

**SAINT CHARLES PARKS & RECREATION BOARD MINUTES**  
**MEETING HELD**  
**June 21, 2023**

The meeting was **Called to Order** by President Ryan at 6:00pm in the American Legion Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

**Board** Denise Childress, Brad Harmon, Kathy Mudrovic, Mike Ryan, Mike Hannegan, Merle Schneider, Tuss Peluchette (Via Zoom) and Council Liaison Denise Mitchell were present.

**Staff** Maralee Britton - Director, Peter VanLinn – Parks Superintendent,

Motion by Mudrovic to allow Tuss Peluchette to participate remotely in conjunction with City Ordinance 115.405 Remote Participation; Seconded by Hannegan. Roll Call Vote.

Roll Call: Denise Childress – Yes, Mike Hannegan - Yes, Brad Harmon – Yes, Kathy Mudrovic - Yes, Mike Ryan - Yes, Merle Schneider - Yes,

Remote Roll Call: Tuss Peluchette- Present.

3. **Pledge of Allegiance**

4. **Verbal Petitions/Public Comments and Response:**

5. **Staff Reports/Presentations:**

A. **Aquatics Update**

Britton updated the Board on the status of aquatics year to date. Attendance is doing well and non-residents are adjusting to the purchase of tickets on-line. A few anomalies being worked out for folks who only use cash or only having 1 ticket left available when there are 2 guests wanting to attend to name a few. Overall the summer is going well with little to no incidents.

6. **Items for Discussion and/or Action-**

A. **Consideration for Approval of the 2024 - 2029 Parks and Recreation Capital Improvements Plan\***

Britton presented the Capital Improvements Plan. The various funds were reviewed including the property tax dollars, Metro Parks and Recreation Sales Tax, the Prop P Sales Tax and the replacement funds. It was also noted that while a definite amenity for

McNair Park has not been identified, \$175, 000 has been set aside within next years plan for construction once decided. A frisbee disc course for McNair Park was also added for 2024.

Childress made a motion to approve the Capital Improvements Plan for 2024 through 2029; seconded by Mudrovic.

Roll Call: Denise Childress – Yes, Mike Hannegan - Yes, Brad Harmon – Yes, Kathy Mudrovic - Yes, Tuss Peluchette – Yes Mike Ryan - Yes, Merle Schneider - Yes, Motion passed.

**B. Project Transfers over \$10,000\***

Britton presented the transfer of funds from the 97-acre Recreational Site for partial demolition of the McNair Aquatic Facility in 2023. After discussion led by Childress and echoed by Peluchette, the decision was made to hold the transfer until more is known about the new amenity to be placed at the aquatics site. It was requested Staff bring itemized projects forward for greater understanding of where funds would be spent. The transfer will be brought back to a future meeting.

**C. Contract with Asphaltic Maintenance & Construction to complete 2023 asphalt projects in an amount not to exceed \$36,769\***

VanLinn presented the Contract. Childress inquired about the asphalt project and the types of repairs being made for sufficient surfacing. Peluchette requested Staff evaluate millings as a surface suitable replacement and more cost-effective method. Peluchette made a motion to approve the Contract; seconded by Childress.

Roll Call: Denise Childress – Yes, Mike Hannegan - Yes, Brad Harmon – Yes, Kathy Mudrovic - Yes, Tuss Peluchette – Yes Mike Ryan - Yes, Merle Schneider - Yes, Motion passed.

**7. Meeting Minutes:**

**A. Parks & Recreation Special Board Meeting Minutes May 17, 2023\***

Harmon made a motion to approve the meeting minutes as amended; seconded by Mudrovic.

Roll Call: Denise Childress – Yes, Mike Hannegan - Yes, Brad Harmon – Yes, Kathy Mudrovic - Yes, Tuss Peluchette – Yes Mike Ryan - Yes, Merle Schneider - Yes,

Motion passed.

**8. Consent Agenda (Items to be received):**

The Consent Agenda was then addressed, which included the following:

- A. Calendar
- B. Financial Worksheets
- C. Accounts Receivable Report
- D. Project Report
- E. Financial Transactions from \$7,500 to \$10,000- None
- F. Oak Grove Cemetery Report
- G. Action Tracker

Harmon made a motion to approve the consent agenda; Seconded by Mudrovic.

