,053	2,244	4,000	2,800	3,000
744-005	Vehicle Motorcycle Equipment Maintenance	-	-	3,000	2,000	3,000
744-006	Vehicle Maintenance & Supplies Fuel	23,090	17,558	20,000	17,000	20,000
752-001	Insurance - Other Than Employee ISF Charge - General Liability	4,620	4,620	6,069	6,069	8,430
754-001	Advertising Advertisement / Public Notice	1,500	1,434	1,500	1,000	1,500
758-001	Travel, Conference & Training Travel	-	-	1,000	-	-
758-003	Travel, Conference & Training Training	2,632	3,385	4,500	4,490	3,500
<b><i>Professional/Purchased Services Total</i></b>		<b>89,969</b>	<b>73,366</b>	<b>103,742</b>	<b>83,992</b>	<b>105,323</b>

Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2024 Estimated Amount	2025 Department Request
<b>General/Operations</b>						
753-002	Communications Cellular Phones	4,645	4,803	5,000	4,900	5,000
761-001	General Supplies Office supplies	324	62	500	150	500
761-002	General Supplies Computer Supplies	-	-	200	100	200
761-005	General Supplies Preprinted Forms	-	-	100	-	100
761-028	General Supplies Postage	524	520	550	520	550
761-099	General Supplies Other	-	-	500	200	500
764-001	Dues & Publications Dues	2,940	674	2,100	1,600	2,000
765-004	Uniform & Equipment New Uniform Items	4,095	5,252	5,000	4,400	5,000
766-303	Operating Supplies Program Material	12,728	11,263	16,000	12,000	13,366
<b>General/Operations Total</b>		25,256	22,574	29,950	23,870	27,216
<b>Capital Outlay</b>						
873-009	Capital Outlay Replacement Fund	-	-	-	-	-
<b>Capital Total</b>		38,915	38,720	48,241	48,241	50,115
<b>TOTAL EXPENDITURES</b>		<b>622,002</b>	<b>575,544</b>	<b>665,882</b>	<b>650,883</b>	<b>728,889</b>
<b>INCOME</b>						
12.00%	Property Taxes	359,790	401,133	490,232	490,232	505,278
12.00%	Delinquent Property Taxes	8,395	1,671	10,986	10,986	5,941
17.00%	SurTax	22,585	26,391	26,798	26,798	27,670
	Ranger Programs	49,543	91,625	230,163	106,000	173,000
	Other	3,139	2,708	10,000	5,000	10,000
	Special Event Fees	4,082	3,266	13,000	7,000	7,000
<b>TOTAL INCOME</b>		<b>447,534</b>	<b>526,794</b>	<b>781,180</b>	<b>646,017</b>	<b>728,889</b>
<b>NET</b>		<b>(174,469)</b>	<b>(48,750)</b>	<b>115,298</b>	<b>(4,866)</b>	<b>(0)</b>

# Oak Grove Cemetery

Account Number	Account Description	2022 Actual Amount	2023 Actual Amount	2024 Amended Budget	2024 Projected Amount	2025 Department Request
<b>EXPENSES</b>						
<b>Department: 431 - Cemetery</b>						
<b><i>Personnel Services</i></b>						
610-001	Salaries & Wages Full Time	104,344	71,003	81,808	81,808	88,514
610-002	Salaries & Wages Part Time	17,272	22,485	22,475	22,475	23,925
610-003	Salaries & Wages Overtime	3,344	645	5,918	2,500	6,582
610-004	Salaries & Wages Temporary	18,265	10,043	18,000	18,000	19,200
621-001	Insurance Group Health	17,112	17,115	17,700	17,700	17,700
621-002	Insurance Life & Long Term Disability	392	267	292	292	320
621-003	Insurance Dental	369	284	293	293	293
621-004	Insurance Unemployment	-	-	-	-	-
621-005	Insurance Workers Compensation	3,000	3,000	3,000	3,000	3,134
621-011	Insurance Retiree Health	2,100	2,138	2,250	2,250	4,238
622-001	FICA Employer Portion	10,869	7,824	9,933	9,807	10,574
623-001	Pension LAGERS	12,890	11,193	13,949	13,949	17,703
625-001	Deferred Compensation Employer Portion	1,419	1,055	1,636	1,636	1,770
<b><i>Personnel Services Total</i></b>		<b>\$191,376</b>	<b>\$147,052</b>	<b>\$177,254</b>	<b>\$173,710</b>	<b>\$193,953</b>
<b><i>Professional/Purchased Services</i></b>						
731-999	Official Administrative Services Indirect Cost Allocation	6,500	6,867	8,785	8,785	6,867
733-013	Other Professional Services Drug Testing	40	-	100	-	100
733-099	Other Professional Services Other	15	15	150	50	150
742-008	Cleaning Services Tree Removal	4,000	4,975	5,000	5,000	5,000
743-006	Repair & Maintenance Services Grounds	2,499	3,623	4,500	3,500	4,500
743-099	Repair & Maintenance Services Other	2,049	2,226	2,500	2,000	2,500
744-004	Vehicle Maintenance Parts & Supplies	1,045	1,073	2,000	1,500	2,000
744-006	Vehicle Maintenance & Supplies Fuel	4,537	3,512	4,000	3,500	4,000
752-001	Insurance - Other Than Employee ISF Charge - General Liability	3,600	4,275	4,335	4,335	6,021
758-003	Travel, Conference & Training Training	-	-	150	150	150
<b><i>Personnel Services Total</i></b>		<b>\$24,285</b>	<b>\$26,566</b>	<b>\$31,520</b>	<b>\$28,820</b>	<b>\$31,288</b>

<i>General/Operations</i>							
761-001	General Supplies Office supplies	172	398	250	175	500	
761-002	General Supplies Computer Supplies	195	-	250	100	250	
761-028	General Supplies Postage	-	-	50	25	50	
765-004	Uniform & Equipment New Uniform Items	119	374	650	325	650	
766-004	Operating Supplies Nursery & Horticulture	2,741	3,269	3,500	3,500	3,500	
753-002	Communications Cellular Phones	785	1,072	1,500	1,200	1,500	
753-099	Communications Other	2,400	2,400	2,400	2,400	2,400	
762-002	Energy Electricity	2,517	2,729	4,000	3,500	4,000	
762-003	Energy Gas	1,702	1,500	1,500	1,500	1,500	
980-001	Transfers to General Fund	1,000	1,000	1,000	1,000	1,000	
<b>General/Operations Total</b>		<b>\$10,631</b>	<b>\$11,742</b>	<b>\$14,100</b>	<b>\$12,725</b>	<b>\$14,350</b>	
<b>TOTAL EXPENDITURES</b>		<b>226,292</b>	<b>185,360</b>	<b>222,874</b>	<b>215,255</b>	<b>239,591</b>	
<b>INCOME</b>							
701	447-802 Burial Service Fees	50,982	66,600	60,000	60,000	60,000	
	461-001 Interest Revenues Investments- Burial Fees	5,319	15,399	250	250	250	
702	447-802 Sale of Grave Space	16,994	22,200	20,000	12,000	16,500	
	461-001 Interest Revenues Investments- Grave Sales	876	2,555	75	75	75	
<b>TOTAL INCOME</b>		<b>74,171</b>	<b>106,754</b>	<b>80,325</b>	<b>72,325</b>	<b>76,825</b>	
<b>General Fund Contribution</b>		<b>(152,121)</b>	<b>(78,606)</b>	<b>(142,549)</b>	<b>(142,930)</b>	<b>(162,766)</b>	

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department Totals:  
Cemetery

		2025	2026	2027	2028	2029	2030	Total Outside Funding	Project Total	Future
CE-1	Monument Refurbishing		8,000						8,000	8,000
CE-2	Riding Mower Replacement	20,000	42,000						62,000	
CE-3	One Ton Dump Truck with Snow Plow									45,000
CE-4	Road Sealing									
CE-5	Utility Cart					33,000			33,000	
CE-6	Passenger Vehicle									32,000
CE-7	Brush Chipper									40,000
TOTALS		20,000	50,000	0	0	33,000	0	0	103,000	125,000

**Deleted Projects:**

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Cemetery</b>																																																																																																																																																																																																			
Description: Monument Refurbishing  410- 431-791-874-199																																																																																																																																																																																																			
Justification: Proposed funding would repair or refurbish monuments within the cemetery that are deemed historic and for which no known family exists to maintain. Examples of larger historic monuments would be Robbin's Tomb and the Railroad Bridge Accident Memorial. Funding is allocated every 5 years. (2026, 2031)																																																																																																																																																																																																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2"></th> <th colspan="6">Budgeted</th> <th rowspan="2">Total Outside Funding</th> <th rowspan="2">Project Total</th> <th rowspan="2">Future</th> </tr> <tr> <th>2025</th> <th>2026</th> <th>2027</th> <th>2028</th> <th>2029</th> <th>2030</th> </tr> </thead> <tbody> <tr> <td>Proposed Expenditures by Fiscal Year:</td> <td></td> <td style="text-align: center;">8,000</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">8,000</td> <td style="text-align: center;">8,000</td> </tr> <tr> <td colspan="10"><u>Proposed Budgeted Funding (by fiscal year):</u></td> </tr> <tr> <td>CDBG Funds (207)</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Capital Impr. - Sales Tax (410)</td> <td></td> <td style="text-align: center;">8,000</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">8,000</td> <td style="text-align: center;">8,000</td> </tr> <tr> <td>General Revenue (001)</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gaming Funds - Redevelopment (208)</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gaming Funds - Facilities (430)</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gaming Funds - Streets (420)</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gaming Funds - Stormwater (517)</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Park Funds (217)</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Sanitation; Sewers (515)</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Tourism Funds (218)</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Water Works (514)</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Other (specify):</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="10"><u>Outside Funding</u></td> </tr> <tr> <td>Approved</td> <td>Source:</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">-</td> <td></td> <td></td> </tr> <tr> <td>Planned</td> <td>Source:</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">-</td> <td></td> <td></td> </tr> </tbody> </table>											Budgeted						Total Outside Funding	Project Total	Future	2025	2026	2027	2028	2029	2030	Proposed Expenditures by Fiscal Year:		8,000						8,000	8,000	<u>Proposed Budgeted Funding (by fiscal year):</u>										CDBG Funds (207)										Capital Impr. - Sales Tax (410)		8,000						8,000	8,000	General Revenue (001)										Gaming Funds - Redevelopment (208)										Gaming Funds - Facilities (430)										Gaming Funds - Streets (420)										Gaming Funds - Stormwater (517)										Park Funds (217)										Sanitation; Sewers (515)										Tourism Funds (218)										Water Works (514)										Other (specify):										<u>Outside Funding</u>										Approved	Source:						-			Planned	Source:						-		
	Budgeted						Total Outside Funding	Project Total	Future																																																																																																																																																																																										
	2025	2026	2027	2028	2029	2030																																																																																																																																																																																													
Proposed Expenditures by Fiscal Year:		8,000						8,000	8,000																																																																																																																																																																																										
<u>Proposed Budgeted Funding (by fiscal year):</u>																																																																																																																																																																																																			
CDBG Funds (207)																																																																																																																																																																																																			
Capital Impr. - Sales Tax (410)		8,000						8,000	8,000																																																																																																																																																																																										
General Revenue (001)																																																																																																																																																																																																			
Gaming Funds - Redevelopment (208)																																																																																																																																																																																																			
Gaming Funds - Facilities (430)																																																																																																																																																																																																			
Gaming Funds - Streets (420)																																																																																																																																																																																																			
Gaming Funds - Stormwater (517)																																																																																																																																																																																																			
Park Funds (217)																																																																																																																																																																																																			
Sanitation; Sewers (515)																																																																																																																																																																																																			
Tourism Funds (218)																																																																																																																																																																																																			
Water Works (514)																																																																																																																																																																																																			
Other (specify):																																																																																																																																																																																																			
<u>Outside Funding</u>																																																																																																																																																																																																			
Approved	Source:						-																																																																																																																																																																																												
Planned	Source:						-																																																																																																																																																																																												

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Cemetery</b>																																			
Description: Riding Mower Replacement  410- 431-791-874-199																																			
Justification: Anticipated replacement of riding mowers, 7 year rotation. The useful life for units will have elapsed by anticipated dates, increasing repair costs and down time. Current riding fleet:  2018 John Deere Commercial Diesel, Z997R rear discharge ('25) 2018 Jacobsen Turf Cat Commercial Diesel ('26)																																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2"></th> <th colspan="6" style="text-align: center;">Budgeted</th> <th rowspan="2" style="text-align: center;">Total Outside Funding</th> <th rowspan="2" style="text-align: center;">Project Total</th> <th rowspan="2" style="text-align: center;">Future</th> </tr> <tr> <th style="text-align: center;">2025</th> <th style="text-align: center;">2026</th> <th style="text-align: center;">2027</th> <th style="text-align: center;">2028</th> <th style="text-align: center;">2029</th> <th style="text-align: center;">2030</th> </tr> </thead> <tbody> <tr> <td>Proposed Expenditures by Fiscal Year:</td> <td style="text-align: center;">20,000</td> <td style="text-align: center;">42,000</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">62,000</td> <td></td> </tr> </tbody> </table>											Budgeted						Total Outside Funding	Project Total	Future	2025	2026	2027	2028	2029	2030	Proposed Expenditures by Fiscal Year:	20,000	42,000						62,000	
	Budgeted						Total Outside Funding	Project Total	Future																										
	2025	2026	2027	2028	2029	2030																													
Proposed Expenditures by Fiscal Year:	20,000	42,000						62,000																											
<u>Proposed Budgeted Funding (by fiscal year):</u>																																			
CDBG Funds (207)																																			
Capital Impr. - Sales Tax (410)	20,000	42,000						62,000																											
General Revenue (001)																																			
Gaming Funds - Redevelopment (208)																																			
Gaming Funds - Facilities (430)																																			
Gaming Funds - Streets (420)																																			
Gaming Funds - Stormwater (517)																																			
Park Funds (217)																																			
Sanitation; Sewers (515)																																			
Tourism Funds (218)																																			
Water Works (514)																																			
Other (specify):																																			
<u>Outside Funding</u>																																			
Approved	Source:							-																											
Planned	Source:							-																											

