

SAINT CHARLES PARK & RECREATION BOARD MINUTES
PARK BOARD MEETING HELD
November 18, 2020

The meeting was **Called to Order** by President Smith at 6:00pm in the American Legion Meeting Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

Board Mike Hannegan, Kathy Mudrovic, Mike Ryan, Merle Schneider, Tom Smith and Council Liaison Denise Mitchell were present; Patrick Caskey, Brad Harmon and Tuss Peluchette were absent.

Motion by Ryan to allow Childress to participate remotely in conjunction with City Ordinance 115.405 Remote Participation; Second Smith. Roll Call Vote.

Roll Call vote: Patrick Caskey - Absent, Denise Childress- Absent, Mike Hannegan - Yes, Brad Harmon – Absent, Kathy Mudrovic - Yes, Mike Ryan - Yes, Merle Schneider - Yes, Tuss Peluchette - Absent, Tom Smith – Yes. Motion passed.

Roll Call of remote participation Denise Childress present.

Others Maralee Britton – Director, Chris Atkinson - Assistant Director

3. Verbal Petitions/Public Comments and Response:

Council Liaison Mitchell notified the Parks and Recreation Board that she had been contacted by a resident of Ward-5 about the fact the current tennis courts located at Francis Howell High School will be demolished as part of the high school construction project. They are schedule to not be rebuilt until Fall of 2024. The resident would like the Parks & Recreation to add more tennis courts at Wapelhorst Park to help with the loss of the high school courts.

4. Staff Reports/Presentations: None

5. Items for Discussion and/or Action-

A. Election of Officers*

President Smith declared himself as Secretary as the Board does not currently have a Secretary and Smith is not seeking re-election as President.

President.

- Secretary opened the floor for nominations for President.
- Smith nominated Mike Ryan; seconded by Childress.
- With no other nominations Smith made a motion for nominations to cease and vote by acclamation; seconded by Mudrovic.
- Roll Call vote: Patrick Caskey - Absent, Denise Childress- Yes, Mike Hannegan - Yes, Brad Harmon – Absent, Kathy Mudrovic - Yes, Mike Ryan - Yes, Merle Schneider - Yes, Tuss Peluchette - Absent, Tom Smith – Yes. Motion passed
- Mike Ryan is President.

Gavel was passed to the new President Mike Ryan for the election of the Vice - President.

Vice President.

- President Ryan opened the floor for nominations for Vice - President.
- Smith nominated Patrick Caskey; seconded by Hannegan.
- With no other nominations Smith made a motion for nominations to cease and vote by acclamation; seconded by Schneider.
- Roll Call vote: Patrick Caskey - Absent, Denise Childress- Yes, Mike Hannegan - Yes, Brad Harmon – Absent, Kathy Mudrovic - Yes, Mike Ryan - Yes, Merle Schneider - Yes, Tuss Peluchette - Absent, Tom Smith – Yes. Motion passed
- Patrick Caskey is the Vice - President.

Secretary.

- President Ryan opened the floor for nominations for Secretary.
- Smith nominated Denise Childress; seconded by Mudrovic.
- With no other nominations Smith made a motion for nominations to cease and vote by acclamation; seconded by Hannegan.
- Roll Call vote: Patrick Caskey - Absent, Denise Childress- Yes, Mike Hannegan - Yes, Brad Harmon – Absent, Kathy Mudrovic - Yes, Mike Ryan - Yes, Merle Schneider - Yes, Tuss Peluchette - Absent, Tom Smith – Yes. Motion passed
- Denise Childress is Secretary.

Treasurer.

- President Ryan opened the floor for nominations for Treasurer.
- Ryan nominated Tom Smith; seconded by Schneider.
- With no other nominations Ryan made a motion for nominations to cease and vote by acclamation; seconded by Hannegan.
- Roll Call vote: Patrick Caskey - Absent, Denise Childress- Yes, Mike Hannegan - Yes, Brad Harmon – Absent, Kathy Mudrovic - Yes, Mike Ryan - Yes, Merle Schneider - Yes, Tuss Peluchette - Absent, Tom Smith – Yes. Motion passed
- Tom Smith is the Treasurer

B. Adopt a Park/Council Buddies

Smith: Frenchtown, DuSable, Blanchette Landing, Eco Park.

