

**SAINT CHARLES PARK & RECREATION BOARD MINUTES
PARK BOARD MEETING HELD
August 21st, 2019**

The meeting was **Called to Order** by President Smith at 6:00pm in the Meeting Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

Board Leah Akers, Sandy Bichel, Patrick Caskey, David Fichtenmayer, Brad Harmon, Kathy Mudrovic, Mike Ryan, Tom Smith and Council Liaison Mary Ann Ohms were present.

Bradley Nowak was absent.

Others Maralee Britton – Director, Chris Atkinson - Assistant Director, Peter VanLinn - Maintenance Superintendant, Todd Kassabaum - Chief Park Ranger, Don Borgmeyer - Enterprise Superintendent, Tina Sieker - Administrative Coordinator, Dan Borgmeyer - Mayor, Larry Dobrosky - Director of Administration, Adam Glosier.

Community Members - None

3. **Verbal Petitions/Public Comments and Response:** None

4. **Staff Reports/Presentations:** None

5. **Items for Discussion and/or Action-**

A. **Change Order #1 with Chick-Fil-A adding \$22,500.00 to original PO amount of \$20,000.00 to provide sandwiches at the aquatic facilities and concession stands in 2019 for a total purchase of \$42,500***

Smith made a motion to approve the Change Order; seconded by Fichtenmayer which passed.

B. **Contract with Fischer Grading LLC. to complete the McNair Park Storm Sewer Repair Project in an amount not to exceed \$62,413.50 with \$31,207.00 from Parks and Recreation Funds***

Smith made a motion to approve the contract; seconded by Caskey which passed.

C. **Resolution No. 3 2019 Declaring Approximately 113 Acres of Land as Surplus and Terminating the Dedication of the Land for Park Purposes***

Smith made a motion to approve the Resolution; seconded by Caskey which passed.

6. **Meeting Minutes:**

- A. Parks & Recreation Board Meeting Minutes July 17, 2019*
- B. Parks & Recreation Board Work Session Meeting Minutes August 7, 2019*

Smith made a motion to approve the meeting minutes (A & B); seconded by Caskey which passed.

- C. Parks & Recreation Meeting Closed Session Minutes July 17, 2019; Leasing, purchase or sale of real estate where public knowledge of the transaction might adversely affect the legal consideration thereof. (RSMo 610.021.2)***
- D. Parks & Recreation Board Work Session Closed Session Minutes August 7, 2019; Leasing, purchase or sale of real estate where public knowledge of the transaction might adversely affect the legal consideration thereof. (RSMo 610.021.2)***
- E. Parks & Recreation Board Meeting Minutes June 19, 2019*

Smith made a motion to approve the Closed Session meeting minutes (C, D & E); seconded by Mudrovic.

Roll Call vote: Leah Akers - Yes, Sandy Bichel - Yes, Patrick Caskey - Yes, David Fichtenmayer - Yes, Brad Harmon - Yes, Kathy Mudrovic - Yes, Mike Ryan - Yes, Tom Smith - Yes.

7. **Consent Agenda (Items to be received):**

The Consent Agenda was then addressed, which included the following:

- A. Calendar
- B. Financial Statement
- C. Accounts Receivable Report
- D. Project Report
- E. Financial Transactions from \$7,500 to \$10,000

Fichtenmayer made a motion to receive the consent agenda. Seconded by Caskey which passed.

8. **Items Removed from the Consent Agenda:** None

9. **Presidents Announcements and Reminders:**

Smith welcomed back Board Member Fichtenmayer after his absence due to illness.

10. **Directors Report:**

- A. **Thank You's (As Available)** - Britton highlighted 4 notes/emails that thanked staff for their assistance.
- B. **General Department Update** - None

11. **Board Member Announcements and Reminders:** None

12. **Council Liaison Announcements and Reminders:**

Ohms said that there are several Bills and Resolutions making their way through City Council in that deal with the 116 acre property and the Boeing Expansion.

13. **Park Board Liaisons Comments**

- A. **Foundation Report:** None
- B. **Cemetery Report:** None.
- C. **Legislative Report:** None

At 6:15 pm Smith Made A Motion to go into Closed Session to discuss the following:

- B. Leasing, purchase or sale of real estate where public knowledge of the transaction might adversely affect the legal consideration thereof. (RSMo 610.021.2)

Seconded by Caskey.

Roll Call vote: Leah Akers - Yes, Sandy Bichel - Yes, Patrick Caskey - Yes, David Fichtenmayer - Yes, Brad Harmon - Yes, Kathy Mudrovic - Yes, Mike Ryan - Yes, Tom Smith - Yes.

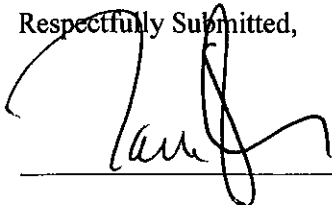
At 7:10 pm Smith Made A Motion to come out of Closed Session. Seconded by Fichtenmayer.

Roll Call vote: Leah Akers - Yes, Sandy Bichel - Yes, Patrick Caskey - Yes, David Fichtenmayer - Yes, Brad Harmon - Yes, Kathy Mudrovic - Yes, Mike Ryan - Yes, Tom Smith - Yes.

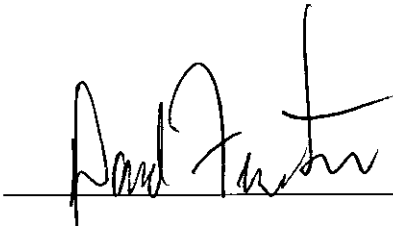
As there was not any other business to discuss Mudrovic moved for **Adjournment** at 7:11pm. Seconded by Caskey which passed.

Meeting: August 21st, 2019

Respectfully Submitted,



Tom Smith - President



David Fichtenmayer -Secretary