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Cemetery</b>																																																																																																																																																																																																			
Description: One Ton Dump Truck with Snow Plow  410- 431-791-874-199																																																																																																																																																																																																			
Justification: Used in the digging and filling of graves, maintenance tasks and snow clearing during winter. Normal cycle equipment replacement 15 years in future consideration for 2036. Current Equipment: Ford F-350																																																																																																																																																																																																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2"></th> <th colspan="6" style="text-align: center;">Budgeted</th> <th rowspan="2" style="text-align: center;">Total Outside Funding</th> <th rowspan="2" style="text-align: center;">Project Total</th> <th rowspan="2" style="text-align: center;">Future</th> </tr> <tr> <th style="text-align: center;">2025</th> <th style="text-align: center;">2026</th> <th style="text-align: center;">2027</th> <th style="text-align: center;">2028</th> <th style="text-align: center;">2029</th> <th style="text-align: center;">2030</th> </tr> </thead> <tbody> <tr> <td>Proposed Expenditures by Fiscal Year:</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td style="text-align: right;">45,000</td> </tr> <tr> <td colspan="10"><u>Proposed Budgeted Funding (by fiscal year):</u></td> </tr> <tr> <td>CDBG Funds (207)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Capital Impr. - Sales Tax (410)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td style="text-align: right;">45,000</td> </tr> <tr> <td>General Revenue (001)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gaming Funds - Redevelopment (208)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gaming Funds - Facilities (430)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gaming Funds - Streets (420)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gaming Funds - Stormwater (517)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Park Funds (217)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Sanitation; Sewers (515)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Tourism Funds (218)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Water Works (514)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Other (specify):</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="10"><u>Outside Funding</u></td> </tr> <tr> <td>Approved</td> <td>Source:</td> <td></td><td></td><td></td><td></td><td></td> <td style="text-align: center;">-</td> <td></td> <td></td> </tr> <tr> <td>Planned</td> <td>Source:</td> <td></td><td></td><td></td><td></td><td></td> <td style="text-align: center;">-</td> <td></td> <td></td> </tr> </tbody> </table>											Budgeted						Total Outside Funding	Project Total	Future	2025	2026	2027	2028	2029	2030	Proposed Expenditures by Fiscal Year:									45,000	<u>Proposed Budgeted Funding (by fiscal year):</u>										CDBG Funds (207)										Capital Impr. - Sales Tax (410)									45,000	General Revenue (001)										Gaming Funds - Redevelopment (208)										Gaming Funds - Facilities (430)										Gaming Funds - Streets (420)										Gaming Funds - Stormwater (517)										Park Funds (217)										Sanitation; Sewers (515)										Tourism Funds (218)										Water Works (514)										Other (specify):										<u>Outside Funding</u>										Approved	Source:						-			Planned	Source:						-		
	Budgeted						Total Outside Funding	Project Total	Future																																																																																																																																																																																										
	2025	2026	2027	2028	2029	2030																																																																																																																																																																																													
Proposed Expenditures by Fiscal Year:									45,000																																																																																																																																																																																										
<u>Proposed Budgeted Funding (by fiscal year):</u>																																																																																																																																																																																																			
CDBG Funds (207)																																																																																																																																																																																																			
Capital Impr. - Sales Tax (410)									45,000																																																																																																																																																																																										
General Revenue (001)																																																																																																																																																																																																			
Gaming Funds - Redevelopment (208)																																																																																																																																																																																																			
Gaming Funds - Facilities (430)																																																																																																																																																																																																			
Gaming Funds - Streets (420)																																																																																																																																																																																																			
Gaming Funds - Stormwater (517)																																																																																																																																																																																																			
Park Funds (217)																																																																																																																																																																																																			
Sanitation; Sewers (515)																																																																																																																																																																																																			
Tourism Funds (218)																																																																																																																																																																																																			
Water Works (514)																																																																																																																																																																																																			
Other (specify):																																																																																																																																																																																																			
<u>Outside Funding</u>																																																																																																																																																																																																			
Approved	Source:						-																																																																																																																																																																																												
Planned	Source:						-																																																																																																																																																																																												

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Cemetery</b>																																																																																																																																																																																																			
Description: Road Sealing  410- 431-791-873-101																																																																																																																																																																																																			
Justification: Sealing of parking lot and roadway system within Oak Grove Cemetery on an 8 year rotation schedule. Parking lot was last re-sealed in 2013.																																																																																																																																																																																																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2"></th> <th colspan="6" style="text-align: center;">Budgeted</th> <th rowspan="2" style="text-align: center;">Total Outside Funding</th> <th rowspan="2" style="text-align: center;">Project Total</th> <th rowspan="2" style="text-align: center;">Future</th> </tr> <tr> <th style="text-align: center;">2025</th> <th style="text-align: center;">2026</th> <th style="text-align: center;">2027</th> <th style="text-align: center;">2028</th> <th style="text-align: center;">2029</th> <th style="text-align: center;">2030</th> </tr> </thead> <tbody> <tr> <td>Proposed Expenditures by Fiscal Year:</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="10"><u>Proposed Budgeted Funding (by fiscal year):</u></td> </tr> <tr> <td>CDBG Funds (207)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Capital Impr. - Sales Tax (410)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>General Revenue (001)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gaming Funds - Redevelopment (208)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gaming Funds - Facilities (430)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gaming Funds - Streets (420)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gaming Funds - Stormwater (517)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Park Funds (217)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Sanitation; Sewers (515)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Tourism Funds (218)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Water Works (514)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Other (specify):</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="10"><u>Outside Funding</u></td> </tr> <tr> <td>Approved</td> <td>Source:</td> <td></td><td></td><td></td><td></td><td></td> <td style="text-align: center;">-</td> <td></td> <td></td> </tr> <tr> <td>Planned</td> <td>Source:</td> <td></td><td></td><td></td><td></td><td></td> <td style="text-align: center;">-</td> <td></td> <td></td> </tr> </tbody> </table>											Budgeted						Total Outside Funding	Project Total	Future	2025	2026	2027	2028	2029	2030	Proposed Expenditures by Fiscal Year:										<u>Proposed Budgeted Funding (by fiscal year):</u>										CDBG Funds (207)										Capital Impr. - Sales Tax (410)										General Revenue (001)										Gaming Funds - Redevelopment (208)										Gaming Funds - Facilities (430)										Gaming Funds - Streets (420)										Gaming Funds - Stormwater (517)										Park Funds (217)										Sanitation; Sewers (515)										Tourism Funds (218)										Water Works (514)										Other (specify):										<u>Outside Funding</u>										Approved	Source:						-			Planned	Source:						-		
	Budgeted						Total Outside Funding	Project Total	Future																																																																																																																																																																																										
	2025	2026	2027	2028	2029	2030																																																																																																																																																																																													
Proposed Expenditures by Fiscal Year:																																																																																																																																																																																																			
<u>Proposed Budgeted Funding (by fiscal year):</u>																																																																																																																																																																																																			
CDBG Funds (207)																																																																																																																																																																																																			
Capital Impr. - Sales Tax (410)																																																																																																																																																																																																			
General Revenue (001)																																																																																																																																																																																																			
Gaming Funds - Redevelopment (208)																																																																																																																																																																																																			
Gaming Funds - Facilities (430)																																																																																																																																																																																																			
Gaming Funds - Streets (420)																																																																																																																																																																																																			
Gaming Funds - Stormwater (517)																																																																																																																																																																																																			
Park Funds (217)																																																																																																																																																																																																			
Sanitation; Sewers (515)																																																																																																																																																																																																			
Tourism Funds (218)																																																																																																																																																																																																			
Water Works (514)																																																																																																																																																																																																			
Other (specify):																																																																																																																																																																																																			
<u>Outside Funding</u>																																																																																																																																																																																																			
Approved	Source:						-																																																																																																																																																																																												
Planned	Source:						-																																																																																																																																																																																												

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Cemetery</b>																																																																																																																																																																																																			
Description: Utility Cart  410-431-791-874-199																																																																																																																																																																																																			
Justification: Replacement of utility cart on a 10 year lifecycle. 2019 Jacobsen Truckster Utility Cart Future Consideration 2029																																																																																																																																																																																																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2"></th> <th colspan="6" style="text-align: center;">Budgeted</th> <th rowspan="2" style="text-align: center;">Total Outside Funding</th> <th rowspan="2" style="text-align: center;">Project Total</th> <th rowspan="2" style="text-align: center;">Future</th> </tr> <tr> <th style="text-align: center;">2025</th> <th style="text-align: center;">2026</th> <th style="text-align: center;">2027</th> <th style="text-align: center;">2028</th> <th style="text-align: center;">2029</th> <th style="text-align: center;">2030</th> </tr> </thead> <tbody> <tr> <td>Proposed Expenditures by Fiscal Year:</td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">33,000</td> <td></td> <td></td> <td style="text-align: center;">33,000</td> <td></td> </tr> <tr> <td colspan="10"><u>Proposed Budgeted Funding (by fiscal year):</u></td> </tr> <tr> <td>CDBG Funds (207)</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Capital Impr. - Sales Tax (410)</td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">33,000</td> <td></td> <td></td> <td style="text-align: center;">33,000</td> <td></td> </tr> <tr> <td>General Revenue (001)</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gaming Funds - Redevelopment (208)</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gaming Funds - Facilities (430)</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gaming Funds - Streets (420)</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gaming Funds - Stormwater (517)</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Park Funds (217)</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Sanitation; Sewers (515)</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Tourism Funds (218)</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Water Works (514)</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Other (specify):</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="10"><u>Outside Funding</u></td> </tr> <tr> <td>Approved</td> <td>Source: _____</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">-</td> <td></td> <td></td> </tr> <tr> <td>Planned</td> <td>Source: _____</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td style="text-align: center;">-</td> <td></td> <td></td> </tr> </tbody> </table>											Budgeted						Total Outside Funding	Project Total	Future	2025	2026	2027	2028	2029	2030	Proposed Expenditures by Fiscal Year:					33,000			33,000		<u>Proposed Budgeted Funding (by fiscal year):</u>										CDBG Funds (207)										Capital Impr. - Sales Tax (410)					33,000			33,000		General Revenue (001)										Gaming Funds - Redevelopment (208)										Gaming Funds - Facilities (430)										Gaming Funds - Streets (420)										Gaming Funds - Stormwater (517)										Park Funds (217)										Sanitation; Sewers (515)										Tourism Funds (218)										Water Works (514)										Other (specify):										<u>Outside Funding</u>										Approved	Source: _____						-			Planned	Source: _____						-		
	Budgeted						Total Outside Funding	Project Total	Future																																																																																																																																																																																										
	2025	2026	2027	2028	2029	2030																																																																																																																																																																																													
Proposed Expenditures by Fiscal Year:					33,000			33,000																																																																																																																																																																																											
<u>Proposed Budgeted Funding (by fiscal year):</u>																																																																																																																																																																																																			
CDBG Funds (207)																																																																																																																																																																																																			
Capital Impr. - Sales Tax (410)					33,000			33,000																																																																																																																																																																																											
General Revenue (001)																																																																																																																																																																																																			
Gaming Funds - Redevelopment (208)																																																																																																																																																																																																			
Gaming Funds - Facilities (430)																																																																																																																																																																																																			
Gaming Funds - Streets (420)																																																																																																																																																																																																			
Gaming Funds - Stormwater (517)																																																																																																																																																																																																			
Park Funds (217)																																																																																																																																																																																																			
Sanitation; Sewers (515)																																																																																																																																																																																																			
Tourism Funds (218)																																																																																																																																																																																																			
Water Works (514)																																																																																																																																																																																																			
Other (specify):																																																																																																																																																																																																			
<u>Outside Funding</u>																																																																																																																																																																																																			
Approved	Source: _____						-																																																																																																																																																																																												
Planned	Source: _____						-																																																																																																																																																																																												