Childress: Boschert Greenway, Fox Hill, Soccer Complex.

Mudrovic: Berthold, Kister & Frontier.

Mitchell: Boones Lick, Circle Drive, Oak Grove Cemetery.

Harmon: Webster, Heatherbrook, Vogt Brothers, Woodlands.

Hannegan: Schaefer, Centennial Greenway.

Ryan: Fountain Lakes, Kiwanis.

Peluchette: Blanchette, 116 acre.

Caskey: McNair, Westwinds, Jaycee.

Schneider: Wapelhorst, Graystone

The following was decided through a drawing for Council Buddies:

Mudrovic: Mary West
Hannegan: Michael Galba
Caskey: Jerry Reese
Smith: Bart Haberstroh
Harmon: Vince Ratchford
Childress: Mary Ann Ohms
Peluchette: Michael Flandermeier
Schneider: Tom Besselman
Ryan: Mayor Borgmeyer, Council President Ohmes, Director of Administration Larry Dobrosky,
Park Board Liaison Denise Mitchell.

C. Cooperation Agreement with Great Rivers Greenway for the Construction, Operation and Maintenance of the Centennial Greenway: Christy Drive to Schaefer Park*

Britton explained the request. Mudrovic made a motion to approve the agreement; seconded by Smith.

Roll Call vote: Patrick Caskey - Absent, Denise Childress- Yes, Mike Hannegan - Yes, Brad Harmon – Absent, Kathy Mudrovic - Yes, Mike Ryan - Yes, Merle Schneider - Yes, Tuss Peluchette - Absent, Tom Smith – Yes. Motion passed.

D. Contract with ATT Mobility/FirstNet to provide cellular phone service and equipment in 2021 in an amount not to exceed \$32,300.00*

Atkinson explained the request. Smith made a motion to approve the contract; seconded by Mudrovic.

Roll Call vote: Patrick Caskey - Absent, Denise Childress- Yes, Mike Hannegan - Yes, Brad Harmon – Absent, Kathy Mudrovic - Yes, Mike Ryan - Yes, Merle Schneider - Yes, Tuss Peluchette - Absent, Tom Smith – Yes. Motion passed.

E. Contract with Vermont Systems, Inc. to provide ongoing support for proprietary software (RecTrac, FinTrac, MainTrac, WebTrac) in 2020 in an amount not to exceed \$11,664*

Atkinson explained the request. Smith made a motion to approve the contract; seconded by Hannegan.

Roll Call vote: Patrick Caskey - Absent, Denise Childress- Yes, Mike Hannegan - Yes, Brad Harmon – Absent, Kathy Mudrovic - Yes, Mike Ryan - Yes, Merle Schneider - Yes, Tuss Peluchette - Absent, Tom Smith – Yes. Motion passed.

F. First Renewal Contract with A Graphic Resource to provide printing and delivery of the City/Parks Newsletters in 2021 in an amount not to exceed \$22,500*

Atkinson explained the request. Hannegan made a motion to approve the contract; seconded by Smith.

Roll Call vote: Patrick Caskey - Absent, Denise Childress- Yes, Mike Hannegan - Yes, Brad Harmon – Absent, Kathy Mudrovic - Yes, Mike Ryan - Yes, Merle Schneider - Yes, Tuss Peluchette - Absent, Tom Smith – Yes. Motion passed.

G. Contract with WEX Bank to provide fleet fuel cards for use in 2021 in an amount not to exceed \$77,200.00*

Atkinson explained the request. Smith made a motion to approve the contract; seconded by Mudrovic.

Roll Call vote: Patrick Caskey - Absent, Denise Childress- Yes, Mike Hannegan - Yes, Brad Harmon – Absent, Kathy Mudrovic - Yes, Mike Ryan - Yes, Merle Schneider - Yes, Tuss Peluchette - Absent, Tom Smith – Yes. Motion passed.

