

ST. CHARLES PARK & RECREATION BOARD MINUTES
WORK SESSION MEETING HELD

April 7th, 2021

The meeting was **Called to Order** by President Ryan at 6:00 pm in the American Legion Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

Park Board - Denise Childress, Mike Hannegan, Brad Harmon, Kathy Mudrovic, Tuss Peluchette, Mike Ryan, Merle Schneider, Tom Smith and Council Liaison Denise Mitchell were present. Patrick Caskey was absent.

Others - Maralee Britton -- Director, Chris Atkinson -Assistant Director, Don Borgmeyer -Enterprise Superintendent
Peter VanLinn: Maintenance Superintendent
Jay Wohlschlaeger & Briana Coleman from SWT Design

3. 100 Acre Park Project Update with SWT Design

SWT presented the Board with the information collected through the online surveys and from in person visitors at the meeting that was held on March 11th from 5:00pm - 7:00pm. The four concepts were discussed with the pros and cons highlighted for each. A first draft of the consolidated final concept plan was shown to the Board for discussion. Some possible alterations/changes were discussed. A more defined concept plan will be presented to the Board at the May 5th, 2021 Work Session for further discussion.

4. Discussion and Consideration of the Parks and Recreation 2022 – 2027 Capital Improvements Plan*

Britton presented the plan. Highlighted some changes and recommended that some projects be removed from the CIP as there is no longer a need.

Harmon made a motion to approve the CIP with the removed projects; seconded by Smith which then passed.

5. Discussion and Recommendation of the Oak Grove Cemetery 2022 – 2027 Capital Improvements Plan*

Smith made a motion to recommend the CIP; seconded by Childress which then passed.

6. Appointments to the Finance Committee

In addition to the current member Smith and Ryan. Peluchette and Caskey were placed on the Committee.

7. Discussion of Boone's Lick Park Storm Water Management

Britton presented the Board with a storm water project that the City Engineering Department would like to undertake in Boones Lick Park. The property in question is actually owned by the Lutheran Church and is leased as park land to the Department for operations. The project would include the removal of the 2 practice ball diamonds and then the installation of a storm water detention basin and a large retaining wall that would then have the potential to hold excess storm water to help prevent flooding in the area during storm events. One new ball diamond would then be built in the new basin. The Board and staff have some concerns about the frequency of storm water being in the basin and impacting field usage.

8. Discussion of the St. Charles Soccer Complex

Atkinson presented to the Board two possible scenarios to possible increase usage and rentals at the Soccer Complex on Mueller Road.

The first option is converting Field 15 & 16 to allow them be used as a cricket pitch. This would include extending the current concrete spectator bleacher area in the center of the 2 fields to create the cricket batting area and removing 2 player bench pads. This would then be rentable from April through October for cricket usage. Field rental by SCCYSSA has been declining and staff feel it would not impact their program on the weekends during their seasons. The Board discussed the pros and cons of this option and asked that Atkinson continue planning this project and report back to them at future meetings.

The second option included upgrading the turf conditions of fields 5, 6, 7, 8, 9 & 10. The Department was approached by a local soccer club that would like to invest at their own expense to install Zoysia grass on those fields. A five year turf management program would then be paid for by the club. In exchange for these improvements the club would then like exclusive access to 3 of those fields on Monday, Tuesday, Wednesday and Thursday evenings for Club practices. The other 3 fields could then be rented by the Department to other user groups on those 4 nights and could be rented out and used by other groups including SCYSSA on the other night and weekends. The Board discussed the pros and cons of this option and asked that Atkinson continue negotiations with the soccer club and report back to them at future meetings.

9. Adopt a Park (Board Member observations pertinent to facilities, programs and services within the Park System)

Childress - Good

Hannegan - Good

Mudrovic - Good

Peluchette - Asked staff to look into some dead limbs in some trees in Blanchette Park.

Harmon - Good

Smith - Asked staff to look into preventing access to the caboose's in Frontier Park.

Ryan - Asked staff to look at the concrete pad beneath the shelter at Kluesner Lake and also to look into turf improvement son field 2 at Blanchette Park.

Schneider - Good

Mitchell - Asked staff about the condition of the sign and bench in Circle Drive. Staff informed her that the sign and bench are scheduled to be replaced in the next few weeks.

At 8:17 pm Smith made a motion to go into Closed Session to discuss the following:

- C. Hiring, firing, disciplining or promoting of particular employees when information relating to the performance or merit of individual employees is discussed or recorded. (RSMo 610.021.3)

Seconded by Childress.

Roll Call vote: Patrick Caskey - Absent, Denise Childress- Yes, Mike Hannegan - Yes, Brad Harmon – Yes, Kathy Mudrovic - Yes, Mike Ryan - Yes, Merle Schneider - Yes, Tuss Peluchette - Yes, Tom Smith – Yes. Motion passed.

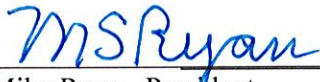
At 8:30 pm Childress Made A Motion to come out of Closed Session. Seconded by Peluchette.

Roll Call vote: Patrick Caskey - Absent, Denise Childress- Yes, Mike Hannegan - Yes, Brad Harmon – Yes, Kathy Mudrovic - Yes, Mike Ryan - Yes, Merle Schneider - Yes, Tuss Peluchette - Yes, Tom Smith – Yes. Motion passed.


As there was no further business to discuss Smith moved for **Adjournment** at 8.31pm; Seconded by Peluchette which then passed.

Parks and Recreation Board Work Session Meeting April 7th, 2021

Respectfully Submitted,



Mike Ryan - President



Denise Childress - Secretary