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Cemetery</b>																																																																																																																																																																																																			
Description: Passenger Vehicle  410-431-791-874-199																																																																																																																																																																																																			
Justification: Replacement of passenger vehicle for viewing grounds of patrons with limited mobility throughout the year. Life of vehicle is approximately 15 years. Replacement in 2034.																																																																																																																																																																																																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2"></th> <th colspan="6" style="text-align: center;">Budgeted</th> <th rowspan="2" style="text-align: center;">Total Outside Funding</th> <th rowspan="2" style="text-align: center;">Project Total</th> <th rowspan="2" style="text-align: center;">Future</th> </tr> <tr> <th style="text-align: center;">2025</th> <th style="text-align: center;">2026</th> <th style="text-align: center;">2027</th> <th style="text-align: center;">2028</th> <th style="text-align: center;">2029</th> <th style="text-align: center;">2030</th> </tr> </thead> <tbody> <tr> <td>Proposed Expenditures by Fiscal Year:</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td style="text-align: right;">32,000</td> </tr> <tr> <td colspan="10"><u>Proposed Budgeted Funding (by fiscal year):</u></td> </tr> <tr> <td>CDBG Funds (207)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Capital Impr. - Sales Tax (410)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td style="text-align: right;">32,000</td> </tr> <tr> <td>General Revenue (001)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gaming Funds - Redevelopment (208)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gaming Funds - Facilities (430)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gaming Funds - Streets (420)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gaming Funds - Stormwater (517)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Park Funds (217)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Sanitation; Sewers (515)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Tourism Funds (218)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Water Works (514)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Other (specify):</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="10"><u>Outside Funding</u></td> </tr> <tr> <td>Approved</td> <td>Source:</td> <td></td><td></td><td></td><td></td><td></td> <td style="text-align: center;">-</td> <td></td> <td></td> </tr> <tr> <td>Planned</td> <td>Source:</td> <td></td><td></td><td></td><td></td><td></td> <td style="text-align: center;">-</td> <td></td> <td></td> </tr> </tbody> </table>											Budgeted						Total Outside Funding	Project Total	Future	2025	2026	2027	2028	2029	2030	Proposed Expenditures by Fiscal Year:									32,000	<u>Proposed Budgeted Funding (by fiscal year):</u>										CDBG Funds (207)										Capital Impr. - Sales Tax (410)									32,000	General Revenue (001)										Gaming Funds - Redevelopment (208)										Gaming Funds - Facilities (430)										Gaming Funds - Streets (420)										Gaming Funds - Stormwater (517)										Park Funds (217)										Sanitation; Sewers (515)										Tourism Funds (218)										Water Works (514)										Other (specify):										<u>Outside Funding</u>										Approved	Source:						-			Planned	Source:						-		
	Budgeted						Total Outside Funding	Project Total	Future																																																																																																																																																																																										
	2025	2026	2027	2028	2029	2030																																																																																																																																																																																													
Proposed Expenditures by Fiscal Year:									32,000																																																																																																																																																																																										
<u>Proposed Budgeted Funding (by fiscal year):</u>																																																																																																																																																																																																			
CDBG Funds (207)																																																																																																																																																																																																			
Capital Impr. - Sales Tax (410)									32,000																																																																																																																																																																																										
General Revenue (001)																																																																																																																																																																																																			
Gaming Funds - Redevelopment (208)																																																																																																																																																																																																			
Gaming Funds - Facilities (430)																																																																																																																																																																																																			
Gaming Funds - Streets (420)																																																																																																																																																																																																			
Gaming Funds - Stormwater (517)																																																																																																																																																																																																			
Park Funds (217)																																																																																																																																																																																																			
Sanitation; Sewers (515)																																																																																																																																																																																																			
Tourism Funds (218)																																																																																																																																																																																																			
Water Works (514)																																																																																																																																																																																																			
Other (specify):																																																																																																																																																																																																			
<u>Outside Funding</u>																																																																																																																																																																																																			
Approved	Source:						-																																																																																																																																																																																												
Planned	Source:						-																																																																																																																																																																																												

**CITY OF ST. CHARLES  
CAPITAL IMPROVEMENT PROGRAM  
FISCAL YEARS 2024 TO 2029**

Department: <b>Cemetery</b>																																																																																																																																																																																																			
Description: Brush Chipper																																																																																																																																																																																																			
Justification: 2011 Brush chipper with 25 year lifecycle placed in future considerations for 2036.																																																																																																																																																																																																			
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2"></th> <th colspan="6" style="text-align: center;">Budgeted</th> <th rowspan="2" style="text-align: center;">Total Outside Funding</th> <th rowspan="2" style="text-align: center;">Project Total</th> <th rowspan="2" style="text-align: center;">Future</th> </tr> <tr> <th style="text-align: center;">2025</th> <th style="text-align: center;">2026</th> <th style="text-align: center;">2027</th> <th style="text-align: center;">2028</th> <th style="text-align: center;">2029</th> <th style="text-align: center;">2030</th> </tr> </thead> <tbody> <tr> <td>Proposed Expenditures by Fiscal Year:</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td style="text-align: right;">40,000</td> </tr> <tr> <td colspan="10"><u>Proposed Budgeted Funding (by fiscal year):</u></td> </tr> <tr> <td>CDBG Funds (207)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Capital Impr. - Sales Tax (410)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td style="text-align: right;">40,000</td> </tr> <tr> <td>General Revenue (001)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gaming Funds - Redevelopment (208)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gaming Funds - Facilities (430)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gaming Funds - Streets (420)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Gaming Funds - Stormwater (517)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Park Funds (217)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Sanitation; Sewers (515)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Tourism Funds (218)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Water Works (514)</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Other (specify):</td> <td></td><td></td><td></td><td></td><td></td><td></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="10"><u>Outside Funding</u></td> </tr> <tr> <td>Approved</td> <td style="text-align: center;">Source:</td> <td></td><td></td><td></td><td></td><td></td> <td style="text-align: center;">-</td> <td></td> <td></td> </tr> <tr> <td>Planned</td> <td style="text-align: center;">Source:</td> <td></td><td></td><td></td><td></td><td></td> <td style="text-align: center;">-</td> <td></td> <td></td> </tr> </tbody> </table>											Budgeted						Total Outside Funding	Project Total	Future	2025	2026	2027	2028	2029	2030	Proposed Expenditures by Fiscal Year:									40,000	<u>Proposed Budgeted Funding (by fiscal year):</u>										CDBG Funds (207)										Capital Impr. - Sales Tax (410)									40,000	General Revenue (001)										Gaming Funds - Redevelopment (208)										Gaming Funds - Facilities (430)										Gaming Funds - Streets (420)										Gaming Funds - Stormwater (517)										Park Funds (217)										Sanitation; Sewers (515)										Tourism Funds (218)										Water Works (514)										Other (specify):										<u>Outside Funding</u>										Approved	Source:						-			Planned	Source:						-		
	Budgeted						Total Outside Funding	Project Total	Future																																																																																																																																																																																										
	2025	2026	2027	2028	2029	2030																																																																																																																																																																																													
Proposed Expenditures by Fiscal Year:									40,000																																																																																																																																																																																										
<u>Proposed Budgeted Funding (by fiscal year):</u>																																																																																																																																																																																																			
CDBG Funds (207)																																																																																																																																																																																																			
Capital Impr. - Sales Tax (410)									40,000																																																																																																																																																																																										
General Revenue (001)																																																																																																																																																																																																			
Gaming Funds - Redevelopment (208)																																																																																																																																																																																																			
Gaming Funds - Facilities (430)																																																																																																																																																																																																			
Gaming Funds - Streets (420)																																																																																																																																																																																																			
Gaming Funds - Stormwater (517)																																																																																																																																																																																																			
Park Funds (217)																																																																																																																																																																																																			
Sanitation; Sewers (515)																																																																																																																																																																																																			
Tourism Funds (218)																																																																																																																																																																																																			
Water Works (514)																																																																																																																																																																																																			
Other (specify):																																																																																																																																																																																																			
<u>Outside Funding</u>																																																																																																																																																																																																			
Approved	Source:						-																																																																																																																																																																																												
Planned	Source:						-																																																																																																																																																																																												

## **St Charles Parks and Recreation Board Compensation Policy**

### **Lead Pay Eligibility**

An employee shall receive an additional \$2.00 per hour pay for work performed if one or more of the following criteria are met:

- 1) Immediate supervisor is absent for more than 2 consecutive days and employee is appointed direct supervision of crews. Lead person will be responsible for project management and the day to day operations of the work group. Work responsibilities includes but is not limited to assigning staff to work tasks, addressing questions from staff regarding daily work responsibilities and assuring work assignments match resources that are available to assure projects proceed in a timely and efficient manner. Also responsible for interaction with the general public (if required as part of the job responsibilities or in response to questions, comments and concerns)
- 2) Job responsibilities requires independent action and decision making and immediate action that directly affects the customer service reputation of the Department and addresses the needs of the general public in a timely and responsive manner. Requests for lead-pay will be sent in writing to the Director of Parks and Recreation 2 weeks in advance of the time period for approval. Requests will include person to receive lead pay, duration of lead-pay and justification for additional pay.

### **Standby Duty Policy**

It is necessary to have maintenance personnel on standby duty for park visitors and emergency situations to include support staff outside of regularly scheduled work hours. This policy outlines the personnel necessary to oversee any unforeseen situations that may occur.

An Employee on standby duty is required to remain mentally alert and physically prepared to respond should he or she be contacted. Mentally alert and physically prepared shall be interpreted to mean the employee shall not be under the influence of intoxicating beverages or illegal drugs and controlled substances, the possession or use of which is unlawful, pursuant to federal, state and local laws and regulations within the United States. The drug and alcohol policy applies to standby duty.

Standard Standby Duty Scheduling: The Parks Superintendent, with the approval of the Director, will set the annual schedule for Maintenance Employees to be placed into a rotating schedule. Depending on the season, 1 or 2 employees will be placed on Stand-by Duty. During times of high activity within the parks, a Maintenance Standby Supervisor and a Maintenance Standby Employee will be scheduled. All Full Time Employees will be required to be on standby duty for a seven (7) day period.

If an employee scheduled for standard standby duty determines that he or she cannot be available for their scheduled standby duty seven (7) day rotation, then he or she shall be responsible for finding another employee willing to substitute standby duty, subject to approval of the Parks Superintendent. If an employee is unavailable for his or her scheduled standby duty, then the standby duty shall first be offered on a voluntary basis to other employees. Should no employee volunteer, then the next person on the standby list shall be assigned the standby duty, unless scheduled leave has been taken, then the next employee on the schedule will be assigned, and

upon return from the leave of absence, the employee who was on leave shall be reassigned standby duty at the Park Superintendent's discretion. Any employee that is unavailable for standby duty due to sick leave will be required to provide a physician's note.

**Non-Standard Standby Duty Scheduling:**

In order to accommodate the needs of a variety of short-term activities or lack of staff availability, it may be necessary to schedule employee(s) to work 1 hour to 8 hours outside their normal schedule. This could include athletic fields, event setup/tear down, etc. and will be scheduled and known by the employee(s) in advance of the necessary duty. All aspects of the Standby Policy shall apply to the Non-Standard Standby Duty.

Failure to Respond: Any employee who fails to respond when called, or who responds in an unreasonable time or unacceptable manner, shall be subject to disciplinary action and will forfeit standby duty compensation unless the employee's inability to be contacted was caused by administrative error, technical failure, or any other reasonable situation as approved by the supervisor and reviewed by the Director. The call must be acknowledged within 10 minutes of transmission. Once the call is acknowledged, an employee must report in within 45 minutes.

Equipment: An employee assigned a mobile phone shall be responsible for the mobile phone. Loss or damage to the mobile phone may result in disciplinary action. An employee assigned standby duty must utilize the mobile phone provided by the Department. It is the responsibility of the oncoming supervisor/maintenance personnel to coordinate cell phone exchange.

Compensation: As per the salary grid, Non-Exempt Employees on Standby Duty shall be compensated at the straight-time pay rate of six (6) hours of pay for seven day rotation and one (1) hour of pay for each City Holiday. Time associated with standby status is not considered, and does not constitute, hours worked for any purpose. A minimum of two (2) hours pay for callouts in addition to the compensation for standby duty.

An Employee scheduled as the Maintenance Standby Supervisor will receive Lead Pay for the six (6) hours of Standby Duty compensation and any call-outs that are not part of a regularly scheduled work day.

If time is lost during the regular work week when the employee is on Stand By Duty due to sick leave, unpaid absence, or discipline, overtime pay rates shall not apply.

Callout: A callout is defined as when an employee is called in to work outside of the employee's scheduled work hours. Callouts will be for a period of two (2) hours, unless additional time is required, as determined by the supervisor. Supervisors may assign additional tasks during the callout period when the work prompting the callout takes less than the full two hours, so long as the work assigned is normal and customary, and reasonably related to the reason for the callout. Callout rates will not be compounded for multiple callouts within the same two (2) hour period.

Employees who are called back into work by their supervisor shall be credited with a minimum of (2) hours to be paid at the overtime rate. However, if the employee is required to work a total of two (2) or more hours, the standard overtime rate shall apply.

If an employee is called in to work within two (2) hours before a shift, then the employee shall receive pay for the time worked up to their regular shift, such requirement shall not be considered a callout, and the applicability of any overtime rate will be determined pursuant the Overtime Policy Rule 16 in the Employee Manual.

**Compensation**

Previous Compensation Policy dated September 7, 2022 is repealed effective 11:59 p.m. on December 31, 2023, except for automobile allowance for Department Directors which is memorialized in the Management Policies Benefits for Department Directors; Section 12 pertaining to vacation leave which is memorialized in Personnel Manual Rule 18.1; and Section 16 pertaining to City recognized holidays which is memorialized in Personnel Manual Rule 17.1 shall remain in full force and effect and are incorporated herein by this reference. The revised Compensation Policy hereby adopts the position titles, pay grades and minimum and maximum salary ranges as set forth in Exhibit A which is incorporated by this reference.

**Full Time Employees**

**Manager Level Performance Based Compensation Program**

- A. Manager level employees, as identified on Exhibit A (hereinafter, for purposes of this section shall be referred to as a “Management Employee”), shall be compensated based on performance as set forth in this section.
- B. Subject to annual appropriation, a Management Employee shall be eligible for a performance based compensation increase from zero percent (0%) to four percent (4%) determined by the evaluation score received by the employee on the annual performance evaluation form. The evaluation score and the corresponding annual percentage increase in compensation are set forth below:

<u>Evaluation Score</u>	<u>Annual Percentage Increase</u>
4.50 to 5.0	4.00%
4.29 to 4.49	3.50%
4.08 to 4.28	3.00%
3.87 to 4.07	2.50%
3.66 to 3.86	2.00%
3.51 to 3.65	1.50%
3.00 to 3.50	1.00%
2.99 to 0	Performance Improvement Plan

- C. In no event shall an annual salary increase result in an employee’s base salary exceeding the maximum salary range as set forth in Exhibit A.
- D. The annual compensation increase, if any, shall be effective the first full pay period in the month of April in any given year. An employee hired after September 15 is not eligible to receive an annual salary increase in April the following year.
- E. This annual salary increase should in no way be considered a cost-of-living or across-the-board salary increase, but is a merit Pay-For-Performance salary adjustment that is granted based to an individual employee based solely on the on the level of that employee’s performance.

