

SAINT CHARLES PARK & RECREATION BOARD MINUTES
PARK BOARD MEETING HELD
September 20th, 2017

The meeting was **Called to Order** by President Bichel at 6:00pm in the Meeting Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

Park Board - Sandy Bichel, CJ Evans, Valerie Lanning, Kathy Mudrovic, Mike Ryan, Tom Smith and Council Liaison Mary Ann Ohms were present. David Fichtenmayer and Bradley Nowak were absent.

Others - Maralee Britton - Director
Chris Atkinson – Assistant Director
Nick Donze - Maintenance Superintendent

Community Members - None

Verbal Petitions/Public Comments and Response: None

Staff Reports/Presentations: None

Britton informed the Board the Board Member Grew Garvey has had to resign from the Board due to other commitments he had to fulfill that conflicted with the Wednesday meeting dates.

Items for Discussion and/or Action:

A. Resolution #2, 2017 Request to declare equipment surplus*

Atkinson presented the information. Ryan made a motion to approve the Resolution; seconded by Evans which passed.

B. Discussion of the Illuminite Event

Britton presented the Board with financial information for the 2017 Illuminite event. By the time all expenses and revenue had been calculated the event showed a loss of \$5,855.17. Staff recommended due to declining attendance, increased competition and the amount of staff time spent on the event that it not be an event in 2018. Staff are also currently working on a possible replacement event for a different time in 2018. The Foundation are also going to no longer do the Illumirun due to a drop in runner participation.

The Board agreed and asked staff to continue looking at other events that could be created.

Meeting Minutes:

A. Parks & Recreation Board Meeting Minutes August 16, 2017*

Lanning made a motion to approve the Board Meeting minutes from August 16th, 2017; seconded by Mudrovic which passed.

Consent Agenda (Items to be received):

The Consent Agenda was then addressed, which included the following:

- A. Calendar
- B. Financial Statement
- C. Accounts Receivable Report
- D. Project Report
- E. Financial Transactions from \$7,500 to \$10,000

Smith made a motion approve the consent agenda; seconded by Lanning which passed.

Items Removed from the Consent Agenda: None

Presidents Announcements and Reminders:

Bichel said that she was excited to attend the 2018 NRPA Conference the week following the meeting.

Directors Report:

- A. Thank You's (As Available) - None
- B. General Department Update

Britton informed the Board that Linda Noble the Recreation Specialist in the Enterprise Division has left the Department and moved to Community Development. Staff have advertised a Maintenance II position which opened up when Tyler Hoff left to move out of town. Finally confirmed that Parks Superintendent Nick Donze is set to retire November 14th. He will come back in a part time position to help work on and close out the Prop P Projects. That position is currently advertised.

Britton informed the Board that the Mayor and Council had set the new tax rate for 2018. Is a reduced rate but could see an increase of over \$100,000 in tax revenue over last year.

- C. Prop P Report and Update

Britton presented the Board with a new monthly report that will keep the Board up to date on the financial side of the Prop P Aquatics projects. The report also includes photographs that show the different stages of each project.

Board Member Announcements and Reminders:

Bichel asked about cracks on the greenway next to New Town. Staff said that they were aware. Have been an ongoing problem. That trail is currently being evaluated as part of the berm/levee it sits on through the Engineering Division of Public Works.

Council Liaison Announcements and Reminders:

Mary Ann Ohms commented on the Muegge Road Intersection meeting that will take place September 21st.

Park Board Liaisons Comments:

Foundation Report: Illumirun took place September 8th, 2017. Glow Bowl will be November 11th, 2017.

Cemetery Report: Met September 14th, 2017. Tours are beginning to be sold out.

Legislative Report: None.

At 6:48 pm Lanning Made A Motion to go into Closed Session to discuss the following:

- B. Leasing, purchase or sale of real estate where public knowledge of the transaction might adversely affect the legal consideration thereof. (RSMo 610.021.2)**

Seconded by Smith.

Roll Call vote: Roll Call Vote: Sandy Bichel - Yes, CJ Evans - Yes, Valerie Lanning - Yes, Kathy Mudrovic - Yes, Mike Ryan - Yes and Tom Smith - Yes.

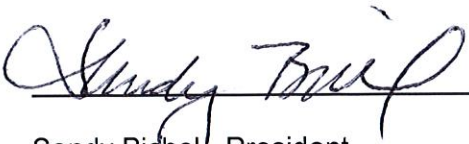
At 7:17 pm Lanning Made A Motion to come out of Closed Session. Seconded by Smith.

Roll Call vote: Roll Call Vote: Sandy Bichel - Yes, CJ Evans - Yes, Valerie Lanning - Yes, Kathy Mudrovic - Yes, Mike Ryan - Yes and Tom Smith - Yes.

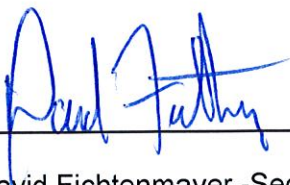
As there was not any other business to discuss Smith moved for **Adjournment** at 7:18pm. Seconded by Mudrovic which passed.

Meeting: September 20th, 2017

Respectfully Submitted,



Sandy Bichel - President



David Fichtenmayer - Secretary