

ST. CHARLES PARK & RECREATION BOARD MINUTES
WORK SESSION MEETING HELD

May 11th, 2020

The meeting was **Called to Order** by President Smith at 6:02 pm in the Parks & Recreation Administration Conference Room. **Roll Call** noted the following present for the meeting:

Park Board - Leah Akers (via video conferencing), Sandy Bichel, Patrick Caskey, David Fichtenmayer (via video conferencing), Brad Harmon(via video conferencing) , Kathy Mudrovic (via video conferencing), Bradley Nowak (via video conferencing) , Mike Ryan (via video conferencing) and Tom Smith were present. Council Liaison Mary Ann Ohms was absent.

Others - Maralee Britton – Director,
Chris Atkinson -Assistant Director,
Todd Kassabaum - Chief Ranger,
Don Borgmeyer - Enterprise Superintendent,
Peter VanLinn - Maintenance Superintendent, (via video conferencing)
Missy Hollander -Aquatics Coordinator (via video conferencing)
Adi Naumann - Recreation Coordinator (via video conferencing)

3. **Parks & Recreation Department Capital Improvements Plan***

Britton presented the plan. Due to the unknown effects of COVID-19 on revenue of sales taxes and property taxes, the majority of the projects and replacement fund items have been shifted back in the CIP 1 year. The first priority is to make payment on the bond.

Bichel made a motion to approve the CIP; seconded by Ryan which then passed.

4. **Recommendation of the Cemetery Capital Improvements Plan***

Mudrovic made a motion to recommend the CIP; seconded by Nowak which then passed.

5. **Naming of the newly accepted property on Graystone Drive***

Bichel made a motion to name the property Graystone Park; seconded by Mudrovic which then passed.

6. **Request from Patriot Machine for Removal of Cottonwood Trees at Fox Hill Park***

Fichtenmayer made a motion to approve the request; seconded by Bichel. Motion failed.

7. **Parks & Recreation Show Me Strong Recovery Plan**

Department staff came up with a 3 phase plan that provides the ability to re-open park and recreational facilities and programming. Phase 1 is through at least May 31st, 2020.

8. **Consideration of Aquatic Operation Recommendations for 2020 Season***

Staff provided the Board with information on staffing needs, operational procedures and several different options/plans for opening aquatic facilities in 2020 during the Covid-19 Pandemic. Information was also included on the steps staff will take to make guests and staff as safe as possible.

Caskey made a motion to approve the recommendations; seconded by Bichel which then passed.

9. **Consideration of COVID-19 Day Camp Policies***

Staff provided the Board with updated Covid-19 policies. The updated guidelines to establish the safest possible environment for both campers and staff. The new information also includes a Risk Acknowledgement, Release and Liability Waiver Agreement.

Harmon made a motion to approve the policies; seconded by Bichel which then passed.

10. **Adopt a Park (Board Member observations pertinent to facilities, programs and services within the Park System)**

Akers - Good.

Bichel - Good.

Caskey - Good.

Fichtenmayer - Good

Harmon - Good

Nowak - Good

Mudrovic - Good

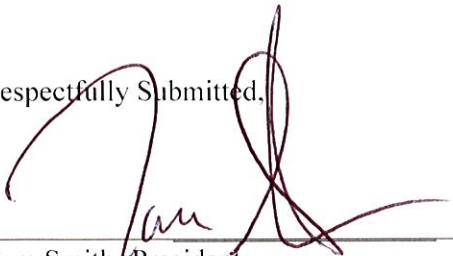
Ryan - Good.

Smith - Good.

As there was not any other business to discuss Mudrovic moved for **Adjournment** at 7:24pm. Seconded by Harmon which passed.

Park Board Work Session Meeting May 11th, 2020

Respectfully Submitted,



Tom Smith-President



David Fichtenmayer- Secretary