

**SAINT CHARLES PARK & RECREATION BOARD MINUTES
PARK BOARD MEETING HELD
January 18th, 2017**

The meeting was **Called to Order** by President Bichel at 6:03pm in the Meeting Room in Memorial Hall. **Roll Call** noted the following present for the meeting:

Park Board - Sandy Bichel, CJ Evans, David Fichtenmayer Drew Garvey, Valerie Lanning, Kathy Mudrovic, Bradley Nowak, Mike Ryan and Tom Smith were present.

Others - Maralee Britton – Director
Chris Atkinson – Assistant Director
Nick Donze - Maintenance Superintendent
Don Borgmeyer - Enterprise Superintendent
Todd Kassabaum - Chief Park Ranger

Community Members – None

Verbal Petitions/Public Comments and Response:

Staff Reports/Presentations:

Items for Discussion and/or Action:

A. Budget Amendment #1, 2017*

Britton presented the information. Ryan made a motion to approve the Budget Amendment; seconded by Lanning which passed.

B. 2017 Aquatic Facility Season Pass Discussion.

Britton presented the Board with several options staff had been discussing on how to handle the possible early closure of Wapelhorst Park Aquatic Facility in 2017. Staff recommended to keep the pool pass rates the same for 2017 as they were in 2016. The Board agreed.

C. Contract with Westport Pools to provide pool chemicals for use at aquatic facilities in 2017 in an amount not to exceed \$28,000.00*

Atkinson presented the information. Lanning made a motion to approve the contract; seconded by Ryan which passed.

- D. Contract with Paul Boschert to be Umpire In Chief and Umpire Scheduler for parks softball leagues and tournaments in 2017 in an amount not to exceed \$9,000.00***

Atkinson presented the information. Fichtenmayer made a motion to approve the contract; seconded by Mudrovic which passed.

- E. Purchase of softballs for use in 2017 seasons from Johnny Mac's Sporting Goods in an amount not to exceed \$8,970.00***

Atkinson presented the information. Fichtenmayer made a motion to approve the contract; seconded by Mudrovic which passed.

- F. Purchase of fertilizer and grass seed for use in parks in 2017 from Supreme Turf Products in an amount not to exceed \$9,000.00***

Atkinson presented the information. Lanning made a motion to approve the contract; seconded by Garvey which passed.

- G. Purchase Order with Hackmann Lumber to provide lumber and supplies for the Gould Build Deck Replacement Project in an amount not to exceed \$26,862.53***

Atkinson presented the information. Nowak made a motion to approve the contract; seconded by Ryan which passed.

- H. Contract with Gamma Tree Service to provide tree removals and pruning services for parks and cemetery in 2017 in an amount not to exceed \$16,000.00***

Atkinson presented the information. Nowak made a motion to approve the contract; seconded by Mudrovic which passed.

- I. Purchase Order with Commerce Bank to provide a wire transfer to Southwest Airlines to purchase 52 round trip airplane tickets for the National Parks West trip in 2017 in an amount not to exceed \$22,100.00***

Atkinson presented the information. Lanning made a motion to approve the contract; seconded by Evans which passed.

- J. Purchase of concession equipment from Central Restaurant Equipment in an amount not to exceed \$15,974.00***

Atkinson presented the information. Ryan made a motion to approve the contract; seconded by Nowak which passed.

- K. Contract with George Zorescu to be a motorcycle safety instructor and onsite mechanic in 2017 in an amount not to exceed \$15,000.00***

Atkinson presented the information. Fichtenmayer made a motion to approve the contract; seconded by Mudrovic which passed.

- L. **Purchase of replacement slide parts for McNair Aquatic Facility from Whitewater in an amount not to exceed \$7,528.94***

Atkinson presented the information. Garvey made a motion to approve the contract; seconded by Mudrovic which passed.

Meeting Minutes:

- A. Parks & Recreation Board Meeting December 21, 2016*
- B. Parks & Recreation Board Work Session Meeting January 4, 2017*

Nowak made a motion to approve all of the minutes; seconded by Lanning which passed.

Consent Agenda (Items to be received):

The Consent Agenda was then addressed, which included the following:

- A. Calendar
- B. Financial Statement
- C. Accounts Receivable Report
- D. Project Report

Smith made a motion approve the consent agenda; seconded by Lanning which passed.

Items Removed from the Consent Agenda: None

Presidents Announcements and Reminders:

Bichel reminded the Board members to provide feedback to staff on any programs they or their family participate in.

Directors Report:

- A. Thank You's (As Available)
- B. General Department Update

Britton informed the Board that Cops Camp Trivia Night is coming up on Saturday February 11th. Also informed the Board that the Public Works Department is getting ready to kick off some "Road Show" meetings around the City to update the residents on upcoming road projects and possible future road projects.

Board Member Announcements and Reminders:

Nowak asked the Board if they were agreeable to raising the limit from \$7,500 to \$10,000 on items that need Park Board approval. Board agreed and staff will bring back an updated policy at the February meeting.

Council Liaison Announcements and Reminders: None

Park Board Liaisons Comments:

Foundation Report: Mudrovic informed the Board that the Beer & Chicken Dance is Friday January 27th. They are working on new members and looking at their set up and bylaws.


Cemetery Report: New fees are now in place for 2017.

Legislative Report: Right to Work is working its way through Jefferson City.

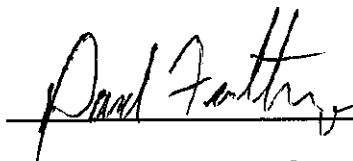
As there was not any other business to discuss Smith moved for **Adjournment** at 6:53pm; seconded by Mudrovic which passed.

Meeting: January 18th, 2017

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Sandy Bichel", written over a horizontal line.

Sandy Bichel - President

A handwritten signature in cursive script, appearing to read "David Fichtenmayer", written over a horizontal line.

David Fichtenmayer -Secretary