

**SAINT CHARLES PARK & RECREATION BOARD MINUTES  
PARK BOARD MEETING HELD  
July 17th, 2019**

The meeting was **Called to Order** by President Smith at 6:00pm in the Meeting Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

**Board** Leah Akers, Sandy Bichel, Patrick Caskey, Brad Harmon, Bradley Nowak, Mike Ryan, Tom Smith and Council Liaison Mary Ann Ohms were present.

David Fichtenmayer and Kathy Mudrovic were absent.

**Others** Maralee Britton – Director, Chris Atkinson - Assistant Director, Peter VanLinn - Maintenance Superintendant

**Community Members** - None

3. **Verbal Petitions/Public Comments and Response:** None

4. **Staff Reports/Presentations:** None

5. **Items for Discussion and/or Action-**

**A. Discussion of 2232 and 2236 Graystone Drive as a potential Park.**

Britton presented the Board with a request from Council President Mary West. The City recently acquired two properties and would like the Board to consider the property becoming a small park. Staff prepared aerial views of the property and several possible options with renderings for discussion. The Board has some concerns about the size of the property, its proximity to Wapelhorst Park, the potential cost to develop and maintain the property and any continued erosion that may take place on the property. Britton said she would reach out to Public Works to meet with their staff to try and get answers to their questions.

**B. Discussion of Parks and Recreation maintaining and operating the John Frank House if successfully moved and reassembled.**

Britton presented the Board with a request from Mayor Borgmeyer to maintain and operate the John Franke house when it is relocated from its current location. The Board has some concerns with this not being part of their core mission, having the on staff expertise to operate a "tourist" attraction and the many unknowns as far as how the building will look, where it could be located and the staffing requirements.

**C. Flood update, recovery schedule and events scheduled throughout the remained of the year.**

Britton updated the Board on the status of park property effected by the recent flooding. Frontier Park, Fountain Lakes Park, Bales, Regot and Blanchette Landing within DuSable Park have all been effected in some way. Staff are working on opening up parks that can be opened but there is some concern with the shelter and restroom at Bales #3, the grounds in Bales Park, the Boat Launch area at Blanchette Landing and with the turf conditions at Frontier Park.

Both Bales Park and Frontier Park due to the amount of time these areas have been flooded and remained under water have had the grass/turf destroyed in most places. These parks will need a complete reseed in order to bring them back to their pre-flood conditions.

At Frontier Park the concern is with the amount of special events that are still scheduled to be held in the park for the rest of the year. The plan for the park is to spray to kill the weeds, pulverize and aerate the ground and then reseed. All of this takes time and would work better if large gatherings of the public were not on the park. The concern is that the grass will not have enough time to re-grow by some events in August or the events could end up killing the grass that does re-grow due to the large tents, vendors and amount of foot traffic they have. All events have been told to come up with a Plan B if possible earlier this year because of the possibility of the park still being flooded or because of the condition of the park after the flood waters recede.

Caskey made a motion to not allow any events in Frontier Park for the rest of 2019 so that the turf restoration process would have the best chance of succeeding; seconded by Nowak which passed.

**D. Request by Festival of the Little Hills to waive fees for the portable stage\***

Bichel made a motion to approve the request to waive the fees for the portable stage; seconded by Akers which passed.

**6. Meeting Minutes:**

**A. Parks & Recreation Board Meeting Minutes June 19, 2019\***

Bichel made a motion to approve the meeting minutes; seconded by Nowak which passed.

**7. Consent Agenda (Items to be received):**

The Consent Agenda was then addressed, which included the following:

- A. Calendar
- B. Financial Statement
- C. Accounts Receivable Report
- D. Project Report
- E. Financial Transactions from \$7,500 to \$10,000

Bichel made a motion to receive the consent agenda. Seconded by Caskey which passed.

**8. Items Removed from the Consent Agenda: None**

9. **Presidents Announcements and Reminders:** None

10. **Directors Report:**

- A. **Thank You's (As Available)** - Britton highlighted 2 notes/emails that thanked staff for their assistance.
- B. **General Department Update** - Britton said staff were still dealing with the river flooding.

11. **Board Member Announcements and Reminders:**

Ryan - Asked about how the 2019 pool numbers compared to 2018. Staff did not have that information with them but would send out that information to the Board.

12. **Council Liaison Announcements and Reminders:**

Ohms said that there would be Bills and Resolutions making their way through City Council in the next few meetings that would deal with the 116 acre property and the Boeing Expansion.

13. **Park Board Liaisons Comments**

- A. **Foundation Report:** None
- B. **Cemetery Report:** None.
- C. **Legislative Report:** None

At 7:12 pm Smith Made A Motion to go into Closed Session to discuss the following:

- B. Leasing, purchase or sale of real estate where public knowledge of the transaction might adversely affect the legal consideration thereof. (RSMo 610.021.2)

Seconded by Caskey.

Roll Call vote: Leah Akers - Yes, Sandy Bichel - Yes, Patrick Caskey - Yes, Brad Harmon - Yes, Bradley Nowak - Yes, Mike Ryan - Yes, Tom Smith - Yes.

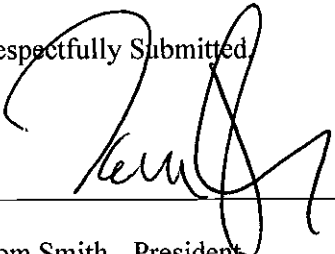
At 7:22 pm Caskey Made A Motion to come out of Closed Session. Seconded by Nowak.

Roll Call vote: Leah Akers - Yes, Sandy Bichel - Yes, Patrick Caskey - Yes, Brad Harmon - Yes, Bradley Nowak - Yes, Mike Ryan - Yes, Tom Smith - Yes.

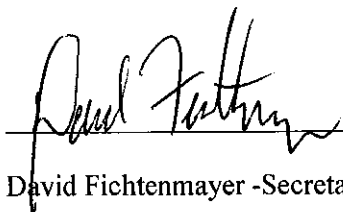
As there was not any other business to discuss Caskey moved for **Adjournment** at 7:23pm. Seconded by Bichel which passed.

Meeting: July 17th, 2019

Respectfully Submitted

A handwritten signature in black ink, appearing to read 'Tom Smith', written over a horizontal line.

Tom Smith - President

A handwritten signature in black ink, appearing to read 'David Fichtenmayer', written over a horizontal line.

David Fichtenmayer -Secretary