

**ST. CHARLES PARK & RECREATION BOARD MINUTES**  
**WORK SESSION MEETING HELD**

**February 1, 2023**

The meeting was **Called to Order** by President Ryan at 6:00 pm in the American Legion Room at Memorial Hall in Blanchette Park. **Roll Call** noted the following present for the meeting:

**Park Board -** Brad Harmon, Denise Childress, Kathy Mudrovic, Merle Schneider, Tom Smith, Mike Ryan and Council Liaison Denise Mitchell were present. Mike Hannegan and Tuss Peluchette were absent.

**Others -** Maralee Britton – Director, Chris Atkinson – Assistant Director, Don Borgmeyer – Enterprise Superintendent, Chan Smoot – Concessions Coordinator, Mike Wilkins – Chief Park Ranger

3. **Pledge of Allegiance**

4. **Purchase Order with Westport Pools to provide chemicals for the aquatic facilities in 2023 in an amount not to exceed \$35,000.00\***

Atkinson presented the purchase. Smith made a motion to approve the purchase; seconded by Mudrovic.

5. **Purchase Order with STLOUISLEDS to provide replacement LED lights for court lighting project in 2023 in an amount not to exceed \$11,927.92\***

Atkinson presented the purchase. Childress made a motion to approve the purchase; seconded by Smith.

6. **Contract with Mike Boschert to be the Umpire In Chief/Umpire Scheduler for 2023 softball seasons in an amount not to exceed \$11,370.00\***

Atkinson presented the contract. Smith made a motion to approve the purchase; seconded by Childress.

7. **Purchase Order with Old Time Servicing Company to provide Cool Beads Premium Ice Cream for resale in 2023 in an amount not to exceed \$29,000.00\***

Atkinson presented the purchase. Harmon made a motion to approve the purchase; seconded by Mudrovic.

8. **Verbal Update on Fieldhouse/Hub Feasibility Study**

Britton informed the Board that staff and some members of the Board had recently conducted three consultant interviews for the study. Plan is to have a contract to bring before the full Park Board for possible approval at a meeting in March.

**9. First Amendment to Lease Agreement dated June 12, 2008 with McDonnell Douglas Corporation for the Motorcycle Safety Range\***

Britton presented the Lease Agreement. Harmon made a motion to approve the lease; seconded by Smith.

**10. Adopt a Park (Board Member observations pertinent to facilities, programs and services within the System)**

Harmon – Good

Mudrovic – Brought to the Boards attention some concerns she had received about the Dog Park from one of its users. The individual has concerns about the condition and safety of the facility and also about users not following the posted rules. Atkinson and Wilkins said they had also talked to the individual about their concerns. Rangers were changing up their schedule to go by during the times of concern.

Schneider – Good

Ryan - Asked about possible homeless in Fox Hill Park. Staff will investigate.

Smith – Good

Childress – Good. Asked staff to check with City Legal on dog park concerns.


Council Liaison Mitchell – Said there was a chair at Circle Drive Park and had heard from residents that they would like to see Disc Golf and Basketball courts at Wapelhorst Park.

As there was no further business to discuss Childress moved for **Adjournment** at 6:36pm; Seconded by Mudrovic.

Parks and Recreation Board Work Session Meeting February 1st, 2023

Respectfully Submitted,

  
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Mike Ryan - President

  
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Denise Childress - Secretary