- G. The Director is granted the continuing authority to determine or reclassify which employees are Management Employees for purposes of this section and make salary adjustments to address compression or other organizational issues.

**Non-Manager Level Performance Based Compensation Program**

- A. Non-manager level employees, as identified on Exhibit A (hereinafter, for purposes of this section shall be referred to as a “Non-management Employee”), shall be compensated based on performance as set forth in this section.
- B. Subject to annual appropriation, a Non-management Employee shall be eligible for a performance based compensation increase equal to the percentage increase as approved in the annual operating budget for the fiscal year; provided, during the previous calendar year: (1) has not received any discipline resulting in a loss of pay; and (2) whose performance has met expectations as documented by a score of 3.0 or equivalent satisfactory rating on the annual performance evaluation form.
- C. In no event shall an annual salary increase result in an employee’s base salary exceeding the maximum salary range as set forth in Exhibit A.
- D. The annual compensation increase, if any, shall be effective the first full pay period in the month of April. An employee hired after September 15 is not eligible to receive an annual salary increase in April of the following year.
- E. This annual salary increase should in no way be considered a cost-of-living or across-the-board salary increase, is a merit Pay-For-Performance salary adjustment that is granted to an individual employee based solely on the level of that employee’s performance.
- F. The Director is granted the continuing authority to determine or reclassify which employees are Non-management Employees for purposes of this section and make salary adjustments to address compression or other organizational issues.

**Transitional Employee**

The position of Transitional Employee is established. The Director is authorized to appoint persons as transitional employees to staff existing filled positions that are soon to be vacated by retiring or resigning employees in order to facilitate the position transition process and to staff vacant positions while accrued leave or compensation is paid out. The Transitional employee shall be paid within the salary range of the vacant or soon to be vacant position.

**Delegation of Employee Management**

The Parks and Recreation Board appoint the Director of Parks and Recreation to interview, negotiate, hire, set salaries within the adopted compensation policy grid set forth as Exhibit A and discipline, including but not limited to removal, persons in those positions as described in the City of St. Charles, Missouri Charter, Section 7.2 Parks and Recreation Board.

**Exhibit A**

Salary Grid

Parks and Recreation Board Adopted: July 17, 2013; Revised February 5, 2014; May 21-2014; December 16-15; December 21, 2016; December 20, 2017; December 19, 2018; September 18, 2019.; December 16-2020; June 16, 2021, January 19, 2022; September 7, 2022; December 6, 2023; Proposed September 4, 2024

**St Charles Parks and Recreation Department**  
**Exhibit A- Parks and Recreation Compensation Grid**

2024					
Pay Grade	Position	FLSA	Minimum	Maximum	
53	Maintenance I	Non-Exempt	\$45,139.83	\$63,195.76	
54	Maintenance II	Non-Exempt	47,396.82	\$66,355.56	
56	Maintenance III	Non-Exempt	\$53,748.01	\$75,247.20	
	Administrative Associate V	Non-Exempt			
	Marketing/Communications Associate	Non-Exempt			
57	Maintenance Specialist- Horticulture	Non-Exempt	\$56,435.39	\$79,009.05	
	Mechanic	Non-Exempt			
	Recreation Supervisor II*	Exempt			
59	Maintenance Supervisor	Non-Exempt	\$63,405.17	\$88,767.23	
60	Ranger Sergeant	Non-Exempt	\$67,843.53	\$94,980.95	
61	Aquatics Coordinator*	Exempt	\$72,592.58	\$101,629.61	
	Concessions Coordinator*	Exempt			
	Maintenance Foreman*	Exempt			
	Recreation Coordinator*	Exempt			
63	Administrative Coordinator*	Exempt	\$83,111.25	\$116,355.74	
	Chief Ranger*	Exempt			
	Enterprise Superintendent*	Exempt			
	Parks Superintendent*	Exempt			
68	Assistant Director Parks and Recreation*	Exempt	\$108,135.97	\$151,390.35	
73	Director of Parks and Recreation*	Exempt	\$135,305.82	\$189,428.14	

\*Management Level Employees

Parks and Recreation Board Approved December 6, 2023

**St Charles Parks and Recreation Department**  
**Exhibit A- Parks and Recreation Compensation Grid**

2025					
Pay Grade	Position	FLSA	Minimum	Maximum	
53	Maintenance I	Non-Exempt	\$46,494.02	\$65,091.63	
54	Maintenance II	Non-Exempt	\$48,818.72	\$68,346.23	
56	Maintenance III	Non-Exempt	\$55,360.45	\$77,504.62	
	Administrative Associate V	Non-Exempt			
	Marketing/Communications Associate	Non-Exempt			
57	Maintenance Specialist- Horticulture	Non-Exempt	\$58,128.45	\$81,379.32	
	Mechanic	Non-Exempt			
	Recreation Supervisor II*	Exempt			
59	Maintenance Supervisor	Non-Exempt	\$65,307.33	\$91,430.25	
60	Ranger Sergeant	Non-Exempt	\$69,878.84	\$97,830.38	
61	Aquatics Coordinator*	Exempt	\$74,770.36	\$104,678.50	
	Concessions Coordinator*	Exempt			
	Maintenance Foreman*	Exempt			
	Recreation Coordinator*	Exempt			
63	Administrative Coordinator*	Exempt	\$85,604.59	\$119,846.41	
	Chief Ranger*	Exempt			
	Enterprise Superintendent*	Exempt			
	Parks Superintendent*	Exempt			
68	Assistant Director Parks and Recreation*	Exempt	\$111,380.05	\$155,932.06	
73	Director of Parks and Recreation*	Exempt	\$139,364.99	\$195,110.98	

\*Management Level Employees  
Parks and Recreation Board Proposed September 4, 2024

St Charles Parks and Recreation Department  
 Seasonal/Part-time Wage Grid  
 Effective January 1, ~~2024~~ 2025

Minimum Wage Rate	2024 \$12.30	Proposed 2025 \$12.30
<b>LEVEL-1 (S - 1 Entry)</b>		
Entry Level: General Recreation Programs, Concession, Office, Cashier, Sports Instructor, Day Camp Support Counselors, Aquatic Slide Attendant	<b>\$13.00</b>	<b>\$13.50</b>
<b>LEVEL-2 (S - 2 Intermediate)</b>		
Entry Level: Lifeguards, Maintenance, Asst. Swim Team Coaches, Group Swim Instructors, Lead Sports Instructors, Lead Pool Concessions, Day Camp Lead Counselors, Day Camp One on One Counselors	<b>\$14.00</b>	<b>\$14.50</b>
<b>LEVEL-3 (S - 3 Semi-Skilled)</b>		
Semi-Skilled Staff: Program Instructors, Over 21 Concessions, Lead Lifeguards, Day Camp Assistants, Experienced Maintenance with min 3 years relevant experience, Trip Escorts, Administrative Support, Intern	<b>\$15.00</b>	<b>\$15.50</b>
<b>LEVEL-4 (S - 4 Skilled)</b>		
Skilled Staff with more than 6 Years Experience:-Recreation Specialists with No Degree, Aquatic Managers, Day Camp Directors, Skilled Maintenance w/Trades Certifications, Bus Drivers, Communication Specialist, Memorial Hall Maintenance with 6 or more Experience, Enterprise Maintenance.	<b>\$16.25</b>	<b>\$16.75</b>
<b>LEVEL-5 - (S - Specialty) Positions</b>		
Softball Umpires are paid per game rates; Private Event Bartenders, Specialty Instructors (Swim Team Head Coach, Private Swim Lesson Instructors, aquazumba, pilaties, Tae Kwon Do, etc...) fall within the range per market value of position.	<b>\$14.00 - \$45.00</b>	<b>\$15.00 - \$45.00</b>
<b>LEVEL-6 Regularly Scheduled Employees (PT - 6 Entry)</b>		
Asst. Aquatic Coordinator, Asst. Concessions Coordinator. Recreation Specialist with 4 year Park and Recreation Degree; Highly Skilled Construction/ Maintenance with 10 to 15 years relevant experience/education and certifications/diplomas in relevant area of expertise. <del>Ranger with 4 or less years of ranger/police experience. Administrative Associate.</del>	<b>\$18.00</b>	<b>\$18.50</b>
<b>LEVEL-7-1 Rangers</b>		
<del>Ranger with 4 or less years of ranger/police experience.-</del>	<del><b>\$18.00</b></del>	
<b>LEVEL-7-2 Rangers (PT - 7 Intermediate)</b>		
Ranger with 5 to 8 years of ranger/police experience.	<b>\$20.00</b>	<b>\$20.50</b>
<b>LEVEL-7-3 Rangers PT - 8 Skilled)</b>		
Ranger with 9+ years of ranger/police experience.	<b>\$22.00</b>	<b>\$22.50</b>

Returning Employees must work the following minimum hours annually to be considered for an increase above the base pay rate, unless recommended by the Division Supervisor, approved by the Director, and meeting expectations of performance without disciplinary action.

50 to 300 hours Base Pay Rate Only  
 301 to 600 hours \$0.25  
 601+ hours \$0.50

## Community Building Fee Structure

Facility	2024 Fees			Capacity	2025 Proposed Fees			Price Difference		
	Resident	Non Resident	Security Deposit		Resident	Non Resident	Security Deposit	Resident	Non Resident	Security Deposit
<b>Full Day Rentals</b>										
Gould Building	\$600	\$800	\$400	100	\$655	\$875	\$250	\$55	\$75	-\$150
Webster Building	\$600	\$800	\$400	75	\$655	\$875	\$250	\$55	\$75	-\$150
Katy Depot	\$460	\$630	\$400	49	\$500	\$680	\$250	\$40	\$50	-\$150
Memorial Hall, Auditorium Sunday -	\$575	\$800	\$500	300	\$630	\$875	\$300	\$55	\$75	-\$200
Memorial Hall Entire Upper Level Fri. - Sun. only	\$1,150	\$1,550	\$500	430	\$1,260	\$1,700	\$300	\$110	\$150	-\$200
Memorial Hall, Entire Lower Level Includes Kitchen	\$690	\$1,020	\$500	120	\$755	\$1,120	\$300	\$65	\$100	-\$200
Memorial Hall Lower Level 1	\$260	\$345	\$400		\$280	\$375	\$250	\$20	\$30	-\$150
Memorial Hall Upper Level Kitchen	\$130	\$170	\$150		\$140	\$180	\$150	\$10	\$10	\$0
Memorial Hall Lower Level Kitchen	\$130	\$170	\$150		\$140	\$180	\$150	\$10	\$10	\$0
<b>Other Rental Options</b>										
Memorial Hall, VFW/American Legion Room 1/2 day Mon. - Fri. only	\$115	\$140	\$150	75	\$120	\$150	\$150	\$5	\$10	\$0
Memorial Hall, Auditorium 1/2 day Sun. - Fri only	\$210	\$260	\$150	300	\$225	\$280	\$150	\$15	\$20	\$0
Memorial Hall, Friday Evening Add-On Rental	\$345	\$460	Included		\$375	\$500	Included	\$30	\$40	
Memorial Hall, Sunday Morning Add-On Rental	\$230	\$315	Included		\$250	\$340	Included	\$20	\$25	

Rental Times:

- Gould Building 10:00a - 11:00p (Monday - Sunday)
- Webster Building 10:00a - 11:00p (Monday - Sunday)
- Memorial Hall 9:00a - 12:00a (Monday - Sunday)
- Katy Depot 10:00a - 11:00p (Monday - Sunday)
- VFW/American Legion 8:00a - 5:00p (Monday - Friday)

## 2025 Shelters, Gazebos, Gardens and Amenities Fee Structure

Shelters	2024	2025 Proposed	Difference
<b>Small (50 People)</b> Blanchette 2 & 4, Boone's Lick 1 & 2, McNair 3 & 4, Webster			
Resident	\$60	\$ 65	\$ 5
Non Resident	\$120	\$ 130	\$ 10
<b>Medium (75 People)</b> DuSable 1, Frontier 1 & 2, Heatherbrook, Kiwanis, McNair Day			
Resident	\$70	\$ 75	\$ 5
Non Resident	\$140	\$ 150	\$ 10
<b>Large (100 - 150 People)</b> Blanchette 1 & 3, DuSable 2 & 3, Jaycee, Wa			
Resident	\$85	\$ 95	\$ 10
Non Resident	\$170	\$ 190	\$ 20
<b>Kister Gazebo</b>			
Resident	\$130	\$ 140	\$ 10
Non Resident	\$260	\$ 280	\$ 20
<b>McNair Gazebo</b>			
Resident	\$130	\$ 140	\$ 10
Non Resident	\$260	\$ 280	\$ 20
<b>Eco Park Trailhead Gazebo</b>			
Resident	\$130	\$ 140	\$ 10
Non Resident	\$260	\$ 280	\$ 20
<b>Jaycee Stage</b>			
Resident	\$260	\$ 290	\$ 30
Non Resident	\$520	\$ 580	\$ 60
<b>Rau Garden</b>			
Resident	\$260	\$ 290	\$ 30
Non Resident	\$520	\$ 580	\$ 60
<b>Additional Amenities</b>			
Extra Tables- Multiples of 3	\$85	\$ 95	\$ 10
Large Grill	\$100	\$ 115	\$ 15
Portable Stage	\$2,070	\$ 2,270	\$ 200