Roll Call: Denise Childress – Yes, Mike Hannegan - Yes, Brad Harmon – Yes, Kathy Mudrovic - Yes, Tuss Peluchette – Yes Mike Ryan - Yes, Merle Schneider - Yes, Motion passed.

**9. Items Removed from the Consent Agenda: None**

**10. Presidents Announcements and Reminders:**

Ryan relayed to the Board he had been asked as a representative of the Board to participate in a telephone review with Great Rivers Greenway. GRG is seeking input from elected officials and Board Members their experience as a GRG partner and what they can approve upon. Good conversation about our greenway projects with GRG.

He has also been getting many complements about Fox Hill Park and level of care and maintenance. Kudos to the Maintenance Staff.

**11. Directors Report:**

**A. Thank You's (As Available)**

A couple of Thank You's from the public were highlighted.

**B. Staffing Report**

Enterprise seasonal staffing levels are holding. Many are requesting days off for

vacation or camps which helps when there are a few more staff than needed to fill shifts. Maintenance still needs a few more seasonal staff. The two full time positions are receiving few applicants as well as the marketing position. We continue to seek new methods of recruiting for the openings.

Pertaining to hiring requirements, Childress encouraged staff to talk further about the implications, if any, from new laws legalizing marijuana.

### **C. General Department Update**

The complaint about a mandatory weight check for the Boomerango Slide making the news had very little recourse from the general public. Staff continues to be vigilant using the manufacturers guidelines for safety purposes. Childress suggested a resolution to express the Board's commitment to safety being paramount over guest impression. Others agreed safety of all parks, facilities and programs should be included and not only the aquatic facilities. Childress made a motion for Staff to draft a resolution to be presented at a future Board Meeting; seconded by Peluchette.

Roll Call: Denise Childress – Yes, Mike Hannegan - Yes, Brad Harmon – Yes, Kathy Mudrovic - Yes, Tuss Peluchette – Yes Mike Ryan - Yes, Merle Schneider - Yes, Motion passed.

### **12. Board Member Announcements and Reminders:**

Hannegan- All good.

Schneider- All good.

Harmon- A line at the Boomerango Slide may help keep guests back while waiting for a user to complete the ride and hand off the tube. Apple Pay at the Wapelhorst Concessions was not working.

Mudrovic- All good.

Childress- Tanks to Staff for the Centennial Greenway opening at Schaefer Park. City Media gathering photos and video would have been good to have.

Requesting an update on Bangert Island, Britton relayed a meeting with Tony Caruso and Jodi Devonshire. Discussion included the McNair amenity area for potential pump track, Bangert Island and the dead grass in Frontier Park some cyclists would like to make a single-track course permanent. Bangert Island continues to fall under Public Works. C

Childress relayed areas of Frontier Park need care. Weeds and grass growing through the asphalt and the landscape bed surrounding the three flags is in poor shape.

Childress also requested the Council Buddies be emailed out for reminders to be sent.

Peluchette- He and his wife are enjoying the flowers in Blanchette Park and thanks to the horticultural staff.

**13. Council Liaison Announcements and Reminders:**

Mitchell said there 2 Pines off Hackmann that do not look so good.

At the Boschert Greenway triangle property, a few trees look like they need pruned or removed.

Mitchell also announced the next City update meeting on water would be June 22, 6pm at the Foundry.

**14. Park Board Liaisons Comments**

**A. Foundation Report:** None.

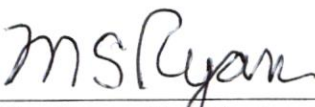
**B. Legislative Report:** None.


As there was no further business to discuss Hannegan moved for **Adjournment** at 7:43 pm;  
Seconded by Childress.

Roll Call: Denise Childress – Yes, Mike Hannegan - Yes, Brad Harmon – Yes, Kathy Mudrovic - Yes, Tuss Peluchette – Yes Mike Ryan - Yes, Merle Schneider - Yes,  
Motion passed.

Meeting: June 21, 2023

Respectfully Submitted,

  
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Mike Ryan - President

  
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Denise Childress - Secretary