

**SAINT CHARLES PARK & RECREATION BOARD MINUTES
PARK BOARD MEETING HELD
AUGUST 15TH, 2018**

The meeting was **Called to Order** by President Smith at 6:00pm in the Meeting Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

Park Board - Leah Akers, Sandy Bichel, Patrick Caskey, Brad Harmon, Kathy Mudrovic, Bradley Nowak, Mike Ryan, and Tom Smith were present. David Fichtenmayer was absent.

Others - Maralee Britton - Director, Chris Atkinson – Assistant Director

Community Members - None

Verbal Petitions/Public Comments and Response: None

Staff Reports/Presentations: None

Items for Discussion and/or Action-

A. Transfers over \$10,000*

Britton presented the information. This transfer will allow new restrooms to be built and opened to the public by the Spring of 2019 next to the tennis courts in Wapelhorst Park. Ryan made a motion to approve the transfer; seconded by Mudrovic which passed.

B. Purchase of bridge deck materials from Fibergrate Composite Structures Inc. in an amount not to exceed \$17,000.00*

Atkinson presented the information. Caskey made a motion to approve the purchase; seconded by Bichel which passed.

C. Contract with Whitewater West Industries to resurface the fiberglass, add a shade canopy and re-commission the speed slides at the Wapelhorst Aquatic Facility in an amount not to exceed \$122,252.55*

Atkinson presented the information. Caskey made a motion to approve the contract; seconded by Nowak which passed.

D. Discussion of Proposed Tax Rate Adjustment for Cost Center Allocations of Administrative City Services to Parks and Recreation

Britton and President Smith presented the information for discussion. The combined .887 tax rate cannot be increased without a vote of the residents. However the three rates individually (General Fund, Parks, Debt Service) can be adjusted as long as they still equal the same combined rate.

Nowak made a motion to accept the recommendation to request that the tax rate be adjusted by City Council between the Parks (0.2505) and the City General Fund (0.4752) so that the cost center charges are not a direct impact to the Parks & Recreation Budget; seconded by Caskey which passed.

Meeting Minutes:

A. Parks & Recreation Board Meeting Minutes July 18th, 2018*

B. Parks & Recreation Board Work Session Meeting Minutes August 1, 2018*

Nowak made a motion to approve the Board Meeting minutes from July 18th, 2018 and August 1st, 2018; seconded by Mudrovic which passed.

Consent Agenda (Items to be received):

The Consent Agenda was then addressed, which included the following:

- A. Calendar
- B. Financial Statement
- C. Accounts Receivable Report
- D. Project Report
- E. Financial Transactions from \$7,500 to \$10,000

Ryan Made a Motion to approve the consent agenda. Seconded by Mudrovic which passed.

Items Removed from the Consent Agenda: None.

Presidents Announcements and Reminders: None

Directors Report:

A. Thank You's (As Available)

B. General Department Update

Britton updated the Board that all full time positions have now been filled. Tom Fellers was hired as the Maintenance III (HVAC), Tracey Kemple was promoted from part time to full time Administration Associate III and Tina Sieker was hired as the new Administrative Coordinator.

Informed the Board that staff has reach out to BAX Engineering to see if they can be of any assistance with the rock are behind McNair Field #1.

Informed the Board that staff in addition to looking at the speed slide are also requesting quotes from retaining wall contractors to complete the wall alongside Olive Street.

C. Prop P Report and Update: None

Board Member Announcements and Reminders:

Ryan - Good.

Caskey - Good.

Mudrovic - Good.

Bichel - Good.

Nowak - Thanked Mudrovic and Smith for their longtime service to the Parks & Recreation Board.

Akers - Good.

Harmon - Good.

Council Liaison Announcements and Reminders: None

Park Board Liaisons Comments:

Foundation Report: None.

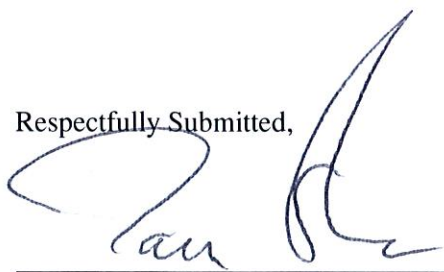
Cemetery Report: None.

Legislative Report: None.

As there was not any other business to discuss Mudrovic moved for **Adjournment** at 6:58pm. Seconded by Ryan which passed.

Meeting: August 15th, 2018

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Tom Smith", written over a horizontal line.

Tom Smith - President

A handwritten signature in blue ink, appearing to read "David Fichtenmayer", written over a horizontal line.

David Fichtenmayer -Secretary