## Special Use Fees

2024 Fees					
Park	Rental Period	Pre/Post Event Resident	Pre/Post Event Non-Resident	Event Day Resident	Event Day Non-Resident
<b>Frontier Park</b>					
North	All Day	\$110	\$220	\$300	450
North Middle	All Day	\$220	\$360	\$600	900
South Middle	All Day	\$110	\$220	\$300	450
South	All Day	\$110	\$220	\$300	450
North Middle	Half Day 8a-1p	N/A	N/A	\$300	450
	Half Day 3p - 8p	N/A	N/A	\$300	450
<b>Dusable</b>				\$300	450
<b>Soccer Complex</b>					
East	All Day	\$140	\$280	\$300	450
West	All Day	\$140	\$280	\$300	450
<b>Blanchette</b>					
Grove Area	All Day	N/A	N/A	Price of Shelters	Price of Shelters
Playground Area	All Day	N/A	N/A	Price of Shelter	Price of Shelter
<b>Designated Special Use Area</b>	All Day	\$110	\$220	\$300	450
<b>Portable Stage</b>	Per Set-Up/ Tear Down			\$2,070	2070
<b>Rangers</b>	As Designated: Per hour fee invoiced will reflect hourly rate plus benefits				
<b>Event Amenities Not Timely Removed</b>	Per Day	\$100	\$100		

2025 Proposed Fees				Price Difference			
Pre/Post Event Resident	Pre/Post Event Non-Resident	Event Day Resident	Event Day Non-Resident	Pre/Post Event Resident	Pre/Post Event Non-Resident	Event Day Resident	Event Day Non-Resident
\$120	\$240	\$330	\$495	\$10	\$20	\$30	\$45
\$240	\$395	\$660	\$990	\$20	\$35	\$60	\$90
\$120	\$240	\$330	\$495	\$10	\$20	\$30	\$45
\$120	\$240	\$330	\$495	\$10	\$20	\$30	\$45
N/A	N/A	\$330	\$495	N/A	N/A	\$30	\$45
N/A	N/A	\$330	\$495	N/A	N/A	\$30	\$45
N/A	N/A	\$330	\$495	N/A	N/A	\$30	\$45
\$155	\$310	\$330	\$495	\$15	\$30	\$30	\$45
\$155	\$310	\$330	\$495	\$15	\$30	\$30	\$45
N/A	N/A	\$660	\$990	N/A	N/A	\$250	\$580
N/A	N/A	\$330	\$495	N/A	N/A	\$160	\$325
\$120	\$240	\$330	\$495	\$10	\$20	\$30	\$45
		\$2,275	\$3,410			\$205	\$1,340
				As Designated: Per hour fee invoiced will reflect hourly rate plus benefits			
\$100	\$100						

\*Special Use Fee includes the rental fees of the facilities within the designated sections except Katy Depot and Memorial Hall which are an additional fee.

\*\*Residency rates are determined by the State of Missouri Letter of Incorporation of the event organization.

\*\*\*Pricing subject to change without notice

### On-Line Application Fees

Parade on Streets	\$100
Walk/Run in Park	\$0
Walk/Run on City Streets	\$100
Festival 5,000+ attendees	\$500
Festival 4,999- Attendees	\$250
Small Event/Block Party	\$0

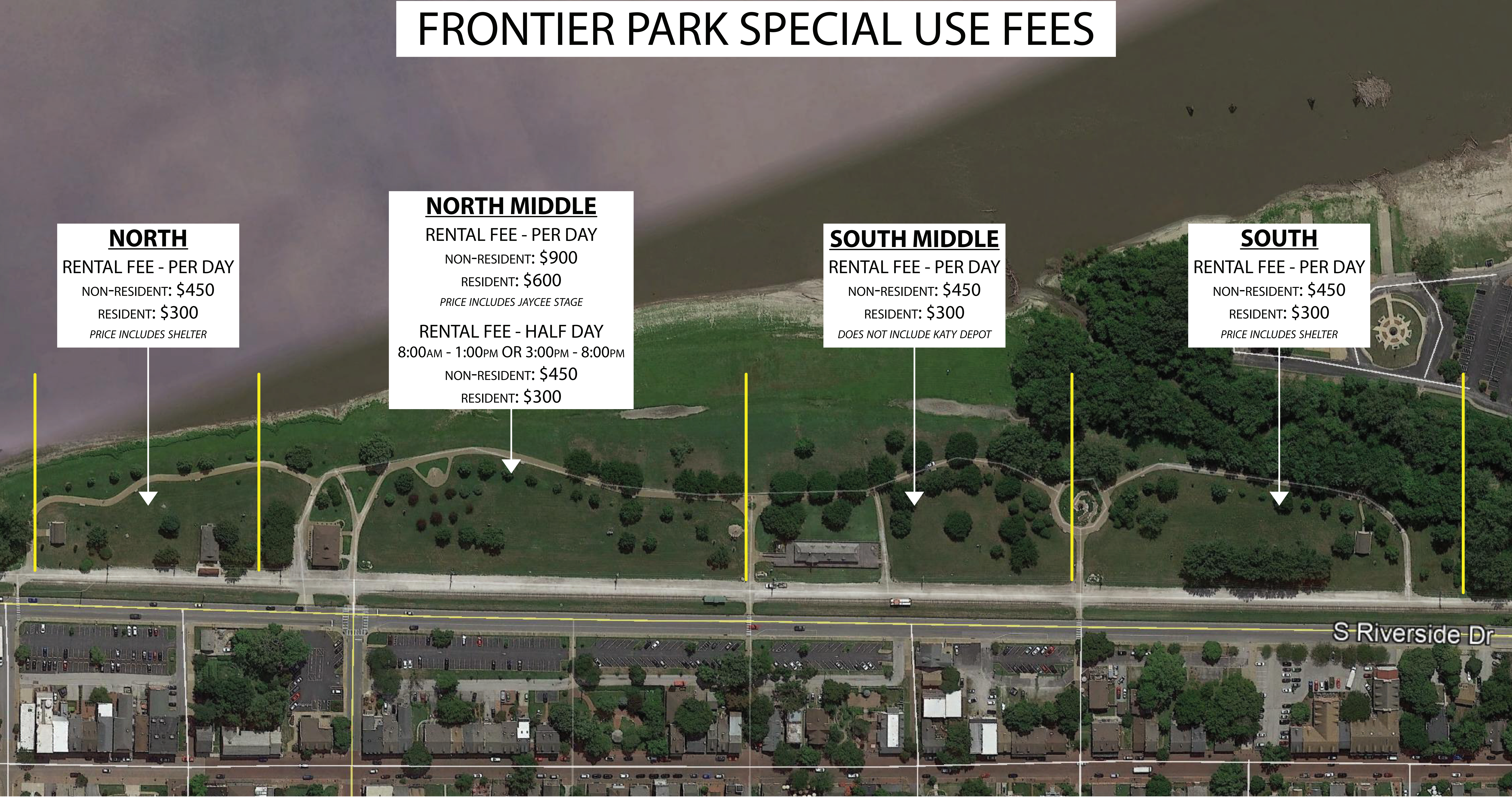
# FRONTIER PARK SPECIAL USE FEES

**NORTH**  
RENTAL FEE - PER DAY  
NON-RESIDENT: \$450  
RESIDENT: \$300  
*PRICE INCLUDES SHELTER*

**NORTH MIDDLE**  
RENTAL FEE - PER DAY  
NON-RESIDENT: \$900  
RESIDENT: \$600  
*PRICE INCLUDES JAYCEE STAGE*  
  
RENTAL FEE - HALF DAY  
8:00AM - 1:00PM OR 3:00PM - 8:00PM  
NON-RESIDENT: \$450  
RESIDENT: \$300

**SOUTH MIDDLE**  
RENTAL FEE - PER DAY  
NON-RESIDENT: \$450  
RESIDENT: \$300  
*DOES NOT INCLUDE KATY DEPOT*

**SOUTH**  
RENTAL FEE - PER DAY  
NON-RESIDENT: \$450  
RESIDENT: \$300  
*PRICE INCLUDES SHELTER*



- Special Use Fee includes the rental fees of the facilities within the designated sections except Katy Depot.
- Residency rates are determined by the State of Missouri Letter of Incorporation of the event organization.
- Pricing subject to change.



# CITY OF ST. CHARLES, MISSOURI PARKS AND RECREATION



## Special Event Use Policy Manual

St. Charles is a city that celebrates community events. From RiverFest to Lewis and Clark Heritage Days; walks, runs and parades, the City of St Charles is proud to be the host location for a variety of events each year.

Adopted December 4, 2013; Revised December 21, 2016; October 16, 2019;

Proposed September 4, 2024

The Special Event Use Permit Policy Manual is provided to assist Special Event Organizers in providing a quality event at City of St. Charles Parks. The Parks and Recreation Department's goal is to assist the Special Event Organizer in planning safe and successful events that create a minimal impact on the community surrounding the event. The Department provides this Policy Manual so that Special Event Organizers are familiar with the policies applicable to Special Events and to assist in the preparation of the Special Event Use Permit Application. On behalf of the City of St. Charles Parks and Recreation Department, we thank you for contributing to the spirit and vitality of our community through the staging of your event. Best wishes for a successful event!

## **What is a Special Event?**

A Special Event is a one time, annual or intermittently occurring event that takes place within a City of St. Charles Park where the property is reserved for the exclusive use of the Special Event. A Special Event Use Permit is required when any of the following conditions exist:

1. use of a Park that obstructs the use by others;
2. the event is advertised and open to public attendance;
3. musical instruments are played or sound equipment is used;
4. alcoholic beverages are sold;
5. portable restrooms are utilized on a temporary basis;
6. vendors offer food, beverages or merchandise for sale or for free;
7. tents, canopies or stages are erected;
8. the event requires, or is reasonably likely to require, city services additional to those already provided to the public as a matter of course; or
9. any other event that is determined in the sole discretion of the Director of Parks and Recreation to require a Special Event Use Permit.

## **Event Organization Responsibility**

A. Your responsibility as an Event Organizer is to communicate clearly with Department employees and to cooperate with other City Departments in making your event the best and safest as can be. We cannot fully assist in your creation of a successful event if communication is not clear and precise. As an

Effective Date January 1, 2020

Application is reviewed by all necessary City Departments, additional information requested should be returned promptly so the application process is not delayed or stopped thereby hindering the potential approval of the Application.

B. The Parks and Recreation Department will provide all normal maintenance services to current seasonal standards which include, but are not limited to, grass cutting, normal janitorial services and supplies at regularly scheduled locations and intervals. Any additional maintenance required by the Event Organizer, vendors or participants, prior, during or after an event, is the financial responsibility of the Event Organizer.

C. It is the Event Organizer's responsibility to comply with City, County, State, and Federal laws. Additional licensing, permits or inspections, as may be required by the City of St. Charles Code of Ordinances or as stated in the Application.

## **How to Apply for a Special Event Permit**

A. Applications are available on-line at [www.stcharlesparks.com](http://www.stcharlesparks.com). Applications may also be picked up at the Parks Administration Office listed below.

B. Returning Events:

Applications will be mailed by November for events that are held each calendar year for the following year. Applications must be received by the Parks and Recreation Department no later than November 30 in order to be considered for the same event dates as previous years. The Department will issue preliminary approval of event dates by December 31.

C. New Events:

New Event Applications must be received by the Parks and Recreation Department no later than 180 days prior to the event date for consideration. Applications must be filed with the Parks and Recreation Department as outlined below.

D. A situation may arise for a New Event to be requested in less than 180 days before the date of the Event due to unforeseen circumstances. Please provide a letter of explanation with the Application if such circumstances arise.

E. New Events are required to complete the Preliminary Special Event Request Form, Attachment A, and submit the Preliminary Form to the Parks and Recreation Department for review prior to a complete Application is submitted. The Preliminary Form must be submitted to the Department by no later than 180 days prior to the date of the event. After preliminary approval, the entire Event Application must be completed and submitted for further review.

F. Parks and Recreation Department Contact Information

Regular office hours are 8:00am to 5:00pm Monday through Friday.

St. Charles Parks and Recreation Department

Special Event Application

1900 Randolph Street

St. Charles, MO 63301

636-949-3372

[info@stcharlesparks.com](mailto:info@stcharlesparks.com)

G. Park and Recreation Board Members, Parks and Recreation employees or the family members of Board Members and employees within the third degree of consanguinity by blood or marriage are not permitted to submit Special Event Applications.

## Application Process

A. New Events will complete the Preliminary Special Event Request Form, Attachment A, and submit the Form to the Parks and Recreation Department for review prior to submission of a Special Event Application. The Preliminary Form must be submitted to the Department by no later than 180 days prior to the date of the event. After preliminary approval, the entire Special Event Application must be completed and submitted for further consideration.

B. Special Event Applications will be reviewed by the Department and submitted to other applicable City Departments for review and approval. A Special Event Application must be received at

Effective Date January 1, 2020

least 180 days prior to the event. Submission after that date may result in the inability of the City to provide appropriate services for the event, thus requiring cancellation of the event in the sole discretion of the Department. **No changes can be made to an Application after it is approved. An Event will not be considered to be a definite event, nor will it receive any promotion until the Application is approved.**

C. Every Special Event Organizer is required to cooperate and attend all meeting as required by the Department regarding the Application.

D. Special Event Organizers are required to describe on the Application how their Special Event benefits the City of St. Charles and the Special Event Organization.

## Special Events Calendar

The City of St. Charles provides a calendar of upcoming Special Events in printed form, social media, through e-newsletters and at kiosks in the City. Information from the Application is an open public record and may be used for any purpose including developing a calendar of community events. Please complete the Application carefully and thoroughly as it may be used to assist with the promotion of the Special Event.

