

SAINT CHARLES PARKS & RECREATION BOARD MINUTES
MEETING HELD
January 18, 2023

The meeting was **Called to Order** by President Ryan at 6:00pm in the American Legion Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

Board Denise Childress, Brad Harmon, Kathy Mudrovic, Mike Ryan, Mike Hannegan, Tom Smith and Council Liaison Denise Mitchell were present. Merle Schneider and was absent.

Staff Maralee Britton – Director, Chris Atkinson- Assistant Director, Mike Wilkins – Chief Park Ranger, Missy Hollander – Aquatics Coordinator, Don Borgmeyer – Enterprise Superintendent,

Motion by Childress to allow Tuss Peluchette to participate remotely in conjunction with City Ordinance 115.405 Remote Participation; Seconded by Mudrovic. Roll Call Vote.

Roll Call: Denise Childress – Yes, Mike Hannegan - Yes, Brad Harmon – Yes, Kathy Mudrovic - Yes, Mike Ryan - Yes, Merle Schneider - Absent, Tom Smith – Yes.

Tuss Peluchette- Yes.

3. **Pledge of Allegiance**

4. **Verbal Petitions/Public Comments and Response:** None

5. **Staff Reports/Presentations:**

6. **Items for Discussion and/or Action-**

A. Consideration for approval Budget Amendment #1, 2023, Re-appropriations*

Britton presented the Budget Amendment. Harmon made a motion to approve the Budget Amendment; seconded by Mudrovic.

Roll Call: Denise Childress – Yes, Mike Hannegan - Yes, Brad Harmon – Yes, Kathy Mudrovic - Yes, Tuss Peluchette – Yes, Mike Ryan - Yes, Merle Schneider - Absent, Tom Smith – Yes. Motion passed.

B. Consideration of amendment to the Aquatics Fees and Charges for Facilities*

Hollander presented the Amended fees and charges. Childress made a motion to approve the amended fees; seconded by Harmon.

Roll Call: Denise Childress – Yes, Mike Hannegan - Yes, Brad Harmon – Yes, Kathy Mudrovic - Yes, Tuss Peluchette – Yes, Mike Ryan - Yes, Merle Schneider - Absent, Tom Smith – No. Motion passed.

C. Contract with Jeff Ellis & Associates Inc. to provide aquatics safety certifications and risk management services at the aquatic facilities in 2023 in an amount not to exceed \$16,580.00*

Atkinson presented the contract. Smith made a motion to approve the contract; seconded by Mudrovic.

Roll Call: Denise Childress – Yes, Mike Hannegan - Yes, Brad Harmon – Yes, Kathy Mudrovic - Yes, Tuss Peluchette – Yes, Mike Ryan - Yes, Merle Schneider - Absent, Tom Smith – Yes. Motion passed.

D. Contract with JB Exteriors to complete the 2023 parks roofing projects in an amount not to exceed \$49,634.55*

Atkinson presented the contract. Peluchette made a motion to approve the contract; seconded by Hannegan.

Roll Call: Denise Childress – Yes, Mike Hannegan - Yes, Brad Harmon – Yes, Kathy Mudrovic - Yes, Tuss Peluchette – Yes, Mike Ryan - Yes, Merle Schneider - Absent, Tom Smith – Yes. Motion passed.

E. Contract with T & L Tree Service for tree removal and pruning in 2023 in an amount not to exceed \$29,000.00*

Atkinson presented the contract. Childress made a motion to approve the contract; seconded by Smith.

Roll Call: Denise Childress – Yes, Mike Hannegan - Yes, Brad Harmon – Yes, Kathy Mudrovic - Yes, Tuss Peluchette – Yes, Mike Ryan - Yes, Merle Schneider - Absent, Tom Smith – Yes. Motion passed.

F. 1st Renewal Contract with Aquatic Control Inc. to provide Clean Lake Management Program in 2022 in an amount not to exceed \$14,000.00*

Atkinson presented the contract. Childress made a motion to approve the contract; seconded by Mudrovic.

Roll Call: Denise Childress – Yes, Mike Hannegan - Yes, Brad Harmon – Yes, Kathy Mudrovic - Yes, Tuss Peluchette – Yes, Mike Ryan - Yes, Merle Schneider - Absent, Tom Smith – Yes. Motion passed.

G. Contract with Hilton Garden Inn to provide overnight lodging and dinner for trip participants on 9/28/23 in an amount not to exceed \$12,150.00*

Atkinson presented the contract. Smith made a motion to approve the contract; seconded by Mudrovic.

Roll Call: Denise Childress – Yes, Mike Hannegan - Yes, Brad Harmon – Yes, Kathy Mudrovic - Yes, Tuss Peluchette – Yes, Mike Ryan - Yes, Merle Schneider - Absent, Tom Smith – Yes. Motion passed.

7. Meeting Minutes:

A. Parks & Recreation Board Meeting Minutes December 21, 2022*

Peluchette made a motion to approve the meeting minutes; seconded by Mudrovic.

Roll Call: Denise Childress – Yes, Mike Hannegan - Yes, Brad Harmon – Yes, Kathy Mudrovic - Yes, Tuss Peluchette – Yes, Mike Ryan - Yes, Merle Schneider - Absent, Tom Smith – Yes. Motion passed.

8. Consent Agenda (Items to be received):

The Consent Agenda was then addressed, which included the following:

- A. Calendar
- B. Financial Statement
- C. Accounts Receivable Report
- D. Project Report
- E. Financial Transactions from \$7,500 to \$10,000
- F. Oak Grove Cemetery Report

Smith asked to pull items B, D & F for further discussion.

Smith made a motion to approve the remaining consent agenda; Seconded by Harmon.

Roll Call: Denise Childress – Yes, Mike Hannegan - Yes, Brad Harmon – Yes, Kathy Mudrovic - Yes, Tuss Peluchette – Yes, Mike Ryan - Yes, Merle Schneider - Absent, Tom Smith – Yes. Motion passed.

9. Items Removed from the Consent Agenda:

Smith asked for some clarifications on the different financial statements and reports.

Childress made a motion to approve the items pulled for discussion; Seconded by Mudrovic.

Roll Call: Denise Childress – Yes, Mike Hannegan - Yes, Brad Harmon – Yes, Kathy Mudrovic - Yes, Tuss Peluchette – Yes, Mike Ryan - Yes, Merle Schneider - Absent, Tom Smith – Yes. Motion passed.

10. Presidents Announcements and Reminders: None

11. Directors Report:

A. Thank You's (As Available)

B. 2022 Department Report

C. General Department Update

Britton informed the Board that there would no meeting on February 15th as staff are out of town attending the MPRA State Conference.

12. Board Member Announcements and Reminders: None

13. Council Liaison Announcements and Reminders:

Mitchell updated the Board on the Wellfield Issue and reminded the Board about upcoming elections.

14. Park Board Liaisons Comments

A. Foundation Report: None.

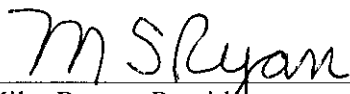
B. Legislative Report: None.

As there was no further business to discuss Childress moved for **Adjournment** at 7:02 pm;
Seconded by Smith.

Roll Call: Denise Childress – Yes, Mike Hannegan - Yes, Brad Harmon – Yes, Kathy Mudrovic
- Yes, Tuss Peluchette – Yes, Mike Ryan - Yes, Merle Schneider - Absent, Tom Smith – Yes.
Motion passed.

Meeting: January 18, 2023

Respectfully Submitted,



Mike Ryan - President



Denise Childress - Secretary