

SAINT CHARLES PARK & RECREATION BOARD MINUTES
PARK BOARD MEETING HELD
June 16, 2021

The meeting was **Called to Order** by President Ryan at 6:00pm in the American Legion Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

Board Patrick Caskey, Denise Childress (Via Zoom), Mike Hannegan, Brad Harmon, Kathy Mudrovic, Tuss Peluchette, Mike Ryan, Tom Smith and Council Liaison Denise Mitchell were present. Merle Schneider was absent.

Staff Maralee Britton – Director, Chris Atkinson- Assistant Director, Peter VanLinn, Maintenance Superintendent, Don Borgmeyer – Enterprise Superintendent.

Others None

Peluchette Made A Motion to allow Denise Childress to participate in the meeting remotely. Seconded by Mudrovic.

Roll Call vote: Patrick Caskey - Yes, Denise Childress- Absent, Mike Hannegan - Yes, Brad Harmon – Yes, Kathy Mudrovic - Yes, Mike Ryan - Yes, Merle Schneider - Absent, Tuss Peluchette - Yes, Tom Smith – Yes. Motion passed.

3. Verbal Petitions/Public Comments and Response:

4. Staff Reports/Presentations:

Update of 100 Acre Park Master Plan by SWT Design.

SWT presented the Board with the updated final concept rendering(s) for the property. They updated the Board on the project schedule, the results of the last public meeting that took place on May 20th and the online survey that received over 700 responses and the updated cost opinion for the project. Discussion took place on how best to handle the breakdown of the cost estimates for each phase/component within the park. SWT will continue to refine the final documents and costs to be ready for the Joint Work Session that will be held with the City Council in July.

5. Items for Discussion and/or Action-

A. Consideration of revisions to the Compensation Policy*

Britton presented the revised policy. It included Salary Range Adjustments that have already been approved by the City, Standby Duty Changes for Parks Maintenance staff and the upgrading of a Maintenance position from a I to a II.

Caskey made a motion to approve the revised policy; seconded by Peluchette.

Roll Call vote: Patrick Caskey - Yes, Denise Childress- Yes, Mike Hannegan - Yes, Brad Harmon – Yes, Kathy Mudrovic - Yes, Mike Ryan - Yes, Merle Schneider - Absent, Tuss Peluchette - Yes, Tom Smith – Yes. Motion passed.

B. DuSable Dog Park Update

Britton updated the Board that she had recently heard from Boeing in regards to the re-opening of the dog park. Due to their construction the dog park was closed and originally meant to re-open to the public in the spring of 2021. That date had now been pushed back to end of 2021.

The Board stated that they were not happy with the delay.

6. **Meeting Minutes:**

A. **Parks & Recreation Board Meeting minutes May 19, 2021***

Caskey made a motion to approve the meeting minutes; seconded by Smith.

Roll Call vote: Patrick Caskey - Yes, Denise Childress- Yes, Mike Hannegan - Yes, Brad Harmon – Yes, Kathy Mudrovic - Yes, Mike Ryan - Yes, Merle Schneider - Absent, Tuss Peluchette - Yes, Tom Smith – Yes. Motion passed.

7. **Consent Agenda (Items to be received):**

The Consent Agenda was then addressed, which included the following:

- A. Calendar
- B. Financial Statement
- C. Accounts Receivable Report
- D. Project Report
- E. Financial Transactions from \$7,500 to \$10,000
- F. Oak Grove Cemetery Report

Smith made a motion to approve the consent agenda; Seconded by Caskey.

Roll Call vote: Patrick Caskey - Yes, Denise Childress- Yes, Mike Hannegan - Yes, Brad Harmon – Yes, Kathy Mudrovic - Yes, Mike Ryan - Yes, Merle Schneider - Absent, Tuss Peluchette - Yes, Tom Smith – Yes. Motion passed.

8. **Items Removed from the Consent Agenda:** None

9. **Presidents Announcements and Reminders:**

Ryan said that he had received a comment from a member of the public about the amount of “wrong way” drivers that they see in Blanchette Park. Staff said that the roads are well signed but when the next park re-stripping project takes place they may add some more wording/arrows on the road way itself.

10. Directors Report:

A. Thank You's (As Available)

B. General Department Update

Britton informed that the City of St. Charles will be hosting the MPRA Conference in 2024 at the Convention Center.

Also gave an update on the busy start to the pool season. Very hot weather with high attendance so far.

C. McNair Park Update

Britton updated the Park Board that staff were preparing information/estimates on major issues with the McNair Aquatic Facility for a discussion at the July 7th Work Session.

When the aquatic facility audit took place in 2014 in preparation for the possible Prop P Pool Bond Issue the consultant identified that all 3 of the aquatic facilities including McNair had several major structural and mechanical issues impacting their operation. Blanchette and Wapelhorst were demolished and rebuilt as part of the 2016 bond issue and minor repairs have taken place at McNair to keep it functional and operational since that time. There are still issues with the pool shell (leak), mechanical/filter room (old, outdated equipment), and the pool house building itself that will require major capital investment. Major decisions will need to be made about the continued use/operation of the facility in the short and long term.

11. Board Member Announcements and Reminders:

Childress: Wanted to compliment staff on the aquatics exercise programs that she is registered for.

Harmon: Asked staff to look into the functionality of the web registration process. Hard to navigate.

Hannegan: Asked staff about spraying Schaefer Park for weeds.

12. Council Liaison Announcements and Reminders: None

13. Park Board Liaisons Comments

A. Foundation Report: None.

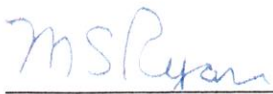
B. Legislative Report: None.

As there was no further business to discuss Caskey moved for **Adjournment** at 8:08 pm; Seconded by Peluchette.

Roll Call vote: Patrick Caskey - Yes, Denise Childress- Yes, Mike Hannegan - Yes, Brad Harmon – Yes, Kathy Mudrovic - Yes, Mike Ryan - Yes, Merle Schneider - Absent, Tuss Peluchette - Yes, Tom Smith – Yes. Motion passed.

Meeting: June 16, 2021

Respectfully Submitted,



Mike Ryan - President



Denise Childress - Secretary