

**ST. CHARLES PARK & RECREATION BOARD MINUTES**  
**WORK SESSION MEETING HELD**

**April 4th, 2018**

The meeting was **Called to Order** by President Bichel at 6:00 pm in the American Legion Meeting Room at Memorial Hall. **Roll Call** noted the following present for the meeting:

**Park Board -** Sandy Bichel, Patrick Caskey, CJ Evans, David Fichtenmayer, Kathy Mudrovic, Bradley Nowak, Mike Ryan, Tom Smith and Council Liaison Mary Ann Ohms were present. Valerie Lanning was absent.

**Others -** Maralee Britton – Director, Chris Atkinson -Assistant Director  
Peter VanLinn - Maintenance Superintendent,  
Todd Kassabaum - Chief Park Ranger,  
Don Borgmeyer - Enterprise Superintendent  
Monica Reed - Administrative Coordinator.

**3. Consideration for Approval 2019 – 2024 Parks & Recreation Capital Improvement Plan\***

Britton presented the plan to the Board. The plan was approved by the Finance Committee Meeting on March 28th, 2018.

The new plan highlighted the changes and additions that have been added to the plan. Reductions were made to the Aquatics portion due to the fact that 2 new pools will be coming online in 2018. They will each have new replacement plans once completed in 2018. From the Metro Sales Tax funds in 2019 funds have been added to complete Boschert Greenway Phase 3, and to add a new playground to Circle Drive Park. In out years funds have been added to rehab Trails and Parking Lots.

From the Prop P Sales Tax funding has been added in 2019 and 2020 for a Skate park/Bicycle Park, replacement of the playground and pavilion at Kiwanis Park, playground replacements at the Sports Complex, Schaefer, McNair and Fox Hill Park and adding new restrooms at Webster and Frontier Park.

Caskey made a motion to approve the 2019-2014 Capital Improvement Plan; seconded by Evans which passed.

**4. Consideration for Recommendation 2019 – 2024 Cemetery Capital Improvement Plan\***

Britton presented the plan to the Board. The plan was approved by the Finance Committee Meeting on March 28th, 2018.

The plan had no additions or subtractions from previous years.

Smith made a motion to approve the 2019-2014 Capital Improvement Plan for Oak Grove Cemetery; seconded by Mudrovic which passed.

**5. Adopt a Park (Board Member observations pertinent to facilities, programs and services within the Park System)**

Evans - Good.

Bichel - Good.

Ryan - Good.

Mudrovic - Good.

Smith - Good.

Caskey - Good.

Fichtenmayer - Good.

Nowak - Good. Asked about possible additions in the future of more outdoor exercise equipment and a Ninja Warrior Style Course similar to what the City of Hazelwood just added in Howdershell Park.

At 6:25 pm Smith Made A Motion to go into Closed Session to discuss the following:

- C. Hiring, firing, disciplining or promoting of particular employees when information relating to the performance or merit of individual employees is discussed or recorded. (RSMo 610.021.3)\*\*

Seconded by Fichtenmayer.

Roll Call vote: Sandy Bichel - Yes, CJ Evans - Yes, Brad Nowak - Yes, Kathy Mudrovic - Yes, Mike Ryan - Yes, David Fichtenmayer - Yes, Patrick Caskey - Yes and Tom Smith - Yes.

At 6:34 pm Smith Made A Motion to come out of Closed Session. Seconded by Caskey.

Roll Call vote: Sandy Bichel - Yes, CJ Evans - Yes, Brad Nowak - Yes, Kathy Mudrovic - Yes, Mike Ryan - Yes, David Fichtenmayer - Yes, Patrick Caskey - Yes and Tom Smith - Yes.

As there was not any other business to discuss Fichtenmayer moved for Adjournment at 6:35pm. Seconded by Smith which passed.

Park Board Work Session Meeting April 4th, 2018

Respectfully Submitted,



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Sandy Bichel- President



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David Fichtenmayer- Secretary

