

**SAINT CHARLES PARK & RECREATION BOARD MINUTES
PARK BOARD MEETING HELD
July 19th, 2017**

The meeting was **Called to Order** by President Bichel at 6:03pm in the Meeting Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

Park Board - Sandy Bichel, CJ Evans, David Fichtenmayer, Drew Garvey, Valerie Lanning, Kathy Mudrovic, Bradley Nowak, Mike Ryan, Tom Smith and Council Liaison Mary Ann Ohms and Alternate Council Liaison Vince Ratchford were present

Others - Maralee Britton - Director
Chris Atkinson – Assistant Director
Nick Donze - Maintenance Superintendent
Don Borgmeyer - Enterprise Superintendent

Community Members - Patricia Shipley, Jenney Pratt, Bob Shyley, Jim Carmichael, Alex Verseman, Ashley Verseman

Verbal Petitions/Public Comments and Response:

Several residents of the Bogey Estates neighborhood expressed concern with the potential new entrance road to Wapelhorst Road Project. Their primary concerns about placing a 4 way stop light at the intersection of Muegge Road and Bogey Hills Estate Drive were increased traffic in their neighborhood, using the road as a cut through, also had concern with speeding in the neighborhood.

Britton said the project is currently in the design phase and that there will be a public meeting held once the plans are far enough along to show the residents and park users.

Residents would be notified about the meeting in advance.

Staff Reports/Presentations: None

Items for Discussion and/or Action:

A. Election of Officers*

President Bichel passed the gavel to Secretary Fichtenmayer for the election of President.

President.

- Secretary Fichtenmayer opened the floor for nominations for President. Lanning nominated Sandy Bichel; seconded by Nowak.
- With no other nominations Smith made a motion for nominations to cease and vote by acclamation; seconded by Mudrovic.
- Sandy Bichel is President.

Gavel was passed back for the election of the Vice - President.

Vice President.

- President Bichel opened the floor for nominations for Vice - President.
- Lanning nominated Brad Nowak; seconded by Evans.
- Fichtenmayer nominated Mike Ryan; seconded by Smith.
- Smith made a motion for nominations to cease; seconded by Mudrovic.
- After tallying the written ballots. Nowak is the Vice - President.

Secretary.

- President Bichel opened the floor for nominations for Secretary. Smith nominated David Fichtenmayer; seconded by Mudrovic.
- With no other nominations Smith made a motion for nominations to cease and vote by acclamation; seconded by Mudrovic.
- Fichtenmayer is Secretary.

Treasurer.

- President Bichel opened the floor for nominations for Treasurer.
- Lanning nominated Tom Smith; seconded by Mudrovic.
- Smith nominated Mike Ryan; seconded by Garvey.
- Bichel nominated CJ Evans; seconded by Nowak.
- Fichtenmayer made a motion for nominations to cease; seconded by Lanning.
- After tallying the written ballots. Smith is the Treasurer.

B. Adopt a Park/ Council Buddies

The following was decided through a drawing for Adopt a Park:

Lanning: Berthold, Kister & Frontier
Garvey: Blanchette, 110 acre
Fichtenmayer: Boones Lick, Circle Drive, Oak Grove Cemetery.
Evans: Boschert Greenway, Fox Hill, Soccer Complex.
Bichel: Fountain Lakes, Kiwanis,
Smith: Frenchtown, DuSable, Blanchette Landing, Eco Park.
Ryan: McNair, Westwinds, Jaycee.
Nowak: Schaefer, Wapelhorst, Centennial Greenway.
Kathy: Webster, Heatherbrook, Vogt Brothers, Woodlands.

The following was decided through a drawing for Council Buddies:

Smith – Rod Hermann
Evans - Dave Beckering
Ryan – Bridget Ohmes
Mudrovic: Jerry Reese
Lanning - Vince Ratchford
Fichtenmayer - Bart Haberstroh
Nowak - Tom Besselman
Garvey - Mary West
Bichel: Mayor Faith, Council President John Hanneke, Director of Administration Larry Dobrosky, Park Board Liaison Mary Ann Ohms.

C. Transfers over \$10,000*

Britton presented the information on the transfers. These transfers were needed to make sure sufficient funding is in each of the playground projects. Fichtenmayer made a motion to recommend the transfer; seconded by Nowak which passed.

D. Authorizing a Contract with Musco Sports Lighting, LLC using NJPA Cooperative Purchasing Agreement 082114-MSL for the St. Charles City Wide Sports Field Lighting Project in an Amount not to exceed \$1,649,000.00*

Britton presented the information. Nowak made a motion to approve the Contract; seconded by Mudrovic which passed.

E. Authorizing a Contract with Miracle Recreation Equipment Company using NJPA Cooperative Purchasing Agreement 030117-LTS for the purchase and installation of playgrounds at Wapelhorst Park and McNair Day Camp in an Amount not to exceed \$550,000.00*

Britton presented the information. Lanning made a motion to approve the Contract; seconded by Garvey which passed.

- F. **Authorizing a Contract with PlayPower LT Farmington using NJPA Cooperative Purchasing Agreement 030117-LTS for the purchase and installation of playgrounds at DuSable Park - Bales Area, DuSable Park - Regot Area and Westwinds Park in an Amount not to exceed \$245,000.00***

Britton presented the information. Lanning made a motion to approve the Contract; seconded by Nowak which passed.

Meeting Minutes:

- A. **Parks & Recreation Board Meeting Minutes June 21st, 2017***

Fichtenmayer made a motion to approve the Board Meeting minutes from June 21st, 2017; seconded by Evans which passed.

Consent Agenda (Items to be received):

The Consent Agenda was then addressed, which included the following:

- A. Calendar
- B. Financial Statement
- C. Accounts Receivable Report
- D. Project Report
- E. Financial Transactions from \$7,500 to \$10,000

Mudrovic made a motion approve the consent agenda; seconded by Smith which passed.

Items Removed from the Consent Agenda: None

Presidents Announcements and Reminders: None

Directors Report:

- A. Thank You's (As Available)
- B. General Department Update

Britton informed the Board that COPS Camp and Day Camp have been going well. That Wapelhorst Aquatic Facility will close July 23rd, 2017 so that demolition can begin. Budget will be presented at the August Meeting. Finance Meeting will take place before hand. Ground Breaking for the Aquatic Facilities will take place on August 8th at Blanchette.

Board Member Announcements and Reminders: None

Council Liaison Announcements and Reminders:

Mary Ann Ohms informed the Board the barge and spud poles had been removed by the contractor.

Vince Ratchford thanked the Park Board for volunteering their time to serve on the Board.

Park Board Liaisons Comments:

Lanning asked if we could re look at the naming rights project we conducted for the playground in Jaycee Park. Could potentially have a name for the 116 acre park in it.

Foundation Report: None

Cemetery Report: None

Legislative Report: None.

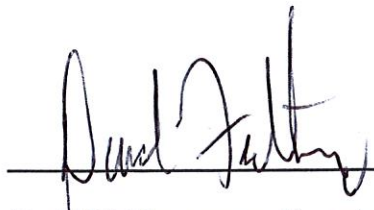
As there was not any other business to discuss Fichtenmayer moved for **Adjournment** at 7:01pm. Seconded by Smith which passed.

Meeting: July 19th, 2017

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Sandy Bichel", written over a horizontal line.

Sandy Bichel - President

A handwritten signature in black ink, appearing to read "David Fichtenmayer", written over a horizontal line.

David Fichtenmayer -Secretary