

C.A.

**SAINT CHARLES PARK & RECREATION BOARD MINUTES
PARK BOARD MEETING HELD
APRIL 18TH, 2018**

The meeting was **Called to Order** by President Bichel at 6:00pm in the Meeting Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

Park Board - Sandy Bichel, David Fichtenmayer, Mike Ryan, Patrick Caskey, CJ Evans, Valerie Lanning and Bradley Nowak were present. Kathy Mudrovic and Tom Smith were absent.

Others - Maralee Britton - Director, Chris Atkinson - Assistant Director
Todd Kassabaum - Chief Ranger

Community Members - None

Verbal Petitions/Public Comments and Response: None

Staff Reports/Presentations: None

Items for Discussion and/or Action:

- A. **Contract with Lou Fusz Ford for the purchase 2 new 2018 Ford Police Interceptor SUV Vehicles in an amount not to exceed \$41,106.00***

Atkinson presented the information. Fichtenmayer made a motion to approve the contract; seconded by Caskey which passed.

- B. **Contract with Meeting Street Inn to provide overnight lodging for recreation trip participants on May 8 & 9, 2019 during the "Biltmore, Myrtle Beach & Charleston" Trip in an amount not to exceed \$16,394.24***

Atkinson presented the information. Caskey made a motion to approve the contract; seconded by Lanning which passed.

- C. **Contract with First Student Inc. to provide bus transportation during the Enterprise Division Day Camp Program and C.O.P.S. Camp in 2018 in an amount not to exceed \$21,600.00***

Atkinson presented the information. Fichtenmayer made a motion to approve the contract; seconded by Evans which passed.

Meeting Minutes:

- A. Parks & Recreation Board Meeting Minutes March 21, 2018*
- B. Finance Committee Meeting March 28, 2018*
- C. Parks & Recreation Board Work Session Meeting Minutes April 4, 2018*
- D. Parks & Recreation Board Closed Session Minutes March 21, 2018; Hiring, firing, disciplining or promoting of particular employees when information relating to the performance or merit of individual employees is discussed or recorded. (RSMo 610.021.3)***
- E. Parks & Recreation Board Closed Session Minutes April 4, 2018; Hiring, firing, disciplining or promoting of particular employees when information relating to the performance or merit of individual employees is discussed or recorded. (RSMo 610.021.3)***

Lanning made a motion to approve the Board Meeting minutes from March 21st, March 28th and April 4th, 2018; seconded by Caskey which passed.

Nowak made a motion to approve the Closed Session Minutes from March 21st and April 4th, 2018. Seconded by Fichtenmayer.

Roll Call vote: Sandy Bichel - Yes, David Fichtenmayer - Yes, Mike Ryan - Yes, Patrick Caskey - Yes, CJ Evans - Yes, Valerie Lanning - Yes and Bradley Nowak - Yes.

Consent Agenda (Items to be received):

The Consent Agenda was then addressed, which included the following:

- A. Calendar
- B. Financial Statement
- C. Accounts Receivable Report
- D. Project Report
- E. Financial Transactions from \$7,500 to \$10,000

Lanning Made a Motion to approve the consent agenda. Seconded by Nowak which passed.

Items Removed from the Consent Agenda:

Presidents Announcements and Reminders:

Bichel stated that the Executive Committee needs to meet to complete the evaluation of the Director. Anyone with any comments should forward them to her before the meeting.

Directors Report:

A. Thank You's (As Available) - None

B. General Department Update

Britton updated the Board that we have lost some revenue from large softball tournaments being affected by the wet weather in March and early April.

Britton showed the Board the Plaque that the City/Parks received the Murry Award from GRG. The award is for a City that has gone above and beyond in partnerships with GRG. Britton stated that it was an honor to receive the inaugural award.

C. Prop P Report and Update

Britton presented the Board with the monthly report that will keep the Board up to date on the financial side of the Prop P Aquatics projects. The report also includes photographs that show the different stages of each project. Mentioned that instead of the typical Work Session on May 2nd, 2018 if the Board wanted to tour the 2 aquatic facilities.

Board Member Announcements and Reminders: None.

Council Liaison Announcements and Reminders: None

Park Board Liaisons Comments:

Foundation Report: Next meeting May 9th, 2018

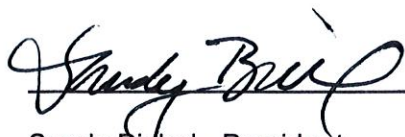
Cemetery Report: Next meeting May 10th, 2018.

Legislative Report: None.

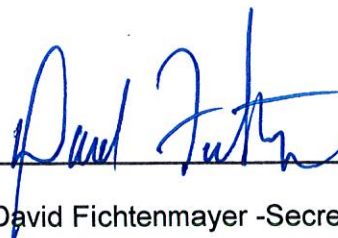
As there was not any other business to discuss Fichtenmayer moved for **Adjournment** at 6:41pm. Seconded by Ryan which passed.

Meeting: April 18th, 2018

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Sandy Bichel", written over a horizontal line.

Sandy Bichel - President

A handwritten signature in blue ink, appearing to read "David Fichtenmayer", written over a horizontal line.

David Fichtenmayer -Secretary