

**SAINT CHARLES PARKS & RECREATION BOARD MINUTES**  
**MEETING HELD**  
**September 6, 2023**

The meeting was **Called to Order** by President Ryan at 6:02pm in the American Legion Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

**Board** Denise Childress, Mike Ryan, Brad Harmon, Merle Schneider, Tuss Peluchette and Council Liaison Denise Mitchell were present. Kathy Mudrovic and Mike Hannegan were absent.

**Staff** Maralee Britton – Director, Chris Atkinson- Assistant Director, Don Borgmeyer – Enterprise Superintendent.

**Other** None

Motion by Harmon to allow Tuss Peluchette to participate remotely in conjunction with City Ordinance 115.405 Remote Participation; Seconded by Childress. Roll Call Vote.

Roll Call: Denise Childress – Yes, Mike Hannegan - Absent, Brad Harmon – Yes, Kathy Mudrovic - Absent, Mike Ryan - Yes, Merle Schneider - Yes,

Remote Roll Call: Tuss Peluchette- Present.

**3. Pledge of Allegiance**

**4. Verbal Fieldhouse/Hub Feasibility Update**

Britton and Atkinson updated the Board verbally on the progress of the feasibility study. There have been multiple virtual consultant meetings, one public meeting, one stakeholder meeting and one focus group meeting that were held in person. There has also been an online survey which received 1,030 responses.

All of the groups provided input on what they would like to see in the fieldhouse. The consultant then began providing draft building layouts and basic cost estimates for those buildings. All of those buildings were large in size and had a significant construction cost associated with them. Staff asked the consultant to further review the building sizes and also provide a basic operation model to look at the operational costs of each of the building options. Parks staff have also visited fieldhouses in Fulton, MO and Cape Girardeau, MO and plan to visit other fieldhouses in more Metropolitan area (Kansas City, Chicago, IL.). Peluchette suggested visiting a Field House in Evansville, IN.

The Board were informed that the process may not be wrapped up the end of FY 2023.

**5. Action Tracker Report**

Atkinson and Britton talked about several of the items listed on the Action Tracker. In the coming meetings several large purchases listed will be coming before the Board for possible approval. They include the McNair Aquatic Facility Demolition which is currently out for bid, and the purchase of vehicles for the Maintenance and Park Ranger Division and the playground replacement at Schaefer Park.

**6. Adopt a Park (Board Member observations pertinent to facilities, programs and services within the System)**

Schneider – Good

Ryan - Good

Harmon – Good

Childress – Good. Asked a possible hazardous tree limb at the North end of Frontier Park. Staff will investigate. Also asked staff for an update at an upcoming meeting on what the staff process is for identifying hazardous trees in the park.

Peluchette - Good

Mitchell – Good

Britton informed the Board that former Board Member Tom Smith would be receiving a proclamation from the Mayor at the City Council meeting on 9/19. Board members are invited to attend to also attend a social gathering following the presentation.

At 6:35pm Peluchette excused himself from the meeting as he could not take part in the Closed Session due his remote participation and not being physically present at the meeting location.

At 6:36pm Motion by Childress to enter into Closed Session to discuss the following items;

- A. Legal actions, causes of action, or litigation. (RSMo 610.021.1)\*\*
- B. Leasing, purchase or sale of real estate where public knowledge of the transaction might adversely affect the legal consideration thereof. (RSMo 610.021.2)\*\*
- C. Hiring, firing, disciplining or promoting of particular employees when information relating to the performance or merit of individual employees is discussed or recorded. (RSMo 610.021.3)\*\*

Seconded by Harmon. Roll Call Vote.

Roll Call: Denise Childress – Yes, Mike Hannegan - Absent, Brad Harmon – Yes, Kathy Mudrovic - Absent, Mike Ryan - Yes, Merle Schneider - Yes, Tuss Peluchette- Excused.

At 7:33pm Motion by Childress to leave Closed Session; Seconded by Harmon. Roll Call Vote.

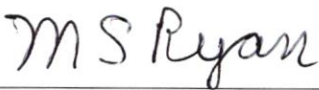
Roll Call: Denise Childress – Yes, Mike Hannegan - Absent, Brad Harmon – Yes, Kathy Mudrovic - Absent, Mike Ryan - Yes, Merle Schneider - Yes, Tuss Peluchette- Excused.

As there was no further business to discuss Childress moved for **Adjournment** at 7.34 pm; Seconded by Harmon. Roll Call Vote.

Roll Call: Denise Childress – Yes, Mike Hannegan - Absent, Brad Harmon – Yes, Kathy Mudrovic - Absent, Mike Ryan - Yes, Merle Schneider - Yes, Tuss Peluchette- Excused.

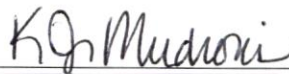
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Respectfully Submitted,



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Mike Ryan - President



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Kathy Mudrovic  
Board Member