

ST. CHARLES PARK & RECREATION BOARD MINUTES
WORK SESSION MEETING HELD

November 7th, 2018

The meeting was **Called to Order** by President Smith at 6:00 pm in the American Legion Meeting Room at Memorial Hall. **Roll Call** noted the following present for the meeting:

Park Board - Leah Akers, Sandy Bichel, Patrick Caskey, David Fichtenmayer, Brad Harmon, Kathy Mudrovic, Bradley Nowak, Mike Ryan and Tom Smith were present.

Others - Maralee Britton – Director,
Chris Atkinson -Assistant Director,
Todd Kassabaum - Chief Ranger,
Don Borgmeyer, Enterprise Superintendant

3. Discussion of Adopt a Park - Adopt a Trail Program

Atkinson presented to the Board the framework for an Adopt A Park - Adopt a Trail Program that staff would like to launch in 2019. The program would allow community members, groups, churches and businesses to assist the Department with routine maintenance and beautifications of parks and trails. Would be a 1 year commitment with a requirement to perform tasks at least once per month.

The Board approved of the concept. Atkinson said staff would finalize the framework for the program, create a logo and bring back an Adopt A Park formal policy for Board consideration and adoption at a future meeting.

4. Discussion and Consideration of Oak Grove Cemetery Fees Recommendation for 2019*

Britton presented the updated fees with a 20% across the board increase.

Nowak made a motion to recommend the fee increases; seconded by Caskey which passed.

5. Discussion of McNair Aquatic Facility

Britton presented the information to the Board. Staff provided information on the yearly operating costs of the facility and the future capital expenditures that may be needed depending on how long the facility stays open. Further discussions will take place in the future.

6. **Adopt a Park (Board Member observations pertinent to facilities, programs and services within the Park System)**

Akers - Good.

Bichel - Good.

Ryan - Good.

Mudrovic - Good. Said he resurface speed slide looks great.

Smith - Good.

Caskey - Good. Asked about the bridge connecting Frontier Park to the Boat House Parking lot. Staff informed him the bridge was maintained by the City Facility Maintenance Team and not parks.

Nowak - Good.

Fichtenmayer - Good.

At 6:42 pm Fichtenmayer Made A Motion to go into Closed Session to discuss the following:

- A. Legal actions, causes of action, or litigation. (RSMo 610.021.1)
- B. Leasing, purchase or sale of real estate where public knowledge of the transaction might adversely affect the legal consideration thereof. (RSMo 610.021.2)**

Seconded by Caskey.

Roll Call vote: Leah Akers - Yes, Sandy Bichel - Yes, Patrick Caskey - Yes, David Fichtenmayer - Yes, Brad Harmon - Yes, Kathy Mudrovic - Yes, Brad Nowak - Yes, Mike Ryan - Yes, Tom Smith - Yes.

At 6:48 Nowak left the meeting.

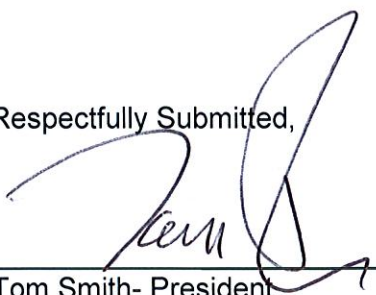
At 7:01 pm Smith Made A Motion to come out of Closed Session. Seconded by Mudrovic.

Roll Call vote: Leah Akers - Yes, Sandy Bichel - Yes, Patrick Caskey - Yes, David Fichtenmayer - Yes, Brad Harmon - Yes, Kathy Mudrovic - Yes, Brad Nowak - Yes, Mike Ryan - Yes, Tom Smith - Yes.

As there was not any other business to discuss Fichtenmayer moved for **Adjournment** at 7:02pm. Seconded by Smith which passed.

Park Board Work Session Meeting November 7th, 2018

Respectfully Submitted,



Tom Smith- President



David Fichtenmayer- Secretary