## Length of Special Events

A. A Special Event is limited to not more than four (4) days or forty-two (42) continuous hours, whichever is less, within a consecutive seven-day period. For purposes of this paragraph, the word hours means from the time the Event starts to the time the Event ends, or if the Event concludes within one (1) hour of a Park closing then the Park closing time will be the Event ending time. The Department shall have the right to establish the length of Special Events for the protection of the public health, safety and welfare or the protection of City Park property.

B. Multiple Special Events are considered sponsored by a single Event Organizer and are treated as a single event unless otherwise approved by the Parks and Recreation Board. A Multiple Special Event

is defined as any activity that incurs or is proposed to incur sufficient activity to restrict general public use of a Park. Applications requesting an Event length more than four (4) consecutive days may petition the Parks and Recreation Board for approval.

## Fees

A. This Manual is effective upon approval by the St Charles Parks and Recreation Board. Special Use Fees become effective January 1, 2020. Pricing subject to change without notice.

B. Special Use Fees are for the purpose of recovering the costs associated with preparation and use of the Park for the Special Event. This Fee Schedule applies to labor, materials and equipment used specific to the Special Event.

Special Use Fees- Exhibit A

Frontier Park Special Use Description:

North: From behind Jaycee Stage to the northern end of the Park

North Middle: Jaycee Stage to the northern end of the Depot

South Middle: Northern end of the Depot to the Lewis and Clark Statue

South: From Lewis and Clark Statue to the southern end of the park

Residency rates are determined by the State of Missouri Letter of Incorporation of the event organization.

C. Fees Due Date:

Special Event Use Fees must be paid in full at the time of rental if a one day event. Multiple day events must be paid in full at least 120 calendar days prior to the Special Event start date. Special Event Use Fees for City employee personnel costs will be invoiced 5 days after the Special Event end date and are due and payable upon receipt. Event facilities will not be reserved for the following year until Special Event Use Fees are paid in full.

D. Waiting Lists:

The Department does not maintain a waiting list for Special Event reservations.

Effective Date January 1, 2020

E. Special Requests:

Requests for items and services not routinely provided for Special Events will be reviewed on an individual basis. Fees will be assessed for approved requests to recover costs for providing the additional services. The Event Organizer will be notified of the additional cost prior to goods or services being scheduled or ordered.

F. Keys:

There is a key deposit amount of \$100.00. All key deposits are refundable if all required conditions for refund are satisfied. Event Organizers that require access to a secure area must pay the key deposit at the time of picking up the key. Keys shall not be picked up earlier than 48 hours in advance of the Event and during normal Department business hours.

G. Damages:

In recognition of the impact of Special Events on the grass, shrubbery, trees, other plant life and infrastructure, a management plan is established to address damage assessment, rehabilitation, maintenance and cost recovery. The management plan includes methods of cost assessment sufficient to finance the expense of sustaining a quality environment.

H Clean-up, Repair, and Restoration

1. Litter and trash shall be removed promptly during and after the event; and
2. All items related to the Event, including but not limited to, tents, trash receptacles and portable restrooms, and non-City property shall be removed within 24 hours of the Event closing.

Notification of damage cost recovery will be invoiced within 5 days of the Event end date and is payable upon receipt.

The most common types of damage in which cost are assessed are damage to underground utilities, turf damage caused by vehicle and pedestrian traffic. A pre-event site meeting with the Department is recommended to assist in reducing costs assessed for damage.

**I. The Parks and Recreation Board has established a standard for the restoration of park grounds facilities. The assessment of damages is non-negotiable.**

J. Cancellation of an event less than 120 days prior to the scheduled event may result in forfeiture of the first right of refusal in subsequent years for the same event and may result in forfeiture of all fees paid to date.

## Hours of Operation and Set-up/Tear Down

A. Official Event hours of operation shall not start before 8:00 a.m. and shall end no later than 11:00 p.m. If circumstances exist that deem an earlier Event start time or later Event ending time, then the Department shall have the absolute discretion to adjust schedules should the change be necessary and in the best interest of the City.

B. Set-up/tear down of Events beginning earlier than the 8:00 a.m. start time or after the 11 p.m. closing time shall be in compliance with all City ordinances applicable to noise control.

C. All vendor vehicles will be allowed to enter and exit the event area for the purpose of loading and unloading wares only during the following times:

1. All vehicles must exit the Event area at least 1 hour prior to the Event start time.
2. 30 minutes after the Event end time or has been canceled for the day through the regular closing hours, or at the discretion of the Department.
3. Vehicle speeds may not exceed 5 M.P.H. in event areas.
4. Event Organizers are required to provide a minimum of 1 representative from the Organization at the Event main entrance to assist vendors.

## Vehicle Access/Traffic Plan

A. Event Organizers are required to submit to the Department a detailed pedestrian and vehicular traffic at least thirty (30) days before the Event. The Event Organizer shall provide a copy of the final approved traffic plan to **ALL PARTICIPATING VENDORS AND EVENT PERSONNEL**. Event Organizers shall designate an Event representative whose responsibility shall be to determine specific vendors, entertainment and service vehicles requiring access to the Event area. Every Event Organizer  
Effective Date January 1, 2020

shall designate and provide personnel who shall be stationed at every pre-determined entry point into the Event area in order to direct authorized vehicles to the appropriate Event area per the approved event traffic plan.

B. The parking of vehicles on turf or walkways is prohibited unless a permit is issued by the Department to permit the parking thereon. No more than thirty-five (35) vehicles shall be authorized to be in Frontier Park during the open hours of a Special Event.

C. the word “vehicle” means: cars, trucks, trailers, tractors, vendor trucks, or any other motorized vehicles, except that “vehicle” does not include a Departmental approved turf rated vehicle.

D. Parking permits may be required for an Event and will be issued if required. Any vehicle without an authorized parking permit is subject to being towed and impounded. The cost of towing and impoundment shall be the sole responsibility of the owner of the vehicle.

E. Vehicles located within the Event area shall not be moved except during designated loading and unloading times, except as authorized by the Department.

**F. The Department shall have the authority to change any Traffic Plan in its sole and absolute discretion.**

## Site Plan

A. Event Organizers are required to submit a detailed Site Plan with the Special Event Application. Site Plans shall designate the location of beer gardens, booths, amusement rides, vehicles remaining on site, portable restrooms, tents, trailers, stages and all other property brought into the Event area. The site plan shall indicate all emergency lanes for fire, ambulance and police in the Event area.

B. The Event Application and Site Plan shall indicate every specific facility located in the Event area that is to be used during the Event. Specific facilities include, but are not limited to, pavilions, Jaycee Stage, the portable stage, gazebos, Gould Building, Memorial Hall, Webster Park Community Building or any conference room. Use of the Katy Depot in Frontier Park is a separate fee as described within the Fees Section based upon availability and requested use.

**C. The Department shall have the authority to change any Site Plan in its sole and absolute discretion.**

## Security

- A. The Event Organizer is responsible for everything that occurs in the Event area, including all areas encompassed by a liquor license. This Event Organizer responsibility includes underage persons consuming alcoholic beverages, intoxicated persons, fights, removal of alcoholic beverages from Parks and any other conduct that may occur.
- B. Special Events that serve alcoholic beverages are required to provide a minimum of one uniformed Park Ranger or Police Officer who shall be present during all Event operating hours. The number of law enforcement officers required for an event shall be determined by the Chief Park Ranger or the Chief of Police in their sole and absolute discretion.
- C. One Event Organizer representative is required to be stationed at every entrance point and exit point of the Event during all Event operating hours. The representative shall inform event participants that alcoholic beverages are not to be brought into or removed from designated alcoholic beverage consumption areas and that domesticated animals, except service animals, are not allowed in Frontier Park during Special Events.
- D. Additional law enforcement officers may be required at the expense of the Event Organizer when:
1. the type of event exposes the City to potential liability;
  2. the estimated crowd size varies depending upon the time of day during the Event;
  3. property exhibited during the Event is of great monetary value; or
  4. as determined as necessary in the sole authority of the Department.

## Alcohol

- A. The sale, serving or consumption of all alcoholic beverages during an Event shall be restricted to designated Event areas (for example, a beer garden). The location and size of a designated area for sale, serving or consumption of alcoholic beverages shall be clearly stated in the Event Application and shall be subject to review and modification by the Department. The premises where alcoholic beverages are served or sold shall be clearly identified on the Event Site Plan. Alcoholic beverages shall not be

brought into or removed from designated alcoholic beverage areas as outlined in the SECURITY section of the Manual.

B. Every Event Organizer that desires to serve or sell alcoholic beverages is required to obtain a liquor license from the State of Missouri, St. Charles County, Missouri and the City of St. Charles, Missouri. A copy of all three liquor licenses issued must be available for inspection during Event operating hours.

C. In order to obtain a liquor license for an Event in a City Park, a letter of approval must be obtained from the Chief Park Ranger for submission of all three issuing agencies listed above.

**D. Event Organizers are presumed to know all applicable liquor control laws. Ignorance of the law is no excuse to law enforcement agencies whose responsibility it is to enforce liquor control laws.**

E. It is unlawful to possess intoxicating beverages or to drink intoxicating beverages when the beverage has an alcohol content in excess of fourteen percent (14%) by weight, except for events held in Memorial Hall. Intoxicating beverages must be pre-packaged by the manufacturer and the alcohol weight by volume must be printed on the container. See, Code Section 255.170.

F. Frontier Park Alcoholic Beverage Area (i.e. Beer Garden) Requirements:

1. The Alcoholic Beverage Service Area shall be completely fenced with fencing that is not less than 36 inches in height and is securely constructed and fastened to prevent the entry or exit of any person from any location other than the designated entry and exit location(s). The integrity and security of the fence shall be maintained during all operating hours of the Alcoholic Beverage Service Area.

2. In the event that the consumption of alcoholic beverages is going to be permitted throughout Frontier Park in its entirety during an Event, then the existing barriers described below may be utilized. These barriers include: the black iron fencing along Riverside Drive and the Missouri River riverbank. As stated in the SECURITY section, the Event Organizer is responsible for insuring that all entry points and exit points are manned with people to inform Event participants that alcoholic beverages are prohibited from being brought in or removed from the Event area. This prohibition and the requirement for the Event Organizer to provide manpower includes, but is not limited to, all entry points and exit points along the western iron fencing, Katy Trail and the pedestrian bridge.

Effective Date January 1, 2020

3. Operating hours of Alcoholic Beverage Service Area shall be approved by the Department. The sale or serving of alcoholic beverages shall end one-half hour before the official closing time of the Event. The Event Organizer shall clearly post the operating hours of the Alcoholic Beverage Service Area. Upon the closing of the Alcoholic Beverage Service Area, all connections to all alcoholic beverage containers shall be disconnected and secured. The sale, serving or dispensing of alcoholic beverages after the Event closing time is a violation of the liquor control law.

4. The St. Charles Police Department or the Parks Department Ranger Division may at anytime inspect the Alcoholic Beverage Service Area for compliance with all applicable liquor control laws before any alcoholic beverages may be sold, served, dispensed or consumed.

## **Entertainment**

A. Special Events are family friendly and oriented Events designed for attendance by persons of all ages. Entertainment appropriate for all ages and representing the event theme is recommended. A detailed entertainment schedule shall be submitted with the Special Event Application. Any change to the entertainment schedule shall be submitted to the Department for review.

B. All entertainment is subject to review by the Department and may be denied if determined to be inappropriate for the Event or Event venue.

C. Entertainment may be canceled by the Department at any time if the entertainment is determined to be inappropriate. Entertainment that has the propensity to cause persons to become disruptive, disturb the peace, incite violence, or be in violation of any law or ordinance or require the deployment of law enforcement officers in excess of the number of officers normally assigned to the Event is prohibited. Amplified sound shall comply with the City Code of Ordinances regarding maximum decibel levels. See, City Code of Ordinances Section 255.160, Musical Instruments and Sound Equipment.

D. It shall be the responsibility of the Event Organizer to comply with all music licensing organizations such as, but not limited to, ASCAP and BMI. Failure to obtain appropriate licensing is cause for cancellation of the Event by the Department. The Event Organizer shall provide a copy of the applicable license to the Department with its Special Event Application or prior to the performance or playing of any music.

## **Pony Rides, Petting Zoos, Inflatable/Amusement Attractions**

A. The amusement activities described below shall be operated only in designated areas of the Parks which have been pre-approved by the Department.

B. Listed below are requirements that shall be satisfied before an operating permit is issued by the Department to any vendor for any of the following amusement activities:

1. Pony Ride, Petting Zoo, Inflatable's or other amusement type activities are required to sign an Operating Agreement for Concession Rights which is required annually and is kept on file by the Department.

2. The vendor shall provide a Certificate of Insurance naming the City of Saint Charles as an additional insured with a policy endorsement that shall list the City as an additional insured on a primary and non-contributory basis. Vendors shall refer to the Insurance Requirement section of this Manual for the policy limits of liability insurance that is required. The insurance requirements set forth in this section are separate from and in addition to the Event Organizer insurance requirements. The Certificate of Insurance and policy endorsement shall be submitted to the Department 30 days prior to the date of the Event for the permit to be issued.

3. Fees schedule on Exhibit A.

These fees are payable in the form of a check, money order or cash and shall be payable to the City of St. Charles Parks and Recreation Department. All fees shall be paid 30 days prior to the event. The failure to timely pay the fees may result in the vendor's future application being denied.

4. The operating permit must be available for inspection during hours of operation and produced upon request.

## Sanitation

A. Portable Restrooms:

The Event Organizer shall provide portable restrooms in sufficient quantity, type and at appropriate locations to service the Event. In addition, an adequate number and type of hand washing stations shall accompany portable restrooms. Portable restroom locations and numbers for the anticipated attendance at an Event shall be identified on the Site Plan.

