

**SAINT CHARLES PARK & RECREATION BOARD MINUTES**  
**PARK BOARD MEETING HELD**  
**July 21, 2021**

The meeting was **Called to Order** by President Ryan at 6:00pm in the American Legion Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

**Board** Denise Childress, Mike Hannegan, Brad Harmon, Kathy Mudrovic, Tuss Peluchette, Mike Ryan, and Council Liaison Denise Mitchell were present. Patrick Caskey, Merle Schneider and Tom Smith were absent.

**Staff** Maralee Britton – Director, Chris Atkinson- Assistant Director.

**Others** Joseph Kloeppe and Ray Carlson

**3. Verbal Petitions/Public Comments and Response:**

Mr. Kloeppe presented the Board with his plan to place an 18-hole golf course in McNair Park. He presented a lay out of the course that he stated would not impact the other amenities inside McNair Park. He estimated the course was 5000 yards and could utilize existing park trails as cart paths and maintenance facilities.

The Board asked several questions about the practicality and the cost of the proposition.

The Board ultimately informed Mr. Kloeppe that they appreciated the time and effort he had put into his presentation but that this was not a good fit for that specific park and that the Board has other priorities such as developing the new 97 acres in the northern section of the City and other projects on the 6-year CIP.

**4. Staff Reports/Presentations: None**

**5. Items for Discussion and/or Action-**

- A. Recommendation to Purchase of a dump truck for Oak Grove Cemetery from Pundmann Ford in an amount not to exceed \$36,044.00\***

Peluchette made a motion to approve the purchase; seconded by Mudrovic.

- B. Request to Officially Name 150 S. Main Street as Forget Me Not Park\***

Childress made a motion to approve the name of the park; seconded by Peluchette.

**6. Meeting Minutes:**

- A. Parks & Recreation Board Meeting Minutes June 16, 2021\*  
B. Parks & Recreation Board Work Session Meeting Minutes July 7, 2021\*

Childress made a motion to approve the meeting minutes; seconded by Peluchette.

7. **Consent Agenda (Items to be received):**

The Consent Agenda was then addressed, which included the following:

- A. Calendar
- B. Financial Statement
- C. Accounts Receivable Report
- D. Project Report
- E. Financial Transactions from \$7,500 to \$10,000
- F. Oak Grove Cemetery Report

Childress made a motion to approve the consent agenda; Seconded by Peluchette.

8. **Items Removed from the Consent Agenda:** None

9. **Presidents Announcements and Reminders:** None

10. **Directors Report:**

**A. Thank You's (As Available)**

**B. General Department Update**

Britton updated the Board that interviews for the chief Park Ranger and Parks Maintenance II position were taking place.

**C. August 4 Joint Work Session with City Council**

Britton updated the Board that the Joint Work Session was not scheduled for August 4<sup>th</sup>. It will be held at Memorial Hall and the final Master Plan will be presented then a discussion will follow to discuss possible funding strategies on how the park can be developed.

11. **Board Member Announcements and Reminders:**

Childress: Asked about "Constitution Camp" for kids.

Harmon: Asked staff to look into the functionality of the pool pass scanners.

Peluchette: Asked staff about the electrical panels that are used during festivals. Had concerns about their safety/liability.

12. **Council Liaison Announcements and Reminders:**

Mitchell informed the Board that the City Council was passing a budget amendment to create a project to replace the pedestrian bridge that connects Frontier Park to the Boat Landing parking lot. Public Works had deemed the bridge to be a safety concern so are closing it to the public.

13. **Park Board Liaisons Comments**

**A. Foundation Report:** None.

**B. Legislative Report:** None.

As there was no further business to discuss Childress moved for **Adjournment** at 7:20 pm; Seconded by Peluchette.

Meeting: July 21, 2021

Respectfully Submitted,



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Mike Ryan - President



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Tom Smith  
Treasurer