

**SAINT CHARLES PARK & RECREATION BOARD MINUTES  
PARK BOARD MEETING HELD  
May 19, 2021**

The meeting was **Called to Order** by President Ryan at 6:00pm in the American Legion Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

**Board** Patrick Caskey, Denise Childress, Kathy Mudrovic, Mike Ryan, Merle Schneider, Tom Smith were present. Tuss Peluchette, Mike Hannegan, Brad Harmon and Council Liaison Denise Mitchell were absent.

**Staff** Maralee Britton – Director, Chris Atkinson- Assistant Director, Peter VanLinn, Maintenance Superintendent.

**Others**

3. **Verbal Petitions/Public Comments and Response:**

4. **Staff Reports/Presentations:**

5. **Items for Discussion and/or Action-**

A. **Transfers over \$10,000.00\***

Smith made a motion to approve the transfers; seconded by Mudrovic which then passed.

B. **Contract with Tiger Docks to purchase, install and complete the Floating ADA Fishing Dock with handrail in Fountain Lakes Park Project in an amount not to exceed \$45,014.98\***

Caskey made a motion to approve the Contract; seconded by Mudrovic which then passed.

C. **Contract with E Meier Contracting to complete the selected Seal Coating Projects in 2021 in an amount not to exceed \$12,935.00\***

Caskey made a motion to approve the Contract; seconded by Smith which then passed.

D. **Contract with Missouri Petroleum Product Co. LLC to complete the 2021 Frontier Park Chip Seal Project in an amount not to exceed \$42,966.00\***

Smith made a motion to approve the revised policy; seconded by Caskey which then passed.

E. **Change Order #1 to contract with Spencer Contracting Co. to add additional projects/funds in the amount of \$28,108.00 to make the new not to exceed contract amount of \$136,044.00\***

Caskey made a motion to approve the Contract; seconded by Smith which then passed.

F. **License Agreement with Juventus Soccer Academy St. Louis for improvements and usage of the Mueller Soccer Complex\***

Childress made a motion to approve the License Agreement; seconded by Caskey which then passed.

6. **Meeting Minutes:**

A. **Parks & Recreation Board Meeting minutes April 21, 2021\***

B. **Parks & Recreation Board Work Session Meeting Minutes May 5, 2021\***

Smith made a motion to approve the meeting minutes; seconded by Childress which then passed.

7. **Consent Agenda (Items to be received):**

The Consent Agenda was then addressed, which included the following:

- A. Calendar
- B. Financial Statement
- C. Accounts Receivable Report
- D. Project Report
- E. Financial Transactions from \$7,500 to \$10,000
- F. Oak Grove Cemetery Report

Smith made a motion to approve the consent agenda; Seconded by Mudrovic which then passed.

8. **Items Removed from the Consent Agenda:** None

9. **Presidents Announcements and Reminders:** None

10. **Directors Report:**

- A. Thank You's (As Available)
- B. General Department Update

Britton updated the Board that the next Park Master Plan public meeting will be May 20<sup>th</sup> from 5:00pm to 7:00pm at Memorial Hall. The online survey will also be going live at that time.

11. **Board Member Announcements and Reminders:** None

12. **Council Liaison Announcements and Reminders:** None

13. **Park Board Liaisons Comments**

- A. **Foundation Report:** None.
- B. **Legislative Report:** None.

At 6:48 pm Childress made a motion to go into Closed Session to discuss the following:

- C. Hiring, firing, disciplining or promoting of particular employees when information relating to the performance or merit of individual employees is discussed or recorded. (RSMo 610.021.3)

Seconded by Smith.

Roll Call vote: Patrick Caskey - Yes, Denise Childress- Yes, Mike Hannegan - Absent, Brad Harmon – Absent, Kathy Mudrovic - Yes, Mike Ryan - Yes, Merle Schneider - Yes, Tuss Peluchette - Absent, Tom Smith – Yes. Motion passed.

At 6:57 pm Childress Made A Motion to come out of Closed Session. Seconded by Caskey.

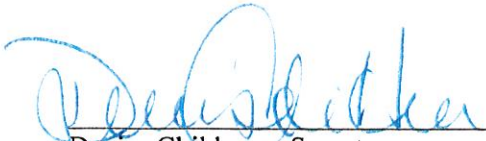
Roll Call vote: Patrick Caskey - Yes, Denise Childress- Yes, Mike Hannegan - Absent, Brad Harmon – Absent, Kathy Mudrovic - Yes, Mike Ryan - Yes, Merle Schneider - Yes, Tuss Peluchette - Absent, Tom Smith – Yes. Motion passed.

As there was no further business to discuss Smith moved for Adjournment at 6:58 pm; Seconded by Mudrovic which then passed.

Meeting: May 19, 2021

Respectfully Submitted,

  
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Mike Ryan - President

  
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Denise Childress - Secretary