B. Trash Receptacles:

The Department provides a maximum of 40 individual trash receptacles. The Event Organizer is responsible for any additional receptacles necessary at their sole expense. It is the sole responsibility of the Event Organizer to ensure that all trash containers throughout the Event area are emptied on a regular basis. **Event Organizer's shall not permit trash receptacles to overflow.**

C. Large Dumpsters:

If a dumpster is required for the Event, the cost of the dumpster is the sole responsibility of the Event Organizer. The location of all dumpsters shall be identified on the Site Plan.

## Insurance Requirements

A. The Event Organizer is required to have liability insurance in the amount and form set forth in this section for an Event that will occur on property owned by the City of St. Charles, Missouri. The liability insurance must be in place ninety (90) days before the event date.

B. Liability Insurance:

The Special Event/Activity Liability Insurance Requirement Policy is a guide for determining the required insurance coverage for activities or events that occur on City property. Liability insurance in the policy amount and form stated in this Policy is a requirement for obtaining a permit to conduct an event/activity. Liability insurance must be in place thirty (30) days before the activity/event date.

The City of St. Charles utilizes a self-insured retention for liability claims that are not protected by Sovereign Immunity. These claims normally involve the alleged dangerous condition of City property or motor vehicle collisions involving City vehicles where the City driver was at fault. By state law, liability is limited for these claims. The limits are adjusted by the State of Missouri each year for inflation and can be found on the Missouri Director of Insurance website at <https://insurance.mo.gov/industry/sovimmunity.php>. The liability limits, as well as the risk inherent in an activity and other factors, form the basis for requiring certain dollar amounts of insurance coverage for events/activities that occur on City property.

In an effort to manage risk and promote the maximum utilization of City facilities, the amount of insurance coverage required for an event/activity may adjust based upon risk assessment. For purposes of determining insurance requirements, events/activities are divided into three categories (High, Medium or Low) based upon the risk of injury or damage associated with the event/activity. The event/activity list shown below is not intended to be all inclusive and may be adjusted based upon perceived risk.

#### Category I, High Risk Events/Activities

Commercial General Liability policy limit of at least \$3,000,000 per occurrence is required, except fireworks which requires a \$5,000,000 per occurrence and \$6,000,000 per general aggregate policy limit. The events/activities include:

1. amusement rides
2. aquatic facility rentals open to the general public
3. alcoholic beverage dispensing
4. activities or events on any body of water in or adjacent to City property (Missouri River or lakes in parks). These activities include: canoeing, kayaking, fishing, swimming, etc.)
5. Bicycling events
6. Any race or walk on a City street including full and half marathons, 5K's and walks
7. sports tournaments/leagues/camps
8. Skate Park competition/exhibition
9. concerts
10. animal related show/exhibition
11. food vendors cooking with hot oil or open flame
12. parades

Effective Date January 1, 2020

13. rock climbing walls
14. inflatables (more than 2)

Category II, Medium Risk Activities or Events:

Commercial General Liability policy limit of at least \$2,000,000 per occurrence is required. These events/activities include:

1. re-enactments of historical events utilizing gunpowder or blank firing with historic weapons
2. caterers or food service
3. 5K runs/walks within a park (not on a City street)
4. instructional classes (for example: boot camp, yoga, etc.)
5. inflatables (one to two)
6. animal (pony) rides
7. car show
8. motion picture production
9. dance recitals/exhibitions

Category III, Low Risk Activities or Events:

Commercial General Liability policy limit of at least \$1,000,000 per occurrence is required. These events/activities include:

1. re-enactment of historical events, with historic weapons present but without gunpowder or blank firing
2. vendor selling goods (nontoxic, not explosive or flammable)
3. trivia night

Additional Coverage and Policy limits for Special Risks:

1. Festivals or events dispensing alcoholic beverages (wine tastings, beer festivals, or other liquor specific events) should obtain host liquor liability coverage in addition to liability insurance.
2. Auto races, car show, or activities using motor vehicles should obtain automobile liability insurance in addition to liability insurance.

Certificate of Insurance and Endorsement Requirements:

A Certificate of Insurance and Additional Insured Endorsement must be provided to the City in the form and required amount thirty (30) days before the date of the event/activity or the event/activity will not be allowed to occur on City property. A Certificate of Insurance and Additional Insured Endorsement can be obtained from your insurance broker. The Certificate of Insurance must name the City of St. Charles, Missouri as:

1. The certificate holder with the correct address of the City as:  
“City of Saint Charles, 200 North Second Street, St. Charles, Missouri,  
63301”

AND

2. An additional primary insured and include the substantially the following words on the Certificate in the description line with name of the activity/event and date:

“This insurance is primary to the insurance coverage of the City of St. Charles,  
Missouri which shall be non-contributory.”

In addition, an Additional Insured Endorsement must be provided with the Certificate. The Endorsement must name the City of St. Charles, Missouri as an additional insured and contain substantially the following words:

“This insurance is primary to the insurance coverage of the City of St. Charles,  
Missouri which shall be non-contributory.”

## **Fires**

A. Cooking fires are prohibited in Parks except for barbecue grills. The fire box should be above the ground a minimum of 24 inches and in the proximity of picnic areas unless otherwise permitted by the Department.

B. Open fires or bonfires are prohibited in Parks. Any exception to this policy requires Department approval and issuance of a Fire Permit and Fire Marshall approval.

C. Park Fire Permits will only be issued when all requirements have been satisfied regarding Patron or Organization requests for Park Area or Facility Use for Special Events and a permit has been issued

Effective Date January 1, 2020

from the Fire Department that indicates compliance with the 2015 International Fire Code: Chapter 3 (General Requirements) and Chapter 4 (Emergency Planning and Preparedness).

## Camping

A. No person shall set up a shack or any other temporary shelter, other than tents, for the purpose of overnight camping; nor shall any movable structure or special vehicle be used for such purposes, such as house trailers, camp trailers, camp wagons or the like without approval. A camping permit may be obtained through the Department for events seeking exception to this provision. Upon the issuance of a Camping Permit, all other provisions listed herein, including but not limited to fire requirements, shall be adhered to.

## Utilities

A. Water Connections:

The connection to and supplies to hose bibs are the sole responsibility of the Event Organizer.

B. Electrical Connections:

Listed below are general guidelines for the installation of temporary electrical wiring:

1. Temporary electrical wiring is required to be located where it will not be subject to physical damage.
2. All receptacles shall be of the grounding type (breaker G.F.I. receptacle).
3. Flexible cords are required to be of continuous length (hard service cord of three wires which includes ground conductor).
4. Boxes and fitting located in damp or wet locations are to be of the weatherproof types.

Due to variances in electrical use in Frontier Park, this policy is subject to changes in the sole discretion of the Department.

No person or any other entity shall perform temporary electrical wiring work without first being licensed to perform the work in the City of St. Charles and without having been issued a permit by the Community Development Department and approved by the Department.

## **Golf Carts, Utility and Other Small Motorized Vehicles**

A. Park user safety and park facility protection is of paramount importance. Therefore the following restrictions shall apply to the use of golf carts, utility carts, and other small motorized vehicles (hereinafter, “small vehicles”) operated within City Parks during Special Events:

1. Small vehicles shall only be operated by Special Event, League or Tournament Officials. A valid driver’s license is required to operate a vehicle in a Park.
2. The use of Small vehicles shall be restricted to the authorized driver who must be sitting in the operator seat of the vehicle.
3. Passengers shall only be authorized upon a small vehicle when there is a reason for such ridership. During those times, the passenger shall be seated at all times in a passenger seat designed and installed by the manufacturer or provider of the small vehicle. The only exception would be Emergency Vehicle(s) that are operated by law enforcement/medical personnel (on official business).
4. The driver of a small vehicle is subject to all applicable State and City laws and shall use due care in the safe operation (eg: no excessive speed or sharp cornering) of the vehicle.

The small vehicle driver shall only be authorized to use the vehicle within the facility limits of the Special Event, League or Tournament and such use shall not authorize access onto any other area including ball fields, for any reason, except for an emergency or injury situation.

Failure to comply with this Policy is cause to cancel small vehicle use or current or future park facility use.

## **Animals**

A. By City Ordinance, animals, except for service animals, are prohibited in Frontier Park during Special Events. Exceptions to this ordinance are as follows:

1. All animals associated with the Event are required to obtain a permit issued by the Department. For a permit to be issued, a list identifying all animals shall be submitted with the Special Event Application and states the length of time the animal will be in Frontier Park and when. If the presence of animals is only a portion of the Event, the animals must be promptly removed from Frontier Park at the end of the demonstration or activity. If animals are to remain throughout the Event, then the animals must be contained to a specific area of Frontier Park that is designated on the Site Plan.

2. Service Animals, law enforcement animals and parade animals are exempt from this prohibition. For purposes of this section, “Service Animals” means dogs that are individually trained to do work or perform tasks for people with disabilities as those words are defined in the regulations or an amendment thereto implementing the Americans with Disabilities Act.

B. Every Event Organizer shall advise all vendors, concessionaires, participant groups, entertainers and all persons who may be present at the Event of the prohibition of bringing animals into Frontier Park. The Event Organizer shall publicize this prohibition in every advertisement for the Event.

## **Katy Trail**

Special Events that plan to use any part of the Katy Trail or First Missouri State Capitol Property are required to obtain the permission of the Missouri Department of Natural Resources. Such permission shall be obtained at least 180 days prior to the Event date. Requests for permission may be submitted by telephone at (636)899-1135 or by email at: [confluence.state.park@dnr.mo.gov](mailto:confluence.state.park@dnr.mo.gov).

## **Green Space Policy**

St. Charles Parks and Recreation Board's mission is to maintain all City Parks as open spaces for the enjoyment of residents and visitors. Accordingly, the Board may limit the number of events in City Parks to allow sufficient time for maintenance and for all-purpose use by the public to minimize the overall impact of Special Events and maximizing park use opportunities for all persons.

## **Parks Public Trust**

It is the policy of the Parks and Recreation Board that public access into all City of St. Charles Parks shall be free of charge and that no public entry fees shall be charged by any person; organization; civic club; event organizer; private or public group; or governmental unit, agency, department or official for the purpose of granting access or entry, while denying another who has not paid such fee that same access. This policy shall include any and all charges which may be construed or misconstrued as a general admission fee into a Park, whether solicited as a donation or as some other form of gate charge.

## **Permit Review**

The Department may request assistance from other governmental agencies during the review of Special Event Applications. These agencies include, but are not limited to, the St. Charles County Health Department, Missouri Department of Natural Resources, United States Coast Guard, or Army Corps of Engineers.

## **Complaint Process**

In the event that the Department receives complaints regarding a Special Event, the Department will notify the Event Organizer as to the nature of the complaint and their frequency. Complaints requiring immediate action by the Department will be referred to the appropriate City Department as well as reported to the Event Organizer for follow-up. Complaints that are not resolved to the satisfaction of the Department may result in future Special Event Applications being denied.

**Modifications**

The Parks and Recreation Board through the Director of Parks and Recreation may modify or waive any policy or fee as it deems necessary and in the best interest of the City.

Exhibit A

**Special Use Fees**

Park	Rental Period	Pre/Post Event Resident	Pre/Post Event Non-Resident	Event Day Resident	Event Day Non-Resident
<b>Frontier Park</b>					
North	All Day	\$110	\$220	\$300	\$450
North Middle	All Day	\$220	\$360	\$600	\$900
South Middle	All Day	\$110	\$220	\$300	\$450
South	All Day	\$110	\$220	\$300	\$450
North Middle	Half Day 8a - 1p	N/A	N/A	\$300	\$450
	Half Day 3p - 8p	N/A	N/A	\$300	\$450
<b>DuSable</b>	All Day			\$300	\$450
<b>Soccer Complex</b>					
East	All Day	\$140	\$280	\$300	\$450
West		\$140	\$280	\$300	
<b>Designated Special Use Area</b>	All Day	\$110	\$220	\$300	\$450
<b>Portable Stage</b>	Per setup/tear down			\$1,800	\$1,800
<b>Rangers</b>	As Designated: Per hour fee invoiced will reflect employee's hourly rate plus benefit				

\*Special Use Fee includes the rental fees of the facilities within the designated sections except Katy Depot.

\*\* Residency rates are determined by the State of Missouri Letter of Incorporation of the event organization.

\*\*\* Pricing subject to change

**Pony Rides, Petting Zoo, Inflatables, Amusement Attractions**

Type	Quantity	Per Day Fee
Pony Rides	Up to 5 ponies	\$75
	6+ ponies	\$7 additional per pony
Petting Zoo	Up to 5 animals	\$75
	6+ animals	\$7 additional per animal
Amusement Attractions and Inflatables	Up to 3 rides	\$35
	4+ rides	\$10 additional per ride

## **Athletic Facility League and Tournament Policy**

### **St Charles Parks and Recreation Board**

It is the Policy of the St. Charles Parks and Recreation Board fees charged will recover costs associated with preparation and use of the facility and empower Staff, herein after “Parks”, at their sole discretion, to apply the policy for the betterment of the Department. The policy also sets a standard of expectation for Participants and Visitors which is consistent with the level of service expected from our parks system as a whole.

The Organization shall be responsible for application, payment of all fees and damages, enforcement of all rules, regulations and ordinances, assuring that all activities are properly controlled, assuring that a designated person(s) of authority is on site at all time, and for such other requirements listed in these rules.

**1. Availability**

Facilities will be available for tournaments from March 1 to November 30 annually. Minor calendar adjustments may be considered depending on the days of the week which March 1 and November 30 occur. Special requests not within the time frame may be considered.

**2. Modifications**

The Parks and Recreation Board appoint the Director, or designee, to reserve the right to modify or waive any policy or fee as it deems necessary and in the best interest of the City.

