

SAINT CHARLES PARK & RECREATION BOARD MINUTES
PARK BOARD MEETING HELD
January 19, 2022

The meeting was **Called to Order** by President Ryan at 6:00pm in the American Legion Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

Board Denise Childress, Mike Hannegan, Brad Harmon, Kathy Mudrovic, Tuss Peluchette, Mike Ryan, Tom Smith and Council Liaison Denise Mitchell were present. Patrick Caskey and Merle Schneider were absent.

Staff Maralee Britton – Director, Chris Atkinson- Assistant Director.
Mike Wilkins – Chief Park Ranger, Peter VanLinn, Maintenance Superintendent.

Others

3. Pledge of Allegiance

4. Verbal Petitions/Public Comments and Response: None

5. Staff Reports/Presentations:

A. 2021 Park Ace Awards

VanLinn informed the Board that Christina Braswell won the 2021 annual Park Ace Award for full time employees and Lamar Pilsing won the Park Ace Award for part-time/seasonal employees.

B. 2022 MPRA Maintenance Rodeo Champs

VanLinn informed the Board that 4 members of the Park Maintenance Division (Roy Wolfrum, Shawn Creason, Tyler Hoff and Jason Mohr) completed in the rodeo and took 1st place in the overall event.

6. Items for Discussion and/or Action-

A. Consideration for approval Budget Amendment #1, 2022, Re-appropriations*

Childress made a motion to approve the request; seconded by Peluchette.

B. 1st Renewal Contract with Aquatic Control Inc. to provide Clean Lake Management Program in 2022 in an amount not to exceed \$14,000.00*

Peluchette made a motion to approve the contract; seconded by Hannegan.

C. Contract with JB Exteriors to complete the 2022 Roofing Projects in an amount not to exceed \$69,889.62*

Smith made a motion to approve the contract; seconded by Mudrovic.

D. Contract with McConnell & Associates to complete the Blanchette and McNair Tennis Court repainting projects in an amount not to exceed \$56,753.00*

Harmon made a motion to approve the contract; seconded by Childress.

E. Contract with Drury Inn & Suites for overnight lodging for trip participants May 3-5, 2022 in an amount not to exceed \$12,914.34*

Smith made a motion to approve the contract; seconded by Mudrovic.

F. Purchase Order with Schreiter Redi Mix Inc. to provide concrete for park use/projects in 2022 in an amount not to exceed \$20,000.00*

Hannegan made a motion to approve the purchase; seconded by Mudrovic.

G. Purchase Order with Westport Pools to provide chemicals for the aquatic facilities in 2022 in an amount not to exceed \$30,000.00*

Peluchette made a motion to approve the purchase; seconded by Childress.

H. Change Order #1 to contract with Vandalia Bus lines, Inc. adding additional trips to the original contract amount of \$21,708.00. New contract is in an amount not to exceed \$35,910.50*

Smith made a motion to approve the purchase; seconded by Mudrovic.

I. Contract with E. Meier Contracting to complete Asphalt Projects in an amount not to exceed \$111,000*

Hannegan made a motion to approve the contract; seconded by Harmon.

J. Compensation Policy Revision*

Smith made a motion to approve the request; seconded by Childress.

K. Seasonal/Part-Time Wage Grid Revision*

Smith made a motion to approve the request; seconded by Childress.

L. Transfers over \$10,000*

Smith made a motion to approve the request; seconded by Mudrovic.

M. Discussion of Hwy 94 Park

Britton presented the Board with the final Master Plan Document. Also provided an update on the current payment schedule for the loan to purchase the property and also possible funding sources through 2027 to add additional funds to the project account.

Next steps are working through a Feasibility Study for the Park and the possible field house options and also working with City Council and City Administration to set a Joint Meeting to discuss the park as a catalyst for the northern growth of the City, assistance with infrastructure and development costs and also possible long term funding sources and options.

7. Meeting Minutes:

A. Parks & Recreation Board Meeting Minutes December 15, 2021*

Smith made a motion to approve the meeting minutes: seconded by Mudrovic.

8. Consent Agenda (Items to be received):

The Consent Agenda was then addressed, which included the following:

- A. Calendar
- B. Financial Statement
- C. Accounts Receivable Report
- D. Project Report
- E. Financial Transactions from \$7,500 to \$10,000
- F. Oak Grove Cemetery Report

Childress made a motion to approve the consent agenda: Seconded by Mudrovic.

9. Items Removed from the Consent Agenda: None

10. Presidents Announcements and Reminders: None

11. Directors Report:

- A. Thank You's (As Available)**
- B. General Department Update**
- C. 2021 4th Quarter Highlights Report**

Britton presented the Board with the 2021 4th Quarter Highlights.

12. Board Member Announcements and Reminders: None

13. Council Liaison Announcements and Reminders:

Mitchel said that Town Hall meetings will begin taking place in January and meet monthly in the different wards throughout the City.

14. Park Board Liaisons Comments

A. Foundation Report: None.

B. Legislative Report: None.

As there was no further business to discuss Childress moved for **Adjournment** at 7:29 pm; Seconded by Peluchette.

Meeting: January 19, 2021

Respectfully Submitted,



Mike Ryan - President



Denise Childress - Secretary