

**SAINT CHARLES PARK & RECREATION BOARD MINUTES
WORK SESSION MEETING HELD**

August 7th, 2019

The meeting was **Called to Order** by President Smith at 6:00pm in the Meeting Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

Board Leah Akers, Sandy Bichel, Brad Harmon, Kathy Mudrovic, Mike Ryan, Tom Smith and Council Liaison Mary Ann Ohms were present.

Patrick Caskey, David Fichtenmayer and Bradley Nowak were absent.

Others Maralee Britton – Director, Chris Atkinson - Assistant Director,
Peter VanLinn - Maintenance Superintendant, Don Borgmeyer - Enterprise Superintendent.

Community Members - None

3. Discussion of the Graystone Properties

Britton presented the Board with updated information about the request from Council President Mary West to develop the two former residential properties into a mini City park. Engineering have agreed to assist with portions of the project and cover some of the costs. They also have little concern about future erosion now that the houses have been removed. Britton presented 6 options with different amenities, layouts and cost estimates. The Board were in agreement to keep this process moving forward with the potential of it becoming a park.

Bichel made a motion to continue developing the different options and to survey and meet with the local residents to see what they would like to see in the possible future park; seconded by Mudrovic which passed.

4. Discussion of the Recreation Budget and Addition of a Recreation Specialist I Position

Borgmeyer presented the Board with information and reasoning behind possibly eliminating 2 part time recreation staff positions and combining them into 1 full time position. Over the last few years those part time positions have been difficult to fill and when we have hired someone they left after a short period of time for full time employment somewhere else. Borgmeyer believes that having a full time person will assist the division in developing new programs and leagues. He also believes it will help on the customer service side of things by having a consistent face representing the department at programs and leagues. Although there is an additional expense involved the goal is to be able to increase revenue in new programs and leagues to offset that expense.

Harmon made a motion to add a Recreation Specialist I position to the 2020 operating budget; seconded by Akers which passed.

5. Discussion of the Blanchette Aquatic Facility

Atkinson updated the Board on the process staff and the contractor have went through to identify the leak at the Blanchette Aquatic Facility. Contegra believe they have found the location of the leak and it is under the pool deck close the lap pool. Due to the amount of water being lost the decision was made by staff to turn off the playground equipment that the broken pipes supplied. This forced staff to end the tiny tots program 2 weeks early and affected some birthday parties and private rentals. Due to the leaks location staff decided to wait until the pool is 100% closed to the public on September 2nd for the contractor to come in and begin the project. The cost to make the repairs is covered under the warranty.

6. Discussion of McNair Park Storm Water Erosion

Atkinson updated the Board on a storm water issue that was discovered behind one of the maintenance buildings in McNair Park. Engineering and Public Works identified the issue with the storm sewer pipe. Engineering then designed and bid out the repair. The bids came in with the lowest being \$62,413.50. Engineering agreed to cover 50% of the costs if parks covered the other 50% or \$31,206.75. Staff felt that this was a fair proposal and have identified funding sources from other projects that have already been completed in the 2019 CIP that have remaining balances.

7. Transfers over \$10,000*

This transfer is required to move sufficient funds into the storm water project to cover the costs of the McNair Storm Water Project.

Harmon made a motion to approve the transfer; seconded by Mudrovic which passed.

8. Adopt a Park (Board Member observations pertinent to facilities, programs and services within the Park System)

Akers - Good. Her family really enjoyed the dive in movie and asked if more than 1 can be done next year.

Bichel – Good.

Harmon - Good Kids really enjoyed COPS Camp.

Ryan - Good

Mudrovic - Good. Enjoyed using the lazy river for river walk.

Smith - Good.

At 6:48 pm Mudrovic Made A Motion to go into Closed Session to discuss the following:

- B. Leasing, purchase or sale of real estate where public knowledge of the transaction might adversely affect the legal consideration thereof.
(RSMo 610.021.2)

Seconded by Smith.

Roll Call vote: Leah Akers - Yes, Sandy Bichel - Yes, Patrick Caskey - Absent, David Fichtenmayer - Absent, Brad Harmon - Yes, Brad Nowak - Absent, Kathy Mudrovic - Yes, Mike Ryan - Yes, Tom Smith - Yes.

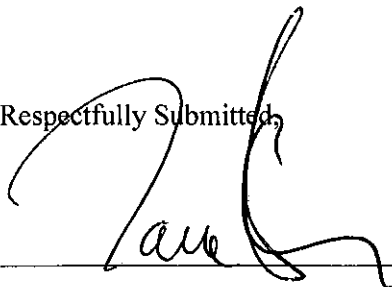
At 7:07 pm Caskey Made A Motion to come out of Closed Session. Seconded by Akers.

Roll Call vote: Leah Akers - Yes, Sandy Bichel - Yes, Patrick Caskey - Absent, David Fichtenmayer - Absent, Brad Harmon - Yes, Brad Nowak - Absent, Kathy Mudrovic - Yes, Mike Ryan - Yes, Tom Smith - Yes.

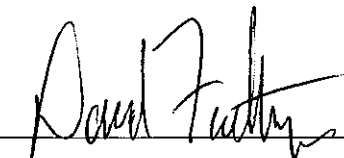
As there was not any other business to discuss Smith moved for Adjournment at 7:08pm. Seconded by Bichel which passed.

Meeting: August 7th, 2019

Respectfully Submitted,



Tom Smith - President



David Fichtenmayer -Secretary