

**SAINT CHARLES PARK & RECREATION BOARD MINUTES
PARK BOARD MEETING HELD
August 16th, 2017**

The meeting was **Called to Order** by President Bichel at 6:00pm in the Meeting Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

Park Board - Sandy Bichel, CJ Evans, David Fichtenmayer, Valerie Lanning, Kathy Mudrovic, Mike Ryan, Tom Smith and Council Liaison Mary Ann Ohms were present. Drew Garvey and Bradley Nowak were absent.

Others - Maralee Britton - Director
Chris Atkinson – Assistant Director
Nick Donze - Maintenance Superintendent
Monica Reed - Administrative Coordinator
Todd Kassabaum - Chief Park Ranger.

Community Members - None

Verbal Petitions/Public Comments and Response: None

Staff Reports/Presentations: None

Items for Discussion and/or Action:

- A. Authorizing a purchase with American Airlines c/o Commerce Bank for 52 round trip flights for trip participants from STL/SAT/STL on 5/5/18 and 5/12/18 for the "San Antonio & Texas Hill Country" Trip in an amount not to exceed \$20,800.00***

Atkinson presented the information. Fichtenmayer made a motion to approve the Contract; seconded by Smith which passed.

- B. Consideration and approval of 2018 Parks & Recreation Department Budget.***

Britton presented the information. Smith made a motion to approve the 2018 Budget; seconded by Mudrovic which passed.

- C. Consideration and recommendation of 2018 Cemetery Budget.***

Britton presented the information. Smith made a motion to recommend the Budget to City Council; seconded by Mudrovic which passed.

Meeting Minutes:

A. Parks & Recreation Board Meeting Minutes July 19th, 2017*

Lanning made a motion to approve the Board Meeting minutes from July 19th, 2017; seconded by Smith which passed.

B. Parks & Recreation Board Work Session Meeting Minutes August 2nd, 2017*

Lanning made a motion to approve the Board Meeting minutes from August 2nd, 2017; seconded by Mudrovic which passed.

Consent Agenda (Items to be received):

The Consent Agenda was then addressed, which included the following:

- A. Calendar
- B. Financial Statement
- C. Accounts Receivable Report
- D. Project Report
- E. Financial Transactions from \$7,500 to \$10,000
- F. Planning & Development Committee Meeting Minutes July 19th, 2017.
- G. Finance Committee Meeting Minutes August 10th, 2017.

Smith made a motion approve the consent agenda; seconded by Lanning which passed.

Items Removed from the Consent Agenda: None

Presidents Announcements and Reminders:

Bichel updated the Board about the Prongue Road Relocation meeting. Said there was lots of information presented and questions/comments asked by the Bogey Estates Residents who attended. Parks staff and Public Works staff are meeting with the Engineer to discuss possible updates/improvements that can be made to the plan.

Directors Report:

- A. Thank You's (As Available)
- B. General Department Update

Britton informed the Board that the sign project in Blanchette Park is now completed. Also that staff took delivery of the new 40 passenger Enterprise Bus. Leah Breuer did a great job on designing the wrap.

Board Member Announcements and Reminders:

Evans asked for an update on the railroad property. Britton said that the title work is currently ongoing. Deadline to complete is October 15th, 2017.

Ryan asked about the tree in/or in close proximity to Westwinds Park. Staff said that the tree is on private property but that they work with the property owner to trim if needed for new playground project.

Council Liaison Announcements and Reminders:

Mary Ann Ohms commented on the Prongue Road Meeting. Also asked about some form of recognition possibilities for former councilperson Ron Stivison who recently passed away.

Park Board Liaisons Comments:

Foundation Report: Illumirun is on September 8th, 2017.

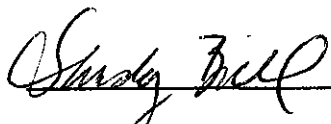
Cemetery Report: Next Cemetery meeting is September 14th, 2017..

Legislative Report: None.

As there was not any other business to discuss Fichtenmayer moved for **Adjournment** at 6:55pm. Seconded by Smith which passed.

Meeting: August 16th, 2017

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Sandy Bichel", positioned above a horizontal line.

Sandy Bichel - President

A handwritten signature in cursive script, appearing to read "Tom Smith", positioned above a horizontal line.

Tom Smith
Treasurer