**3. Reservation Priorities**

The following priorities have been established to ensure fair distribution of facilities:

- a. City of St Charles Parks and Recreation Programs
- b. Returning Organizations/Users in good standing
- c. New Requests

**4. Reservation Procedures**

- A. A designee of the Organization must complete the Athletic Facility League and Tournament Request Form and submit to Parks no less than 30 days to be considered. A deposit may be required at the discretion of Parks
- B. Parks will determine if a meeting is necessary prior to tournaments or leagues.
- C. Incomplete requests received could result in the request being denied. If two or more organizations request the same time, date, fields, the outlined priority list will apply.
- D. Schedules must be submitted to Parks no less than 5 days prior to the start date.
- E. Field layout requests must be submitted to Parks no less than 14 days prior to the start date.
- F. Certificate of Insurance as determined by the City of St. Charles and St. Charles Parks and Recreation Board naming the City of St Charles as additional insured must be provided 10 days prior to the event as outlined within the Insurance Policy.

## **5. Inclement Weather**

Parks reserve the right to postpone, cancel or delay activity. The decision to start league or tournament games rests solely with Parks. If games have been started, it is the responsibility of the Organization to cancel or delay for the safety of the players and to maintain acceptable field conditions.

## **6. Use Regulations**

- A. The League/Tournament reservation is for the designated field(s)/court(s) only. Use of the facility is limited to the activity specified on the permit. If the facility is utilized for a purpose not designated on the approved permit, charges will be assessed for usage.
- B. Unless specifically stated on the permit, it is understood that the League/Tournament is not a fundraiser, and that no admission/parking/gate fee is to be charged. Groups conducting fundraising events must possess not for profit status and Tax Exemption Letter. Copies of all documents must be filed with the request form.
- C. All tents, awnings, canopies and temporary structures must have prior approval.
- D. The sale of t-shirts, hats, photographers and other novelties must have prior approval and is subject to a vendor fee. Vendors must obtain proper license from the City of St Charles.
- E. At the discretion of Parks, security personnel may be required at the cost of the Organization.
- F. Fences may not be used for soft toss.
- G. Golf carts and/or utility carts are not allowed without prior approval in writing. Drivers must possess a valid driver's license.
- H. Vehicles may not be driven or parked on turf surfaces, sidewalks, service drives or emergency zones. Only parking lots may be used for loading and unloading.
- I. Apparatus or equipment may not be located at the facility unless the use and location of such equipment has received prior approval.
- J. Amusement rides, games, booths, bands, DJ's, etc.... are not allowed without prior approval in writing and additional permits completed.
- K. Unless Parks gives written permission, food concession sales and food/drink give-aways are not allowed.
- L. Only Parks are allowed to prepare the fields/courts unless approved in advance in writing and limited to hand tools only
- M. Parks may revoke any permit granted if it is determined that the application for the permit contained any misrepresentation or false statement, or that any condition set forth in the policies are not being complied with, or that the safety of the participants in the activities of the applicant or other patrons/visitors is endangered by the continuation of the event.
- N. During Tournaments, the Organizers will be responsible for keeping the outside trash cans emptied and the restrooms stocked. Parks will have a supply of trash bags and toilet paper available for the Tournament Staff to use. The facility will be left in a clean and neat condition. If it is necessary for Parks to provide cleaning services following a Tournament, additional fees may be charged.
- O. At the discretion of Parks, medical services may be required at the league/tournaments expense.

**Basic Tournament Fee Structure**

Fees are based on field set-up and preparation for the tournament and a portion of the yearly maintenance costs associated with the care and maintenance of the fields. Deposits are due upon application of requested Tournament.

**St. Charles Soccer Complex Soccer/Lacrosse/Cricket/Rugby**

Field Setup	\$ 150 per field
Maintenance Fee: Soccer, Lacrosse/ 3V3	\$ 35 per field, per game/ \$ 35per field, per hour

**Blanchette/Wapelhorst Park Ball Diamonds**

Baseball/Softball Diamond Setup	\$ 75 per field
Second Day Field Preparation	\$ 50 per field
Maintenance Fee	\$ 9 per field, per game

**Kiwanis/McNair Park Ball Diamonds**

Ball Diamond Setup	\$ 45 per field
Second Day Field Preparation	\$ 30 per field
Maintenance Fee	\$ 8 per field, per game

**McNair Park Football Field**

Football Field Setup	\$ 200 per field
Maintenance Fee	\$ 40 per field, per game

**Blanchette Park Horseshoe Complex**

Complex Set up Fee	\$200 per day
Complex Maintenance Fee	\$100 per day

**Boone's Lick/McNair/Blanchette/Wapelhorst Park Tennis/Pickleball**

Maintenance Fee	\$7.00 per game
-----------------	-----------------

**Bales Park Cricket Pitch**

Pitch Set up Fee	\$185.00 per field
Maintenance Fee	\$55 per day

### **Basic League Fee Structure**

The fees charged for use of St. Charles Parks and Recreation Athletic Fields for League Play will recover costs associated with preparation and on-going maintenance. These fees will be applied directly to the labor, materials and equipment used to maintain and improve the athletic fields and surrounding park area.

<b>Field Type</b>	<b>Per Game/Hour Fee</b>	<b>Per Day Fee</b>
Baseball (pitching mound) *	\$ 18	
Softball*	\$ 13	
Football**	\$ 55	
Soccer***	\$ 35	
Tennis/Pickle ball/Roller hockey		\$70
Cricket		\$80

\*Fees include preparation of the fields, unlined, and nets. Lining of the fields is an additional fee available upon request based upon materials and labor.

\*\*Press Box User Fee:

\$200 Monthly fee (Includes use of both levels during football season only)

\$1,000 Yearly fee (Includes use of both levels during football season and lower level only during off season)

\*\*\* Per Game Fees apply if using a whole or partial field. Partial fields will only be allowed on Fields 1 through 4 and 7 through 10. Fee may be applied hourly for other sports.

**Non-Profit Youth Sports Associations within the City of St Charles League Fee Waiver**

Youth non-profit sports associations in good standing presenting a player roster, per session/season, with 70% representing St Charles City residents will receive a waiver of league fees for field use. The youth non-profit sports association must be located within the limits of City of St Charles by physical address and represented as such on State of Missouri approved non-profit certificate.

The youth sports association fee waiver will be available to the following organizations:

Academy of the Sacred Heart  
Duchesne High School  
Immanuel Lutheran  
Orchard Farm School District  
St Charles American Legion Baseball  
St Charles Borromeo Church  
St Charles Boys and Girls Club  
St Charles Junior Baseball/Softball Association  
St Charles School District  
St Charles Titans Football Association  
St Elizabeth Ann Seton/St. Roberts Church

The following documentation must be submitted per session/season to be considered for a waiver of league fees:

- The participant roster submitted to be eligible for the league fee waiver must be the same roster provided to the governing sports organization which the league is registered for official play. The roster must include the participants full name, address, telephone number and email address. Personal information will be used solely for the purpose of the parks and recreation department.
- State of Missouri approved non-profit status listing physical address to be within the City limits of St Charles
- The association must be in good standing with the department with no outstanding debits and also in good standing with the State of Missouri as a non-profit.

Fees associated with the use of field lights or tournaments scheduled beyond league play are not subject to a waiver or discount.

**Potential League/Tournament Fees**

The Parks and Recreation Board reserves the right to assess these fees based upon the Tournament size and needs for a quality event.

Deposit	\$ 150 per field/facility as determined by Staff
Port-a-johns	To be charged by quantity needed and fee charged by port-a-john company
Trash Dumpster	To be charged by size needed and fee charged by dumpster company
Athletic Facility Lights	\$16 Resident/\$17 Non-Resident per hour, per field
Clean up Staff	hourly rate for position applies
Park Rangers	hourly rate for position applies
Drying Agent	\$15.00 per bag; <u>Pricing subject to change</u>
Vendor Fee	\$ 75 per vendor
Ball Diamond Field Lining	\$ 45.00 per field at time of field preparation
Curfew Penalty	\$250.00 for each game

**Cross Country Fees**

Applications for Cross Country meets will be evaluated by request as to availability of space and additional planned activities. Due to the size of an event, additional park services may be required and fees charged to the organizing entity.

1. Applications must be submitted no later than 120 days prior to the meet.
  2. Rental of all shelters in the designated park may be required depending on size, participant registration and length of event.
  3. As per Board Policy “School/Park Cooperative Facility Usage Agreement,” St. Charles School District use would be at reduced or no charge.
  4. Staff will determine if Rangers and /or Off Duty Police Officers are required and the number of Rangers/Off Duty Officers necessary for the safety of the event participants and charged at the appropriate hourly rate.
  5. Groups and/or Organizations must submit a Certificate of Liability Insurance for commercial general liability insurance, which provides bodily injury and property-2 damage coverage at limits not less than \$1,000,000 combined single limit per occurrence. The St. Charles Parks & Recreation Department shall be named as an additional insured on the certificate, listing the date(s) and location of the tournament.
- 4.6. \_\_\_\_\_

Cross Country	1 to 250 Participants	251 to 500 Participants*
Fee	\$ 450	\$ 900

\*Existing Cross County events with over 500 participants will be charged \$1.00 per participant above the existing fee structure listed above.

### McNair Disc Golf Fees

Applications for exclusive use of the Department's Disc Golf Course for tournaments will be evaluated by request as to availability of space and additional planned activities. Due to the size of an event, additional park services may be required and fees charged to the organizing entity.

1. Applications must be submitted no later than 120 days prior to the meet.
2. Rental of all shelters in the designated park (McNair Shelter #3 & #4) will be required for any Disc Golf Rental. **\*\*This \$300 fee must be paid at the time of the rental.\*\***
3. Staff will determine if Rangers and /or Off Duty Police Officers are required and the number of Rangers/Off Duty Officers necessary for the safety of the event participants and charged at the appropriate hourly rate.
4. Tournament rentals will be limited to a maximum of six (6) hours per day and will receive exclusive use of the disc golf course (if requested). Applicant will work with the Parks and Recreation Department to determine tournament hours.
- 4.5. Groups and/or Organizations must submit a Certificate of Liability Insurance for commercial general liability insurance, which provides bodily injury and property damage coverage at limits not less than \$1,000,000 combined single limit per occurrence. The St. Charles Parks & Recreation Department shall be named as an additional insured on the certificate, listing the date(s) and location of the tournament.
6. In addition to the shelter/course rental fee (referenced above) there will be a \$2.00 per tournament participant fee. This fee will be paid after the tournament is completed and is based on the number of registered players who played in the tournament.

<u>Disc Golf Tournament</u>	<u>One (1) day tournament</u>	<u>Two (2) day tournament</u>
<u>Fee</u>	<u>\$ 300</u>	<u>\$ 600</u>

### Multiple Use Sports Fields

Use of a sport designated field for a different sport will be evaluated for feasibility and a fee determined based upon the use of the varying sport and the fees listed above.

### Impact Fee

If a sporting event impacts more of a park than direct use of an athletic field limiting use by other visitors or the inability of surrounding facilities to be reserved, additional fees associated may be assessed to the organization. The Impact Fee is based upon the Special Event Use Permit Policy fees.

**Action Tracker**

August 30, 2024

**Item: 11**

<b>Item</b>	<b>Description</b>	<b>Estimated Associated Costs</b>	<b>Projected Upcoming Agenda</b>
Archiving Board Packets	Board packets for the last five years will be uploaded to our web-site as a reference tool for Board Members. Marketing Associate has begun this work and new packets are being uploaded.	\$0	Ongoing
New McNair Park Amenity	Discussion of new amenity for the replacement of McNair Aquatic Facility	?	Currently on-going
Boschert Greenway - New Town Blvd to Boschertown Rd (Trail Issues)	GRG Agreement for 50/50 split of expenses executed. Greenway ground and rolled, trees removed; reopened April 25. Testing RFD surface for determination later in year for asphalt.	\$564,000	FDR to be completed in September. Asphalt in October
Erosion Issues at Red Cedar Court/Woodlands Park	Several homes on Red Cedar Court have contacted Parks/City about their backyards being impacted by erosion caused by stormwater. Area is in a wooded area of Woodlands Park	?	Unknown
Joint Work Session	Council and Board joint work session for a presentation of the Park and the Fieldhouse/Hub feasibility study at City Hall.		TBD
Frontier Park/Katy Trail Access	New access gate to be added at Madison Street from Forget-Me-Not Park is being discussed with Engineering and Public Works. Possibly added to the Riverwalk Trail Project listed next.	TBD	To be combined with Riverwalk Trail Project
Riverwalk Trail Project	City Engineering is working on improvements to the Katy Trail from the Art Foundry to I-70 and through RiverPointe. This will continue to include a mixed use path and potentially a variety of hard surfaces. More details to come on this project.	TBD	City/Grant Funding
Boone's Lick Park Maintenance Shed	The maintenance shed at Boone's Lick Park, located by the community garden is in disrepair. Mostly used for storage of a few items, continuing repairs is not cost effective with other locations items can be stored. Staff is planning demolition of the building this year with the construction crew.		Awareness Only
In-Line Hockey @ McNair	The in-line hockey rink is being evaluated to determine necessary repairs and renovations that need to be made. Surface has been seal coated.	In discovery	TBD
Maibaum Pole	Several non-profits have approached Staff about erecting a maibaum pole in Frontier park representing all the Sister Cities. Official request to be presented at a future meeting	Donated	July 17, 1905
Frontier Park Electric	In conjunction with Public Works, Engineering and Events Department, we are exploring resources that exist, what is needed and options for more permanent electric for special events.	TBD	TBD
Blanchette Storm Water	Making repairs to the entrance of park by flag pole and sidewalk to help elevate drainage onto the neighbors yards	\$15,000	Work beginning the week of September 3