

**SAINT CHARLES PARKS & RECREATION BOARD MINUTES
MEETING HELD
August 21, 2024**

The meeting was **Called to Order** by President Bichel at 6:00pm in the American Legion Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

Board Sandy Bichel, Tim Glosier, Larry Muench, Mike Ryan, Brian Scheidegger, Anna Shy, Anne Zerr and Council Liaison Mary West were present. Kathy Mudrovic and TJ Slattery were absent.

Staff Maralee Britton - Director, Chris Atkinson – Assistant Director.
Mike Wilkins – Chief Park Ranger

Others None

3. **Pledge of Allegiance**

4. **Verbal Petitions/Public Comments and Response:** None

5. **Staff Reports/Presentations:** None

6. **Items for Discussion and/or Action-**

A. **Contract with Vision Civil Construction in the amount not to exceed \$161,716.25 for the Fountain Lakes Trail Relocation Project***

Muench made a motion to approve the contract; seconded by Scheidegger. Motion Passed.

B. **Purchase Order with Alaska Airlines to purchase tickets for trip participants for the “History & Beauty of Seattle” trip in May 2025 in an amount not to exceed \$28,922.40***

Shy made a motion to approve the purchase; seconded by Zerr. Motion Passed.

C. **Resolution #4, 2024 Dedicating Real Property, located at St. Chas Common Blk 2 Evans Sur Parcel ID# 3-0003-3280-00-0001.3000000 1.682 AC to the St. Charles Parks and Recreation Board for its Development, Care and Maintenance and Naming the Land Donation Pundmann Nature Park***

Scheidegger made a motion to approve Resolution #3, 2024; seconded by Ryan. Motion Passed.

7. **Meeting Minutes:**

- A. Parks & Recreation Board Meeting Minutes July 17, 2024*
- B. Parks & Recreation Board Work Session Meeting Minutes August 7, 2024*
- C. Executive Board Meeting Minutes July 23, 2024*

Zerr made a motion to approve the meeting minutes (A, B & C); seconded by Scheidegger. The motion passed.

- D. Parks & Recreation Board Closed Session Minutes, July 17, 2024**
- E. Executive Board Closed Session Minutes, July 23, 2024
- F. Parks & Recreation Board Closed Session Minutes, August 7, 2024**

Zerr made a motion to approve the Closed Session Meeting Minutes (D, E & F); seconded by Scheidegger.

Roll Call: Sandy Bichel – Yes, Tim Glosier - Yes,– Kathy Mudrovic - Absent, Larry Muench - Yes, Mike Ryan – Yes, Brian Scheidegger - Yes, Anna Shy – Yes, TJ Slattery - Absent, Anne Zerr – Yes. Motion passed.

8. **Consent Agenda (Items to be received):**

The Consent Agenda was then addressed, which included the following:

- A. Calendar
- B. Financial Worksheets and Project Report
- C. Accounts Receivable Report
- D. Financial Transactions from \$10,000 to \$15,000- None
- E. Oak Grove Cemetery Report

Scheidegger made a motion to accept the consent agenda; Seconded by Zerr. The motion passed.

9. **Items Removed from the Consent Agenda:** None.

10. **Presidents Announcements and Reminders:**

Bichel reminded the Board that the Hawks Nest/Pundmann Park signing ceremony would be taking place on site on Thursday August 22nd at 9:00am.

11. Directors Report:

A. Thank You's (As Available)

B. General Department Update

Britton asked if any Board members would like any apparel with the logo on it to contact her so she can place an order.

12. Board Member Announcements and Reminders:

Zerr asked about some cosmetic improvements that could be done at Fountain Lakes Park. Atkinson said he would meet with Zerr to get here feedback to what could be done.

13. Council Liaison Announcements and Reminders:

West thanked the Board for the almost 2 year process to get to this point with the Pundmann Nature Park development.

14. Park Board Liaisons Comments

A. Foundation Report: None

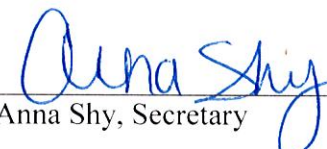
B. Legislative Report: None.

As there was no further business to discuss Muench moved for **Adjournment** at 6:35 pm; Seconded by Shy. The motion passed.

Meeting: August 21, 2024

Respectfully Submitted,


Sandy Bichel, President


Anna Shy, Secretary