6. Meeting Minutes:

A. Parks & Recreation Meeting Minutes October 21, 2020*

Childress made a motion to approve the meeting minutes; seconded by Mudrovic.

Roll Call vote: Patrick Caskey - Absent, Denise Childress- Yes, Mike Hannegan - Yes, Brad Harmon – Absent, Kathy Mudrovic - Yes, Mike Ryan - Yes, Merle Schneider - Yes, Tuss Peluchette - Absent, Tom Smith – Yes. Motion passed.

B. Parks and Recreation Board Closed Session Meeting Minutes October 21, 2020, Legal actions, causes of action, or litigation. (RSMo 610.021.1)***

The October 21, 2020 Closed Session minutes were held until the December 16, 2020 meeting.

7. Consent Agenda (Items to be received):

The Consent Agenda was then addressed, which included the following:

- A. Calendar
- B. Financial Statement
- C. Accounts Receivable Report
- D. Project Report
- E. Financial Transactions from \$7,500 to \$10,000 - None

Smith made a motion to approve the consent agenda; Seconded by Mudrovic.

Roll Call vote: Patrick Caskey - Absent, Denise Childress- Yes, Mike Hannegan - Yes, Brad Harmon – Absent, Kathy Mudrovic - Yes, Mike Ryan - Yes, Merle Schneider - Yes, Tuss Peluchette - Absent, Tom Smith – Yes. Motion passed.

8. **Items Removed from the Consent Agenda:** None

9. **Presidents Announcements and Reminders:** None

10. **Directors Report:**

A. **Thank You's (As Available)**

Britton highlighted a thank you note received from the public.

B. **General Department Update**

Britton notified the Parks and Recreation Board that the annual Board Christmas Party scheduled for Thursday December 10th has been cancelled out of an abundance of caution with Covid. Staff will send a card to the attendees telling them it has been cancelled. Childress suggested a Spring gathering outside instead.

Britton also said that the request for staff to have a 1/2 day off for the staff Christmas party will not be made this either due to Covid and because Staff received October 12 off in appreciation for working being done this year and the cancellation of the City Holiday Party.

Britton updated the Board that the Master Plan process for the "200 acres" is moving forward. Public meetings, joint board meetings and discussions on how the property will be possibly divided will be coming forward soon.

11. **Board Member Announcements and Reminders:**

Smith said that there seems to be an uptick in homeless activity again down in the riverfront parks. Staff said they were aware and will continue to monitor.

12. **Council Liaison Announcements and Reminders:**

Council Member Mitchell informed the Board that the St. Peters Agreement had passed and also that the GRG/City agreement had also passed at City Council. Also said the City just passed a Non-Discrimination Policy update.

13. **Park Board Liaisons Comments**

A. **Foundation Report:** Beer & Chicken is cancelled in January 2021.

B. **Cemetery Report:** None.

C. **Legislative Report:** None.

At 7:07 pm Denise Childress left the meeting.

At 7:08 pm Smith Made A Motion to go into Closed Session to discuss the following:

- B. Leasing, purchase or sale of real estate where public knowledge of the transaction might adversely affect the legal consideration thereof. (RSMo 610.021.2)**

Seconded by Mudrovic.

Roll Call vote: Patrick Caskey - Absent, Denise Childress- Absent, Mike Hannegan - Yes, Brad Harmon – Absent, Kathy Mudrovic - Yes, Mike Ryan - Yes, Merle Schneider - Yes, Tuss Peluchette - Absent, Tom Smith – Yes. Motion passed.

At 7:52 pm Smith Made a Motion to come out of Closed Session. Seconded by Mudrovic.

Roll Call vote: Patrick Caskey - Absent, Denise Childress- Absent, Mike Hannegan - Yes, Brad Harmon – Absent, Kathy Mudrovic - Yes, Mike Ryan - Yes, Merle Schneider - Yes, Tuss Peluchette - Absent, Tom Smith – Yes. Motion passed.

As there was no further business to discuss Smith moved for Adjournment at 7:53 pm; Seconded by Mudrovic which then passed.

Meeting: November 18, 2020

Respectfully Submitted,



Mike Ryan - President



Denise Childress - Secretary